

APPROVED



Butler Academy

Minutes

Board Meeting

Date and Time

Wednesday January 19, 2022 at 5:30 PM

Location

710 S 5th St, Hartsville, SC 29550, USA

Trustees Present

J. Tyree (remote), E. Mobley (remote), J. Shannon (remote), K. Flaherty (remote), M. Brown (remote), M. Bunnell (remote), S. Wilson (remote), T. Goodson Jr. (remote)

Trustees Absent

None

Guests Present

J. Reyes (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Bunnell called a meeting of the board of trustees of Butler Academy to order on Wednesday Jan 19, 2022 at 5:35 PM.

C.

Approve Minutes

M. Brown made a motion to approve the minutes from Board Meeting on 11-17-21.

E. Mobley seconded the motion.

The board **VOTED** to approve the motion.

II. Updates Vice President of Operations and school calendar

A. Enrollment updates 2021-2022 school year

Have 241 currently enrolled and there has been little change given we are in the latter half of the year.

B. Academic School Year 2022-2023

Lottery enrollment opened 1/18/2022. Window ends March 1st and the lottery is conducted March 2nd. There are virtual info sessions, ads in the local newspaper, and scholars are given enrollment cards to share with potential future scholars' families.

C. COVID-19 health and wellness updates

Following CDC and DHEC guidelines as they come out and is constantly changing. Updated COVID guidelines are on the website. Currently, cases are three times higher than they were a year ago. The school continues to follow reported cases and exposures among its scholars and staff.

III. Finance

A. Finance Summary

Currently approaching 50% of collectibles.

Trying to further correctly categorize items for the accounting firm.

Auditors have sent a draft 990 and an extension has been filed and should be presented to the board at the next meeting.

IV. Scholar experience committee

A. Scholar experience updates

Committee is planning to present some questions to the leadership team to help identify goals for the year.

B. Academic updates

2nd round of MAP testing just occurred. Trying to normalize percentiles so families know where their scholars are as they are nationally normed and not just compared to their peers locally.

V. Governance

A. Board expansion

It was shared that Dr Heatley has resigned from the board. Has expressed that he fully supports BA, as well as the founder and co-founder of the school. Will ask board members to submit 2 names for potential new board members to fill the empty seat and to keep a pool of potential members as we seek to expand board seats as the school grows.

T. Goodson Jr. made a motion to nominate Jon Shannon as new vice chair.

No other nominations were made, calls for nominations were closed and board voted unanimously.

The board **VOTED** to approve the motion.

B. President support and evaluation committee updates

Discussions will be started with Charter school growth fund on how to streamline the co-founder evaluation.

VI. Development Committee

A. Development committee updates

Charter School Growth Fund is also setting up the school leader with development coaches to help devise a plan to move forward to generate funds and prioritize needs of the school.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:47 PM.

Respectfully Submitted,
M. Bunnell