APPROVED

Three Rivers Charter School

Minutes

Special Board Meeting

Date and Time
Tuesday December 10, 2019 at 5:00 PM

Location
1211 Del Mar Dr, Suite 301, Fort Bragg, CA 95437

Board meetings are held in public. The agenda provides any citizen an opportunity to directly address the Board under the section entitled “Community Comment” on any item under the subject matter jurisdiction of the Board that is not on the agenda. The Public will be provided an opportunity to address the Board on agenda items before or during the Board’s deliberation. To request a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting, please submit your request in writing to the School Director or Board President at least 10 days before the scheduled meeting date. Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the school: 1211 Del Mar Drive, Suite 301, Fort Bragg, CA 95437. In compliance with Government Code section 54954.2(a) Three Rivers Charter School will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the school at (707) 964-1128 at least 72 hours prior to the meeting.

Directors Present
A. Friscia, I. Saldana, J. Ries, J. Stickels, J. Tippett, M. Montalvo, M. Wasco

Directors Absent

None

Guests Present
K. Morgan, K. Morgan

I. Opening Items

A. Call the Meeting to Order

J. Stickels called a meeting of the board of directors of Three Rivers Charter School to order on Tuesday Dec 10, 2019 at 5:03 PM.

B. Record Attendance and Guests

C. Changes to the Agenda?

None

II. Community Comment

A. Community Comment

None

III. Discussion and Action Items - No Items

A. Update on New Facilities Status

Extension on escrow until February 11, 2020.
Have proposals for engineering. Board to review.
In the process of getting an investor lined up for funding the property purchase.
We need numbers to take to an investor; waiting to figure out the budget for cost of the project before we can determine if an investor is feasible.
Discussion with project advisor, Steve Clark from Owner Builder Advisors, regarding phases of the project and overall projected project costs.

B. Review Engineering Proposals

Received 2 engineering proposals.
See attached.

C. Select and Approve Engineering Proposal for 860 Hazelwood

J. Stickels made a motion to accept and approve the Adobe Associates proposal for engineering services and to move forward with Adobe Associates as engineering firm for the project, with discretion to the Facilities subcommittee to determine the amount Adobe

will require for engagement and to complete tasks to determine the construction (as it pertains to the engineering portion of the project) budget.
J. Tippett seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Audit Report

No significant findings.
Reviewed letter to board regarding report.
See attached report and letter.

E. Approve Audit Report for 18-19

J. Tippett made a motion to approve the audit report for 2018-2019.
M. Wasco seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:46 PM.

Respectfully Submitted,
J. Ries