

APPROVED



## Butler Academy

# Minutes

## Board Meeting

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**Date and Time**

Wednesday April 21, 2021 at 5:30 PM

**Location**

701 S 5th St, Hartsville, SC 29550

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**Trustees Present**

' Tyree (remote), A. Cox-King, A. Heatley, A. Rose, J. Shannon, K. Flaherty, M. Bunnell, T. Goodson Jr. (remote)

**Trustees Absent**

*None*

**Trustees who left before the meeting adjourned**

A. Rose

**Guests Present**

J. Reyes, Vanesa Reyes

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**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

K. Flaherty called a meeting of the board of trustees of Butler Academy to order on Wednesday Apr 21, 2021 at 5:30 PM.

**C. Approve Minutes**

A. Cox-King made a motion to approve the minutes from Board Meeting on 03-17-21.

A. Rose seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Finance**

**A. Review Butler Financials**

T. Goodson discussed the financials summarized by McKay Kiddy for the month of March. Currently, BA has collected 88% of its income and spent 75% of budgeted expenses.

**B. 2 year Budget Proposal**

A. Cox-King made a motion to approve the recommended budget as proposed and discussed by the finance committee for the academic year 2021-2022.

A. Rose seconded the motion.

The board **VOTED** unanimously to approve the motion.

**III. Development**

**A. School Calendar**

Discussed whether to split up or move the spring break to accommodate Easter which falls on April 17th 2022, but would mean disrupted learning. Arguments for and against were made. The item was tabled pending a discussion with the Academic Leadership to determine if it is possible to make equal 9-week academic periods before and after September fall break 2022.

**B. Enrollment updates**

The enrollment process is now paperless and online using DocuSign. It is a secure account with on line documents available for a year with paper back-up kept securely. All classes are full with a wait list for each grade.

**C. COVID-19 updates**

The playground equipment has been opened up for use by scholars during recess.

**D. Medicaid Reimbursement Program participation**

A. Cox-King made a motion to participate in the Medicaid Reimbursement Program.

A. Rose seconded the motion.

BA was unable to participate in the 1st year. Participating will allow for various reimbursements that the school is providing such as nurse visits and medication administration. Both the school nurse and the special ed coordinator have experience with the program which involves maintaining electronic medical records. Contracts are evaluated and renewed yearly.

The board **VOTED** unanimously to approve the motion.

A. Rose left.

#### **IV. CEO Support And Eval**

##### **A. Updates on evaluation of School President**

Evaluation of the school president is almost complete and the subcommittee will meet again shortly to get out a summary to the board.

#### **V. Governance**

##### **A. Updates on Board Elections this Spring**

Election will be hosted on electionrunner.com. Parents of guardians have 1 vote for each student enrolled. Each employee also has 1 vote. Each voter may select a number of candidates equal to the open elected seats on the ballot. The elected seats will be filled by a plurality-at-large of votes cast. No voter may cast more than 1 vote for the same candidate. 5 Trustee positions are available. Board elections have been posted to the public on the website and a letter will go out to parents. Ballots are to open May 24th.

#### **VI. Closing Items**

##### **A. Executive session**

##### **B. Good of the Group**

##### **C. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,  
M. Bunnell