

APPROVED



## Butler Academy

# Minutes

## Board Meeting

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### Date and Time

Wednesday May 18, 2022 at 5:30 PM

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### Trustees Present

. Tyree, E. Mobley, J. Shannon, M. Brown, M. Bunnell, S. Wilson, T. Goodson Jr.

### Trustees Absent

K. Flaherty

### Guests Present

J. Reyes, V. Reyes

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

M. Bunnell called a meeting of the board of trustees of Butler Academy to order on Wednesday May 18, 2022 at 5:31 PM.

### C. Approve Minutes

J. Shannon made a motion to approve the minutes from Board Meeting on 03-16-22.

T. Goodson Jr. seconded the motion.

The board **VOTED** to approve the motion.

**D. Approve minutes**

T. Goodson Jr. made a motion to approve the minutes from Special Meeting on 04-13-22.

J. Shannon seconded the motion.

The board **VOTED** to approve the motion.

**II. Updates from Vice President of Operations**

**A. Enrollment updates 2021-2022 school year**

Currently at 236 scholars enrolled. A few have moved and no new enrollees have been taken in being so late in the school year.

**B. Enrollment for Academic School Year 2022-2023**

94% retention rate of current scholars. 6% will be returning to their former school or moving out of the area. There is a form for parents to fill out with feedback at the end of the year.

New scholar orientation starts in June. Sign up form for volunteer tour guides for families. 45 new seats offered and enrollment packets complete.

**C. COVID updates**

No positive cases since spring break. 2 close contacts. Masks are still optional. No contact tracing.

**D. Academic school year 2022-2023**

J. Shannon made a motion to approve the academic calendar as presented.

M. Bunnell seconded the motion.

Changes to the upcoming school year is that parent teacher conferences are not so close to the interim break as it was previously. 3rd quarter conferences are by invitation to families of scholars with the biggest needs.

The board **VOTED** unanimously to approve the motion.

**III. Updates from School President**

**A. Academic update**

Dr Reyes started working with Charter School Growth Fund for development coaches.

Barb Chappell- is the new Vice President of Development. Has extensive experience including work with Coker university, Claflin University, GSSM and Pee Dee Coalition.

Ms Carrie Skaggs is the incoming Dean of Academics for the Elementary School and has been in the school early immersing herself in the culture and acclimatizing herself to the school. Was an instructional coach and a Dean of Humanities at her prior charter school.

Ms Skaggs reviewed I-Ready platform where students take an assessment and it places them on an individualized learning path where growth and development are celebrated. Overwhelming majority of scholars have shown improvement in reading and math level and discussed how teachers use the data as a tool to help their students in small groups. Discussed how groups are very fluid and not designated. There is a large sense of community in the classrooms.

Discussed tracking cohorts e.g. how 3rd graders 2021 performed compared to MAP testing in 4th grade 2022.

MAP involves projections on how they will do on state testing. I-Ready helps with the tools and skills for each scholar to help meet their growth goals.

There is a suggestion to move to Eureka Math square.

Discussed promotion and retention involve a passing grade or continued growth for an entire year.

#### **IV. Finance**

##### **A. Finance Summary**

Summarized April finances. Total assets are still greater than liabilities. We are currently at 84% of the budget and there are only 2 months left of the school year so we are on track. Expenses is at 82%. BA however still has a lot that has not been submitted for reimbursement to offset some expected future expenses for 6th grade curriculum.

990 tax return was submitted 4/28/22. Engagement letter to start audit was also signed.

#### **V. Scholar experience committee**

##### **A. Scholar experience updates**

Discussions are going on about non-academic goals and as well as how the committee can add to the value of the leadership team and BA. Plans to connect with Dean of Students and of Culture and how to use DESSA tool for socio-emotional learning.

Would also like to discuss how discipline is happening in the school and whether it aligns with the handbook, mission and vision.

The committee will continue to grow as the school especially starts building the middle and high school.

## **VI. Governance**

### **A. Board expansion**

Email a proposed calendar of meetings to be emailed out with the first meeting in August instead of July as the 3rd Wednesday coincides with the first day of school.

### **B. President support and evaluation committee updates**

Need to discuss how soon or frequent the president evaluation needs to occur and needs to know what is the purpose of the evaluation.

## **VII. Development Committee**

### **A. Development committee updates**

Applied for another grant of 600k over 3 years.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,  
M. Bunnell