

Three Rivers Charter School

Board Meeting

Date and Time

Tuesday April 19, 2016 at 5:45 PM

Location

High School Classroom

Board meetings are held in public. The agenda provides any citizen an opportunity to directly address the Board under the section entitled "Community Comment" on any item under the subject matter jurisdiction of the Board that is not on the agenda. The Public will be provided an opportunity to address the Board on agenda items before or during the Board's deliberation. To request a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting, please submit your request in writing to the Executive Director or Board President at least 10 days before the scheduled meeting date. Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the school: 1211 Del Mar Drive, Fort Bragg CA 95437. In compliance with Government Code section 54954.2(a) Three Rivers Charter School will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the school at (707) 964-1128 at least 72 hours prior to the meeting.

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A. Call the Meeting to Order			1
B. Record Attendance and Guests			1
C. Approve Agenda	Vote		3
II. Community Comment			
A. Community Comment	Discuss		20
III. Reports			
A. Parent Network Representative	FYI		10
Mr. Coy to present overview of PTN meeting results.			
B. Student Representative	FYI		5
Student Rep to present overview of Student Council activities and issues regarding the student body.			
C. Teachers	FYI		5
Teacher classroom overviews provided to the Board with certain teachers present for questions or discussions.			
D. School Director	Discuss		60
Director to provide an overview of the school. Topics include Enrollment, Financial Condition, Outstanding Major Action Items, Facilities Report, Upcoming Events, Truancy Report, Music Program Update, 700 Forms, etc.			
E. Financials	Discuss		20
Ms. Tyler to present overview detail regarding financials			
IV. Discussion			
A. LCAP - Where are we and what is our next step?	Discuss	Roger Coy	20
B. EPA Funds and How They are to be Used	Discuss	Roger Coy	15
Education Protection Account - Prop 30 set up to allow schools to protect certain programs. Board must review and approve resolution stating what the money will be used for and how much was received. Results required to be posted on web site. See document.			
C. CEO Evaluation	Discuss	Jaimi Parsons	20
Discuss			
V. Action Items			
A. Adopt Meeting Minutes	Approve Minutes		5
Minutes to be reviewed prior to meeting.			

B. EPA Adoption and Approval	Vote	Roger Coy	5
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Adopt resolution as to how EPA money will be spent.

VI. Closing Items

A. Adjourn Meeting	Vote		5
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Agenda Cover Sheets

Section: **III. Reports**
Item: C. Teachers
Purpose: FYI
Goal:
Submitted by:
Related Material: Board Classroom Write-Ups.docx

Section: **III. Reports**
Item: D. School Director
Purpose: Discuss
Goal:
Submitted by:
Related Material: DirectorReporttotheBoard 4-14-16.docx

Section: **IV. Discussion**
Item: B. EPA Funds and How They are to be Used
Purpose: Discuss
Goal:
Submitted by:
Related Material: EPA Resolution 4-16.docx



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1-2 Class

Miss Morgan's Class Update for the Board

Our month of swimming lessons has come to an end and was very successful. We have an exciting field trip at the end of the month to the B Bryan Preserve in Point Arena where the children will see African wildlife like zebra and antelope. We'll also get to feed the giraffe! We'll stop at the Pt. Arena Lighthouse on our return for lunch and a climb to the top. Other field trips in May include the MacKerricher tide pools and Pt. Cabrillo Lighthouse.

In class we have learning about measurement and are about to dive into geometry: 2 and 3 dimensional shapes. This is always a fun and hands on part of the year in math. We will be reading the book "Flat Stanley" after break which ties into social studies and geography. Many of the students are really interested in the solar system so we will learn about that and plants in science in the coming weeks.

I forgot to mention the fabulous Cubelets! Please tell the board how much my kids love having Mr. Coy every week and about the solar system model we did outside!

3-4 Class

This week we are working on state testing performance tasks and standardized testing for both third and fourth grades.

I constructed a mountain gorilla lesson unit for U of Phoenix, (which we have been utilizing in the classroom and will continue to do so) revolving around the novel we are reading in class, The One and Only Ivan.

We are still waiting to hear back from parents so as to get a head count on how many students are attending the Sacramento trip on May 12th/13th.



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The new aide, Tom Wright, blends well into the class culture. He will begin doing some small group work (after testing).

I'm thinking I might want to start a small after-school reading club once a week, beginning with student in my classroom. I will poll interest this week.

5-6 Class

5th and 6th grade have just finished their state and Ancient Civilization reports. We will be doing oral presentations next week.

This week is our last week of State testing, and 5th graders will take their pencil/paper State science test next Tuesday, 4/26.

We are finalizing our Sacramento field trip which is on May 12-13th.

Our next project will be a biography poster of a famous person of the student's choosing.

Jr. High

I am happy to announce that our class has completed all four sections of the state CAASPP testing! We are back to our normal class schedule for the most part now! In English we have finished our class novel, The Island of Dr. Moreau and are going to focus on writing an essay about the book. In Science, we will be reviewing Chapter 12 Plant Processes and having the test on Wednesday. On Thursday students will begin their Animal Unit Partner PowerPoint projects.

Important Announcements

1) New Homework Policy

Just a reminder that the new homework policy is now in effect, no more missing assignments or redos!

2) Alcatraz Field Trip

The students have voted and they would like their big class field trip to be an Alcatraz excursion. Our class fund will cover most of the students



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cost (from what I have calculated so far each student would need to pay \$8.00), which means that chaperons would have to purchase their own ticket (\$33.00) and be willing to donate their gas.

I am planning for Friday, May 6th and need chaperons, so please mark your calendars and let me know if you can drive!
3) Yearbook Orders due Friday, April 29th

Dear Board members,

When Roger said I had not turned in my Board Write Up, I thought surely he had missed mine because I so clearly remembered writing it just before spring break! But when I went back through my sent emails to check, sure enough, the last one I had sent was for the March Board meeting! Time flies too fast! My apologies for getting this to you all so late.

High School

This month has been busy with normal school work as I have been helping students who are perpetually behind in their on-line classes to get caught up with mandatory after school homework club. For most of them this is helping and they are closing the gap once again between being behind and being on pace. I have met with quite a few of the families to discuss individual plans for those who seem to be really struggling. I only have one family who has refused to take advantage of homework club and has not offered an alternative solution to the problem. I will be meeting with that family to try again to find a solution.

Those students who are on pace in their online classes or had nearly caught up enjoyed a fun filled day out to Santa Rosa. We stopped at the mall for lunch and window shopping for an hour and then headed to Scandia to play games for a few hours and then on to ice skating at Snoopy's Home Ice. We even squeezed in a stop at Costco to refill our Osprey Buck Store and this time the students got to help pick the



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snacks we purchased out of their student funds. They had a really good time, and I enjoyed watching new groups socialize and spend the day together than usually do at school. This student chosen field trip, turns out to have been a pretty powerful incentive for working to stay on pace in classes!

Now we are busy reading Shakespeare's *Taming of the Shrew* and learning about Elizabethan England in English. The students are doing well with the language and already beginning to catch on to the jokes that fill every line! In World History we are studying WWII and in US History we are studying all the many events of the Cold War.

We have also begun our CAASPP testing which so far is going well. Today we completed the science test for 10 th graders without any hitches.

Thanks,
Kathleen



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Director Report to Board - April 14, 2016

School Overview:

- Enrollment -TRCS currently has 120 students enrolled in its program.
- Cash - \$580K
- ADA - 93.86%
- Truancy- Absences: I would like to set up a r Truancy Mediation Board (Director, Board Member, Teacher and parents have to be invited)
 - o 2nd Semester 3 or more 30 minute Tardies: 3
 - o 2nd Semester 3 or more Unexcused Absences: 2
 - o 2nd Semester 3 or more Excused Absences: 48
 - o ADA \$ lost this year: \$40K
- School Counselor Program

Concerns:

- Facilities -
 - o What can we afford?
- HR Issues -
 - o Evaluations/contracts to be completed by Mid-May
 - o Benefits to be renewed

LCAP Programs

- Parent Outreach Program
- EL Remedial - In place/working



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- Overall Remedial Program RTI – Teachers to define what they need
- Student Extra-curricular/Enrichment Program – In place

Major To Do Actions:

- Progress Reports need to go out
- Complete Testing
- Music Concert
- Resolve Benefits Package
- Facilities
- Truancy
- Write LCAP 16-17
- Parent Teacher Group Participation
- Issue Parent Student Handbook
- Complete enrollment
- Yearbooks Ordered
- Permit Container
- Organize dinner
- Summer School

To Discuss:

- Musical – Not enough interest
- Summer School
- Last Day of School Party
- Graduation – Portuguese Hall
- P2 Reports completed
- Admission Lottery Occurred



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- Chromebooks are all set on Admin Console except Jr. High. 1:1 in place.



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Board Resolution - Use of EPA Funds 4-19-2016

IT IS RESOLVED that the Education Protection Account (EPA) funds to be received by the school in FY 2015-16 in the estimated amount of \$155,091 will be used solely for instructional non-administrative expenses including textbooks.

Board of Directors:

Jaimi Parsons (Board President): _____

Niki Chaves (Board Secretary): _____

Jennifer Tyler (Board Treasurer): _____

Jodie Stickels (Board Member): _____

Isabel Saldana (Board Member): _____

Andrea Hadik-Barkoczy (Board Member): _____

Erin Detrick (Board Member): Absent