APPROVED

Three Rivers Charter School

Minutes

Special Board Meeting - Board Retreat

Date and Time
Tuesday July 11, 2023 at 10:00 AM

Location
Noyo Harbor Inn Conference Room
Main Building, 500 Casa Del Noyo, Fort Bragg, CA 95437

This Board Meeting is being held in person at the Noyo Harbor Inn Conference Room, Main Building, 500 Casa Del Noyo, Fort Bragg, CA 95437

The agenda provides any citizen an opportunity to directly address the Board under the section entitled “Community Comment” on any item under the subject matter jurisdiction of the Board that is not on the agenda. The Public will be provided an opportunity to address the Board on agenda items before or during the Board’s deliberation. Each public member will have 3 minutes for comment.

To request a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting, please submit your request in writing to the School Director or Board President at least 10 days before the scheduled meeting date. In compliance with Government Code section 54954.2(a) Three Rivers Charter School will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the school at (707) 964-1128 at least 72 hours prior to the meeting. The Board reserves the right to mute or remove a member of the public for inappropriate behavior which is disruptive.

Directors Present
A. Dominguez, C. Peña, D. Vogele, J. Hoyt, J. Ries, J. Tippett, L. Norman

Directors Absent
None

Guests Present
K. Morgan

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Tippett called a meeting of the board of directors of Three Rivers Charter School to order on Tuesday Jul 11, 2023 at 10:14 AM.

C. Approve June 27, 2023 Meeting Minutes

J. Ries made a motion to approve the minutes from Regular Board Meeting on 06-27-23.
J. Hoyt seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Hoyt	Aye
L. Norman	Aye
D. Vogele	Aye
J. Tippett	Aye
A. Dominguez	Aye
C. Peña	Aye
J. Ries	Aye

D. Amend Minutes of June 20, 2023 Regular Meeting

L. Norman made a motion to make amendments to June 20, 2023 meeting minutes to add Kiana Norman-Guarachi as attendee and adjust the notes under item G and move them to item F.
D. Vogele seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Vogele	Aye
J. Tippett	Aye

Roll Call

J. Ries	Aye
A. Dominguez	Aye
C. Peña	Aye
L. Norman	Aye
J. Hoyt	Aye

E. Community Comment

No community comments at this time.

II. Reports

A. Director's Report

K. Morgan reported regarding ongoing summer session and openings in staff positions. K. Morgan reported regarding upcoming staff trainings. K. Morgan gave an update regarding facilities project.

III. Discussion and Action Items

A. Approve Upcoming Expenditures over $5000

C. Peña made a motion to authorize K. Morgan to spend up to $10,000 for installation of playground equipment.
L. Norman seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Tippett	Aye
A. Dominguez	Aye
D. Vogele	Aye
J. Hoyt	Aye
C. Peña	Aye
L. Norman	Aye
J. Ries	Aye

L. Norman made a motion to approve the purchase of 30 new Chromebooks for $9,066.34.
J. Hoyt seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Hoyt	Aye
A. Dominguez	Aye
C. Peña	Aye
J. Ries	Aye
D. Vogele	Aye
L. Norman	Aye

Roll Call

J. Tippett Aye

J. Ries made a motion to purchase Big Ideas math curriculum for $6,420.60 to use as a pilot math program with the understanding that a math adoption will be upcoming in the 2023-24 school year.

L. Norman seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. Hoyt Aye
J. Ries Aye
A. Dominguez Aye
C. Peña Aye
J. Tippett Aye
L. Norman Aye
D. Vogele Aye

K. Morgan reported regarding purchase of 30 new Chromebooks and Big Ideas math curriculum. K. Morgan reported regarding cost to install playground equipment.

IV. Closed Session

A. Public Employee Discipline/Dismissal Release (54957)

B. Report out of closed session

The board discussed disciplinary action and unanimously approved a support plan for the employee for the 23-24 school year.

V. Board Retreat

A. Reflection and Goal Setting

Board sets 3 goals:
(1) Continuing to support the staff and director including re-structuring salary schedule;
(2) Board involvement in community outreach;
(3) Forming active board committees who report to the board.
Goals set for Director:
(1) Developing ELOP program
(2) Using data in decision-making process
(3) Continuing forward movement on facilities improvement project, including playground improvement

B. Board Member Terms, Officer Positions & Recruitment Needs

J. Tippett made a motion to table discussion of agenda items V-B & V-C until a later meeting.

C. Peña seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call	
J. Ries	Aye
D. Vogele	Aye
J. Tippett	Aye
C. Peña	Aye
A. Dominguez	Aye
L. Norman	Aye
J. Hoyt	Aye

C. Committees

D. Board Meeting Schedule for 23-24

J. Hoyt made a motion to approve the board meeting schedule for the 2023-24 school year.
D. Vogele seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
L. Norman	Aye
J. Hoyt	Aye
J. Tippett	Aye
C. Peña	Aye
J. Ries	Aye
A. Dominguez	Aye
D. Vogele	Aye

E. CEO (Director) Evaluation Report

Board reviewed CEO evaluation report. Discussed report and feedback from board members and staff.
C. Peña made a motion to accept the CEO evaluation of K. Morgan.
A. Dominguez seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
L. Norman	Aye
C. Peña	Aye
J. Hoyt	Aye
D. Vogele	Aye
J. Tippett	Aye
J. Ries	Aye
A. Dominguez	Aye

F. Approve Director's Contract

Board discussed K. Morgan's employee contract.

J. Ries made a motion to approve the At-Will Employment Agreement with the adjustment of the salary to $81,000.
J. Tippett seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
D. Vogele	Aye
C. Peña	Aye
J. Tippett	Aye
A. Dominguez	Aye
J. Hoyt	Aye
J. Ries	Aye
L. Norman	Aye

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 1:05 PM.

Respectfully Submitted,
J. Ries