

APPROVED



## Butler Academy

# Minutes

## Governance Committee Meeting

---

### **Date and Time**

Thursday March 6, 2025 at 5:30 PM

### **Location**

Governance Committee

Wednesday, March 5, 2025 · 2:00 – 3:00pm

Time zone: America/New\_York

Google Meet joining info

Video call link: <https://meet.google.com/qjs-zyne-snd>

Or dial: (US) +1 575-448-4122 PIN: 374 308 413#

---

### **Committee Members Present**

H. Hoilett-Frierson (remote), K. Flaherty (remote), M. Bunnell (remote)

### **Committee Members Absent**

*None*

---

## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

M. Bunnell called a meeting of the Governance Committee of Butler Academy to order on Thursday Mar 6, 2025 at 5:31 PM.

### **C.**

### **Approve minutes**

H. Hoilett-Frierson made a motion to approve the minutes from Governance and President Evaluation Committee Meeting on 02-05-25.

K. Flaherty seconded the motion.

The committee **VOTED** to approve the motion.

## **II. Governance**

### **A. Discuss election cycle**

Committee went over current list of potential board members and would make recommendations at the next board meeting as to whom to offer an appointed seat vs elected seat. Will continue to reach out to individuals with skills set the board seeks. Call for nominations opens at the end of April 2025.

### **B. Board Expansion**

Continue to invite nominations for potential future board members or even committee members. Currently needing an individual with finance background which is a potential gap in nominees that is vital to the board composition.

### **C. Succession planning**

Ideally should elect officers before the next election cycle, but if there are vacant officer seats, the new board will be filled by the Board of Trustees according to the By-Laws. Will start to organize the board drive better for incoming board members.

## **III. Charter Amendments**

### **A. Charter amendments**

Will send the charter out to current board members to familiarize themselves with the charter and see if there are any amendments that might be necessary.

## **IV. Federal Compliance**

### **A. Executive orders and federal compliance**

Updated that changes to the school website have been made per directives from the district in order to comply with federal orders.

## **V. Other Business**

### **A. Other business**

It was suggested that the scholar experience committee be asked to help review the school's Title IV policy.

Will encourage development committee to meet and ask A. Morris to head the committee with her development expertise, would be a valuable resource.

Executive committee will meet soon to continue conversations on a multi-year contract with the school leader.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:33 PM.

Respectfully Submitted,  
M. Bunnell