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## **20-21 Reopening and Operation Plan - Three Rivers Charter School (Draft)**

### **Schedule:**

1. Overall Plan - Split Schedule
  - a. Split school into 2 groups (A and B)
  - b. Group A attends school on Mondays and Tuesdays and Group B attends school on Thursdays and Fridays. Full day schedule.
  - c. The school is disinfected on Wednesdays.
  - d. When groups are not at school all students attend classes from home via the internet and do packets and work as assigned.
  - e. Teachers teach both groups.
  - f. Independent Study possible according to teacher's discretion.
    - i. Independent Study uses contract, paperwork, and parents are the teacher. Distance Learning is "teacher is the teacher"
  - g. Teachers and students do not change classrooms.

**Shutdown Plan:** If the school must shut down due to a government order or because of 2+ classrooms require quarantine then all students doing in-seat programs go to distance-learning programs for a determined quarantine period. Policy to be set by Board.

### **Student's arrival on campus and daily procedures:**

2. Student Arrival Daily Procedure
  - a. Parents pull in to do drop off. Path is coned off (parent waits for child's temperature to be taken)
  - b. Designated Aide takes temperature.
    - i. Students showing a temperature above 100 degrees/ with an additional symptom or 100.4 F or flu symptoms must go home immediately with parent
    - ii. Students are given a slip of paper with a date showing their temperature was taken, to give to the teacher and student goes to the classroom. (No playground)
    - iii. Aide also does a visual and health check.
  - c. Teachers have doors open. Student arrives in class (temperatures have been taken)
  - d. Any students arriving late (along with their parents or guardian) must go to the office to get their temperature taken and get paper.

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- e. Upon arrival students use hand-sanitizer
  - f. Teachers do a visual inspection and a health screen if needed.
3. Protective Equipment
- a. Teachers and aides wear facial shields if desired.
  - b. All staff wear face masks.
  - c. Gloves optional
  - d. Students wear face masks (shields if preferred) while inside the classroom. Students refusing to wear masks or shields must do learning from home.
4. Classroom Safety Procedures
- a. Students stay at their desks and maintain social distancing to the extent possible.
  - b. Plexiglass at each desk may be installed at a later time, so teacher or aide can assist more closely
  - c. No touching other students or any items not belonging to students.
  - d. All items used or touched are either wiped down or isolated until safe.
  - e. Students are taught procedures including for coughing and sneezing and not sharing any personal items.
  - f. Books will not be shared between students
  - g. Lockers in the classroom may be used but teachers must develop a process for students to use lockers without violating safe-distance.
5. Support Services
- a. Support will be provided in the classroom by the aide and the teacher.
  - b. Additional support (counseling, EL Support, Reading, SPED, tutoring) will be provided via ZOOM even for students at school unless the student is part of the support adults class bubble.
6. Recess
- a. Each class is alone on the playground without other classes. If more than one class on the playground area at a time each group must be contained within a defined area.
  - b. Each class has its own small playground equipment including balls, jump ropes, etc as determined.
  - c. Bars and swings wiped down after each recess is over by the playground supervisor.
  - d. When entering class after recess hands must be hand sanitized or washed. If equipment is going to be used, students should sanitize or wash hands before going to recess or PE.
7. Lunch
- a. School lunches will be delivered to to each classroom
  - b. Outside picnic tables are spread for social distancing. 2 students per table when seated outside. If the students are eating inside because of weather or directed by the teacher they will eat at their own desk.
  - c. Students should wash hands before lunch.

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8. TIDES

- a. Students should wash or sanitize their hands before attending TIDES.
- b. Groups of 11 students per group
- c. Each group has its own adult
- d. Each group has its own section of playground up to 3 sections.
- e. During inclement weather each TIDE group will be assigned a separate classroom. The teacher or adults not part of the TIDES group will have to vacate the classroom.
- f. Rotation of groups on the playground on a regular basis.

9. Restrooms

- a. Students use restrooms 1 at a time. (Occupied sign is used for girls restroom)
- b. When a student leaves the restroom the student wipes down faucet handles, and door handles and throws wipes/or hand-towels away. Students can opt to wear gloves while in Restrooms. Than gloves must be discarded.

10. If student becomes sick

- a. Students showing a temperature above 100 degrees/ with an additional symptom or 100.4 F or flu symptoms must go home immediately. Parents monitor and if symptoms continue for 3 days or become worse then parents must take their child to the doctor and cannot return to school without medical clearance and a doctor's note.
- b. Until a parent picks their child up, the child must be isolated with gloves and masks. (would probably use lunch tables to isolate with supervision unless rainy or too cold, then a side room would be used)

11. If child or adult tests positive for COVID-19

- a. The group bubble that the child or adult is part of is sent home for quarantine for 2 weeks.
- b. This would include "Class Bubble" and "TIDES Bubble."
- c. Siblings would have to quarantine as well but not sibling's bubbles.
- d. If two classes are quarantined then the school will be shut down and disinfected. Once students have completed their quarantine they may return. While students are on quarantine they would continue with their studies at home as part of the distance-learning program.
- e. Students identified as positive must be cleared by medical staff.

12. Guiding Policies

- a. Follow state, county, and MCOE guidelines.
- b. Parents will be communicated with on a regular basis
- c. All students on the Distance-Learning program must attend all classes and are expected to complete their work.
- d. Grades will be given reflecting the accurate progress of the students
- e. Parents will provide masks for students, if unable to then the school will provide the masks.

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- f. If space opens up in the classroom then students can be added if the new student is not showing any symptoms.
- g. Maintain equitable policies for all students (home and school whenever possible.)

13. Cleaning

- a. School will be cleaned nightly. All touch points will be disinfected nightly.
- b. Wednesdays will be used to disinfect school.
- c. Additional cleaning will be performed as needed.

14. Music - The music program will be opened when feasible. A program will be developed at a later time.