



# Butler Academy

## Board Meeting

Published on August 9, 2023 at 10:13 PM EDT  
Amended on August 14, 2023 at 10:06 PM EDT

---

### Date and Time

Wednesday August 16, 2023 at 5:30 PM EDT

### Location

710 S 5th St  
Hartsville SC  
29550

---

### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b> Record Attendance			1 m
<b>B.</b> Call the Meeting to Order		Marian Bunnell	1 m

#### Reading of the Mission Statement:

Our mission at Butler Academy is to create an enthusiastic culture of learning in which every scholar is expected and positioned to succeed academically. We realize this mission by emphasizing the social, and emotional, well-being of our scholars, families and staff

	Purpose	Presenter	Time
<b>C.</b> Approve minutes	Approve Minutes	Kathryn Flaherty	3 m
Approve minutes for Board Meeting on May 17, 2023			
<b>D.</b> Approve minutes special meeting	Approve Minutes	Kathryn Flaherty	5 m
Formally voted on executive committee			
Approve minutes for BA Board meeting on June 28, 2023			

## II. Public Comment

The official meeting of the board is by law a public meeting and the Butler Academy Board values citizen input. However, in order to protect the integrity of the meeting agenda, public dialogue will be restricted to the 'Public Comments' section of the agenda or as directed by the Board Chairman. Each speaker as two minutes.

## III. President update

**5:40 PM**

Expansion of facility/construction

<b>A.</b> BA Overview	FYI	Jerome Reyes	10 m
Brief overview of BA's journey to get to where we are tailored to the new trustees			
<b>B.</b> Leadership Team Introductions	FYI	Jerome Reyes	5 m
<b>C.</b> Middle School Development	FYI	Jerome Reyes	5 m
<b>D.</b> Facility update	FYI	Jerome Reyes	5 m

## IV. Updates from President/Vice President of Operations

**6:05 PM**

<b>A.</b> Enrollment updates	FYI	Jerome Reyes/ Venesa Reyes	5 m
------------------------------	-----	-------------------------------	-----

## V. Academic Updates

**6:10 PM**

<b>A.</b> Academic update	Discuss	Stella Rousenfell	10 m
Discuss Summer Reading program results			

## VI. Development Committee

**6:20 PM**

<b>A.</b> Development committee updates	FYI	Barbara Chappell	10 m
---	-----	------------------	------

	Purpose	Presenter	Time
<b>VII. Finance</b>			<b>6:30 PM</b>
<b>A. Finance Summary</b>	Discuss	Dan Buryj	10 m
<b>VIII. President Support Committee updates</b>			<b>6:40 PM</b>
<b>A. President and VP of Operations Evaluation</b>	FYI	Kathryn Flaherty	12 m
<p>Using same tool from BOT</p> <p>Awaiting President self-evaluation then trustees should expect an email to evaluate based on 2022-2023 school year. Will invite last year's trustees to participate then will summarize.</p> <p>Similarly, finalizing tool to evaluate the VP of Operations, will invite those present last year to participate in the evaluation then summarize and present to the board.</p> <p>Is a goal for next year to start the evaluation May 2024.</p>			
<b>IX. Governance</b>			<b>6:52 PM</b>
<b>A. Board Expectations</b>	FYI	Kathryn Flaherty	15 m
<p>Introduction of new trustees.</p> <p>Board Expectations</p> <p>Required board training</p> <p>Creating profile on Board on Track</p> <p>Board planning session</p>			
<b>B. Revision of Bylaws</b>	Vote	Kathryn Flaherty	5 m
<p>Article IV, Section 8</p> <p>Change statement that officers can serve 1 year consecutive terms to 2y terms</p>			
<b>X. Scholar experience committee</b>			<b>7:12 PM</b>
<b>A. Scholar experience updates</b>	FYI	Samantha Wilson	10 m
<p>Updated Scholar Handbook</p> <p><a href="https://www.butleracademy.us/admin/wp-content/uploads/2023/08/BA-Scholar-and-Family-Handbook-7.pdf">https://www.butleracademy.us/admin/wp-content/uploads/2023/08/BA-Scholar-and-Family-Handbook-7.pdf</a></p>			

	Purpose	Presenter	Time
<b>XI. Executive Session</b>			<b>7:22 PM</b>
<b>A. Executive session</b>	Discuss	Jerome Reyes	
<b>XII. Other Business</b>			
<b>XIII. Closing Items</b>			
<b>A. Adjourn Meeting</b>	Vote		