APPROVED

BUTLER ACADEMY

Butler Academy

Minutes

BA Board Meeting

Date and Time
Wednesday February 17, 2021 at 5:30 PM

Location
701 S 5th St, Hartsville, SC 29550

Trustees Present
'. Tyree, A. Heatley, A. Rose, J. Shannon, K. Flaherty (remote), M. Bunnell (remote), T. Goodson Jr.

Trustees Absent
A. Cox-King

Trustees who left before the meeting adjourned
A. Rose

Guests Present
J. Reyes

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

M. Bunnell called a meeting of the board of trustees of Butler Academy to order on Wednesday Feb 17, 2021 at 5:37 PM.

C. Approve Minutes

T. Goodson Jr. made a motion to approve the minutes from BA Board Meeting on 01-20-21.
A. Heatley seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Development

A. BA Enrollment 2021-2022

There are over 100 applications for the following school year 2021. A waiting list is expected in all grades. Based on survey results, an estimated 99% of currently-erolled scholars intend to re-enroll next year. March 1 is the application deadline for the March 3 lottery.

B. COVID-19 health and wellness updates

No classes have had to close down due to COVID. No new positive students or faculty members.

III. Finance

A. Auditor

T. Goodson Jr. made a motion to Accept the recommendation of the Finance Committee to engage Martin Smith & Co., CPAs to prepare Butler academy's audit and form 990 for the fiscal year ending June 30m 2021 and that proposals be sought in August 2021 from qualified vendors for financial audit services beginning in fiscal year 21-22 in accordance with state and district procurement policies.
A. Heatley seconded the motion.
The Finance Committee reviewed the qualifications and terms of engagement of administration's recommended auditor, making the above motion.
The board **VOTED** to approve the motion.

Roll Call

'. Tyree	Aye
M. Bunnell	Aye
T. Goodson Jr.	Aye
A. Cox-King	Absent
J. Shannon	Aye
A. Heatley	Aye
K. Flaherty	Aye
A. Rose	Aye

B.

Finance Report from McKay Kiddy

have collected 67% of budgeted income, T. Goodson summarized financial report supplied by McKay Kiddy.

IV. CEO Support And Eval

A. update from the CEO evaluation committee

The School President evaluation will formally begin in March 2021.

V. Governance

A. Preparation for Board Elections this Spring

Board Expansion and Elections committee have met once and will bring forward concrete plans for elections this May and June 2021. K Flaherty asks that all board members let her know of their intent to stay on the board or not then will assign members to be appointed or elected this election cycle. To expand our board number we also call upon nominees for seats on the board.

B. Revisions to the Bylaws

K Flaherty has made some revisions to the bylaws per recommendations of Board on Track. Will proceed to form a subcommittee to assist K Flaherty further before voting on any changes.
A. Rose left.

VI. Executive Session

A. updates with staff

As a preliminary part of the School President Evaluation process, J. Reyes answered questions regarding the school's progress this year.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:33 PM.

Respectfully Submitted,
M. Bunnell