APPROVED

Three Rivers Charter School

Minutes

Board Retreat

Date and Time
Tuesday August 9, 2022 at 9:00 AM

Location
Harbor Lite Lodge Conference Room: 120 N. Harbor Dr. Fort Bragg, CA 95437.

Board meetings are held in public. The agenda provides any citizen an opportunity to directly address the Board under the section entitled “Community Comment” on any item under the subject matter jurisdiction of the Board that is not on the agenda. The Public will be provided an opportunity to address the Board on agenda items before or during the Board’s deliberation. To request a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting, please submit your request in writing to the School Director or Board President at least 10 days before the scheduled meeting date. Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the school: 1211 Del Mar Drive, Suite 301, Fort Bragg, CA 95437. In compliance with Government Code section 54954.2(a) Three Rivers Charter School will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the school at (707) 964-1128 at least 72 hours prior to the meeting.

Directors Present
A. Dominguez, C. Peña, J. Ries, J. Tippett

Directors Absent

E. Forster, L. Norman

Guests Present
K. Morgan

I. Opening Items

A. Call the Meeting to Order

J. Tippett called a meeting of the board of directors of Three Rivers Charter School to order on Tuesday Aug 9, 2022 at 9:07 AM.

B. Record Attendance and Guests

C. Changes to the Agenda?

No changes to the agenda.

II. Community Comment

A. Community Comment

No community comment at this time.

III. Reports

A. Director's Report

Teachers came back to school on Monday. They are in the process of planning the school year.
Lunch program is getting finalized. Kim is working to get the vendor agreement executed. Details for breakfast program are being refined. There has been interest by various parents in serving on the board. Kim and the facilities committee are getting further in the process of negotiating a longer term lease. Kim is working to increase enrollment leading up to the beginning of the school year.

IV. Board Retreat

A. Reflection and Goal Setting

Reviewed goals set one year ago for the 2021-22 school year for the CEO.
Discussed CEO goals for the 2022-23.
Discussed Board goals for 2022-23:
1) Continue to support CEO and teachers;
2) Continue moving forward with facilities improvement project and long term lease with the college;

3) Fill open board positions and form and activate standing committees.

B. Board Member Recruitment and Needs

Board discussed need for additional board members. Some members of the TRCS parent community have expressed interest in serving on the board. Kim will invite 2 potential candidates to next board meeting.

C. Committees

Board discussed need for standing committees. Standing committees enumerated are the following:
Governance
Finance
Facilities
Academic Excellence
Community Outreach
Board will work to fill the open board positions and then form committees in the next few months.

D. Discuss CEO Evaluation Report

See attached draft CEO Evaluation Memorandum. Board discussed contents of evaluation.
Goals for 2022-23 school year for CEO:
1) Reaching full enrollment (up to 95);
2) Securing a long term lease and moving forward with the facilities improvement project;
3) Focus on academic acceleration by expanding academic and enrichment programs, and promoting social and emotional well-being.

V. Action Items

A. Accept CEO Evaluation

C. Peña made a motion to accept the CEO evaluation.
A. Dominguez seconded the motion.
The board **VOTED** to approve the motion.

B. Approve CEO Contract

Board reviewed CEO contract for Kim Morgan for the 2022-23 school year. The contract includes $72,225 as a base salary and $4,000 reimbursement for administrator inductions program expenses. See At-Will Employment Agreement between Kim Morgan and Three Rivers Charter School.

A. Dominguez made a motion to approve the CEO contract for the 2022-23 school year.
C. Peña seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
J. Ries	Aye
E. Forster	Absent
C. Peña	Aye
L. Norman	Absent
J. Tippett	Aye
A. Dominguez	Aye

C. Remote Meetings

A. Dominguez made a motion to extend the availability of remote meeting for another 30 days in consideration of the ongoing pandemic.
C. Peña seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
C. Peña	Aye
L. Norman	Absent
J. Ries	Aye
E. Forster	Absent
J. Tippett	Aye
A. Dominguez	Aye

D. Approve Board Mtg. Schedule

J. Ries made a motion to approve the 2022-23 board meeting schedule.
A. Dominguez seconded the motion.
The board **VOTED** to approve the motion.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:25 PM.

Respectfully Submitted,
J. Ries