

APPROVED



## Butler Academy

### Minutes

#### Governance committee meeting

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##### **Date and Time**

Thursday November 7, 2024 at 5:30 PM

##### **Location**

Governance committee meeting

Thursday, November 7 · 5:30 – 6:30pm

Time zone: America/New\_York

Google Meet joining info

Video call link: <https://meet.google.com/mbb-wexa-txk>

Or dial: (US) +1 234-720-0876 PIN: 827 305 381#

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##### **Committee Members Present**

H. Hoilett-Frierson (remote), K. Flaherty (remote), M. Bunnell (remote)

##### **Committee Members Absent**

*None*

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#### **I. Opening Items**

##### **A. Record Attendance**

##### **B. Call the Meeting to Order**

M. Bunnell called a meeting of the Governance Committee of Butler Academy to order on Thursday Nov 7, 2024 at 5:36 PM.

##### **C.**

### **Approve minutes**

Motion to approve the minutes from Governance committee meeting on 10-02-24.

The committee **VOTED** to approve the motion.

### **D. Approve Minutes**

Motion to approve the minutes from Governance Meeting on 10-09-24.

The committee **VOTED** to approve the motion.

## **II. Governance**

### **A. Discuss election cycle**

Discussed proposed amendments to the By Laws, to include that beginning 2025, appointed seats would have a 3y term, may serve no more than 2 consecutive terms. Elected positions would stagger that half would serve a 1 year term, the other half 2 year term but every election cycle thereafter would be two year terms. Will share a draft with the board to be voted on by the December meeting.

### **B. Board Expansion**

Anticipated a majority of board members would roll off 2025. Encouraged to keep the pool of potential board members updated and would make an appeal to board members for candidates. This would be a good way to be purposeful about whom to approach for appointed seats who align with the values, mission, vision of the school and possess talents that compliment those remaining on the board.

The committee would also like to ask the president to share long term strategic plans of the school with the board or invite the board to be part of the conversation in formulating these long term plans so that the board can align its goals with that of the schools to better support it and pass along these goals with future board members so its mission is continued.

### **C. Succession planning**

The committee believes and applauds the president for building such a strong leadership team. While the school is in a period of continued growth, the committee will continue to approach the school president to discuss any long term plans to continue in his present role and discuss whether to continue yearly contracts or multi-year contracts.

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,  
M. Bunnell