

APPROVED



Butler Academy

Minutes

Governance committee meeting

Date and Time

Wednesday December 4, 2024 at 5:00 PM

Location

Governance committee meeting

Wednesday, December 4 · 5:00 – 6:00pm

Time zone: America/New_York

Google Meet joining info

Video call link: <https://meet.google.com/wpi-qyie-wec>

Or dial: (US) +1 971-264-1127 PIN: 196 411 686#

Committee Members Present

H. Hoilett-Frierson (remote), K. Flaherty (remote), M. Bunnell (remote)

Committee Members Absent

None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Bunnell called a meeting of the Governance Committee of Butler Academy to order on Wednesday Dec 4, 2024 at 5:35 PM.

C.

Approve minutes

D. Approve Minutes

II. Governance

A. Discuss election cycle

Draft of new by laws emailed out to the board for review, specifically with regards to board member terms. Will add to the agenda for voting at next board meeting.

B. Board Expansion

K. Flaherty spoke with a resource in the community namely the Executive of the Byerly Foundation who may be able to help with recruitment strategies as well as facilitate networking for future potential board members. Other areas she could help is develop strategies to improve board engagement, functionality and identify gaps in skills set on the board. Will inquire further into cost and feasibility.

C. Succession planning

Continue to engage current board members and ascertain who intends to roll off in 2025 as well as who may be interested in an executive seat.

III. Other Business

A. Updates from the district

Board Chair met with the new chief of external board relations about information each board member should know about. Will include these documents to the board drive. Information includes the Charter School act, Freedom of Information act and fiduciary responsibilities.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:22 PM.

Respectfully Submitted,
M. Bunnell