



## Three Rivers Charter School

### Minutes

#### Regular Board Meeting

---

**Date and Time**

Tuesday May 21, 2019 at 5:00 PM

**Location**

1211 Del Mar Drive, Fort Bragg, CA, 95437

---

Board meetings are held in public. The agenda provides any citizen an opportunity to directly address the Board under the section entitled "Community Comment" on any item under the subject matter jurisdiction of the Board that is not on the agenda. The Public will be provided an opportunity to address the Board on agenda items before or during the Board's deliberation. To request a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting, please submit your request in writing to the School Director or Board President at least 10 days before the scheduled meeting date. Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the school: 1211 Del Mar Drive, Suite 301, Fort Bragg, CA 95437. In compliance with Government Code section 54954.2(a) Three Rivers Charter School will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the school at (707) 964-1128 at least 72 hours prior to the meeting.

---

**Directors Present**

A. Friscia, J. Ries, J. Stickels, J. Tippet, J. Tyler, M. Wasco

**Directors Absent**

---

I. Saldana

### **Guests Present**

Chelsi McFadden, Jaimi Parsons, K. Morgan, L. Tulley, Lisa Norman, Marcel Guarachi

---

## **I. Opening Items**

### **A. Call the Meeting to Order**

K. Morgan called a meeting of the board of directors of Three Rivers Charter School to order on Tuesday May 21, 2019 at 5:08 PM.

### **B. Record Attendance and Guests**

### **C. Changes to the Agenda?**

Add discussion regarding establishment of CEO support and evaluation committee under section IV, as item IV-J.

No discussion of item IV-A.

## **II. Community Comment**

### **A. Design Review**

Roger- explanation of four potential site/plot plans created by designer.

Jade- comments regarding making the site not so recta-linear.

Comments and input from community regarding arrangement of classrooms, lunch area, garden, assembly room.

### **B. Community Comment**

No additional comments

## **III. Reports**

### **A. Financial Report**

Discussion about projections for cost of school lunch program next year.

### **B. Student Representative Report**

No student comments

### **C. Teacher Write-Ups**

Jade- question regarding transportation to field trips.  
Testing went well. Meals provided. Kids had a positive attitude.

#### **D. Director's Report**

Update on school meal program--Roger is working with county, working with FBUSD to hash out more details.

Discussion of spring survey put out to students seeking feedback regarding their experience during the 2018-2019 school year.

Discussion regarding uncertainty as to whether TRCS is required to pay prevailing wage for construction at new school site; various financial issues surrounding the purchase of the property.

#### **E. Academic Excellence Committee**

Jade- reported regarding data analyst position (Rana)--she hasn't had the opportunity to complete very much data analysis to date.

Reported regarding where TRCS stands currently in terms of determining how to use the data.

Reported regarding goals for the committee set for the 2019-2020 school year.

Committee wants to make the teachers' job easier, not harder.

See Minutes of Academic Excellence Committee dated May 16, 2019.

### **IV. Discussion and Action Items**

#### **A. Discuss and Accept LCAP Federal Addendum**

Roger- explained the LCAP federal addendum. Addendum relieves the requirement of submitting a site plan.

J. Tippet made a motion to Approve the Federal Addendum to the LCAP.

J. Tyler seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B. Budget for 2019-2020 School Year**

Roger provided explanation regarding five year budget-- revenue and expense fluctuations from 2018-19 to 2019-20.

#### **C. Approve and accept Budget for 2019-2020 School Year**

J. Tyler made a motion to Approve and accept the budget for 2019-2020.

M. Wasco seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **D.**

## **Discuss Board Officers**

Roger- explanation of where the officer terms currently stand.

### **E. Board President Position**

J. Tippet made a motion to Jody Stickels as Board President for a second 2-year term.

J. Tyler seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Approve Board Treasurer**

J. Ries made a motion to Jade Tippet as Board Treasurer for a 2-year term.

J. Tyler seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **G. Approve Secretary**

J. Stickels made a motion to Jaime Ries as Board Secretary for a 2-year term.

A. Friscia seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **H. Addition of CEO Support & Evaluation Committee**

Discussion- CEO Support and Evaluation Committee should be a sub-committee of the governance committee.

## **V. Closed Session**

### **A. Review and Discuss CEO Evaluation**

Discussion of CEO Evaluation and salary increase.

## **VI. Reporting Out**

### **A. Items to Report Out and/or Take Action From Closed Session**

J. Tyler made a motion to Accept CEO evaluation and approve salary increase of roughly 5% to \$75,516.

M. Wasco seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

J. Tyler Aye

J. Ries Aye

A. Friscia Aye

J. Stickels Aye

M. Wasco Aye

I. Saldana Absent

J. Tippet Aye

## **VII. Additional Action Items**

### **A. Adopt Board Meeting Minutes**

M. Wasco made a motion to approve minutes from the Regular Board Meeting on 04-16-19 Regular Board Meeting on 04-16-19.

J. Tyler seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:31 PM.

Respectfully Submitted,

J. Ries