



Three Rivers Charter School

Board Meeting

Date and Time

Tuesday October 21, 2025 at 5:30 PM PDT

Location

This Board Meeting is being held in person at Three Rivers Charter School in the Jr. High Classroom.

Three Rivers Charter School

1211 Del Mar Dr.

Fort Bragg, CA

Meeting attendees may also join virtually using the Google Meet link provided.

Video call link: <https://meet.google.com/soy-aovd-dog>

Or dial: (US) +1 361-384-6834 PIN: 508 832 702#

The agenda provides any citizen an opportunity to directly address the Board under the section entitled "Community Comment" on any item under the subject matter jurisdiction of the Board that is not on the agenda. The Public will be provided an opportunity to address the Board on agenda items before or during the Board's deliberation. Each public member will have 3 minutes for comment.

To request a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting, please submit your request in writing to the School Director or Board President at least 10 days before the scheduled meeting date. In compliance with Government Code section 54954.2(a) Three Rivers Charter School will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the

school at (707) 964-1128 at least 72 hours prior to the meeting. The Board reserves the right to mute or remove a member of the public for inappropriate behavior which is disruptive.

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
A. Call the Meeting to Order		Jenna Hoyt	1 m
B. Record Attendance		Dana Vogelee	1 m
C. Community Comment	Discuss	Jenna Hoyt	10 m
Each person wanting to speak may have 3 minutes to make their statements. The Board will not comment unless it is to quickly clarify a procedure, process or policy.			
D. Changes to Agenda?	Discuss	Jenna Hoyt	3 m
II. Reports			5:45 PM
A. Teacher Reports	Discuss	Kim Morgan	5 m
Update from the classrooms.			
B. Financial Report	Discuss	Roger Coy	10 m
Treasurer to present Financial Report.			
C. Director's Report	Discuss	Kim Morgan	10 m
TRCS Director to present school update for the board.			
III. Discussion and Action Items			6:10 PM
A. Approve Minutes	Approve Minutes	Jenna Hoyt	2 m
Approve Minutes of September Regular Meeting.			
Approve minutes for Regular Board Meeting on September 16, 2025			
B. Charter Petition Update	Discuss	Kim Morgan	10 m
Discuss plan for TRCS Charter Renewal to be approved June 2026.			
C. Attendance Recovery Policy	Vote	Kim Morgan	10 m

	Purpose	Presenter	Time	
Review and consider adoption of TRCS Attendance Recovery Policy.				
<i>Education Code section 46211 provides the authority for classroom-based charter schools to offer an attendance recovery program for students to make up lost instructional time and offset absences, including reducing chronic absenteeism. The statute allows for the recovery of average daily attendance funding when students voluntarily make up missed instructional time outside of the regular school day. This policy is written in accordance with the Education Code requirements.</i>				
D.	Approve Revised Title IX Policy	Vote	Kim Morgan	5 m
Approve revision of Title IX Harassment, Intimidation, Discrimination and Bullying Policy to comply with updated laws.				
E.	Board Meeting Calendar	Vote	Kim Morgan	10 m
Discuss and approve revised Regular Board Meeting Calendar. Regular meetings to be held on the SECOND Tuesday of each month instead of the third to meet recurring deadlines for budget approvals that come on the 15th of the month.				
F.	Approve MCOE MOUs for Direct Services	Vote	Kim Morgan	10 m
Approve Memorandums of Understanding with Mendocino County Office of Education for direct services to be provided this school year as needed for School Nurse and School Psychologist.				
G.	Approve MOU for MCOE IT Services	Vote	Kim Morgan	10 m
Approve Memorandum of Understanding with Mendocino County Office of Education work to be completed by Information Technology department to complete installation of security camera system on campus.				
H.	Approve updated ELO-P Plan	Vote	Kim Morgan	10 m
Approve updated Expanded Learning Opportunities Program plan for 25-26 funds.				
I.	Approve Prop 28 Plan for 25-26	Vote	Kim Morgan	5 m
Approve plan for Proposition 28: Arts & Music in Schools funds this school year.				
J.	Discuss Board Officer Roles Transition	Discuss	Kim Morgan	10 m
Board to discuss filling role of President when current President steps down in December.				

IV. Closed Session**7:32 PM**

	Purpose	Presenter	Time
A. Employee Compensation (54957.6) Consider employee stipend for additional duty.	Vote	Kim Morgan	10 m
V. Closing Items			7:42 PM
A. Adjourn Meeting	FYI	Jenna Hoyt	

Coversheet

Teacher Reports

Section:	II. Reports
Item:	A. Teacher Reports
Purpose:	Discuss
Submitted by:	
Related Material:	Teacher Reports 10.21.25.pdf

Teacher Updates for the Board

October 21, 2025

Grades 1-2, Ms. Luna

Our 1st and 2nd graders have been enjoying all things fall, including our first rainy day of the season. The classroom has been filled with pumpkin themed projects and fall activities that makes learning fun this time of year. Students have also enjoyed their special storytelling sessions with Ms. FairyAnn. During this time they continue to learn how to listen, imagine, and connect with the morals found in each story.

Outside of the classroom, our class has been participating in Three Rivers school community moments such as our picnic lunch with pizza for “No one eats alone”, another Friday assembly with raffles and attendance recognition, and they are really looking forward to Halloween dress up.

Academically, our class is working hard on printing skills and phonics development, laying a strong foundation for confident reading and writing. Our class definitely enjoys art and have shown much creativity! I love seeing their little minds work!

Grades 3-4, Ms. Natalie

PEEC was an amazing experience. Many of our students were not dressed for steady rain on Monday.

Uncomfortable for sure, yet still a valuable learning experience! Tuesday was beautiful! I appreciate all the extra effort parents made to get their kids to and from camp, or to drive other people’s kids between camp and school. There’s no way we can do field trips without the support of our parents! And we’ve had some wonderful reflective conversations in the classroom, an unforgettable experience.

Students have enjoyed two class-designed special events for filling up the rice jar. The first one was a Performance Day. It resembles a miniature variety show. Students sang, danced, play the piano, and conducted a puppet show. The second event occurred this past Friday, they named it “dance party with treats.”The kids really took ownership of this event, organized food, did a great job selecting school appropriate music, and designed an equitable system of taking music requests. I was so impressed with their planning! Giant shout out to Ms. Mindy, who came up with the food line system, and the timing of it all.

Grades 5-6, Mrs. Krebs

Hello everyone! We had a great time at our PEEC field trip this past week. I saw that my students were really engaged and knowledgeable about the subject matter. The 5th and 6th grade students especially enjoyed tide pooling, and finding hermit crabs and other little critters. A great big shout out to all of the families who made the field trip possible by either dropping off and picking up your student at the park, or driving other students. Thursday was our day back and we enjoyed reintegrating into the classroom again by having our reward jar party. I am waiting for a shipment of paper towel rolls because I am planning on having my class design and build a marble run. This is a science project, so we will be reviewing key vocab words like constraint, system, etc. I am looking forward to starting this project, and seeing what designs the students come up with. Have a great week everyone!

Grades 7-8 Mr. Lang

Good Evening Board!

We had a fantastic field trip to PEEC last week and our students got such a great opportunity to do some hands-on learning in our local ecosystems. We completed our second unit, A New Nation, and had a great opportunity to gain perspectives on the American Revolution, learn new math skills for graphing and solving linear equations, try a new game in handball, and discover diseases that affected people in the 1700's and how our immune system and later societal responses helped to slow the spread of disease. We also go to reenact key conventions and even establish a class constitution at the end of the process in our own classroom constitution convention. We also just wrapped up a mini research project last week, in reflection of our PEEC trip, so the projects and experiential learning continue and the class has done great with them.

We are entering our next unit, *Change Over Time: Data, Stories, and Society*, which will focus on key historical events between the Revolution and Civil War, statistics and probability, proper APA formatting, storytelling, cause/effect relationships, and another new PE game called Korfball. We will continue to use all our curriculum as direct instruction and practice material, while applying all our studies to an overarching project that applies a research project and presentation format. We will demonstrate our collected statistical data visually, apply it to real world issues, discover changes and problems faced during the late 1700s and early 1800s, and get to collaborate and continue to build community, which has been a focus for our class this year. Lastly, the game Korfball is a variant of basketball that was developed as a mixed gender cooperative and inclusive sport that we are going to try. I'm excited to continue my pursuit of new sports for students to learn, as opposed to some that they may see regularly throughout their PE years.

As always, I am so appreciative of this board, school community, and my amazing colleagues and director. Please reach out or stop by our classroom anytime and thank you for entrusting me with the education of our students.

Mr. Lang

Coversheet

Financial Report

Section:	II. Reports
Item:	B. Financial Report
Purpose:	Discuss
Submitted by:	
Related Material:	Budget to Actual prelim budget 10-16-25.pdf Balance sheet as of 10-16-2025.pdf Treasurer's Report 10-20-25.pdf



Three Rivers Charter School Statement of Activities - Actual vs Budget

	07/01/2025 Through 10/31/2025 Actual	07/01/2025 Through 10/31/2025 Preliminary	Year Ending 06/30/2026 Preliminary	Remaining Budget Summary
Net Increase/(Decrease) in Net Assets				
Total Revenue				
LCFF Revenue				
801100 - LCFF Revenues	49,444.00	117,474.84	419,553.00	370,109.00
801200 - Education Protection Account Revenue	36,988.00	39,467.00	157,868.00	120,880.00
801900 - Prior Year Income/Adjustments	(1,533.00)	0.00	0.00	1,533.00
809600 - Charter Schools Funding In-Lieu of Property Taxes	99,533.00	103,082.46	396,471.00	296,938.00
Total LCFF Revenue	184,432.00	260,024.30	973,892.00	789,460.00
Federal Revenue				
822000 - Federal Child Nutrition Programs	0.00	7,000.00	35,000.00	35,000.00
829000 - All Other Federal Revenue	271,610.05	0.00	0.00	(271,610.05)
829100 - Title I Federal Revenue	5,841.00	6,703.75	26,815.00	20,974.00
829200 - Title II	716.00	683.50	2,734.00	2,018.00
829400 - Title IV	0.00	2,500.00	10,000.00	10,000.00
829500 - Title V Federal Revenue	0.00	1,056.75	4,227.00	4,227.00
Total Federal Revenue	278,167.05	17,944.00	78,776.00	(199,391.05)
State Revenue				
852000 - State Child Nutrition Program	0.00	0.00	20,500.00	20,500.00
855000 - Mandated Block Grant	0.00	437.30	1,561.78	1,561.78
856000 - State Lottery Revenue	0.00	0.00	20,748.00	20,748.00
859000 - All Other State Revenues	874.00	60,976.25	243,905.00	243,031.00
859100 - SB 740 Revenue	0.00	0.00	36,640.00	36,640.00
879200 - SPED State/Other Transfers of Apportionments from County	0.00	1,717.24	6,133.00	6,133.00
Total State Revenue	874.00	63,130.79	329,487.78	328,613.78
Local Revenue				
866000 - Interest Income	40.24	3,656.60	18,283.00	18,242.76
866200 - Net Increase/Decrease in Investment	(11,066.94)	0.00	0.00	11,066.94
868200 - Foundation Grants/Donations	(328.15)	2,056.60	10,283.00	10,611.15
868400 - Student Body (ASB) Fundraising Revenue	5,466.00	0.00	0.00	(5,466.00)
868500 - School Site fundraising	0.00	1,880.00	9,400.00	9,400.00
869900 - All Other Local Revenue	0.00	1,229.00	6,145.00	6,145.00
Total Local Revenue	(5,888.85)	8,822.20	44,111.00	49,999.85
Total Revenue	457,584.20	349,921.29	1,426,266.78	968,682.58
Total Expenses				
Salaries and Benefits				
Certificated Salaries				
110000 - Teachers' Salaries	49,783.92	77,311.81	286,340.07	236,556.15
112000 - Substitute Expense	900.00	1,333.32	3,999.96	3,099.96
130000 - Certificated Supervisor and Administrator Salaries	21,274.63	28,644.28	85,932.84	64,658.21
Total Certificated Salaries	71,958.55	107,289.41	376,272.87	304,314.32
Classified Salaries				
210000 - Instructional Aide Salaries	19,695.47	54,117.48	162,352.44	142,656.97
220000 - Classified Support Salaries (Maintenance, Food)	21,103.98	28,371.76	85,115.28	64,011.30
240000 - Clerical, Technical, and Office Staff Salaries	5,743.75	13,333.32	39,999.96	34,256.21
Total Classified Salaries	46,543.20	95,822.56	287,467.68	240,924.48



Three Rivers Charter School Statement of Activities - Actual vs Budget

	07/01/2025 Through 10/31/2025 Actual	07/01/2025 Through 10/31/2025 Preliminary	Year Ending 06/30/2026 Preliminary	Remaining Budget Summary
Benefits				
310100 - State Teachers' Retirement System, Certificated	13,217.88	21,886.40	65,659.20	52,441.32
330100 - OASDI/Medicare, Certificated	1,040.21	2,490.36	7,471.08	6,430.87
330200 - OASDI/Medicare, Classified	3,543.21	7,330.36	21,991.08	18,447.87
340100 - Health & Welfare Benefits, Certificated	18,419.20	24,199.92	72,599.76	54,180.56
340200 - Health & Welfare Benefits, Classified	3,407.78	0.00	0.00	(3,407.78)
350100 - State Unemployment Insurance, Certificated	31.20	1,059.28	3,177.84	3,146.64
350200 - State Unemployment Insurance, Classified	147.69	2,118.56	6,355.68	6,207.99
360100 - Worker Compensation Insurance, Certificated	8,368.40	1,931.48	5,794.44	(2,573.96)
360200 - Worker Compensation Insurance, Classified	2,516.60	1,475.56	4,426.68	1,910.08
Total Benefits	50,692.17	62,491.92	187,475.76	136,783.59
Total Salaries and Benefits	169,193.92	265,603.89	851,216.31	682,022.39
Operational Expenses				
Books and Supplies				
410000 - Approved Textbooks and Core Curriculum	8,417.27	6,760.60	15,365.00	6,947.73
420000 - Books and Other Reference Materials	0.00	341.64	1,024.92	1,024.92
430000 - Materials and Supplies	1,781.54	11,747.64	35,242.92	33,461.38
431500 - Classroom Materials and Supplies	2,208.32	4,413.20	10,030.00	7,821.68
434200 - Materials for School Sponsored Athletics	(122.76)	0.00	0.00	122.76
438100 - Materials for Plant Maintenance	228.51	2,048.32	6,144.96	5,916.45
440000 - Noncapitalized Equipment	2,876.58	10,070.00	30,210.00	27,333.42
441000 - Software and Software Licensing	9,248.45	8,000.00	20,000.00	10,751.55
443000 - Noncapitalized Student Equipment	2,282.36	10,141.50	20,283.00	18,000.64
470000 - Food and Food Supplies	8,854.45	18,778.64	56,335.92	47,481.47
Total Books and Supplies	35,774.72	72,301.54	194,636.72	158,862.00
Services				
520000 - Travel and Conferences	1,785.90	1,707.00	5,121.00	3,335.10
521000 - Training and Development Expense	0.00	1,666.64	4,999.92	4,999.92
530000 - Dues and Memberships	7,982.54	333.32	999.96	(6,982.58)
540000 - Insurance	29,799.00	7,333.32	21,999.96	(7,799.04)
550000 - Operation and Housekeeping Services	4,511.59	8,170.00	24,510.00	19,998.41
550100 - Utilities	757.70	1,500.00	4,500.00	3,742.30
560000 - Space Rental/Leases Expense	15,000.00	21,133.32	63,399.96	48,399.96
560100 - Building Maintenance	0.00	6,666.64	19,999.92	19,999.92
560200 - Other Space Rental	900.00	166.64	499.92	(400.08)
560500 - Equipment Rental/Lease Expense	1,524.81	1,666.64	4,999.92	3,475.11



Three Rivers Charter School Statement of Activities - Actual vs Budget

	07/01/2025 Through 10/31/2025 Actual	07/01/2025 Through 10/31/2025 Preliminary	Year Ending 06/30/2026 Preliminary	Remaining Budget Summary
pense				
561000 - Equipment Repair	45.00	100.00	300.00	255.00
580000 - Professional/Consulting Services and Operating Expenditures	35,801.95	6,666.64	19,999.92	(15,802.03)
580300 - Banking and Payroll Service Fees	2,630.36	2,629.00	7,887.00	5,256.64
580500 - Legal Services	0.00	166.64	499.92	499.92
580600 - Audit Services	2,202.75	3,328.64	9,985.92	7,783.17
581000 - Educational Consultants	1,595.00	0.00	0.00	(1,595.00)
581200 - Other Student Activities	3,001.95	170.64	511.92	(2,490.03)
581500 - Advertising/Recruiting	75.00	896.32	2,688.96	2,613.96
582000 - Fundraising Expense	(219.18)	1,933.32	5,799.96	6,019.14
583000 - Field Trip Expenses	2,977.84	2,333.32	6,999.96	4,022.12
587300 - Financial Services	23,333.36	23,333.32	69,999.96	46,666.60
587400 - Personnel Services	340.30	114.32	342.96	2.66
587500 - District Oversight Fee	0.00	3,246.28	9,738.84	9,738.84
587700 - IT Services	0.00	4,308.32	12,924.96	12,924.96
589000 - Interest Expense/Fees	0.00	77.32	231.96	231.96
590000 - Communications (Tele., Internet, Copies, Postage, Messenger)	211.19	853.32	2,559.96	2,348.77
Total Services	134,257.06	100,500.92	301,502.76	167,245.70
Capital Outlay				
690000 - Depreciation Expense	0.00	907.32	2,721.96	2,721.96
Total Capital Outlay	0.00	907.32	2,721.96	2,721.96
Other Outgo				
714100 - Special Education Encroachment District	0.00	59,220.64	177,661.92	177,661.92
Total Other Outgo	0.00	59,220.64	177,661.92	177,661.92
Total Operational Expenses	170,031.78	232,930.42	676,523.36	506,491.58
Total Expenses	339,225.70	498,534.31	1,527,739.67	1,188,513.97
Total Net Increase/(Decrease) in Net Assets	118,358.50	(148,613.02)	(101,472.89)	(219,831.39)



Three Rivers Charter School

Balance Sheet

Statement of Financial Position

	Year To Date 10/16/2025 Current Year Balance	Prior Year To Date 10/16/2024 Prior Year	Year To Date 10/16/2025 Difference
911000-TRC-020 - Cash in County Treasury	1,178,220.49	955,138.32	223,082.17
912000-TRC-020 - Cash in General Account	85,484.32	343,939.44	(258,455.12)
912600-TRC-020 - Cash in ASB account	10,878.06	9,761.80	1,116.26
Total Cash and Cash Equivalents	1,274,582.87	1,308,839.56	(34,256.69)
920000 - Accounts Receivables	0.00	55.29	(55.29)
929000 - Due from Grantor Governments	25,343.44	29,724.66	(4,381.22)
Total Accounts Receivable	25,343.44	29,779.95	(4,436.51)
933000 - Prepaid Expenses	624.58	624.62	(0.04)
Total Prepaid Expenses	624.58	624.62	(0.04)
942000 - Building/Leasehold Improvements	861,094.11	37,865.60	823,228.51
944000 - Furniture Fixtures and Equipment	43,704.22	12,853.36	30,850.86
945000 - Construction in Progress	0.00	824,743.28	(824,743.28)
946000 - Right of Use Asset	158,716.32	213,882.22	(55,165.90)
Total Fixed Assets	1,063,514.65	1,089,344.46	(25,829.81)
942500 - Accumulated Depreciation - Building Improvements	(49,178.44)	(13,510.85)	(35,667.59)
944500 - Accumulated Depreciation - Furniture & Fixtures	(12,853.36)	(12,853.36)	0.00
Total Accumulated Depreciation	(62,031.80)	(26,364.21)	(35,667.59)
Total Assets	2,302,033.74	2,402,224.38	(100,190.64)



Three Rivers Charter School

Balance Sheet

Statement of Financial Position

	Year To Date 10/16/2025 Current Year Balance	Prior Year To Date 10/16/2024 Prior Year	Year To Date 10/16/2025 Difference
950000 - Accounts Payable-System	1,248.50	249.42	999.08
Total Accounts Payable	1,248.50	249.42	999.08
950100 - Accrued Salaries	(22,441.52)	0.00	(22,441.52)
950300 - Accrued STRS	(7,132.91)	0.00	(7,132.91)
950600 - Credit Card Payable	(7,179.52)	0.00	(7,179.52)
Total Accrued Liabilities	(36,753.95)	0.00	(36,753.95)
965000 - Deferred Revenue	232,469.11	341,069.71	(108,600.60)
Total Other Short Term Liability	232,469.11	341,069.71	(108,600.60)
965500 - ROU liability	149,026.28	203,774.16	(54,747.88)
Total Other Liabilities	149,026.28	203,774.16	(54,747.88)
Total Liabilities	345,989.94	545,093.29	(199,103.35)
Net Increase/(Decrease) in Net Assets	118,358.50	(17,527.85)	135,886.35
978000 - Unrestricted Net Assets – Designated	8,502.09	807,173.89	(798,671.80)
979000 - Unrestricted Net Assets - Undesignated	1,761,971.05	1,001,524.12	760,446.93
978900 - Designated for Economic Uncertainty	58,183.00	58,183.00	0.00
Total Unrest Net Assets with Inc/(Dec) to date	1,947,014.64	1,849,353.16	97,661.48
979700 - Temporarily restricted Net Assets	9,029.16	7,777.93	1,251.23
Total Restricted Net Assets	9,029.16	7,777.93	1,251.23
Total Net Assets	1,956,043.80	1,857,131.09	98,912.71
Liabilities and Net Assets	2,302,033.74	2,402,224.38	(100,190.64)

Treasurer's Report 10-20-25

Balance Sheet:

Total Cash \$1,274.583

Actual vs. Preliminary Budget:

Total Revenue:	Actual: \$457,584	Budget: \$349,921 (other Federal Revenue significantly up)
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Total Expenses:	Actual: \$339,226	Budget: \$498,534 (Salaries - Teachers and Aides down.)
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Total Net:	Actual: \$118,359	Budget: (\$148,613)
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Coversheet

Director's Report

Section:	II. Reports
Item:	C. Director's Report
Purpose:	Discuss
Submitted by:	
Related Material:	Fall 2025 Update .pdf

Three Rivers Charter School

Fall Update 2025



Kimberly Morgan, Director

Fall Update 2025

Community

Programs & Highlights

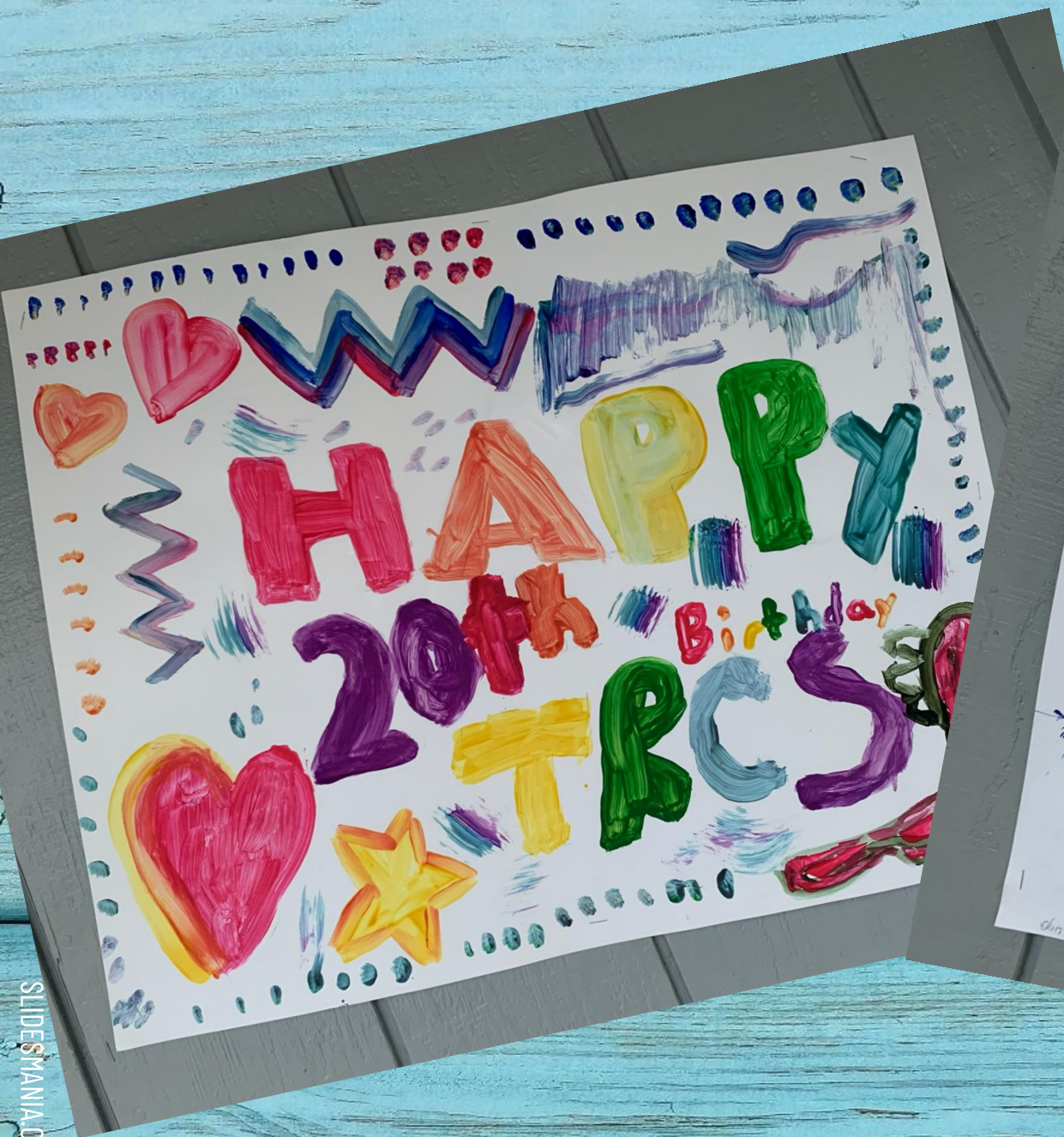
Enrollment & Demographics

Academic Data

Budget

Charter Renewal







Student & Family Feedback



I really like the lunches that get served in this school.

TRCS on the CA Dashboard is impressive!

This school is fantastic! Everything is well managed and we don't know what we would have done without you all.

Supportive environment

It's not too big and it's not too small. It's perfect.

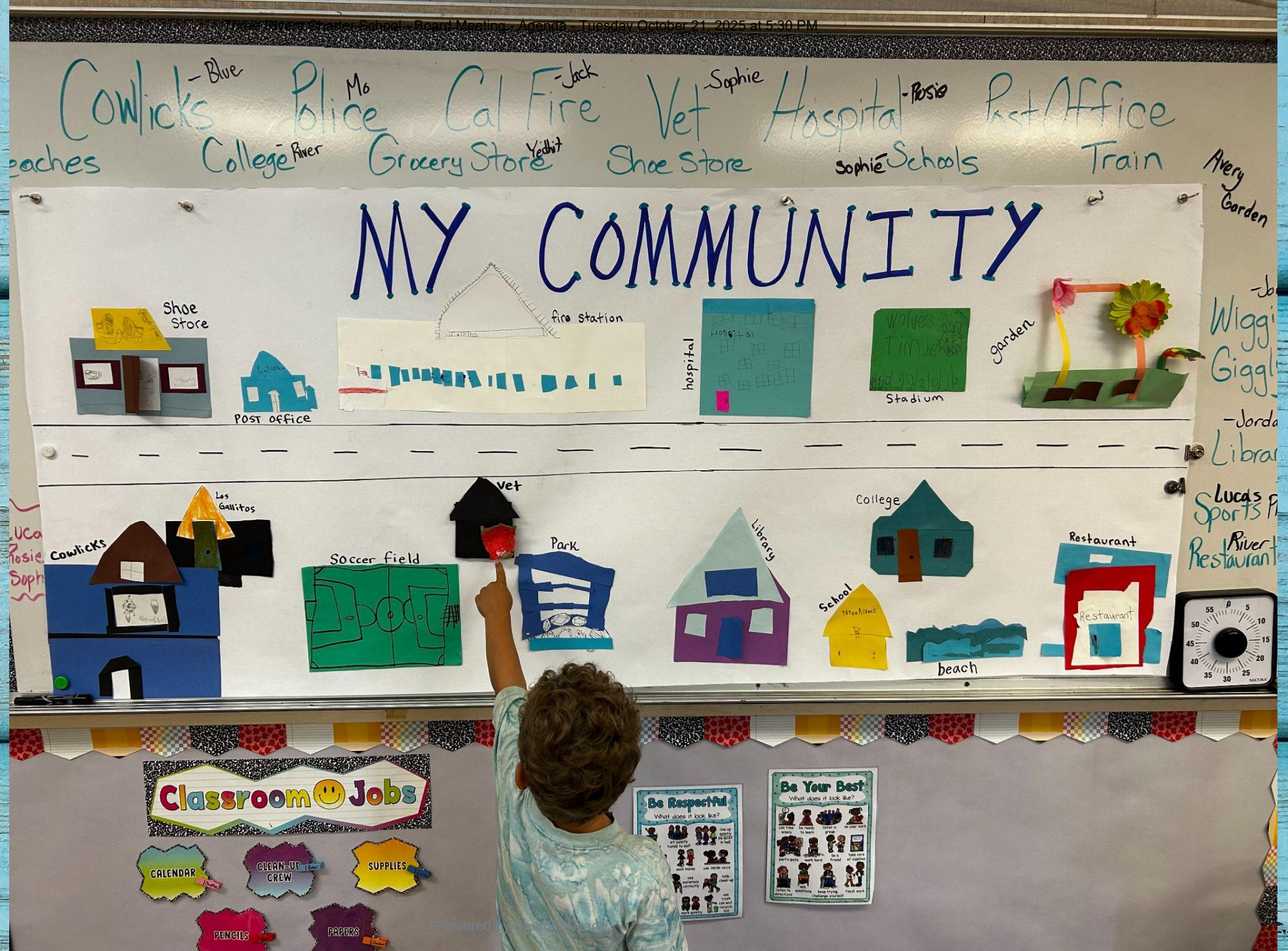
Everything: the events, the decorations, the teachers, the fairness, the ways they teach...

Appreciate all the Music, Art & extracurriculars offered

Strong community between staff and students as well as students and students

Great teacher parent communication and listening to parent concerns.

Programs & Highlights



Assemblies

Three Rivers Charter School - Board Meeting - Agenda - Tuesday October 21, 2023 at 3:30 PM



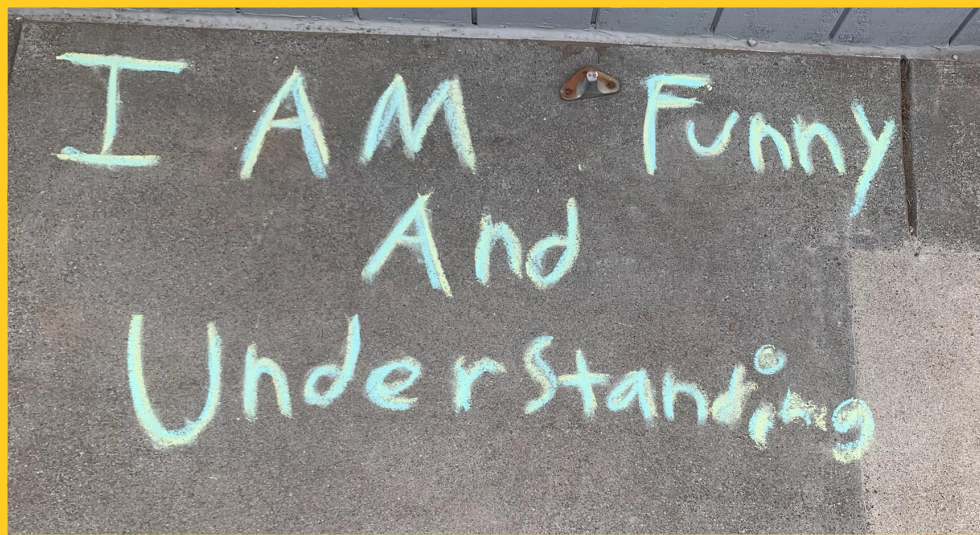
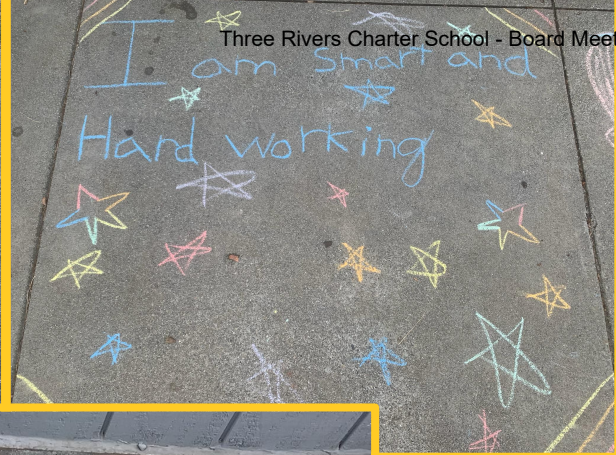
Key to Kindness



No One Eats Alone

TIDES After School Program

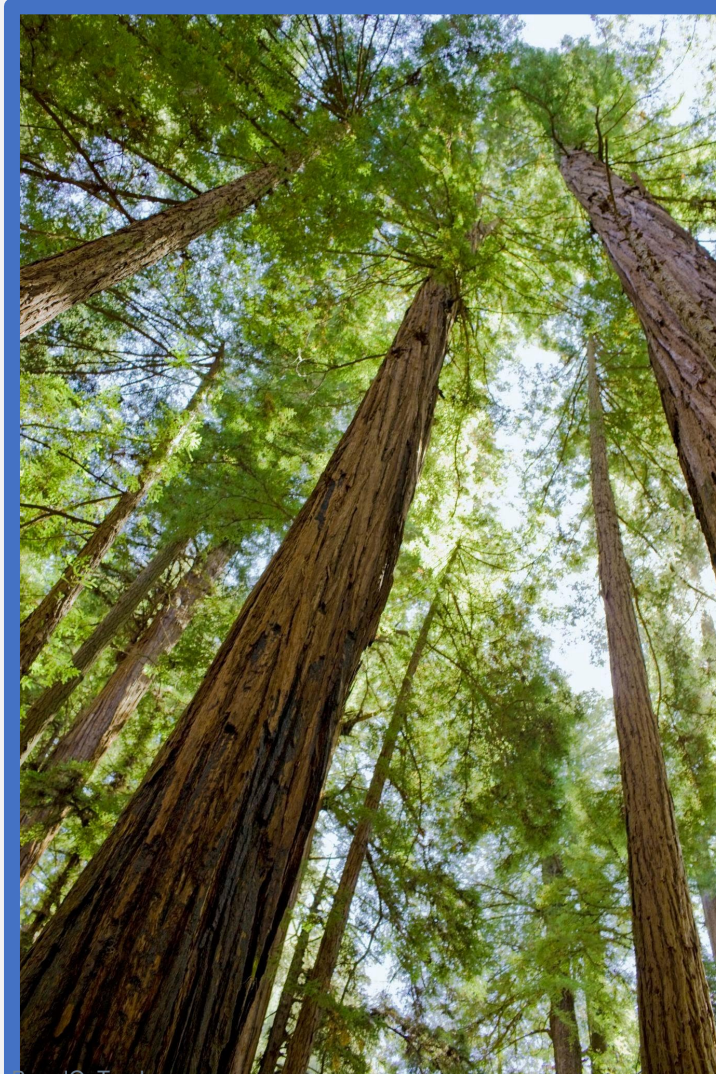




School Spirit Week



Outdoor Ed



**PACIFIC
ENVIRONMENTAL
EDUCATION
CENTER**



Mendocino
County
Outdoor
Education
Program



More Programs



**Storytelling
"A la Cart"**



**Osprey
Basketball**



**Math
Masters**



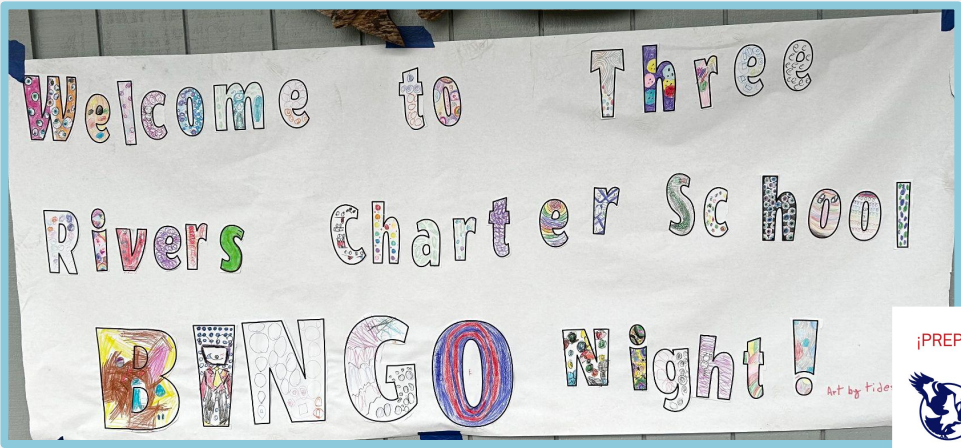
**Friday
Electives**

You are
invited!

TRCS Variety Show & Music Concert @ Cotton December 18, 2025



Community Outreach



¡PREPÁRASE PARA DISFRUTAR UNA DIVERSIÓN FAMILIAR GRATUITA EN

THREE RIVERS
CHARTER SCHOOL'S

BINGO
COMUNITARIO
MIÉRCOLES, 1 DE OCTUBRE

FUN! **PRIZES.**

PUERTAS ABREN A LAS 5:30 PM
LOS JUEGOS COMIENZAN A LAS 6:00 PM

Premios en tarjetas de regalo Rifas Bocadoillos \$

1211 Del Mar Drive - Detrás del Mendo College
¡Bingo se jugará al aire libre, si el clima lo permite!
¡Para todas las edades! ¡Traer a toda la familia!

GET READY TO HAVE **FREE** FAMILY FUN AT

THREE RIVERS
CHARTER SCHOOL'S

COMMUNITY
BINGO
WEDNESDAY, OCTOBER 1

FUN! **PRIZES.**

AT 5:30 PM / AT 6:00 PM

Snack Bar \$

Mendo College
her permitting
whole family!

Professional Development

- 4 Staff Development Days
- Nov. 3 @FBUSD
- Science Retreat
- Online Courses
- CSDC Conference
- MTSS Conference



Staff Emergency Response Training

Grade Level	# Students
1	6
2	5
3	12
4	8
5	12
6	10
7	13
8	14

2025-26
Total Student
Enrollment

80



Transfers	
FBUSD to TRCS	15
TRCS to FBUSD	15

Students with Disabilities	
IEP Students	9%
504 Plan	9%
Free/Reduced Lunch	51%
English Learners	3%
EL Reclassified	5%

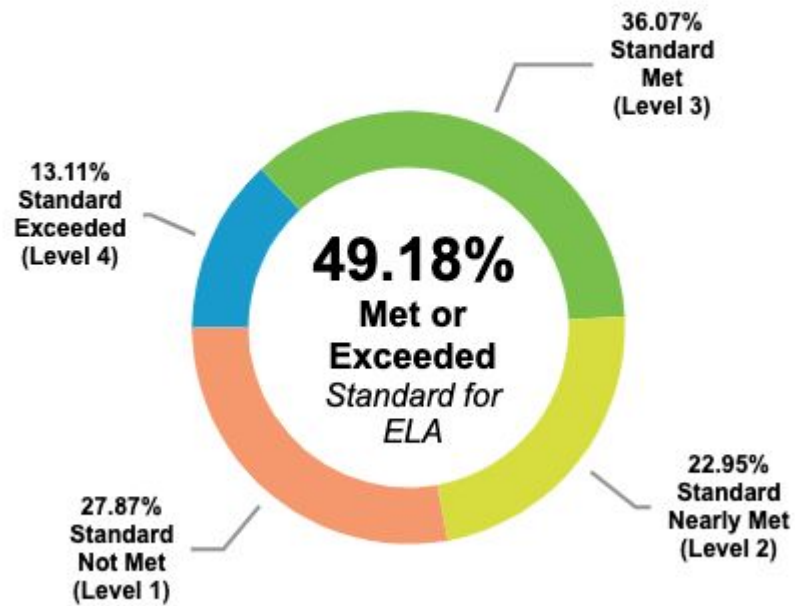
Living in FBUSD	91%
Living in MUSD	9%

Ethnicity & Race	
Hispanic	28%
White	57%
Asian	6%
Multiple: includes Hawaiian, American Indian, Black/African American	9%

2024-25 CAASPP ELA

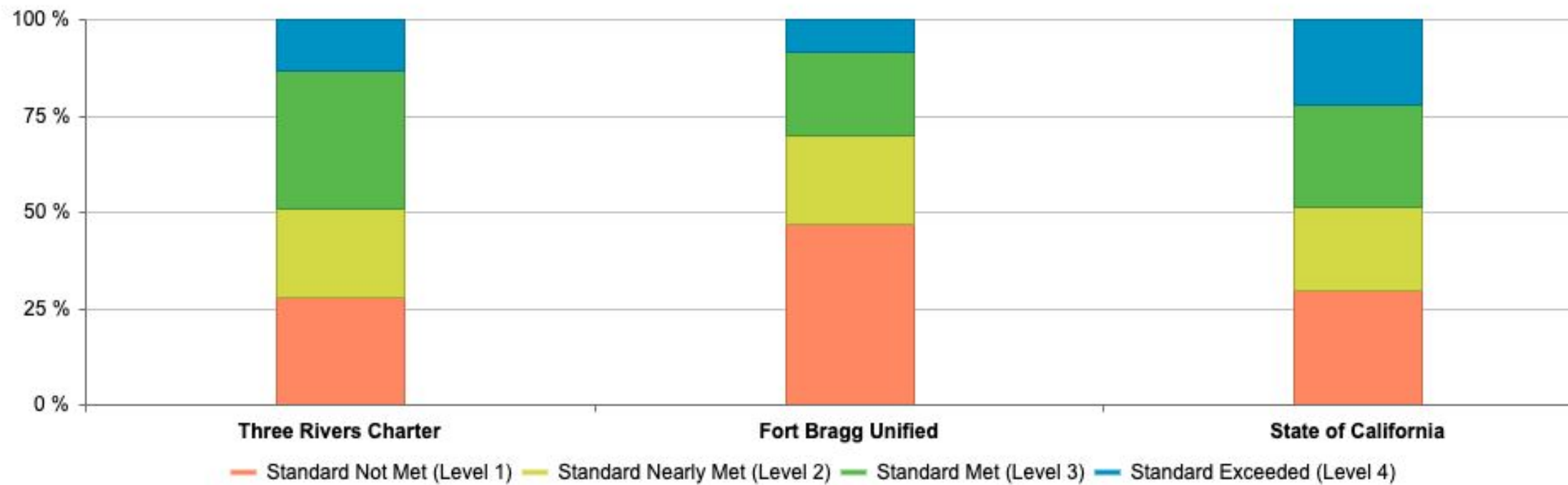
ELA

Percent of students within each achievement level



2024-25 CAASPP ELA

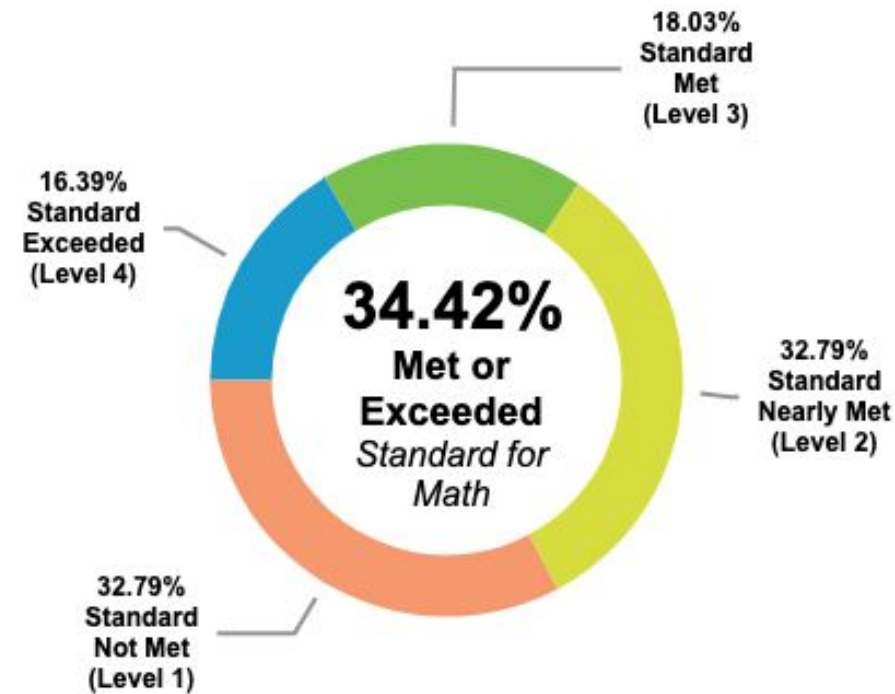
2024-25 Achievement Level Distribution - All Grades



2024-25 CAASPP MATH

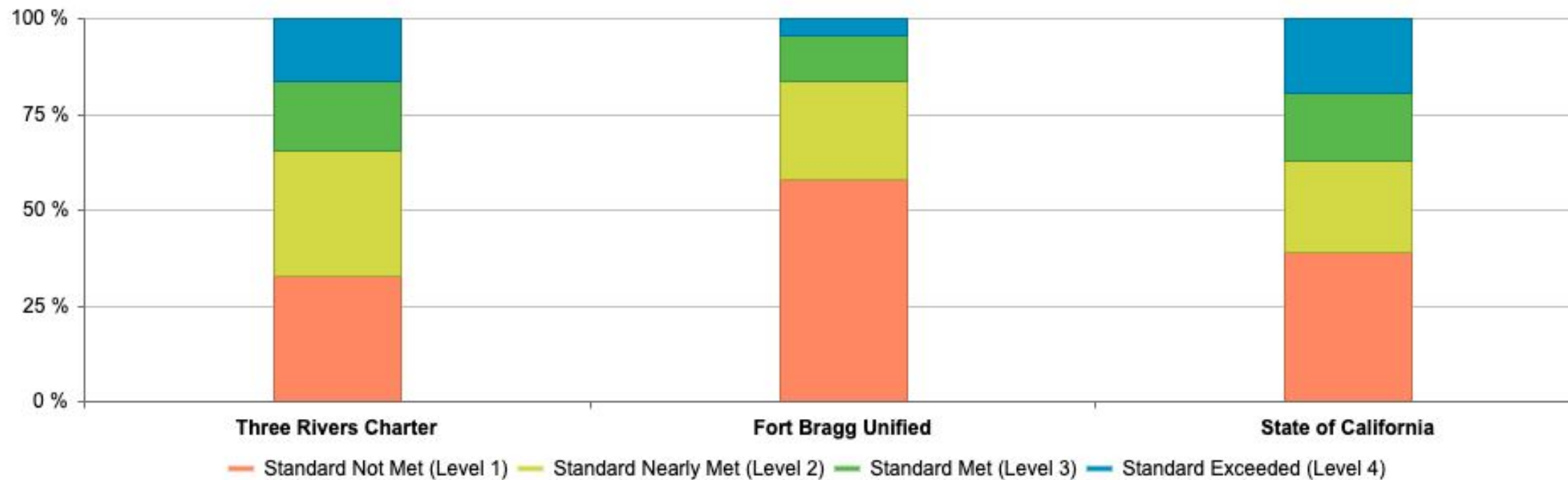
Mathematics

Percent of students within each achievement level



2024-25 CAASPP MATH

2024-25 Achievement Level Distribution - All Grades



Three Rivers Charter FY25-26 Budget

	CATEGORY	CURRENT YEAR INITIAL
REVENUE	TOTAL ENROLLMENT	80
	AVERAGE DAILY ATTENDANCE	76.0
	State LCFF Revenue	973,892
	Federal Revenue	78,776
EXPENSES	Other State Revenue	329,488
	Local Revenue	44,111
	TOTAL REVENUE	1,426,267
	Certificated Salaries	376,273
SUMMARY	Classified Salaries	287,468
	Benefits	187,478
	TOTAL PERSONNEL EXPENSES	851,219
	Books and Supplies	194,637
	Services and Other Operating Expenses	301,504
	Capital Outlay	2,722
	Other Outgoing	177,662
	TOTAL OTHER EXPENSES	676,525
	TOTAL EXPENSES	1,527,744
	SURPLUS(DEFICIT)	(101,477)
	% of Expenses	-6.6%
	BEGINNING FUND BALANCE	\$ 1,855,511
	ENDING BALANCE	\$ 1,754,034
	% of Expenses	115%

Powered by BoardOnTrack

26-27	27-28
80	80
76.0	76.0
\$ 1,012,138	\$ 1,054,924
\$ 80,712	\$ 82,707
\$ 234,626	\$ 237,641
\$ 34,843	\$ 35,888
\$ 1,362,320	\$ 1,411,160
\$ 387,516	\$ 398,760
\$ 296,077	\$ 304,686
\$ 190,627	\$ 193,776
\$ 874,220	\$ 897,222
\$ 145,193	\$ 149,549
\$ 292,849	\$ 304,385
\$ 2,804	\$ 2,888
\$ 182,992	\$ 188,482
\$ 623,838	\$ 645,303
\$ 1,498,058	\$ 1,542,524
(135,738)	(131,364)
-9.1%	-8.5%
\$ 1,754,034	\$ 1,618,295
\$ 1,618,295	\$ 1,486,931
108%	96%

Additional Info

- **Outstanding Legal Issues:** None. No lawsuits or filed complaints
- **Insurance Coverage:** Fully bound until July 2026
- **Suspensions/Expulsions:** 1 suspension in 24-25 year
- **5 Year Lease** is signed and expires June 30, 2028.

Charter Renewal

Proposed timeline

Dec. 2025	Jan. 12, 2026	Feb. 12, 2026		March 12, 2026	June 30, 2026
Renewal Petition draft sent to TRCS legal and Superintendent for initial review.	Renewal submitted to FBUSD. Public Hearing to be held within 60 days of submittal .	Public Hearing held at Regular FBUSD Board Meeting	Recommendations provided to TRCS within 15 Days of Second Public Hearing.	Second Public Hearing and board vote within 90 Days of submittal .	Current Charter Expiration

Thank you

- Questions?



Coversheet

Approve Minutes

Section:	III. Discussion and Action Items
Item:	A. Approve Minutes
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for Regular Board Meeting on September 16, 2025

DRAFT



Three Rivers Charter School

Minutes

Regular Board Meeting

Date and Time

Tuesday September 16, 2025 at 5:30 PM

Location

This Board Meeting is being held in person at Three Rivers Charter School in the Jr. High Classroom.

Three Rivers Charter School

1211 Del Mar Dr.

Fort Bragg, CA

Meeting attendees may also join virtually using the Google Meet link provided.

Video call link: <https://meet.google.com/soy-aovd-doq>

Or dial: (US) +1 361-384-6834 PIN: 508 832 702#

The agenda provides any citizen an opportunity to directly address the Board under the section entitled "Community Comment" on any item under the subject matter jurisdiction of the Board that is not on the agenda. The Public will be provided an opportunity to address the Board on agenda items before or during the Board's deliberation. Each public member will have 3 minutes for comment.

To request a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting, please submit your request in writing to the School Director or Board President at least 10 days before the scheduled meeting date. In compliance with Government Code section 54954.2(a) Three Rivers Charter School will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a

disability-related modification or accommodation in order to participate in the meeting should contact the school at (707) 964-1128 at least 72 hours prior to the meeting. The Board reserves the right to mute or remove a member of the public for inappropriate behavior which is disruptive.

Directors Present

A. Wellspring, D. Vogeles, J. Hoyt, R. Coy, S. Wright

Directors Absent

A. Dominguez, L. Norman

Guests Present

Angela Dominguez - present on Zoom, Joe Aldridge, Mike Lang

I. Opening Items

A. Call the Meeting to Order

J. Hoyt called a meeting of the board of directors of Three Rivers Charter School to order on Tuesday Sep 16, 2025 at 5:31 PM.

B. Record Attendance

C. Community Comment

No community comment tonight.

D. Changes to Agenda?

No changes to the agenda.

II. Reports

A. Teacher Reports

Mr. Lang reported on the teacher reports which are attached to the meeting packet.

B. Financial Report

R. Coy reported on the financial report, not attached to the meeting packet because numbers from the back office are not current.

As a result of the construction project, there is a large amount of outgoing money in last year's budget. R. Coy reviewed all of the invoices and payments for the construction project.

C.

Director's Report

K. Morgan reported on her report attached to the meeting packet.

A. Wellspring suggested putting a sign for Bingo on the highway in the days leading up to the event.

III. Discussion and Action Items

A. Approve Minutes

R. Coy made a motion to approve the minutes from Regular Board Meeting on 08-19-25.

S. Wright seconded the motion.

The board **VOTED** to approve the motion.

B. TRCS Board Norms

A. Wellspring opened a discussion on the norms of our board. Items have to go onto the agenda at least 72 hours before a meeting, Friday is best. Do we need a stacker or hand raising when attendants have questions or comments. K. Morgan requests that board members RSVP on Board on Track for meetings. The group agrees that the president should be in charge of keeping track of who would like to speak during topics.

C. Approve EPA Resolution

A. Wellspring made a motion to approve the EPA resolution.

R. Coy seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

R. Coy	Aye
A. Dominguez	Absent
A. Wellspring	Aye
J. Hoyt	Aye
S. Wright	Aye
L. Norman	Absent
D. Vogeles	Aye

D. Approve Unaudited Actuals

R. Coy made a motion to Approve 2024/25 Unaudited Actuals.

J. Hoyt seconded the motion.

A. Wellspring suggested that next year we have our Sept meeting before the 15th in order to approve this on time in the future. K. Morgan suggested voting in the future on moving the board meetings to the second Tuesday each month.

The board **VOTED** to approve the motion.

E. Financial Future Discussion

R. Coy discussed this topic.

How do we address the fact that our enrollment is low and is staying low? It is not an emergency in the near future because we have money in the bank, but we do need a plan.

Ideas: 1. set a number for the cash in the bank, where we take action when the amount gets that low.

2. Aggressively go after the enrollment, by marketing the school and getting more families interested in the school. This method costs money, space and time. This would involve hiring an outside person.

J. Aldridge mentioned Attendance Recovery as a part of ELOP funding.

A. Wellspring mentioned that bussing and drop-off time could be a barrier. M.Lang suggested contracting with MTA/Dial-a-Ride to do bussing.

R. Coy suggested we get some ideas on cost of bussing and marketing from CSDC to discuss before the next meeting.

J. Hoyt recommended finding out who runs Visit Fort Bragg as an option for marketing.

A. Wellspring suggested adding a program to the school that might attract more families, i.e. drama, etc.

M. Lang suggested a student-created video as an elective in his classroom. A. Wellspring offered to help with this project. A. Dominguez will talk to her neighbor about drone footage.

F. Charter Petition Discussion

K. Morgan discussed the process of renewing our charter with FBUSD. A. Wellspring and R. Coy have offered to help with this. K. Morgan has asked that a committee be formed to help with this task. R. Coy recommended having a draft sent to FBUSD as soon as possible in case there are any issues. When the petition is filed, FBUSD has 60 days to have a public hearing and 90 days to approve it.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:09 PM.

Respectfully Submitted,

D. Voge

Coversheet

Attendance Recovery Policy

Section:	III. Discussion and Action Items
Item:	C. Attendance Recovery Policy
Purpose:	Vote
Submitted by:	
Related Material:	TRCS Attendance Recovery Policy 6.10 (1).pdf

	Three Rivers Charter School Phone: (707) 964-1128 Fax: (707) 734-5050 www.TRCSchool.org 1211 Del Mar Dr. Suite 301 Fort Bragg, CA 95437
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TRCS ATTENDANCE RECOVERY POLICY # TRCS-P-6.10

1. Purpose

The purpose of this Attendance Recovery Policy is to provide students with an opportunity to recover lost instructional time due to absences. This program ensures students remain on track academically while enabling the [insert name of the school] to recover instructional minutes for apportionment purposes, in accordance with Education Code § 46211.

2. Eligibility

Students are eligible to participate in attendance recovery for excused and unexcused absences, including chronic absenteeism. Students participating in long term independent study or non-classroom based instruction are not eligible.

3. Recovery Sessions

- Sessions must be voluntary and held outside of the student's regular instructional day (e.g., after school, Saturdays, intersession) with at least one opportunity provided per term.
- Instructional content during recovery must consist of educational activities and content aligned to grade level standards that are substantially equivalent to the student's regular instructional program, which may include one-on-one or small group tutoring.
- Students may make up to 10 days' worth of attendance in a school year, or the number of days they were absent, whichever is less.

4. Documentation

To receive apportionment credit under EC § 46211:

- Attendance must be documented with a daily sign-in sheet, including student name, date, time-in and time-out, and staff signature.
- The documentation must demonstrate the student-to-certificated teacher ratio.
- A record of the absence being recovered must be maintained.

- Participation records will be retained for audit purposes in compliance with California Department of Education (CDE) requirements.

5. Limitations

- A student may not recover more time than was originally lost due to excused absences.
- Attendance recovery cannot be used to supplant regularly scheduled instruction.
- No fees shall be charged to students participating in recovery sessions.

6. Staffing and Supervision

Recovery sessions must be supervised by certificated staff members qualified to provide instruction or academic support. A student-to-certificated teacher ratio of 10 to 1 for transitional kindergarten and kindergarten or 20 to 1 for grades 1 to 12, inclusive, shall not be exceeded.

7. Program Monitoring

The site principal or designated administrator is responsible for:

- Coordinating session schedules
- Identifying eligible students
- Ensuring compliance with attendance and instructional guidelines

8. Review and Updates

This policy shall be reviewed annually and updated to reflect changes in law, regulations, or School needs.

Adopted: _____

Coversheet

Board Meeting Calendar

Section:	III. Discussion and Action Items
Item:	E. Board Meeting Calendar
Purpose:	Vote
Submitted by:	
Related Material:	Regular Board Meeting Schedule 2025-26_Rev. Oct 2025.docx.pdf



Three Rivers Charter School

Phone: (707) 964-1128 Fax: (707) 734-5050

www.TRCSchool.org

1211 Del Mar Dr. Suite 301
Fort Bragg, CA 95437

REVISED DRAFT OCT. 2025

2025 - 26 Regular Board Meeting Schedule

Regular Meetings of the Three Rivers Charter School Board of Directors take place on the third Tuesday of each month at 5:30 unless otherwise noted.

August 19, 2025

September 16, 2025

October 21, 2025

November 18, 2025

*December 9, 2025

Board to meet on SECOND Tuesday of each month:

January 13, 2026

*February 10, 2026

March 10, 2026

April 14, 2026

May 12, 2026

June 19, 2026

June 23, 2026

*Already on 2nd Tuesday

Coversheet

Approve MCOE MOUs for Direct Services

Section:	III. Discussion and Action Items
Item:	F. Approve MCOE MOUs for Direct Services
Purpose:	Vote
Submitted by:	
Related Material:	Three Rivers Charter MOU School Nurse 25-26.pdf



MEMORANDUM OF UNDERSTANDING BETWEEN
MENDOCINO COUNTY OFFICE OF EDUCATION (MCOE) AND
THREE RIVERS CHARTER SCHOOL (LEA)

SCHOOL NURSE SERVICES

I. Recitals

A. This MOU aims to detail the roles and responsibilities of MCOE and LEA for School Nurses to perform legally mandated services for districts and charters. This rate is inclusive of salaries, professional development, benefits, supplies, mileage, and administrative costs.

II. Terms

The effective date of this Agreement is from July 1st, 2025 to June 30th, 2026. The terms of this Agreement shall remain in force unless mutually amended. Either party may terminate this Agreement upon 30 days written notice.

III. Scope of Work:

MCOE Shall:

Provide School Nurse Services for up to 3 days at \$1,016.00 per day.

This can include, but is not limited to, the following:

Mandatory Hearing and Vision Screening

Immunization Reporting

Support Health Technicians

Develop Emergency Health Protocol's

Train School Personnel in Specialized Health Care Procedures

Conduct Health Assessments for IEP's

Work with Community Health Care Providers

Medication Administration

The project coordinator for this program is:

Name: Isaac Ramey, Senior Director, Special Education

Email: iramey@mcoe.us

Phone Number: 707-468-5181

LEA Shall:

Provide access to the School/District SIS.

Provide access to the School/District Students in SEIS.
Provide Assessment Plans in a timely manner.

IV. Fiscal/Budgeted Agreements

MCOE shall:

Deliver program or service invoice to LEA quarterly for the 2025-2026 school year, total sum approximately \$127.00 an hour. Per request MCOE will provide audit documentation to substantiate any invoice amounts for a minimum of three years.

The LEA will be billed for actual supplies, cell phone reimbursement, professional development, and mileage fees at the end of the term. Mileage fees will be billed at the current federal rate at the time services are rendered.

The above amount does not include any negotiated salary increases that may be granted during the year. The final billing will be adjusted to actual costs.

LEA shall:

Remit payment to MCOE within 30 days of invoice submission.

V. General Terms

1) Indemnification

LEA/COE shall hereby indemnify, defend, and hold harmless MCOE, and MCOE's officers, employees, agents and representatives from and against any and all claims, demands, losses, costs, expenses, obligations, liabilities and damages, including, without limitation, interest, penalties, and reasonable attorney fees and costs, that MCOE may incur or suffer and that rise from, or are related to any breach or failure of LEA/COE to perform any of the representations, warranties and agreements contained in this Agreement.

2) California Law

This Agreement shall be governed by, and the rights, duties, and obligations of the parties shall be determined and enforced in accordance with the laws of the State of California. The parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Mendocino County, California.

3) Rules and Regulations

All rules and regulations of MCOE and all federal, state, and local laws, ordinances and regulations are to be observed strictly by staff members providing services pursuant to this Agreement.

4) Audit

MCOE or its agent shall have the right to review and to copy any LEA/COE records and supporting documents pertaining to the performance of this MOU. LEA/COE agrees to maintain such records for a minimum of three years.

5) Independent Agents

This MOU is by and between independent agents and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture and/or association between the independent agents. LEA/COE employees shall have no rights to MCOE employee benefits, including pension, retirement, health and welfare, and any other similar benefits as a result of this Agreement.

6) Nondiscrimination

Any service provided by the parties pursuant to this Agreement shall be free from discrimination based on sex, sexual orientation, ethnic-group identification, race, ancestry, national origin, religion, color, mental or physical disability, pregnancy, marital or parental status, or any other unlawful consideration.

7) Insurance

All parties shall maintain in full force Commercial Liability Insurance with limits of no less than \$1,000,000 per occurrence. Such a requirement may be satisfied by coverage through a joint powers authority. Evidence of insurance coverage shall be furnished upon request by a party to this agreement.

Coversheet

Approve MOU for MCOE IT Services

Section:	III. Discussion and Action Items
Item:	G. Approve MOU for MCOE IT Services
Purpose:	Vote
Submitted by:	
Related Material:	MCOE IT-Three Rivers Charter - Service Level MOU.pdf



MEMORANDUM OF UNDERSTANDING BETWEEN
MENDOCINO COUNTY OFFICE OF EDUCATION (MCOE) AND THREE RIVERS CHARTER SCHOOL (LEA)
**Professional Assistance and Support with Regard to MCOE IT Related Services as Required
by LEA**

I. Recitals

- A. LEA desires to obtain MCOE for its professional assistance and support with regard to MCOE IT related services as required by LEA; and
- B. MCOE IT is willing to provide such services on the terms and conditions set forth in this MOU and is willing to provide same to LEA.

II. Terms

- A. The effective date of this Agreement is from July 1, 2025 to June 30, 2026. The terms of this Agreement shall remain in force unless mutually amended. Either party may terminate this Agreement upon 30 days written notice.

III. Scope of Work:

A. Inclusions - MCOE IT will provide:

- a. IT Desktop and Systems Support
 - i. IT Service Desk, Desktop, and Systems support with the following response times:
 - 1. NON-EMERGENCY RESPONSE: Standard 72 Hour response time during regular business hours, Monday - Friday 8:00am - 5:00pm.
 - 2. EMERGENCY RESPONSE: 30 minutes during Regular Business Hours, excluding MCOE holidays.
 - 3. All other calls will be scheduled to meet requirements.
- b. Primary IT Contact Information for Support:
 - i. Administration Phone: (707)467-5124
 - ii. Service Desk Phone: (707)467-5150
 - iii. Email: support@mcoe.us
- c. Budget planning and discussion with LEA related to IT equipment procurement, current, and upcoming needs.
- d. Documentation will be maintained for all services provided.
- e. MCOE IT will submit a monthly invoice to LEA.
- f. MCOE IT agrees to maintain the confidentiality of all records and LEA information in accordance with all applicable state and federal laws and regulations. This paragraph shall survive the termination of the MOU.

B. Exclusions - MCOE IT will NOT provide:

- a. Support for unlicensed or unregistered products outside this agreement, unless otherwise specified.
- b. Support for products operating in environments that do not meet the recommended minimum configuration standards. Special exceptions and support arrangements may be negotiated for products that are not within the control of the LEA.
 - i. Approved exceptions after agreement execution will be documented in writing.
- c. Support for products and services that violate established policies and procedures.
- d. Funding for LEA equipment and/or software outside of this agreement.

The project coordinator for this program is:

Name: John Schuster

Email: jschuster@mcoe.us

Phone Number: 707-467-5124

C. LEA Shall:

- a. Collaborate with MCOE by providing timely data, signatures, and documentation required to support IT services and related activities.
- b. Review and approve procurement-related requests submitted by MCOE in a timely manner.
- c. Reimburse MCOE for labor and material costs outside the scope of standard support services, following receipt of proper itemized documentation and invoices.

IV. Fiscal/Budgeted Agreements

MCOE shall:

Submit a monthly invoice to the LEA for services provided, detailing MCOE IT hours spent performing services under this MOU with total charges not to exceed two thousand five hundred dollars (\$2,500) for the 2025–2026 school year.

Upon request, provide supporting documentation for invoiced amounts to facilitate audit or review. MCOE will retain all such documentation for a minimum of three (3) years.

MCOE IT will receive payment according to the Technical Services and Support Standard Rates listed below.

LEA/COE shall:

Remit payment to MCOE within thirty (30) days of invoice submission.

Mendocino County Office of Education Information Technology Technical Services and Support Standard Rates

Support Costs	Rate	Unit of Cost
---------------	------	--------------

Mendocino County Office of Education Information Technology Technical Services and Support Standard Rates

Computer Tech II	\$61.17	Per Hour
Information Systems Analyst	\$87.57	Per Hour
Travel Costs	Rate	Unit of Cost
Mileage	\$0.70	Per Mile

Mileage rate is based on the Internal Revenue Service standard mileage rates and mileage calculations are based on travel from 2240 Old River Road, Ukiah and returning to same address.

V. General Terms

1) Indemnification

LEA/COE shall hereby indemnify, defend, and hold harmless MCOE, and MCOE's officers, employees, agents and representatives from and against any and all claims, demands, losses, costs, expenses, obligations, liabilities and damages, including, without limitation, interest, penalties, and reasonable attorney fees and costs, that MCOE may incur or suffer and that rise from, or are related to any breach or failure of LEA/COE to perform any of the representations, warranties and agreements contained in this Agreement.

2) California Law

This Agreement shall be governed by, and the rights, duties, and obligations of the parties shall be determined and enforced in accordance with the laws of the State of California. The parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Mendocino County, California.

3) Rules and Regulations

All rules and regulations of MCOE and all federal, state, and local laws, ordinances and regulations are to be observed strictly by staff members providing services pursuant to this Agreement.

4) Audit

MCOE or its agent shall have the right to review and to copy any LEA/COE records and supporting documents pertaining to the performance of this MOU. LEA/COE agrees to maintain such records for a minimum of three years.

5) Independent Agents

This MOU is by and between independent agents and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture and/or association between the independent agents. LEA/COE employees shall have no rights to MCOE employee benefits, including pension, retirement, health and welfare, and any other similar benefits as a result of this Agreement.

6) Nondiscrimination

Any service provided by the parties pursuant to this Agreement shall be free from discrimination based on sex, sexual orientation, ethnic-group identification, race, ancestry, national origin, religion, color, mental or physical disability, pregnancy, marital or parental status, or any other unlawful consideration.

7) Insurance

All parties shall maintain in full force Commercial Liability Insurance with limits of no less than \$1,000,000 per occurrence. Such a requirement may be satisfied by coverage through a joint powers authority. Evidence of insurance coverage shall be furnished upon request by a party to this agreement.

Coversheet

Approve updated ELO-P Plan

Section: III. Discussion and Action Items

Item: H. Approve updated ELO-P Plan

Purpose: Vote

Submitted by:

Related Material:

2025_Expanded_Learning_Opportunities_Program_Plan_Three_Rivers_Charter_School_20251021.pdf

ELOP Plan Summary 2025-26.pdf

2025 Expanded Learning Opportunities Program Plan Guide

EXPANDED LEARNING OPPORTUNITIES PROGRAM PLAN GUIDE

Prepared by: Expanded Learning Division

California Department of Education 1430 N Street, Suite 3400
Sacramento, CA 95814-5901
916-319-0923



Three Rivers Charter School

This Program Plan Template Guide is required by California Education Code (EC) Section 46120(b)(2)

Name of Local Educational Agency and Expanded Learning Opportunities Program Site(s)

Name of Local Educational Agency or Equivalent:	Three Rivers Charter School
Contact Name:	Kimberly Morgan
Contact Email:	director@trcschool.org
Contact Title:	Director
Contact Phone:	(707) 964-1128

Instructions: Please list the school sites that your LEA selected to operate the Expanded Learning Opportunities Program (ELO-P). Add additional rows as needed.

1. Three Rivers Charter School

Governing Board Approval Date:	December 12, 2023
Review/Revision Date:	October 21, 2025
Review/Revision Date:	

Purpose

This template will aid LEAs in the development of a program plan as required by EC Section 46120(b)(2). In this program plan, LEAs will describe program activities that support the whole child and students' Social and Emotional Learning (SEL) and development.

Definitions

“Expanded learning”:

Expanded Learning refers to before school, after school, summer, or intersession learning programs that focus on developing the academic, social, emotional, and physical needs and interests of pupils through hands-on, engaging learning experiences. It is the intent of the Legislature that expanded learning programs are pupil-centered, results driven, include community partners, and complement, but do not replicate, learning activities in the regular school day and school year. (See [EC Section 8482.1(a).])

“Expanded Learning Opportunities”:

Expanded Learning Opportunities has the same meaning as “expanded learning” as defined in EC Section 8482.1. “Expanded learning opportunities” does not mean an extension of instructional time, but rather, opportunities to engage pupils in enrichment, play, nutrition, and other developmentally appropriate activities. (See [EC Section 46120(g)(1)]).

Expanded Learning is currently funded through After School Education and Safety (ASES), 21st Century Community Learning Center (CCLC), and ELO-P.

Educational Element:

An educational enrichment element may include, but need not be limited to, fine arts, career technical education, recreation, physical fitness, and prevention activities. Activities may also include hiring literacy coaches, high-dosage tutors, school counselors, and instructional day teachers and aides to assist pupils as part of the local educational agency's program enrichment activities. (See [EC Section 46120(d)(3)])

Expanded Learning Opportunities Program Plan Guide for Three Rivers Charter School

Enrichment Element:

These opportunities may include arts, career technical education, recreation, technology, and more. The United States government has provided examples of tools and resources that can support positive youth development. Those tools and resources can be found at <https://youth.gov/youth-topics/positive-youth-development>.

Off-Site Locations:

Off-Site or Non-LEA Sites include a physical location other than a school campus or other facility associated and operated by the LEA.

Plan Instructions**Development/Review of the Plan Collaborating with Partners**

LEAs are encouraged to work collaboratively with partners and staff to develop and review the program plan. The LEA is responsible for the plan and the oversight of any community partners or subcontractors. The LEA should include partners in the development and review of the plan.

Quality Programs

The Expanded Learning Division adopted the Quality Standards for Expanded Learning in California and introduced requirements for Continuous Quality Improvement (CQI) to help programs reflect on **program goals, program content, and outcome measures**. Additionally, to be intentional about program management practices and activities delivered to students, LEAs should download and reference the Quality Standards to provide ongoing improvements to the program. You can find information about the Quality Standards on the California Department of Education Quality Standards and CQI web page at <https://www.cde.ca.gov/ls/ex/qualstandcqi.asp>

Completing the Program Plan

To create the program plan, provide a narrative description in response to all of the prompts listed under each Quality Standard (Program Goal) and General Question below. The LEA may customize and include additional prompts, such as describing SEL activities or refining the plan.

In addition to the narrative response, include tables, charts, or other visual representations that contribute to the understanding of the ELO-P. As needed, include attachments as addenda to further illustrate and respond to the prompts.

Due Date, Approval, and Posting of the Plan Program Plan Due Dates

All LEAs currently operating an ELO-P should have a Program Plan in place. See below for requirements for revising. It is the CDE's guidance that LEAs who receive ELO-P Funding for the first time must adopt a program plan within six months of the first apportionment of funding. The CDE may issue guidance on the development of a program plan (See [EC Section 46120(b)(C)(2)]).

Approving and Posting Program Plans

It is the CDE's guidance that this Program Plan needs to be approved by the LEA's Governing Board in a public meeting and publicly posted on the LEA's website within 30 days of approval.

Revisions/Changes**Reviewing and Revising Program Plans**

The LEA is responsible for creating, reviewing, and updating the program plan every three years in accordance with EC Section 8482.3(g)(1). The program plan template guide is considered a living document that is periodically reviewed and adjusted to reflect the needs of the community, updates to the law, and to provide continuous improvement in the development of an effective ELO-P.

It is recommended that the plan be reviewed annually. If there are substantive changes to any aspect of this plan it should be updated sooner than the three year timeline.

1—Safe and Supportive Environment

Physical Safety

Describe how the program will provide opportunities for students to experience a safe and supportive environment. Include if the program will be offered on the school site or off campus. If not onsite, describe where in the community it will be and how students will be supported to get there. Additionally, describe the elements such as staff training, incident reporting, and maintenance of health records.

Three Rivers Charter School (TRCS) will offer expanded learning opportunities to students in a safe and supportive environments on our campus with our TIDES Program. This stands for Three Rivers Interactive Daily Enrichment and Support. Occasionally students will walk to locations surrounding the campus such as the wooded areas, bluffs and beach. During intersession days, such as our TIDES Summer Session, students may be transported by approved volunteer staff and family members to locations in the community such as the Mendocino Coast Recreation and Parks (MCRPD) Gymnastics studio or the C.V. Starr Community Pool for enrichment activities.

Our programs are led by trusted, supportive TRCS staff who participate in on-going health and safety procedures, training, and practice drills. The after school ELO programs integrate TRCS's positive behavior program intervention and support (PBIS) program driven by our school's REACH values of Respect, Empathy, Achievement, Citizenship and Hard Work.

Safety of students is also ensured by our TIDES Discipline Policy that aligns with school policy and outlines steps our TIDES Coordinator and staff will take in addressing student behavior. Incidents are reported to the School Director via our school's Behavior Incident Tracking Form and the TIDES Coordinator keeps behavior notes as needed.

Lastly, an additional safety measure we uphold is that when students are attending a TIDES Program, we maintain at least two adults regardless of how many students are present.

Onsite ELO offerings include:

Breakfast in the Tent begins at 8:00am daily before class and all TRCS students are offered free breakfast in a calm, social, supervised environment with peers.

Mellow Morning space opens in our Jr. High classroom three days per week at 8:00 as an additional quiet supportive space with a teacher in the morning.

The Tides Afterschool Program offers a safe, nurturing after care option for students until 5:00 pm daily and includes: STEAM Activities (Science, Technology, Engineering, Art, Math), Social Emotional Learning activities (SEL), games, crafts, free play and a generous snack.

School releases early on Friday at TRCS and additional activities are offered during TIDES as it is a 5 hour program.

Homework club is offered during TIDES with a credentialed teacher to provide extra support with academic work and tutoring for students.

TIDES Academy on non-school days will be offered on weekends, vacation days and holidays throughout the year. This 9 hour day includes sessions that families pre-register for spanning a variety of topics and themes. Sessions are led by TRCS staff and community or family volunteers. Sessions include both academic support and a wide array of enrichment activities.

Emotionally Safe & Supportive

Describe how the program provides an emotionally safe and supportive environment for students. This may include how the program incorporates social emotional learning.

Students at TIDES engage in frequent cross-age SEL activities and videos in our after school program. Rule and expectations are taught and reviewed regularly. TRCS Student Support Councilor is on site weekly during the after school program and works with small groups and individual students engaging them in games and activities to build social skills. Also weekly we have TRCS alumni high school students on site as mentors and helpers with the after school program.

2—Active and Engaged Learning

Explain how the program will provide opportunities for students to experience active and engaged learning that either supports or supplements, but does not duplicate, the instructional day.

The ELO programs at TRCS after school will offer:

Daily academic support and enrichment, to support student academic success

Daily outdoor play and physical activity to increase student activity levels and healthy exercise habits.

Hands-on learning experiences, including STEAM and play based opportunities

Exposure and instruction in music and visual arts including opportunities to be attend "Music Club" with TRCS Music Instructor to explore and play instruments in our music room, playing keyboards, digital art projects, two and three dimensional art projects, and more.

Visitors from the community leading enriching experiences such as tinkering with electronics, coding "Box Bots" activity, puppet shows.

3—Skill Building

Detail how the program will provide opportunities for students to experience skill building.

Our Homework Club during Tides provides a collaborative environment for students to receive academic support from skilled TRCS staff, credentialed teachers and their peers. Any student is welcome to this space after school to get help with work completion and tasks from the regular school day or extra support with targeted academic skills or concepts identified by their teacher. Students and staff at Tides build on 21st century skills as they utilize technology and work collaboratively to bolster academic success.

In the Tides after school program, students will be provided access to enriching educational opportunities and physical movement classes. In all areas, students will be encouraged to use collaboration, communication, critical thinking, and creativity during activities within the program.

4—Youth Voice and Leadership

Describe how the program will provide opportunities for students to engage in youth voice and leadership. Consider and describe what opportunities youth have to lead activities or provide mentorship within the program. Address how youth are included in program quality assessment and improvement.

The ELO program provides and supports intentional opportunities for students to play a meaningful role in program design and implementation, and provides ongoing access to authentic leadership roles. Educational partners (students, staff, families, school board) have opportunities throughout the year to provide feedback on the program

via formal surveys. TRCS Staff encourage and engage students on a regular basis to share their perspectives regarding program design, what they want to learn and the quality of their experience in the program. Students are given agency to help decide games and activities.

At TIDES, students have the opportunity to sign up for various jobs each day that are crucial to the running of our after school program. Students elect to help with ringing the recess bell, passing out snacks, monitoring and dumping the green compost bin and more. Students have an active role in making the program run smoothly.

5—Healthy Choices and Behaviors

Explain how the program will provide opportunities for students to engage in healthy choices and behaviors. Include the plan to provide nutritious meals and snacks and how opportunities for physical activity will be provided.

Our ELO programs promote student well being by providing nutritious foods and ample opportunities for physical activity.

All students are offered a free, nutritious breakfast daily before school begins. Healthy snacks are provided after school during Tides. TRCS is a sponsor of the National School Lunch and Breakfast Programs and operates under the Community Eligibility Provision allowing all our students to receive two nutritious meals each day for free. Snacks are purchased with ELO and other funds and we receive snack donations from the Fort Bragg Food Bank, a community partner organization. Leftovers from our lunch program are served at TIDES ensuring a diverse, nutritious selection of foods from all food groups for TIDES snack. Students chose from a wide array of fresh and prepared foods.

During intersession days, students help prepare the meal that is served to the group. Our school garden is also part of intersession days and students learn about growing and harvesting fresh food and participate in related activities on site in the school garden.

Social emotional well being is also a focus at TRCS and our Student Support Counselor is available after school to meet with students and groups, help resolve behavior issues and help guide students in making decisions toward a healthy lifestyle.

6—Diversity, Access, and Equity

Describe how the program is designed to address cultural and linguistic diversity and provide opportunities for all students to experience diversity, access, and equity. Include how the ELO-P will provide access for students with disabilities.

The ELO program creates an environment in which students experience values that embrace diversity and equity regardless of race, color, religion, sex, age, income level, national origin, physical ability, sexual orientation and/or gender identity and expression.

The ELO programs are open to all TRCS students. Communications are provided in English and Spanish to make the information accessible to all our families. Our ELO programs are free for families including Tides Afterschool and all intersession days.

All TRCS students are welcome in the ELO programs including students with disabilities. We are aware of and seek information and strategies to support all participant needs.

7—Quality Staff

Staff Engagement

Detail how the program will provide opportunities for students to engage with quality staff.

The TRCS Director is responsible for hiring all staff on site. Our ELO programs are run by quality TRCS staff who have regular training in health and safety, behavior management and other professional skills. The ELO program funds will allow the program to increase hourly pay rates, with the purpose of attracting a strong candidate pool and maintaining highly trained quality staff, as well as increase the number of staff members.

Staff Development Days at TRCS allow for all staff, including our after school staff funded by ELOP, to build our team and build our skills together. These are important professional development opportunities in addition to online courses and in person workshops that ELOP staff attend.

Minimum Staff Qualifications

What are the minimum qualifications of an instructional aide pursuant to the policies of the LEA? Describe the process for health and safety screening for staff. Describe how your program will maintain minimum staffing ratios. (See [EC Section 46120(b)(2)(D)]).

Minimum qualification of an Instructional Aide at TRCS are a high school diploma, references, clear LiveScan fingerprints, TB Test and interview with the Director. Our TIDES Staff interviews also include the TIDES Coordinator. In our grades 1-8 school, we maintain the required 20:1 student to staff ratio. We have at least two staff members at all times that includes our TIDES Coordinator and at least one Instructor or Aide. For the last two years, our after school program attendance has ranged from 20-40 students daily and three staff members work Monday through Thursday. Fridays are our longest day, a five hour program due to early release and we staff five people on Fridays for the busiest hours right after school. We exceed the requirement for 20:1 due to our mixed age groups and the behavioral needs of our student body.

Staff Development

Describe your staff training and development plan. Include the tools and resources offered to staff to provide them with the competencies needed to engage and enrich students. LEAs operating ASES, 21st CCLC, and/or the ELO Program, may close program to offer up to 3 days of staff development. This activity is allowable during the instructional days or the nonschooldays. (See [EC Section 46120(b)(8)]).

TRCS has four Staff Development (SD) Days planned into the Academic Calendar. Two of the SD days are an entire school day and two are school days where we do not hold the TIDES After School Program. Staff Development Days at TRCS allow for all staff, including our after school staff funded by ELOP, to build our team and build our skills together. These are important professional development opportunities in addition to online courses and in person workshops that ELOP staff attend.

8—Clear Vision, Mission, and Purpose

Explain the program's clear vision, mission, and purpose.

The Expanded Learning Opportunities Program at TRCS will provide a safe and enriching learning environment for students outside the regular school day. Engaging ELO offerings with a focus on the whole child will promote academic success and physical and emotional wellbeing for students. Our current programs have been built on the needs and input from our educational partners including students, families, staff, and our board, specifically through the development of the school's Local Control Accountability Plan (LCAP).

9—Collaborative Partnerships

Students and Families

Describe how students and families were involved in the creation of the program plan and how they are engaged throughout the year.

Students, families and staff complete surveys throughout that year that inform our programs, including ELOP. Input from educational partners, especially families, have lead to the evolution of our programs. Before ELOP funding, TIDES was not free, and was supervised free play and games with one staff member. ELOP has allowed us to hire an after school staff and fund existing staff to meet the needs of our families and students and provide safe, enriching activities before and after school and on non-school days. Feedback from families collected via formal online surveys and anecdotal evidence showed a great need for programming outside regular school hours.

Community Based Organizations and other Non-LEA Partners

Describe how the LEA engaged Community Based Organizations and other non- LEA partners to design the program plan and how they will be included in the administration/implementation of the program. Include how ELO-P will be coordinated with other initiatives such as Community Schools, Multi-Tiered Systems of Support.

As we continue to develop the ELO program at TRCS, collaborate with local entities to enhance our program. TRCS has many existing local collaborative partnerships and we integrate these organizations in our ELO offerings when possible. Local organizations with whom we have collaborated include: Noyo Center for Marine Science, Nature Day Camp, Point Cabrillo Light House, Noyo Food Forest, Audubon Society, Flockworks, Mendocino Recreation and Parks District and more.

10—Continuous Quality Improvement

Describe the collection and use of student social, behavioral, or skill development data to support CQI, to engage in reflection and be intentional about program management practices and activities delivered to students. Data outcomes may relate to specific social-emotional competencies, including, but not necessarily limited to, social skills, self-control, academic mindset, perseverance, conflict resolution, and school connectedness. More information on CQI can be found on the CDE Quality Standards and CQI web page, as previously provided.

The ELO program at TRCS uses data from multiple sources to assess its strengths and weaknesses in order to continuously improve program design, outcomes and impact. Data is collected from our educational partners, including youth, regarding the quality and effectiveness of the program at least once annually. Staff demonstrate their commitment to continuous improvement on a daily basis through regular self-assessment of individual performance as well as attending professional development and training opportunities that expand their capacity. TRCS has weekly teaching staff and monthly whole staff meetings where we reflect as a team and work on continuous improvement of all our programs. The TIDES team meets weekly to calibrate, debrief, plan and build skills for working with the children.

11—Program Management

Policies and Procedures

Include as an addendum (or hyperlink) any approved program policies, procedures, or manuals. This should include documentation and record-keeping practices, including enrollment/registration, attendance tracking, etc.

The TRCS Director will maintain oversight of the ELO programs. The TIDES After School Program is run by the TIDES Coordinator who is overseen by the Director. Regular check-ins with ELO staff informally and formally at staff

meetings will provide opportunity for communication around any necessary changes to improve the program. All new programs and large expenses are approved by the TRCS Board of Directors.
Attendance and registration is tracked by the TIDES Coordinator and all records are stored for access by the Director.

Budget

Provide your budget for the program including cost-share items. The LEA is required to ensure all costs charged to the program are reasonable, necessary, and allowable in accordance with applicable statutes, regulations, and program plans for the Expanded Learning Opportunities Program³. How does this budget reflect the needs of students and families within the community?

All costs charged to the program are reasonable, necessary, and allowable in accordance with applicable statutes, regulations, and program plans for the Expanded Learning Opportunities Program.

REGULAR SCHOOL DAY PROGRAMS

Salaries & Benefits to include:

Tides Coordinator
Tides Instructor x 2
Friday Instructor
Friday Aide
Homework Club Teacher
Morning Space Teacher

Total Salaries: \$98,500

Materials & Supplies: \$4,000

TOTAL: \$102,500

INTERSESSION DAY PROGRAMS (30 days)

Salaries & Benefits to include:

Lead Instructor
Assistants x 2
Guest Teachers

Total Salaries \$18,500

Materials & Supplies \$2,000

TOTAL: \$20,500

ELOP GRAND TOTAL \$123,000

In 25-26 TRCS has additional funds to spend from previous year.

Provide a detailed description of how the LEA will ensure the proper implementation of the above requirements.

Implementation of the above requirements are ensured in collaboration with the Director and TIDES Coordinator and approved by the TRCS Board of Directors.

¹ (California Public Contract Code (CPCC) 20110- 20118; CSAM including but not limited to 101, 405, 410; California Code of Regulations (CCR) Title IV 70; GC 1090; EC 14500-14509; EC 41010-41024)

² (California School Accounting Manual (CSAM) Procedure 905; Education Code (EC) 14500-14509; EC 41010-41024; California Government Code (GC) 13401-13407)

3 (EC 46120[b][8]; 46120 [d][3]; 46120 [d][8][A-B])

General Questions

Existing After School Education and Safety (ASES) and 21st Community Learning Centers (21st CCLC) Elementary and Middle School grantees

ASES, 21st CCLC Elementary/Middle School, and the ELO-P should be considered a single, comprehensive program. In coordinating all these funding streams to move towards a single program, the expectation is that the most stringent programmatic requirements will be adopted for program guidance.

Do you have an ASES Grant?

No

Do you have a 21st CCLC Grant?

No

If one or both grants are held, describe how these funding sources will be leveraged with the ELO-P funding to create one comprehensive and universal Expanded Learning Program.

Not Applicable

Transitional Kindergarten and Kindergarten

Programs serving transitional kindergarten or kindergarten pupils shall maintain a pupil-to-staff member ratio of no more than 10 to 1. (See [EC Section 46120(b)(2)(D)]). Please address the proposed schedule and plan for recruiting and preparing staff to work in the program, including supporting them to understand how to work with younger children. How will the lower pupil-to-staff ratio be maintained? How will the curriculum and program be developmentally informed to address this younger age group?

Not Applicable.

Offer and Provide Access

Describe how your LEA will offer ELO-P to their pupils and families using culturally and linguistically effective/appropriate communication channels. Describe how your LEA will provide access to the ELO-P by describing the enrollment process. Include the distribution of the form, signature process, and how the forms are stored. Will transportation be provided?

All school communications are provided via the Parent Square platform that translates communications into the family's language of choice. Registrations forms are generated by TRCS in English and Spanish, the top spoken languages in our community. Bilingual staff are on site. Families receive registration forms for TIDES at school registration time and have then opportunity to sign up in person at the Back to School BBQ. Signatures are on paper and forms are stored in a binder with the TIDES Coordinator. Transportation is not provided as daily programming is on site. Transportation on intersession days to other locations in the community as a field trip are provided by approved family volunteers or staff.

Field Trips

Field trips for entertainment purposes are not allowable. However, field trips can be a valuable educational and enrichment experience for youth. Field trips should be connected to the academic or enrichment program and provide an educational experience from which students can grow academically or culturally.

ELO-P funding can only be used for educational field trips that are coordinated and provided by the ELO-P. The educational field trips should be directly connected to the academic or enrichment components of the ELO-P. ELO-P funding cannot be used for field trips provided or coordinated by the core instructional day. ELO-P Field trips must follow ELO-P program requirements, such as maintaining ratios and ensuring staff meet the minimum requirements for an instructional aide based on district policies. The LEA should also follow local policies and procedures related to field trips.

Describe the purpose of the field trip and learning outcomes intended. Include the specific knowledge and skills students will develop. Include the field trip location and its educational significance. Include the anticipated dates(s), duration of the trip, grade level(s) participating, and transportation arrangements.

Current year field trips are to be determined. In previous years, walking field trips to the beach and bluffs close to campus have served to provide outdoor education relating to our local ecosystems, ocean environment, marine animals and more. We value outdoor education and providing a sense of place for our students here on the coast. Potential trips also include to our local MCRPD gymnastics studio and the CV Starr Community Center Pool. Both provide opportunities to build skills and get physical activity,

Program Fees

Every student attending a school operating a program is eligible to participate in the program. Programs may charge family fees. Programs that charge family fees shall waive the cost of these fees for students who are eligible for free or reduced-price meals, for a child that is a homeless youth, as defined by the federal McKinney- Vento Homeless Assistance Act (42 U.S.C. Sec. 11434a), or for a child who the program knows is in foster care. A program that charges family fees shall schedule fees on a sliding scale that considers family income and ability to pay.

If applicable, describe your fee structure, including the process for waiving fees as outlined above and your sliding scale. If no fees will be collected please write that in the space provided.

All programs are provided to all students free of cost.

Sample Program Schedule- Regular Schoolday

Please include a sample program schedule that describes how the ELO-P or other fund sources, including the California State Preschool Program for children enrolled in transitional kindergarten or kindergarten, and all other grades, will be combined with the instructional day to create a minimum of nine hours per day of programming (instructional day plus ELO-P or other supports). **Programs are required to include both an educational and enrichment element; the sample program schedule should clearly identify that this requirement is met.**

8:00 - 8:30 Breakfast in the Tent or Mellow Morning Support Space

8:30 - 3:00 Regular School day

3:05 - 5:00 TIDES After School Program

3:15-4:15 Homework Club

Friday Early Release:

12:05 - 5:00 TIDES After School Program

Additional Legal Requirements

Below are additional legal requirements for the ELO-P. Please ensure your Program Plan meets all of these legal requirements:

Operations, Sites, ELO Program Plan, Family Fees, Ratio

EC Section 46120(b)(2):

Local educational agencies operating expanded learning opportunity programs pursuant to this section may operate a before school component of a program, an after school component of a program, or both the before and after school components of a program, on one or multiple school sites, and shall comply with subdivisions (c), (d), and (g) of Section 8482.3, including the development of a program plan based on all of the following:

- (A) The department's guidance.
- (B) Section 8482.6.
- (C) Paragraphs (1) to (9), inclusive, and paragraph (12) of subdivision (c) of Section 8483.3.
- (D) Section 8483.4, except that programs serving transitional kindergarten or kindergarten pupils shall maintain a pupil-to-staff member ratio of no more than 10 to 1.

Regular Schooldays and Hours EC Section 46120(b)(1)(A):

On schooldays, as described in Section 46100 and Sections 46110 to 46119, inclusive, and days on which school is taught for the purpose of meeting the 175- instructional-day offering as described in Section 11960 of Title 5 of the California Code of Regulations, in-person before or after school expanded learning opportunities that, when added to daily instructional minutes, recess, and meals, are no less than nine hours of combined instructional time, recess, meals, and expanded learning opportunities per instructional day.

Nonschool Days and Hours EC Section 46120(b)(1)(B):

- (A) For at least 30 nonschooldays, inclusive of extended school year days provided pursuant to paragraph (3) of subdivision (b) of Section 56345, no less than nine hours of in-person expanded learning opportunities per day.
- (B) Extended school year days may include in-person before or after school expanded learning opportunities that, when added to daily instructional minutes, recess, and meals, are not less than nine hours of combined instructional time, recess, meals, and expanded learning opportunities per instructional day.

Prioritizing School Sites

EC Section 46120(b)(3):

Local educational agencies shall prioritize services provided pursuant to this section at schoolsites in the lowest income communities, as determined by prior year percentages of pupils eligible for free and reduced-price meals, while maximizing the number of schools and neighborhoods with expanded learning opportunity programs across their attendance area.

Grades Served

EC Section 46120(b)(4):

Local educational agencies may serve all pupils, including elementary, middle, and secondary school pupils, in expanded learning opportunity programs provided pursuant to this section.

Partners

EC Section 46120(b)(6):

Local educational agencies are encouraged to collaborate with community-based organizations and childcare providers, especially those participating in state or federally subsidized childcare programs, to maximize the number of expanded learning opportunity programs offered across their attendance areas.

Audit

EC Section 46120(c)(1):

Commencing with the 2023–24 fiscal year, a local educational agency shall be subject to the audit conducted pursuant to Section 41020 to determine compliance with subdivision (b).

Snacks and Meals

EC Section 8482.3(d)(1-2):

- (A) [Local educational agencies] shall agree that snacks made available through a program shall conform to the nutrition standards in Article 2.5 (commencing with Section 49430) of Chapter 9 of Part 27 of Division 4 of Title 2.
- (B) [Local educational agencies] shall agree that meals made available through a program shall conform to the nutrition standards of the United States Department of Agriculture's at-risk afterschool meal component of the Child and Adult Care Food Program (42 U.S.C. Sec. 1766).

Program Capacity, Family Fees, Sliding Scale

EC Section 46120(b)(5):

Local educational agencies may charge pupil fees for expanded learning opportunity programs provided pursuant to this section, consistent with Section 8482.6.

Staff Minimum Qualifications, Ratio

EC sections 8483.4(a) and 46120(b)(2)(D):

The administrator of every program established pursuant to this article shall establish minimum qualifications for each staff position that, at a minimum, ensure that all staff members who directly supervise pupils meet the minimum qualifications for an instructional aide, pursuant to the policies of the school district. Selection of the program site supervisors shall be subject to the approval of the school site principal.

The administrator shall also ensure that the program maintains a pupil-to-staff member ratio of no more than 20 to 1, except that programs serving transitional kindergarten or kindergarten pupils shall maintain a pupil-to-staff member ratio of no more than 10 to 1. All program staff and volunteers shall be subject to the health screening and fingerprint clearance requirements in current law and district policy for school personnel and volunteers in the school district.

Program Components

EC Section 8482.3(c)(1)(A–B):

Each component of a program established pursuant to this article shall consist of the following two elements:

- (A) An educational and literacy element in which tutoring or homework assistance is provided in one or more of the following areas: language arts, mathematics, history and social science, computer training, or science.
- (B) An educational enrichment element that may include, but need not be limited to, fine arts, career technical education, recreation, physical fitness, and prevention activities.

Third Party Notifications

EC Section 8483.4(b-d):

- (A) When a local educational agency contracts with a third party to operate a program pursuant to this article, the local educational agency shall require the third party to notify the local educational agency by the next working day following, and to submit a written report within seven days of, the occurrence of any health- or safety- related issues, including, but not limited to, issues involving criminal background clearances for employees, building safety, and any event specified in subdivision (c).
- (B) For purposes of this section, an “event” includes any of the following:
 - (1) Death of a child from any cause.
 - (2) Any injury to a child that requires medical treatment.
 - (3) Any unusual incident or child absence that threatens the physical or emotional health or safety of a child.
 - (4) Any suspected child abuse or neglect, as defined in Section 11165.6 of the Penal Code.
 - (5) Epidemic outbreaks.
 - (6) Poisonings.
 - (7) Fires or explosions that occur in or on the premises.
 - (8) Exposure to toxic substances.
 - (9) The arrest of an employee of the third party.
- (C) Any other event as specified by the local educational agency.

When a local educational agency contracts with a third party, the local educational agency shall require the third party to request from parents or guardians pupil health information, such as whether a pupil has allergies or asthma, before pupil enrollment. Parents or guardians may provide this information at their discretion and are not required to provide pupil health information for the pupil to receive services pursuant to this article.



Three Rivers Charter School – 2025 Expanded Learning Opportunities Program (ELO-P) Summary

Approval Date: Dec 12, 2023 | Revision Date: Oct 21, 2025

Three Rivers Charter School (TRCS) operates the TIDES Program (Three Rivers Interactive Daily Enrichment and Support), offering before-school, after-school, and intersession (non-school day) learning opportunities that support academic, social, and emotional growth. Programs are free to all students and align with TRCS's REACH values—Respect, Empathy, Achievement, Citizenship, and Hard Work. The program fosters whole-child development through engaging, safe, and inclusive activities.

Program Highlights

- Safe & Supportive: On-campus with trained staff, PBIS integration, and safety protocols.
- Enrichment: STEAM, arts, music, and outdoor learning.
- Skill Building: Homework Club, tutoring, and collaborative projects.
- Youth Leadership: Student roles and program feedback.
- Healthy Choices: Free nutritious meals/snacks and physical activity.
- Equity: Inclusive, bilingual, and accessible for all students.
- Partnerships: Local organizations (e.g., Noyo Center, MCRPD, Flockworks).

Schedule Overview

Before School: Breakfast & Mellow Morning (8:00–8:30 AM)

After School: TIDES (3:05–5:00 PM; Fridays 12:05–5:00 PM)

Intersession: 30 full days of enrichment, academic support and community experiences.

Budget Summary (2025–2026)

Regular School Day Programs \$102,500

Salaries & Benefits \$98,500

Classified Staff: Coordinator, 2 Instructors, Friday Instructor & Aide

Certificated Staff: Homework Club & Mellow Morning Teachers

Materials & Supplies: \$4,000

Intersession Programs (30 days) \$20,500

Salaries & benefits: \$18,500

Lead Instructor, Assistants, Guest Teachers

Material & Supplies: \$2,000

ELOP Total Budget: \$123,000 (includes carryover funds from prior year)

Oversight & Accountability

Program oversight by the Director and TIDES Coordinator, with Board approval. Regular staff meetings, evaluations, and community feedback ensure compliance, quality, and continuous improvement.

Coversheet

Approve Prop 28 Plan for 25-26

Section:	III. Discussion and Action Items
Item:	I. Approve Prop 28 Plan for 25-26
Purpose:	Vote
Submitted by:	
Related Material:	Prop 28 Plan 2025-26.pdf

Three Rivers Charter School

Proposition 28 Plan for 2025-2026

Introduction

In November 2022, Proposition 28: The Arts and Music in Schools Funding Guarantee and Accountability Act was successfully passed by California voters. This measure mandates the establishment of ongoing support for arts instruction in schools starting from the academic year 2023-2024. Specifically, one percent of the K-12 portion of the Proposition 98 funding guarantee from the previous fiscal year, excluding funding allocated for the Arts and Music in Schools (AMS) program, will be earmarked for this initiative.

The California Department of Education (CDE) will determine the allocation of grants to individual school sites on an annual basis. Subsequently, each school will have the autonomy to decide which arts education programs they wish to offer. In this decision-making process, school leaders will collaborate with teachers, families, and students, ensuring that the choices made best serve the unique needs of their local school community.

The funds from Proposition 28 can be utilized to supplement (not supplant) a wide range of arts education activities. These include, but are not limited to, providing instruction and training, acquiring necessary supplies and materials, and establishing partnerships with arts organizations for enhanced educational programs. The supported art forms include dance, media arts, music, theater, and visual arts, which may involve folk art, painting, sculpture, photography, craft arts, creative expression (such as graphic arts and design), computer coding, animation, music composition, ensembles, script writing, costume design, film, and video.

Prop 28 funding is intended to expand existing arts education at all school sites. The plan below shares a simple description of how Three Rivers Charter School is expanding arts programs using Prop 28 yearly allocations.

Plan

- **Story Telling A la Cart Program**
Weekly Story Telling class lead by credentialed teacher in each classroom.
- **Music Club**
Weekly after school offering for students to explore instruments with Music Instructor
- **Variety Show & Music Concert**
Auditorium rental, materials and supplies for performance event
- **Additional Art Instruction and Projects**
Materials for expanding art projects in the classroom such as painting on canvas, clay and other special projects