

APPROVED



Butler Academy

Minutes

Governance Committee Meeting

Date and Time

Tuesday March 5, 2024 at 5:30 PM

Committee Members Present

C. Forrest (remote), H. Hoilett-Frierson (remote), K. Flaherty (remote), M. Bunnell (remote)

Committee Members Absent

None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Bunnell called a meeting of the Governance Committee of Butler Academy to order on Tuesday Mar 5, 2024 at 5:35 PM.

II. Governance

A. Approve Minutes

Motion to approve the minutes from Governance committee on 02-07-24.
The committee **VOTED** to approve the motion.

B. Succession planning

In trying to move from a basic emerging board, would like to begin to draft succession planning guidelines for members of the executive committee and the school president. The committee feels like some of this ground work is in drafting our board manual and will continue to work on and expand it.

C. Board Expansion

Currently with the retirement of the Vice Chair, there is an open appointed seat and the committee will encourage all board members to identify individuals that will complement the current trustees so that we can be purposeful in appointing an individual with skills to continue to grow the board and school

D. Board handbook/manual

Available on the Board google drive and continuing to update it. Goal is to have a draft presented to the board by the July Meeting.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:33 PM.

Respectfully Submitted,
M. Bunnell