

APPROVED



## Butler Academy

# Minutes

### President Support and Evaluation Committee Meeting

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#### **Date and Time**

Friday March 29, 2024 at 12:30 PM

#### **Location**

President Support and Evaluation

Friday, March 29 · 12:30 – 1:30pm

Time zone: America/New\_York

Google Meet joining info

Video call link: <https://meet.google.com/owy-gqps-woq>

Or dial: (US) +1 209-850-2502 PIN: 905 236 221#

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#### **Committee Members Present**

K. Flaherty (remote), M. Bunnell (remote), S. Hill (remote)

#### **Committee Members Absent**

*None*

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

M. Bunnell called a meeting of the President Support and Evaluation Committee of Butler Academy to order on Friday Mar 29, 2024 at 12:30 PM.

## **II. President Support and Evaluation**

### **A. Timeline**

Reviewed Timeline to implement evaluation tool for both the School President and VP Operations and agreed on dates.

Chair will bring up any data that the President can share with the board to help in the evaluation and ask for any working BA President Job Description

### **B. Select tool**

Committee agrees to use the Board on Track Evaluation tool that we have used the past 3 years.

## **III. VP of Operations**

### **A. VP eval and support**

Will use the Board on Track Evaluation tool used the last two years. Plan to review and see if it aligns with the job description recently shared with the board to better evaluate the scope of her job.

M. Bunnell will reach out to the VP of Operation to see if there is any data the VP can share with the board in order for them to better understand and evaluate her job performance.

## **IV. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:00 PM.

Respectfully Submitted,  
M. Bunnell