APPROVED

Three Rivers Charter School

Minutes

Regular Board Meeting

Date and Time
Tuesday February 26, 2019 at 5:30 PM

Location
1211 Del Mar Drive, Fort Bragg, CA, 95437

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Directors Present
J. Parsons, J. Ries, J. Stickels, J. Tippett, J. Tyler, M. Wasco

Directors Absent

I. Saldana

Guests Present
Becky Walker, Chelsea McFadden, Elijah Tyler, K. Morgan, Kim Morgan, Kiumars Arzani

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I. Opening Items

A. Call the Meeting to Order

J. Stickels called a meeting of the board of directors of Three Rivers Charter School to order on Tuesday Feb 26, 2019 at 5:30 PM.

B. Record Attendance and Guests

C. Changes to the Agenda?

Tabled Section 4 items E & F

II. Reports

A. Financial Report

Apx $1.2MM in reserves

Scott Warner - Financial report - findings are that TRCS is in good standing

B. Student Representative Report

5 & 6 and 7 & 8 Grades

Working on Marine Science projects because the Noyo center is opening soon. Working on boxes with marine life scenes.
Students are generally happy with no complaints. Appreciated the week off.

Ms. Tulley has returned to the classroom. Everyone is happy she is back, but they really enjoyed Ms. Adams.
Joden Stickels presented

C. Teacher Write-Ups

Ms. Morgan's write up was comprehensive and the reports are much clearer. The board appreciates the time the teacher's take to compile these reports.

D. Director's Report

Low performing student grant - Reading program - will vote on tonight

Special Ed invoice from FBUSD $69,000 for 2nd semester 2019 - $30K increase for entire year over last year. Caused from increase in cost over the entire program. 8% cut in SELPA with increase in Special Ed costs.

E. Academic Excellence Committee Report

Jade Tippett - Power outage caused cancellation of last meeting.
Rescheduled for 2/27/19.

F. Governance Committee Meeting Report

No Report

III. Discussion and Action Items

A. Discuss Bylaws as Pertaining to Committees

Tabled - Roger will consult with Becky, Kiumars and return to the board with a more details for the board to make an informed decision

B. Vote on Changes to Bylaws

Tabled

C. Nutritional Meal

Discussed costs of instituting a breakfast/lunch or both program

Becky informed us that there are a lot of requirements when receiving state $

Roger is receiving additional training on nutritional requirements

Plan for storage (refrigerated for milk) vegan, vegetarian diets.
Cost of disposal

If you are receiving state monies - you will get audited - can't take or donate unused food (gift of public funds).

D. Adopt Nutritional Meal Program

Jody made a motion to form a sub-committee comprised of 2 board members to obtain additional information related to compliance within the food program. Seek vendors and determine actual costs to make a proposal to the board prior to the board implementation. Jaime Ries 2nd'd

motion carried unanimously

Jaime and Michael volunteered to sit this committee

E. Discuss Proposed Administrative Board Policy

Tabled

F. Adopt Proposed Administrative Board Policy

Tabled

G. Discuss with Consultant School Overview

Kiumars recommendations:

- Require staff to visit other schools (collaborative to bring back ideas that work for other schools)
- Lack cohesiveness between classes - each class is doing great things - but there needs to be cohesive principals that feed through to all classes
- Utilization of technology - programs to allow engagement and comprehension of entire class (pose question and use clicker to determine the percentage of the class that is comprehending the material.

IV. Closed Session

A. Discuss Terms for Facilities Proposal

B. Adopt Terms and Procedure Regarding Property

J. Stickels made a motion to Make a purchase offer on 860 Hazelwood Dr., Fort Bragg.
M. Wasco seconded the motion.
The board **VOTED** to approve the motion.

C. Discuss Addition of Assist. Director Position and Review Contract

D. Adopt Contract for Assistant School Director

J. Tippett made a motion to Approve contract as submitted with changes recommended by the board.
J. Tyler seconded the motion.
The board **VOTED** to approve the motion.

E. Discuss Terms and Review Contract for Reading Specialist

F. Adopt Reading Specialist Contract

J. Ries made a motion to accept the Reading Specialist job description as submitted and approve the employment contract for Jinny Varnum.
J. Tippett seconded the motion.

The board **VOTED** to approve the motion.

V. Reporting Out

A. Items to Report Out

Will make a purchase offer for 860 Hazelwood Dr., Fort Bragg, CA after notifying FBUSD
Adopted Contract for Assistant school director - Kim Morgan
Adopted job description and employment contract for reading specialist - Jinny Varnum

VI. Additional Action Items

A. Adopt Board Meeting Minutes

J. Tippett made a motion to approve minutes from the Regular Board Meeting on 01-15-19 Regular Board Meeting on 01-15-19.
M. Wasco seconded the motion.
The board **VOTED** to approve the motion.

VII. Closing Items

A. Adjourn Meeting

Adjourned @ 8:16 pm
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:16 PM.

Respectfully Submitted,
J. Tyler