

Three Rivers Charter School

Board Meeting

Date and Time

Tuesday October 25, 2016 at 5:30 PM

Location

High School Classroom

Board meetings are held in public. The agenda provides any citizen an opportunity to directly address the Board under the section entitled "Community Comment" on any item under the subject matter jurisdiction of the Board that is not on the agenda. The Public will be provided an opportunity to address the Board on agenda items before or during the Board's deliberation. To request a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting, please submit your request in writing to the Executive Director or Board President at least 10 days before the scheduled meeting date. Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the school: 1211 Del Mar Drive, Fort Bragg CA 95437. In compliance with Government Code section 54954.2(a) Three Rivers Charter School will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the school at (707) 964-1128 at least 72 hours prior to the meeting.

Agenda	Purpose	Presenter	Duration
I. Opening Items			
A. Call the Meeting to Order		Jaimi Parsons	1
B. Record Attendance and Guests		Isabel Saldana	5
C. Approve Agenda	Discuss	Jaimi Parsons	5
II. Community Comment			
A. Community Comment	Discuss	Jaimi Parsons	20
III. Reports			
A. Student Representative	Discuss	Jaimi Parsons	5
Student Rep to address student's concerns, major activities, successes and desires.			
B. Teacher Reports	Discuss	Jaimi Parsons	20
Any teachers who are present may give ar bring up any issues that are outstanding. I the 5-6 or 3-4 Class yet.			
C. School Director	Discuss	Roger Coy	60
Director to provide an overview of the sch Financial Condition, Outstanding Major Act Upcoming Events,Truancy Report, etc.			
D. Financials	Discuss		20
Ms. Tyler to present overview detail rea	igrding finar	ncials	
IV. Discussion			
A. SPED	Discuss	Roger Coy	20
What options do we have?			
B. LEA Plan	Discuss	Roger Coy	10
For Federal Funding a LEA Plan is required to discuss the plan. It must be approved b submitted for the March CDE Board Meetir be ready for this meeting. This is just an ir	y our Board ng for appro	in order to be val. This plan	9
C. Presentation - Metasoft	Discuss	Roger Coy	20
Foundation Grant Development softwar	re		
D. College Readiness Program	Discuss	Roger Coy	20

Discuss the program and how we would like to spend the money (\$75K) we will receive for it.

Develop a plan describing how the funds will increase or improve services for unduplicated pupils to ensure college readiness. The plan shall include information regarding how it aligns with the school district's local control and accountability plan. Once discussed it can be approved at a following Board Meeting.

V. Closed Session - As per Ed Code 89307 - Real Estate

A. Update From Foundation Committee	Discuss	Roger Coy	20

Director will provide a report regarding facilities status.

VI. Action Items

VI. Action items			
A. Adopt Meeting Minutes	Approve Minutes	lsabel Saldana	10
Minutes to be reviewed prior to meeting.			
B. Direction Regarding Foundation Grant Programs	Vote	Roger Coy	5
Should the school invest in a Foundation someone to assist with the grant writing		gram and hire	
C. Approval to spend Design Money For Facilities	Vote	Roger Coy	5
VII. Reporting Out			
A. Items to Report Out	FYI	Jaimi Parsons	5
VIII. Closing Items			
A. Adjourn Meeting	FYI	Jaimi	5

Parsons

Agenda Cover Sheets

Section: III. Reports

Item: B. Teacher Reports

Purpose: Discuss

Goal:

Submitted by:

Related Material: TeacherWrite-Ups-October25.docx

Section: III. Reports

Item: C. School Director

Purpose: Discuss

Goal:

Submitted by:

Related Material: DirectorReportOctober252016.pdf

Section: IV. Discussion

Item:A. SPEDPurpose:Discuss

Goal:

Submitted by:

Related Material: WhatisaSELPA.pdf

Section: IV. Discussion

Item: C. Presentation - Metasoft

Purpose: Discuss

Goal:

Submitted by:

Related Material: Metasoft.ppt

Section: IV. Discussion

Item: D. College Readiness Program

Purpose: Discuss

Goal:

Submitted by:

Related Material: CollegeReadinessGrantPlan.docx

Teacher Write-Ups - October 25

1-2 Class

Ms. Morgan's report for the board:

The grades 1/2 class successfully took our first field trip of the year to the Botanical Gardens. We have been focussing on plants in science. It was a foggy morning but the children enjoyed being out and about and it was a free guided tour of a local treasure. A highlight this month was School Spirit Week. The class was enthusiastic about our theme of "Extinction of the Dinosaurs" for the class project. I tied this theme into science, literature and art this month. Another success has been our Reading Buddy program with the 3/4 class. The older students come in for a half hour on Fridays. I partner them with new buddies each time and they read a Scholastic Weekly News together and complete the questions on the back. This has proved to be a great way to get all the ages into reading non-fiction text and answering questions for comprehension. Then pairs also get a chance to read a book of choice and the older buddies get an Osprey Buck for helping out. We have a sweet golden retriever therapy dog that now visits on Fridays as well with her owner. The students get a turn reading to Stella the dog and snuggling with her as a special canine reading buddy! My classroom aides have been wonderful this year and our new RTI program is really helping support the students that need a little extra teacher time. We are off to a great start and getting settled in nicely in the 1/2 class.

3-4 Class

5-6 Class

Jr. High Class

School Spirit Week was a success! Our class had a blast and we tied for 3rd place overall and 3rd place on our Black Plague Spirit Board. I enjoyed the enthusiasm and sportsmanship the students displayed during the costume and activity filled week. With all the parent volunteers Field Day was a huge success and I hope we can do more in the future. Also, we raised about \$400 with the bake sale and movie night!

In English we returned to our Poetry unit and focused on the masterpieces of two of my favorite poets: Robert Frost and Emily Dickinson. We will be closing our poetry unit with a research project on a poet and reciting poems when we return from the October Break. Students will then be gearing up for the NaNoWriMo novels for the month of November. In Science we are beginning a new unit focusing on "Matter in Motion" and will be learning about speed,

acceleration, velocity, force and friction. Students will also get to enjoy some Bill Nye the Science Guy videos on these topics.

High School Class

This month the high school class has been busy with Spirit Week which I'm sure none of the other teachers have mentioned!;)- The students were thrilled that after putting in two busy weeks of learning about the catastrophes of D-Day during WWII that they successfully defended the trophy for best board decoration/model!

This was the best year in terms of really incorporating the theme of School Spirit Week into our lessons (for me I worked it into English and History lessons). We were able to use English class time to learn about techniques for communicating that go beyond the printed word - discussing how artists communicate themes, messages, and even facts they want to tell their audience through things like focal points, medium, color tones, and arrangement. In history class we focused, of course, on the history of D-Day from primary sources. We had lively discussions about the perspectives of the various nations involved - including the French and the Germans (which surprised my students), and took the time to compare the textbook version of this event to the primary source accounts of soldiers who were actually there. In addition students practiced true teamwork and solving the social problems they ran into working together, which is not a small goal of Spirit Week! REACH values in application!

In addition to this all-consuming activity, half of the high school students elected to participate in the Noyo Marine Science Center's second to last Trip to Sea for this season. This was to be an exciting trip as the NMSC was planning to launch a brand new robotic camera they have been working on for data collection on the sea floor. They hope to use this data to understand the actual affect of temperature changes of the water on the various populations of marine life off our coast. The ocean proved to be uncooperative with too many swells for much success on launching the robot but the students enjoyed learning all about how it works and got some additional bird watching and one-on-one marine science with the main staff of the NMSC! When asked about the trip, all reported wanting to go again to participate in the studies when the robotic camera, dubbed Nemo, can move forward!

Finally, we are accomplishing our regular work load as well, in both on-line and live classes. The entire class was able to leave for this October break, feeling no pressure from online class work, as they have done a stupendous job of keeping up with their classwork this semester. I am keeping my fingers crossed that this is a pattern that will continue. It seems that with a few years to work out the bugs in some of our class systems for supporting students in staying on pace, we are finally succeeding at helping them to truly succeed in both online classes and live classes alike.

Please don't hesitate to email me if you have any questions!

Sincerely, Kathleen

Director Report October 25, 2016

Cash On Hand: \$580K

Recent Cash Awards: SB740 \$17,330 True Up Costs and Rural Grant Award: \$18,000

School Spirit Week: Successful. High School won Decoration Trophy and 3-4 Class won overall participation trophy.

Outstanding Issues:

- Facilities TBD
- Squirrels This one squirrel is driving me nuts!
- LCAP Time to put it together. New Chartervision function.
- Calendar TBD

Programs to Review:

- EL Working well
- RTI In place
- Attendance 96%
- LEA Plan What to change?
- Comment Box Up and available for students
- Parent Survey Results by week end

What is a SELPA?

The acronym "SELPA" stands for Special Education Local Plan Area.

In 1974, the California State Board of Education adopted the California Master Plan for Special Education. This statewide plan to equalize educational opportunities outlined the process of developing a quality educational program for the disabled students of California.

The Master Plan required that all school districts and County Offices of Education (referred to as Local Educational Agencies, or LEAs) join together in geographical regions in order to develop a regional special education service delivery system. A region might be a group of many small districts or a large single district, but each region must be of sufficient size and scope to provide the full continuum of services for children and youth residing within the region boundaries.

The service regions were named Special Education Local Plan Areas (SELPAs). There are now approximately 135 SELPAs carrying out the spirit and mandate of the California Master Plan for Special Education.

To become a member of a SELPA, the applying charter organization must apply for membership in that SELPA and be deemed by that SELPA a Local Education Agency (LEA) for purposes of special education. This process requires the charter school to demonstrate its ability to serve the full continuum of special education services, as well as assume the full liability for students served in the charter school. While charter schools can apply to become an LEA in their local SELPA or in a charter SELPA, the power to grant membership lies solely with the SELPA itself. If membership is not granted, the charter will not become a member of the SELPA.

Of the 135 SELPAs in California, there are only a few that currently accept charter schools as LEA members. SELPAs accepting applications from charter schools for the 2016-2017 school year include: the El Dorado County Office of Education Charter SELPA, the Los Angeles County Charter SELPA, the Sonoma County Charter SELPA, and the Desert Mountain Charter SELPA. CCSA is actively working with SELPAs across the state to increase the options available to charter schools seeking LEA status for special education.

Local SPED Review:

MUSD - All districts run their own program through the MCOE SELPA. They hire their own staff.

SCOE - Charter based SELPA - Potentially available to us, but currently frozen.

MCOE - Barbara Bloom, in charge of SPED Services for the county, confirms that they do not provide staff, and each district provides their own services. It is possible for an Independent Charter to apply to be their own district, but it is a lengthy process and must be approved by the Superintendent's Council and that process will have an impact on other things that should be considered. I presented our formula with Fort Bragg to MCOE and I have asked them to review it to see if it is considered fair. I explained that my concern with it is that we are being charged for services that we are not receiving and I felt that the amount should be reduced or services provided. I also told MCOE that I thought it was illegal for Fort

Bragg to block student enrollment based upon the SPED Services required by those students.



North America's Leading Source of Foundation Funding Information for Non-profits

Executive Summary of Funding Opportunities for: 3 Rivers Charter School

pREsented by R Burns, Metasoft Systems inc.

ABOUT US

Who Are We?

Founded in 1988, Metasoft Systems Inc. is the company behind FoundationSearch and BIG Online (Business Information Guide), America's leading resources for the serious fundraiser.

What Do We Do?

We provide you with access to specific & relevant information on funders, teach you how to determine those most likely to support you, how best to approach them and how to make the most compelling case for support.

We've helped over 10,000 non-profits & charities just like you, raise \$28 Billion by ensuring that they:

- 1. Have access to all of the **114,000 US foundations giving \$58 Billion annually** (90% of foundations do not have websites and are difficult to access)
- 2. Have every tool you need to pick funders whose giving priorities are a "Good Fit" for your needs

FUNDING RECOMMENDED FOR YOU:

PRIORITY 1: Private Foundation Funding

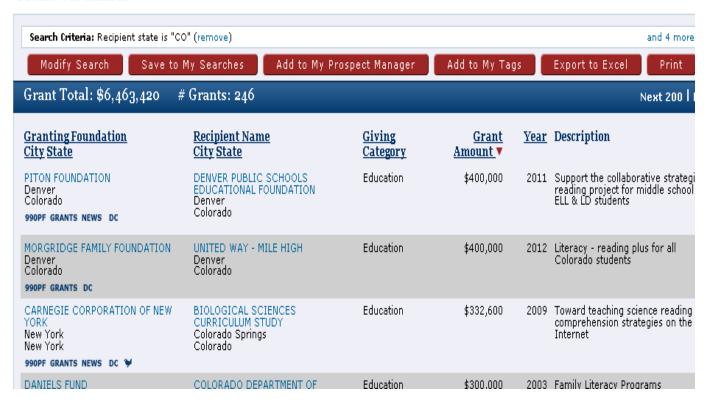
- ☐ There are more foundations supporting non-profits (114,000 in the US) and with a greater giving capacity (9 million grants valued at \$579 Billion) than virtually all other funding sources.
- Unlike donors, government programs or marketing driven corporate sponsorships, foundations by law, have to give a minimum of 5% of their assets away every year or lose their IRS status and tax benefits
- □ New Foundations are registered daily (over 10,000 in the last 24 months worth over \$16B) that need applications now?
- Private Foundations can self-determine who, where and how much they will fund

PRIORITY 2: Corporate Giving Programs

□ Unlike sponsorships, Corporate Giving Programs (cash, in-kind, employee matching gifts) don't tend to require corporate brand 3 recognition & marketing by charities, lengthy applications, or tricky

PROVEN FUNDERS TO MEET YOUR CURRENT NEEDS

Grant Visualizer



Apply to Funders Proven to Support Your Needs – ensure your application is successful by applying to funders with a proven history of funding projects/organizations exactly like yours Sample Only

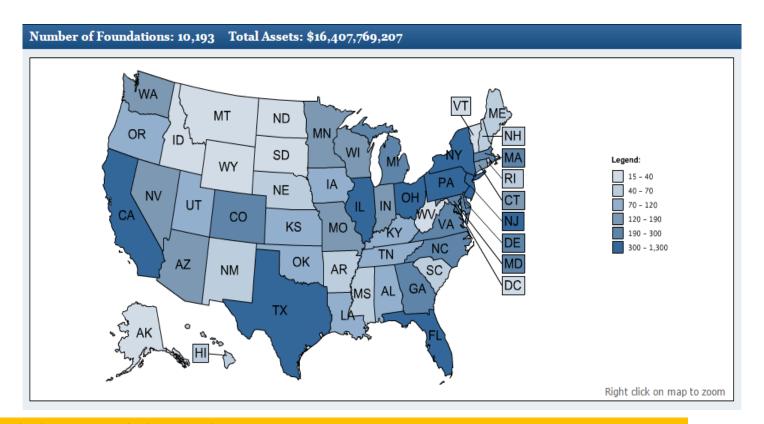
INTERESTED FUNDERS TO MEET YOUR LONG-TERM FINANCIAL GOALS



Widen Your Prospect Pool – pursue funders with a clear interest in supporting projects/organizations just like yours to build your long term financial strategy.

Sample Only

NEWLY REGISTERED FOUNDATIONS - ZERO COMPETITION OPPORTUNITIES

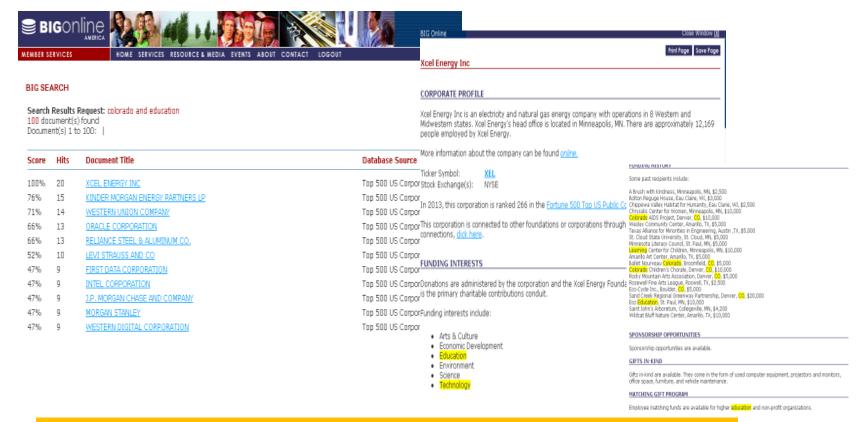


Exclusive to FoundationSearch:

Newly registered, these foundations are out of the public eye (not required to file 990PF for up to 3 years), do not have a pre-existing pool of applicants but are still legally mandated to give away a minimum 5% each year.

ACTION: BE FIRST-IN-LINE for new funding & relationship building

CORPORATE GIVING PROGRAMS



Exclusive to FoundationSearch – Fortune 500 Corporate Giving Programs:

Includes Donation Support, In-Kind Support (providing equipment or other goods in lieu of funds) and Employee Matching Funds (company matches donations given by their employees and/or donates cash based on number of hours employees volunteer for you)

Sample Only

FOUNDATION PROFILE - DETERMINE THE "FIT"

W K KELLOGG FOUNDATION

Foundation Profile

The foundation was granted charitable status in May, 1941 and is located in BATTLE C

The Foundation supports children, families, and communities as they strengthen and c vulnerable children to achieve success as individuals and as contributors to the larger

In their most recent reporting year ending August, 2012, the foundation reported asso and income of \$482,307,276.

The foundation's major donor(s) is reported as: W.K. Kellogg; W.K. Kellogg Foundation

Further details for this foundation are as follows:

- Classified as a(n) private foundation with Employer Identification Number (EIN) 3
- Ranked 259 in the FoundationSearch Top 10,000 US Foundations by Assets.
- Ranked 6 in the FoundationSearch Top Foundations by Assets for the state of Michigan.

Contact Information

The foundation can be contacted at the following address:

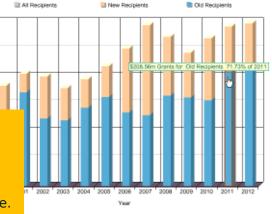
Determine your "Fit" through a 4-point assessment in 5 minutes:

- Confirm Granting Interest & Giving History match
- Confirm Funding Category match
- Confirm Geographic Scope match

Then initiate contact, read foundation news, ensure you are applying within their average giving amounts, check for director connections, etc. - all available in profile.

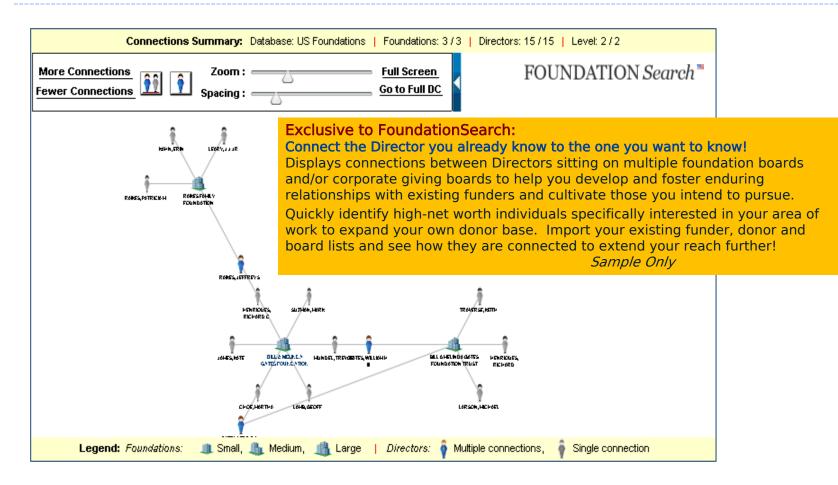
Sample Only





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DIRECTOR CONNECTIONS - LEVERAGING RELATIONSHIPS



A-Z FUNDRAISING SUPPORT – INVESTED IN YOUR SUCCESS

Funder Research & Writing Support :
CFRE accredited courses – online, self paced fundraising training. Give yourself or a new hire/volunteer resume boosting fundraising skills and accreditation
Model your LOI or grant proposal on World Proposal Championship winning entries and multiple samples available exclusively to our members
Live, unlimited & free grant development support. Mon-Fri, professional support for all your needs – from the initial research to successful grant writing!
Embedded Donor Management System:
Creates, tracks and manages all your fundraising activities in one place & makes reporting and cash flow forecasting a breeze
Import your own funding/donor contacts, screen them against our multiple databases and manage their activities within this system
<u>Funding Trends Analysis and Projections</u> :
□ Ouickly & easily analyze giving trends in your sector to

YOUR Return on Investment

Membership Cost	Funds Needed	Ratio
\$4935 / 1 Year	\$1mil	\$200 raised per \$1
\$8995 / 5 Year	\$5mil/5 Yr. Projection	\$555 raised per \$1

Outstanding return on investment!

Secure funding for your immediate needs **NOW AND**

Build a solid long-term fundraising plan to secure your organization's future.

Recommended Investment: 5-year membership

PROMOTIONAL PRICING

Promotional \$8,995 Package

5-Year Access

SAVE: \$10,98 Unlimited Access for 1 user to: FoundationSearch

- + 114,000 foundations & \$579 Billion in Funding
- + 10,000 Newly Registered Foundations
- My Best Prospect Generator
- My Prospect Manager • Foundation Application Deadline Calendar & Foundation Fiscal
- Year Calendar
- Foundation News & Alerts

BIG Online (Business Information Guide)

- + 80,000 Director Connections
- Fortune 500 Corporate Giving Programs Library of award winning grants, LOI's & World Championship
- **Proposals**
- Government Funding Programs • + 25,000 International Foundations
- Unlimited Live Grant Development & Technical Support

Unlimited Access for 1 user to:

- FoundationSearch AND BIG Online
- Unlimited Live Grant Development & Technical Support

Comparative Rate 1-Year Access

Standard Rate

5-Year Access

\$4,935

\$19,975

Unlimited Access for 1 user to:

FoundationSearch OR BIG Online

•Unlimited Live Grant Development & Technical Support

CFRE (Certified Fundraising Executive) accredited courses

 CFRE (Certified Fundraising Executive) accredited courses



North America's Leading Source of Foundation Funding Information for Non-profits

We look forward to partnering with you to ensure your success!

College Readiness Grant Spending Plan - Oct. 25, 2016

The plan to use the \$75K in grant money, made available to us by the state, will follow the basic outline of the LCAP. Because our school population is small it is difficult to target specific unduplicated groups. Most of our students will fall into an unduplicated group or be attached in some way. It would be more harmful and costly to separate these groups, therefore, it is our opinion that it would be more efficient and effective to use this money to focus on all of the students in the High School Class and provide services or support for the 25 students in these classes. Our LCAP focuses on EL and RTI supportive programs; parent and community outreach programs; and providing support for both emotional and social needs. We will continue those services using this money in the following manner:

- Tutoring and support for high course levels particularly for math and science.
 \$20K
- RTI support: \$20K
- College Counseling and Assistance: \$20K
- College Curriculum Review and Summary Courses: \$5K
- College Level courses and testing: \$10K