APPROVED

Three Rivers Charter School

Minutes

Academic Excellence Monthly Meeting

Date and Time
Thursday April 25, 2019 at 2:30 PM

Location
Three Rivers Charter School

Board committee meetings are held in public. The agenda provides any citizen an opportunity to directly address the committee under the section entitled “Community Comment” on any item under the subject matter of the committee that is not on the agenda. The Public will be provided an opportunity to address the committee on agenda items before or during the deliberation. To request a matter within the jurisdiction of the committee be placed on the agenda of a regular meeting, please submit your request in writing to the School Director or the committee chair at least 10 days before the scheduled meeting date. Any writings distributed either as part of the committee packet, or within 72 hours of a meeting, can be viewed at the school: 1211 Del Mar Drive, Suite 301, Fort Bragg, CA 95437. In compliance with Government Code section 54954.2(a) Three Rivers Charter School will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the school at (707) 964-1128 at least 72 hours prior to the meeting.

Committee Members Present
J. Tippett, K. Morgan

Committee Members Absent

I. Saldana

I. Opening Items

A. Call the Meeting to Order

J. Tippett called a meeting of the Academic Excellence Committee of Three Rivers Charter School to order on Thursday Apr 25, 2019 at 2:38 PM.

B. Record Attendance and Guests

II. Community Comment

A. Comments on Items not on the Agenda

No community members present.

III. Membership

A. Committee Membership: Welcome Parents

None present.

IV. Recurring Items

A. Teacher Check In

None present at the start of the meeting. Ms. Tulley arrived at 3:00. No report.

V. Discussion Topics

A. Report from Academic Excellence Webinar

Discussion began with a review of the BOT handout and framework: Committee to be focused on setting goals, with guidance from the Director, reviewing and delving into data assessing those goals, and reporting to the Board. Three domains of data: Academic Achievement, School Climate, Human Capital

- Jade: Higher level thinking the key to academic excellence. Questions whether quantitative data can meaningfully assess higher level thinking. Discussion of qualitative data: writing samples, performance tasks like science fair.
- Roger: concerns with committee usurping the role of the Director in managing teachers if teachers sit on the committee.
- Jade: Need to Board members to get the "ground truth" of what is going on in the school. Quantitative and qualitative assessment data only one "output" source. Discussion of classroom observation as a data source.

- Roger showed Jade the teachers observing teachers observation forms generated by the teachers.

Linda Tulley arrives at 3:00

- Linda: Teacher observation forms an internal document for the teachers. Should be confidential, not shown to Board.
- Discussion of history: dual relationships issues of parent Board Members crossing boundaries into administrative matters with teachers. Need to protect school and teachers from Board Member encroachment. This has not been an issue so far, but a potential risk for the future.
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B. Progress Report on Data Analyst Position

Rana and Roger have met several times. Rana's time has been impacted by needing to Sub for Ms. Tulley for a week and preparing for her program for 2019-20. She is beginning to work on the data project and will have a progress report for the May meeting.

VI. Other Business

A. Set Next Meeting Date and Agenda

Next Meeting Thursday, May 23, 3:45-4:45
Agenda: Goals and Focus of Attention for 2019-2020.

VII. Report Outs

A. Approve Minutes

Ran out of time due to conflicting appointment. Will need to approve these minutes at our next meeting.

B. Report to TRCS Board

VIII. Closing Items

A. Review of Assignments and Tasks

B. Good of the School and Committee

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:28 PM.

Respectfully Submitted,
J. Tippett