

APPROVED



## Butler Academy

### Minutes

#### Board Meeting

---

**Date and Time**

Wednesday July 28, 2021 at 5:30 PM

**Location**

710 S 5th St, Hartsville, SC 29550

---

**Trustees Present**

' Tyree, A. Heatley, E. Mobley, J. Shannon, K. Flaherty, M. Brown, M. Bunnell, S. Wilson, T. Goodson Jr.

**Trustees Absent**

*None*

**Guests Present**

J. Reyes, Venesa Reyes

---

**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

M. Bunnell called a meeting of the board of trustees of Butler Academy to order on Wednesday Jul 28, 2021 at 5:32 PM.

**C. Approve Minutes**

Motion to approve the minutes from Board Meeting on 06-16-21.

remove who arrived late and who left early. Will add to future meetings to vote on how we want to record motions whether it is necessary to record who made the motion

The board **VOTED** unanimously to approve the motion.

#### **D. Approve Minutes**

Motion to approve the minutes from Special Executive Session on 06-25-21.

The board **VOTED** unanimously to approve the motion.

#### **E. Approve Minutes**

Motion to approve the minutes from Special Meeting on 06-29-21.

The board **VOTED** unanimously to approve the motion.

### **II. Governance**

#### **A. New Board Members**

Introductions made between old and new board members as well as BA staff present.

#### **B. Legislative Audit Review on SC Charter District**

J. Shannon attended the SC charter district conference. There are now three authorizers for Charter Schools in SC- SC Public school district, Erskine, and Limestone college.

Presented a summary of the conference.

### **III. Academic Excellence**

#### **A. Academic performance summary 2020-2021**

Reviewed SC ready data of who met state standards of 3rd and 4th graders for ELA, math and science. Discussed how to use this data as a starting point to set goals. Are able to identify those individual scholars' strengths and weaknesses and tailor how to help them.

Dean of academics recommends the curriculum to prepare our scholars to read at grade level. We have 4 academic coaches, a strong student support team that are working with scholars 1:1. Are also balancing the socio-emotional data with academics.

It is noted that 3rd grade readers at enrollment had reading deficiencies. Kinder through 3rd grade got packets sent home and not face-to-face interaction during the pandemic. State suggests the goal next year should be 3% increase in testing scores. In SC if 3rd graders do not meet minimum standards, they are retained, or attends the summer reading camp. This year there will be a math interventionist to help students.

Academic meeting occurs weekly regarding teachers and scholars.

Requests for more books for scholars to take home. Scholars are given a universal screener three times a year and 90% of scholars have grown in their evaluations. This morning, a tool to measure socio-emotional well being will roll out.

#### **IV. Development**

##### **A. Enrollment updates 2021-2022 school year**

Summarized enrollment. There are 241 scholars enrolled. Waiting list is maintained until Dec 2021 then will close. Applications open up in Jan 2022.

##### **B. COVID-19 health and wellness updates**

Masks not required, 18% of scholars' parents signed mask opt-out form.  
BA follows CDC and DHEC guidance as it evolves.

##### **C. Leadership and faculty updates**

Leadership team has increased to a team of five as we added a Dean of Culture and a VP of Operations. Dean of culture's team is also increasing as we increase contracts with PDMH, a local marriage and family counselor, a school counselor, child and family advocate increase the team to help scholars grow in their socio-emotional aspect as well as academics.

#### **V. Facility**

##### **A. Facility development**

Will start looking at developing and building the middle and high school as BA grows.

#### **VI. Finance**

##### **A. Finance Summary**

Summarized fiscal year 2020-2021.  
Have collected 118% of projected income and expended 98% of budget.

##### **B. Treasurer position**

T. Goodson Jr. made a motion to nominate 'I. Tyree.  
M. Bunnell seconded the motion.  
The board **VOTED** unanimously to approve the motion.

##### **C. Tax return**

Reviewed amended the revised tax return.

#### **VII. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:27 PM.

Respectfully Submitted,  
M. Bunnell