

APPROVED



## Butler Academy

# Minutes

## BA Board Meeting

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### Date and Time

Wednesday January 20, 2021 at 5:30 PM

### Location

701 S 5th St, Hartsville, SC 29550

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### Trustees Present

. Tyree (remote), A. Cox-King (remote), A. Heatley (remote), J. Shannon (remote), K. Flaherty (remote), M. Bunnell (remote), T. Goodson Jr. (remote)

### Trustees Absent

A. Rose

### Guests Present

J. Reyes (remote)

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

K. Flaherty called a meeting of the board of trustees of Butler Academy to order on Wednesday Jan 20, 2021 at 5:30 PM.

### C. Approve Minutes

J. Shannon made a motion to approve the minutes from 12-16-2020.

A. Cox-King seconded the motion.

Some typographical errors noted and corrected

The board **VOTED** unanimously to approve the motion.

## **II. Finance**

### **A. update from Finance committee**

Based on financial statements, BA is on track for budgeted items. There is a credit from the Coker foundation, the Charter School Growth Fund and Kiwanis community grant.

Finance committee to help prepare budget for the next school year and present it in time for the April meeting. An auditor has been contracted and will be brought forward to the board at next month's meeting.

## **III. CEO Support And Eval**

### **A. Update from CEO evaluation committee**

A timeline has been set from Feb 17th to April 19th to apply the evaluation instrument. It involves the School President's self-evaluation, board members and 2 direct reports to complete the survey, then Board on Track will complete a summary report. The committee meets next on Feb 3rd.

## **IV. Governance**

### **A. Preparation for Board Elections this Spring**

It was recommended that members complete their profiles on Board on Track. Need to have a process in place for anyone interested to run for a board appointment. Will form a committee on Board Elections comprising of Kathryn Flaherty, Marian Bunnell and Aimee Cox-King.

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:27 PM.

Respectfully Submitted,  
M. Bunnell