APPROVED

Three Rivers Charter School

Minutes

Regular Board Meeting

Date and Time
Tuesday October 17, 2023 at 5:30 PM

The agenda provides any citizen an opportunity to directly address the Board under the section entitled “Community Comment” on any item under the subject matter jurisdiction of the Board that is not on the agenda. The Public will be provided an opportunity to address the Board on agenda items before or during the Board’s deliberation. Each public member will have 3 minutes for comment.

To request a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting, please submit your request in writing to the School Director or Board President at least 10 days before the scheduled meeting date. In compliance with Government Code section 54954.2(a) Three Rivers Charter School will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the school at (707) 964-1128 at least 72 hours prior to the meeting. The Board reserves the right to mute or remove a member of the public for inappropriate behavior which is disruptive.

Directors Present
A. Dominguez, D. Vogele, J. Hoyt, J. Ries

Directors Absent

C. Peña, L. Norman

Guests Present
Dani Krebs, Joe Aldrich, K. Morgan, Mary Makela, Roger Coy

I. Opening Items

A. Call the Meeting to Order

J. Ries called a meeting of the board of directors of Three Rivers Charter School to order on Tuesday Oct 17, 2023 at 5:30 PM.

B. Record Attendance

C. Community Comment

No comments from community members.

II. Reports

A. Student Representative Report

Student Council President was not present, her report is being tabled until next month.

B. Teacher Reports

Dani Krebs is present and mentioned that the 5-6 class won the Spirit Week Trophy. Ms. Krebs and Mr. Lang have a field trip coming up next week, final preparations are underway.

C. Director's Report

Kim Morgan presented her school update presentation that she will also bring to the FBUSD board meeting.
Lunch program is going well, 45-60 lunches are served for breakfast and lunch everyday.
Tides 2.0 is fully underway with lots of different activities. Up to 45 students attend each day.
Playground improvements have been done with new equipment and more activities for the kids.
The American Legion Riders generously funded the new slide.
5th-8th graders will attend PEEC camp at MacKerricher next week.
Last week was Spirit Week, congrats to the 5th/6th class for winning the trophy. Each class decorated a door in the theme of an ecosystem.
Other activities happening: Friday electives, student council, music, field trips, Mock Trial, Reading Intervention (Ms. Ginny), PBIS: Osprey Bucks, REACH assemblies, winter dances, student support counselor (Ms. Bart).

We have implemented Parent Square for communication with families.
Enrollment: 81 total students.
Budget is looking good, we still have a surplus.
CAASPP scores: Ms. Morgan and the teachers still need to deep dive into the scores and what they mean, and what trends we are able to find.
We received $100,000 from the state for a kitchen upgrade.

D. Financial Report

J. Hoyt updated the board on the school finances based on the information included in the board packet.

III. Discussion and Action Items

A. Approve Minutes

J. Hoyt made a motion to approve the minutes from Regular Board Meeting on 09-19-23.
A. Dominguez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
C. Peña	Absent
L. Norman	Absent
D. Vogele	Aye
J. Hoyt	Aye
J. Ries	Aye
A. Dominguez	Aye

B. Appoint New Board Member

Roger Coy in attendance, he submitted his application that was forwarded to all board members. Roger is excited to be joining the board. Jamie added that Roger founded TRCS and was the director for many years.
A. Dominguez made a motion to appoint Roger Coy as new board member.
J. Hoyt seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
J. Ries	Aye
A. Dominguez	Aye
D. Vogele	Aye
C. Peña	Absent
L. Norman	Absent
J. Hoyt	Aye

Welcome Roger, we are very happy to have you aboard!

C.

Approve Contract with Debra Lennox, Architect

One piece of the kitchen upgrade includes an awning, that has increased the cost, which has caused us to reach and need to exceed the $20,000 original number. Kim Morgan estimates that it will not be more than $10,000 excess.
A. Dominguez made a motion to increase "not to exceed" cost for Debra Lennox, Architect.
J. Hoyt seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Peña	Absent
D. Vogele	Aye
J. Hoyt	Aye
L. Norman	Absent
J. Ries	Aye
A. Dominguez	Aye

D. Approve Resolution for 403(b) Retirement Accounts

A. Dominguez made a motion to approve resolution for 403(b) Retirement Accounts.
J. Hoyt seconded the motion.
Roger was concerned about the liability to the school, and whether there is flexibility for employees to opt-out.
Kim added that in the future the school can add funds if it chooses.
The board **VOTED** to approve the motion.

Roll Call

A. Dominguez	Aye
J. Hoyt	Aye
C. Peña	Absent
D. Vogele	Aye
L. Norman	Absent
J. Ries	Aye

E. Consider Formation of Community Outreach Committee

J. Hoyt made a motion to create a community outreach committee with Dana as the chair.
A. Dominguez seconded the motion.
Dana offered to chair a committee for community outreach. It will be a standing committee, with students and parents involved. There will need to be one board member, staff and parents. Kim would like to be involved on the committee as well.
The board **VOTED** to approve the motion.

Roll Call

J. Ries	Aye
A. Dominguez	Aye
J. Hoyt	Aye
D. Vogele	Aye

Roll Call

L. Norman	Absent
C. Peña	Absent

F. Consider Formation of Employee Compensation Committee

The board discussed the need for this committee several times in the past. A pay scale is needed for future pay increases of employees. There is a need for a process for teachers to use their professional learning credits for pay increases. Lisa is not present but she has expressed interest in participating in this committee. This would probably be an ad-hoc committee and will not be ongoing once a structure is in place. Mr. Lang may also want to be involved.
Roger added that the director should steer the committee, but cannot chair the committee.
Joe Aldrich added that the board can form a director's committee, which would not be under the Brown Act. Board members would not have to be on this committee, but it is probably a good idea for at least one board member to be involved. The director could also bring the information to the board to be looked over as a group.
Kim would rather not form a committee, but would like to work on the task and bring it back to the board.
No vote was taken.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:17 PM.

Respectfully Submitted,
D. Vogele