APPROVED

Three Rivers Charter School

Minutes

Regular Board Meeting

Date and Time
Tuesday December 9, 2025 at 5:30 PM

Location
This Board Meeting is being held in person at Three Rivers Charter School in the Jr. High Classroom.
Three Rivers Charter School
1211 Del Mar Dr.
Fort Bragg, CA

Meeting attendees may also join virtually using the Google Meet link provided.
Video call link: https://meet.google.com/soy-aovd-doq
Or dial: (US) +1 361-384-6834 PIN: 508 832 702#

The agenda provides any citizen an opportunity to directly address the Board under the section entitled “Community Comment” on any item under the subject matter jurisdiction of the Board that is not on the agenda. The Public will be provided an opportunity to address the Board on agenda items before or during the Board’s deliberation. Each public member will have 3 minutes for comment.

To request a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting, please submit your request in writing to the School Director or Board President at least 10 days before the scheduled meeting date. In compliance with Government Code section 54954.2(a) Three Rivers Charter School will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a

disability-related modification or accommodation in order to participate in the meeting should contact the school at (707) 964-1128 at least 72 hours prior to the meeting. The Board reserves the right to mute or remove a member of the public for inappropriate behavior which is disruptive.

Directors Present
A. Dominguez (remote), A. Wellspring, D. Vogele, L. Norman, R. Coy, S. Wright

Directors Absent
None

Guests Present
Cassandra Luna, Joe Aldrige, K. Morgan

I. Opening Items

A. Call the Meeting to Order

D. Vogele called a meeting of the board of directors of Three Rivers Charter School to order on Tuesday Dec 9, 2025 at 5:30 PM.

B. Record Attendance

C. Community Comment

None

D. Changes to Agenda?

None

II. Reports

A. Teacher Reports

C. Luna shared based on the attached Teacher Reports.
More parent conferences held this semester than in the past, good response rate from families.

B. Financial Report

R. Coy shared based on the four attached documents.
R. Coy is seeking clarification and will report back on definition of Deferred Revenue as there seems to be a discrepancy between the definition in the Audit Report (later agenda item) and our back office support's definition.
Professional Consulting Services bills are higher than predicted and will be looked into.

C. Director's Report

K. Morgan reports on the flooring is repaired, the security cameras are installed with signage, math curricula is being analyzed by teaching staff along with K. Morgan, events have been great and Variety Show is on Dec. 18th, Charter Renewal Petition is going well, more than halfway done!

III. Discussion and Action Items

A. Approve Minutes

R. Coy made a motion to approve the minutes from Regular Board Meeting on 11-18-25.
L. Norman seconded the motion.
Changes made to the minutes: D. Vogele abstained in the vote for Board President, and A. Wellspring abstained in the vote for Secretary.
The board **VOTED** unanimously to approve the motion.

B. CharterLife Renewal

L. Norman made a motion to approve the continuation of the Charter Life Benefits Package at the same contribution level that TRCS has made in the past at $1,100 per employee and $300 per additional family member.
S. Wright seconded the motion.
We have been informed that the rates have not been increased but we have not received the final plan documents. K. Morgan is asking the Board to approve the continuation of the Charter Life Benefits Package at the same contribution level that TRCS has made in the past at $1,100 per employee and $300 per additional family member.
The board **VOTED** unanimously to approve the motion.

C. First Interim Budget Report

R. Coy made a motion to accept and approve the 12/2/25 1st Interim Budget and attached documents.
L. Norman seconded the motion.
Discussed the three documents attached to this agenda item.
The board **VOTED** unanimously to approve the motion.

D. 2024-25 Audit

R. Coy made a motion to approve this draft audit report with the changes as noted in the discussion.
L. Norman seconded the motion.
K. Morgan shared the Corrective Action Plan that will be included in the final draft. Board member list will be updated to include A. Wellspring.
The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:44 PM.

Respectfully Submitted,
A. Wellspring