

DRAFT



## Butler Academy

# Minutes

## Executive committee

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### **Date and Time**

Tuesday March 26, 2024 at 6:00 PM

### **Location**

Executive Committee Meeting

Tuesday, March 26 · 6:00 – 7:00pm

Time zone: America/New\_York

Google Meet joining info

Video call link: <https://meet.google.com/pkb-fnmv-zvy>

Or dial: (US) +1 262-563-8350 PIN: 797 347 412#

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### **Committee Members Present**

D. Buryj (remote), K. Flaherty (remote), M. Bunnell (remote)

### **Committee Members Absent**

*None*

### **Guests Present**

H. Hoilett-Frierson (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

M. Bunnell called a meeting of the Executive committee Committee of Butler Academy to order on Tuesday Mar 26, 2024 at 6:00 PM.

**C. Onboarding new Vice Chair**

Shared template of Vice chair roles and responsibilities from BOT as well as the description in the BA By laws.

**D. Wrapping up fall items**

Will reach out to the district to find out what are the kinds of items that the Board should be reporting to the charter school district eg changes in board members or policy changes.

Will continue to develop emergency succession plans as well as long term succession plans for bother President and executive seats on the board.

**E. Leadership development**

**II. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:45 PM.

Respectfully Submitted,  
M. Bunnell