

Three Rivers Charter School

Regular Board Meeting

Date and Time

Tuesday November 19, 2024 at 5:30 PM PST

Location

This Board Meeting is being held in person at Three Rivers Charter School in the Jr. High Classroom. Three Rivers Charter School 1211 Del Mar Dr. Fort Bragg, CA

Meeting attendees may also join virtually using the Google Meet link provided. Video call link: https://meet.google.com/soy-aovd-doq Or dial: (US) +1 361-384-6834 PIN: 508 832 702#

The agenda provides any citizen an opportunity to directly address the Board under the section entitled "Community Comment" on any item under the subject matter jurisdiction of the Board that is not on the agenda. The Public will be provided an opportunity to address the Board on agenda items before or during the Board's deliberation. Each public member will have 3 minutes for comment.

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school at (707) 964-1128 at least 72 hours prior to the meeting. The Board reserves the right to mute or remove a member of the public for inappropriate behavior which is disruptive.

Agenda

			Purpose	Presenter	Time
I.	Ор	ening Items			5:30 PM
	Α.	Call the Meeting to Order		Jenna Hoyt	1 m
	В.	Record Attendance		Dana Vogele	1 m
	C.	Community Comment	Discuss	Jenna Hoyt	10 m
		Each person wanting to speak may have 3 minute Board will not comment unless it is to quickly clar			
	D.	Changes to Agenda?	Discuss	Jenna Hoyt	3 m
Ш.	Re	ports			5:45 PM
	Α.	Student Report	Discuss	Jenna Hoyt	5 m
		School update from the Student Council Presider	nt.		
	В.	Teacher Reports	Discuss	Kim Morgan	5 m
		Update from the classrooms.			
	C.	Financial Report	Discuss	Roger Coy	5 m
		Treasurer to present Financial Report.			
	D.	Director's Report	Discuss	Kim Morgan	10 m
		TRCS Director to present school update for the b	oard.		
III.	Dis	cussion and Action Items			6:10 PM
	Α.	Approve Minutes	Approve Minutes	Jenna Hoyt	2 m
		Approve Minutes of October Regular Meeting.			
		Approve minutes for Regular Board Meeting on C	october 15, 2024		
	В.	First Interim Budget Report	Vote	Kim Morgan	15 m

			Purpose	Presenter	Time
		Discuss and approve draft First Interim Budget.			
	C.	New Board Member Candidate	Discuss	Kim Morgan	5 m
		Introduce potential new Board Member Sarah Wri	ght.		
IV.	Clo	osing Items			6:32 PM
	Α.	Adjourn Meeting	FYI	Jenna Hoyt	

Student Report

Section: Item: Purpose: Submitted by: Related Material: II. Reports A. Student Report Discuss

Student Council Report 11_18.pdf

Student Council Report November 18, 2024

This month we had the middle school dance which went well. In student council meetings, we have been planning our truck theme for the lighted truck parade on December 7th. We decided on a home alone skit where Mr. Lang will be the bad guy and the students will all be Kevin. We're going to have a trailer where we're going to perform pranks on Mr. Lang while he is running after the trailer. We also are very excited to start our Friday cart, which is a cart run by student council. We will sell things like drinks, food, and pencils to students at their break time. All the money from the cart is going into the student council fund and some items will be purchased to sell for Osprey bucks. We are also beginning to plan the superhero themed family dance, the Ratatouille movie night, and other winter events.

Submitted by Bel Hoyt

Teacher Reports

Section: Item: Purpose: Submitted by: Related Material:

II. Reports B. Teacher Reports Discuss

Teacher Reports 11.19.24.pdf

Teacher Updates for the Board

November 19, 2024

Grades 1-2, Ms. Luna

Our 1st and 2nd graders have been participating in much experiential learning. Science has been a highlight in the past month. Student's have learned about bats and wolves and have created unique artwork to support their interest in these science topics. A significant piece of art work they created was when learning about the skeletal system of both humans and animals. Students created a "x-ray glow" effect artwork piece that allowed them to identify the skeleton in our human hands.

Students have also continued to read Wit and Wisdom curriculum stories specific to "Creature Features" and have written a class book about a chameleon as they learned about camouflaging. Students also went on a search and search around our playground to find hidden chameleons camouflaged around the school yard. Social Emotional growth is a continued process and our focus continues to be practicing and identifying what makes a "good friend" to someone even if they are not a good friend in return. Regulating our big emotions by noting things in our control and out of our control as well has been part of our daily SEL learning. Lastly, our class has recently completed the read aloud story of "Flat Stanley". Students were able to create their own Flat Stanley's and take them home over the weekend to adventure with them. In class students will write and share about their time with their character and will create their own poster to share with the class.

Grades 3-4, Ms. Natalie

Hello Board Members!

Students are learning long division and long multiplication and are being introduced to the standard algorithm this week. This week they will also be introduced to Clara Barton and Helen Keller as part of our ELA unit on "great heart"

We've been learning a lot about the indigenous people of our area. Tomorrow students are going to get the option to build a longhouse out of construction paper and cardboard, the materials for which are contained in the classroom, or they may choose to build a shelter using natural materials that they gather at home and bring in. With it being a non-rainy day, your student may ask to gather up some natural materials that they want to bring into the classroom and if they could bring some extra for a friend that would be great!

My last visit to the orthopedist gave good and bad news: the bones are healing well, but the extensive soft tissue damage is taking time for healing, which is normal but frustrating. He won't bless me to return to work until after the winter break. I see him this week, and I am still in two casts. We've been fortunate to have Ms. Kelly Kleinbach with us for the month of November. We will have Ms. Erin Thomas with us for the month of December. Thank you to our amazing subs and to Ms. Alex, Miss Morgan, and all the staff at three Rivers for supporting our kiddos in my absence.

Gratefully, Ms. Natalie

<u>Grades 5-6, Mrs. Krebs</u> Hello everyone! Happy almost Thanksgiving. The 5/6 class this year has spent a lot of energy into interactive science and engineering. We have built catapults, paper airplanes that have criteria and constraints, and many more things. The class is learning about the value of materials and time, and how they will affect their designs.

In history we are busy learning about early humans and how we, as humans, transitioned from hunter gatherers into agriculture and how that helped shape society.

I have interspersed geography into my history lessons, and we have studied the 50 states, the continents and oceans, and the countries of Europe. Next we will tackle the countries of Asia and Africa.

In ELA, we had a research project and presentation of how women impacted and were impacted by the Civil War. I got a request for a similar project, but about the generals of the Civil War.

I truly have an amazing class, and they have enriched my life greatly. Until next time.

Grades 7-8 Mr. Lang

We're continuing to make great strides through our learning and continue to grind through our Mathematics skills. In Pre-Algebra, we're proceeding through solving equations and preparing for graphing. In Algebra, we are rounding out solving and graphing systems of linear equations and inequalities. For my two Geometry students, we are continuing on triangle theorems and learning about angle relationships.

We've shifted gears for the weeks leading into winter break and are focusing on Human Impact on the Environment across many of our subjects. We are analyzing the negative impacts that humans have through Science and focusing on positive change through Humanities and Art. For our electives, we continue either Mock Trial or DuoLingo, which our students were able to choose from. We have had more opportunities to try some creative writing. Lastly, for PE, our students continue learning their chosen sport, ranging from cricket to basketball to gymnastics and have begun developing lesson plans to teach the class.

Outside of the classroom, we have had basketball on Tuesdays (weather permitting) at school and Thursdays at the old rec hall until 4:00pm and I am working on a basketball game schedule for us against local middle schools. We also have mock trial practice until 4:00pm on Wednesdays, which is an extension of our Wednesday elective, and are preparing for competition against local middle and high schools in December and January. I've also been taking a Social Emotional Learning course through UC Berkeley and am participating in a Mendocino County workgroup focused on family and student engagement and absenteeism, which have been amazing opportunities to grow as an educator and bring new ideas to my classroom.

As always, I'm appreciative of this school community, this board, and our awesome director for creating such an amazing place to work and to educate our students.

Mr. Lang

Financial Report

Section: Item: Purpose: Submitted by: Related Material: II. Reports C. Financial Report Discuss

Budget to Actual YTD 10-31-24.pdf Balance sheet 10-31-24.pdf Treasurer's Report - (11-19-24).pdf



Three Rivers Charter School Statement of Activities - Actual vs Budget

	07/01/2024 Through 10/31/2024	07/01/2024 Through 10/31/2024
	Actual	Preliminary
Net Increase/(Decrease) in Net Assets		
Total Revenue		
LCFF Revenue	219,306.00	291,364.92
Federal Revenue	1,234.00	15,656.50
State Revenue	30,190.71	33,673.49
Local Revenue	8,479.21	2,400.00
Total Revenue	259,209.92	343,094.91
Total Expenses		
Salaries and Benefits		
Certificated Salaries	103,531.03	103,354.38
Classified Salaries	82,168.85	95,127.80
Benefits	71,085.55	52,501.20
Total Salaries and Benefits	256,785.43	250,983.38
Operational Expenses		
Books and Supplies	47,249.10	49,841.28
Services	92,817.04	94,876.40
Capital Outlay	664.23	885.64
Other Outgo	0.00	36,666.64
Total Operational Expenses	140,730.37	182,269.96
Total Expenses	397,515.80	433,253.34
Total Net Increase/(Decrease) in Net Assets	(138,305.88)	(90,158.43)



Three Rivers Charter School Statement of Activities - Actual vs Budget

	10/31/2024	Period Ending 10/31/2024	
	Actual minus budget	% Variance	Preliminary
Net Increase/(Decrease) in Net Assets			
Total Revenue			
LCFF Revenue	(72,058.92)	(24.7) %	1,091,740.89
Federal Revenue	(14,422.50)	(92.1) %	67,226.00
State Revenue	(3,482.78)	(10.3) %	211,581.89
Local Revenue	6,079.21	253.3 [°] %	12,000.00
Total Revenue	(83,884.99)	(24.4) %	1,382,548.78
Total Expenses	<u> </u>		i
Salaries and Benefits			
Certificated Salaries	(176.65)	(0.2) %	363,224.00
Classified Salaries	12,958.95	13.6 %	285,383.40
Benefits	(18,584.35)	(35.4) %	157,503.60
Total Salaries and Benefits	(5,802.05)	(2.3) %	806,111.00
Operational Expenses	· · · ·	()	
Books and Supplies	2,592.18	5.2 %	139,283.84
Services	2,059.36	2.2 %	284,629.20
Capital Outlay	221.41	25.0 %	2,656.92
Other Outgo	36,666.64	100.0 %	109,999.92
Total Operational Expenses	41,539.59	22.8 %	536,569.88
Total Expenses	35,737.54	8.2 %	1,342,680.88
Total Net Increase/(Decrease) in Net Assets	(48,147.45)	53.4 %	39,867.90



Three Rivers Charter School Statement of Activities - Actual vs Budget

Remaining	Budget
	Summary

Net Increase/(Decrease) in Net Assets

Total Revenue	
LCFF Revenue	872,434.89
Federal Revenue	65,992.00
State Revenue	181,391.18
Local Revenue	3,520.79
Total Revenue	1,123,338.86
Total Expenses	
Salaries and Benefits	
Certificated Salaries	259,692.97
Classified Salaries	203,214.55
Benefits	86,418.05
Total Salaries and Benefits	549,325.57
Operational Expenses	
Books and Supplies	92,034.74
Services	191,812.16
Capital Outlay	1,992.69
Other Outgo	109,999.92
Total Operational Expenses	395,839.51
Total Expenses	945,165.08
Total Net Increase/(Decrease) in Net Assets	178,173.78



Three Rivers Charter School

Balance Sheet

Statement of Financial Position

Statement of Finance			
	Year To Date 10/31/2024	Prior Year To Date 10/31/2023	Year To Date 10/31/2024
	Current Year Balance	Prior Year	Difference
911000-TRC-020 - Cash in County Treasury	919,384.25	1,711,122.18	(791,737.93)
912000-TRC-020 - Cash in General Account	298,865.23	185,978.54	112,886.69
912600-TRC-020 - Cash in ASB account	8,650.07	10,901.89	(2,251.82)
Total Cash and Cash Equivalents	1,226,899.55	1,908,002.61	(681,103.06)
920000 - Accounts Receivables	55.29	2,305.12	(2,249.83)
929000 - Due from Grantor Governments	33,771.27	39,136.55	(5,365.28)
Total Accounts Receivable	33,826.56	41,441.67	(7,615.11)
933000 - Prepaid Expenses	624.62	583.00	41.62
Total Prepaid Expenses	624.62	583.00	41.62
942000 - Building/Leasehold Improvements	37,865.60	11,296.75	26,568.85
944000 - Furniture Fixtures and Equipment	12,853.36	12,853.36	0.00
945000 - Construction in Progress	824,743.28	59,823.51	764,919.77
946000 - Right of Use Asset	213,882.22	532,875.72	(318,993.50)
Total Fixed Assets	1,089,344.46	616,849.34	472,495.12
942500 - Accumulated Depreciation - Building Improvements	(13,510.85)	(11,296.75)	(2,214.10)
944500 - Accumulated Depreciation - Furniture & Fixtures	(12,853.36)	(12,853.36)	0.00
Total Accumulated Depreciation	(26,364.21)	(24,150.11)	(2,214.10)
Total Assets	2,324,330.98	2,542,726.51	(218,395.53)



Three Rivers Charter School

Balance Sheet

Statement of Financial Position

Statement of Finance	cial Position		
	Year To Date 10/31/2024	Prior Year To Date 10/31/2023	Year To Date 10/31/2024
	Current Year Balance	Prior Year	Difference
950000 - Accounts Payable-System	14,426.33	13,641.54	784.79
Total Accounts Payable	14,426.33	13,641.54	784.79
950100 - Accrued Salaries	20,155.12	18,625.99	1,529.13
950300 - Accrued STRS 959000 - Due to Grantor Governments	8,761.97 0.00	8,395.31 5,916.55	366.66 (5,916.55)
Total Accrued Liabilities	28,917.09	32,937.85	(4,020.76)
965000 - Deferred Revenue	341,069.71	392,876.72	(51,807.01)
Total Other Short Term Liability	341,069.71	392,876.72	(51,807.01)
965500 - ROU liability	203,564.79	507,139.55	(303,574.76)
Total Other Liabilities	203,564.79	507,139.55	(303,574.76)
Total Liabilities	587,977.92	946,595.66	(358,617.74)
Net Increase/(Decrease) in Net Assets	(138,305.88)	(29,964.95)	(108,340.93)
978000 - Unrestricted Net Assets – Other Designations	807,173.89	816,657.83	(9,483.94)
979000 - Net Assets	990,224.12	727,691.70	262,532.42
979300 - Audit Adjustments	11,300.00	11,300.00	0.00
Total Unrest Net Assets with Inc/(Dec) to date	1,670,392.13	1,525,684.58	144,707.55
979700 - Temporarily restricted Net Assets	7,777.93	12,263.27	(4,485.34)
978900 - Designated for Economic Uncertainty	58,183.00	58,183.00	0.00
Total Restricted Net Assets	65,960.93	70,446.27	(4,485.34)
Total Net Assets	1,736,353.06	1,596,130.85	140,222.21
Liabilities and Net Assets	2,324,330.98	2,542,726.51	(218,395.53)

Three Rivers Charter School Treasurer's Report November 19, 2024

Operations and Financial Status

Summary:

According to the Balance Sheet Detail as of October 31, 2024:

- Cash in Bank: (Oct \$298,865 (Sept \$201,844)
- Cash in County Treasury Account: Oct \$919,384 (Sept \$912,983)
- Cash in Booster Club Account : Oct \$8,650 (Sept \$8,888)
- Total Liabilities:Oct 2024 \$587,978 (Oct 2023 \$946,596)
- Net Assets:Oct 2024 \$1,736,353 (Oct 2023 \$1,596,130)
- Accounts Receivables: \$33,826* (Grantor Governments?)
- Accounts Payable: Oct \$14,426 (Sept \$10,033)
- Deferred Revenue: \$341,070 (Sept \$359,360)

Looking at the Revenue/Expense Report compared to the Budget:

- Total Revenues: Actual: \$259,209 Budget: \$343,094
- Salary (Benefits etc):Actual: \$256,785 Budget: \$250,983
- Total Expenses: Actual: \$397,515 Budget: \$433,253
- Net Gain or (Loss): Actual:(\$138,305) Budget: (\$90,158)

Conclusion:

- Cash will continue to be reduced until construction costs are paid for. No concerns for cash flow at this time.
- Revenues appear to be slowly catching up to budgeted amounts. No concerns at this time as funding cycles from the state and feds have not caught up.
- Expenses are below budget so no concerns as long as noted budget amounts are correct.
- Even though Net Loss is greater than expected, when Revenues catch up this difference should be eliminated. The difference between Actual vs Budget is \$48,147 and the difference between Revenue Actual vs Budget is \$83,885.
- Overall: No concerns at this time.

Director's Report

Section: Item: Purpose: Submitted by: Related Material: II. Reports D. Director's Report Discuss

Director's Report 11.19.24.pdf

Director's Report October 15, 2024

- Events & Activities
 - CSDC Conference
 - Nov. REACH Assembly
 - STEAM Night
 - Osprey Basketball
 - Upcoming:
 - PTN/Movie Night- Dec. 4
 - Family Dance & Potluck- Dec. 18
- Attendance & Enrollment
 - o 79 Enrolled
 - Room in all grade levels except 4, 7 & 8
 - Attendance running 92-94%
- Staffing Update
 - Tides fully staffed
 - Subs & fill ins
- Audit
- First interim Budget
- Health benefits Open Enrollment
- Board Member Ethics training

Approve Minutes

Section:III. Discussion and Action ItemsItem:A. Approve MinutesPurpose:Approve MinutesSubmitted by:Minutes for Regular Board Meeting on October 15, 2024



Three Rivers Charter School

Minutes

Regular Board Meeting

Date and Time

星期二十月 15, 2024 at 5:30 下午

Location

APPROVE

This Board Meeting is being held in person at Three Rivers Charter School in the Jr. High Classroom. Three Rivers Charter School 1211 Del Mar Dr. Fort Bragg, CA

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disability-related modification or accommodation in order to participate in the meeting should contact the school at (707) 964-1128 at least 72 hours prior to the meeting. The Board reserves the right to mute or remove a member of the public for inappropriate behavior which is disruptive.

Directors Present

A. Dominguez, D. Vogele, J. Hoyt, L. Norman, R. Coy

Directors Absent

Guests Present Dani Krebs, Joseph Aldrige, K. Morgan

I. Opening Items

A. Call the Meeting to Order

J. Hoyt called a meeting of the board of directors of Three Rivers Charter School to order on Tuesday Oct 15, 2024 at 5:32 PM.

B. Record Attendance

- C. Community Comment
- D. Changes to Agenda?

II. Reports

A. Student Report

Student Council President reported out on what has been happening in Student Council and what is coming up. There are many fun and exciting activities coming up like spirit days, school dances, and fundraisers. Spirit week is going to be the week of Halloween.

B. Teacher Reports

Reports are included in the packet. Mrs. Krebs is present and reported on the game she has been playing with her class called Mission Rescue. It involves science, survival, working together with obstacles, building, and money concepts. The game started last week and will probably finish this week.

C. Financial Report

R. Coy discussed the Treasurer's report included in the meeting packet.

D.

Director's Report

Kim Morgan presented her slide show that is prepared for the FBUSD Board Meeting.

Events and Activities: Oct REACH Assembly Humboldt Field Trip Oct 16-17 School Spirit Week Oct 28-31

Enrollment: 80, goal of 90 Room in all grade levels except 4, 7 and 8 Current attendance is 94%, goal of 96% Attendance Campaign

Still looking for an after-school Tides Instructor

III. Discussion and Action Items

A. Approve Minutes

A. Dominguez made a motion to approve the minutes from Regular Board Meeting on 09-17-24.

L. Norman seconded the motion.

The board **VOTED** to approve the motion.

B. Vacant Board Member Positions

K. Morgan has an outstanding request for board member ideas. She will attend the upcoming Rotary Club Meeting.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:03 \overline{r} .

Respectfully Submitted, D. Vogele

First Interim Budget Report

Section: Item: Purpose: Submitted by: Related Material: III. Discussion and Action Items B. First Interim Budget Report Vote

FY24-25 Three Rivers Budget 11.13.24 1st Interim (1).pdf

Three Rivers Charter FY24-25 Budget

	CATEGORY	PY ACTUALS/FINAL BUDGET	CURRENT YEAR INITIAL	CURRENT YEAR REVISION #1
	TOTAL ENROLLMENT		90	79
	AVERAGE DAILY ATTENDANCE		84.8	74.3
	State LCFF Revenue	975,440	1,091,741	953,742
REVENUE	Federal Revenue	264,404	67,226	74,251
VE/	Other State Revenue	242,904	208,765	216,035
RE	Local Revenue	121,135	12,000	37,000
	TOTAL REVENUE	1,603,883	1,379,732	1,281,028
	Certificated Salaries	345,441	363,224	365,074
	Classified Salaries	252,420	285,384	264,663
	Benefits	171,617	157,505	162,339
ES	TOTAL PERSONNEL EXPENSES	769,478	806,113	792,075
NSI	Books and Supplies	138,295	139,284	139,284
EXPENSES	Services and Other Operating Expenses	445,998	394,630	390,630
ŵ	Capital Outlay	1,550	2,657	2,657
	Other Outgoing	-	-	-
	TOTAL OTHER EXPENSES	585,843	536,572	532,572
	TOTAL EXPENSES	1,355,320	1,342,684	1,324,647
	SURPLUS\(DEFICIT)	248,563.14	37,047.82	(43,618.89)
λRγ	% of Expenses	18.3%	2.8%	-3.3%
SUMMARY	BEGINNING FUND BALANCE	1,832,536	\$ 2,081,099	\$ 2,081,099
SUN	ENDING BALANCE	2,081,099	\$ 2,118,147	\$ 2,037,480
	% of Expenses	1.535503601	1.578	1.538

	25-26		26-27
	80		80
	75.4		75.4
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\$ \$ \$ \$	993,649	\$	1,032,375
\$	67,226	\$	67,226
Ş	211,219	\$	206,895
	38,110	\$	39,253
\$	1,310,205	\$	1,345,750
Ś	376,026	\$	387,307
\$	272,603	\$	280,781
\$	167,209	\$	172,225
\$ \$ \$ \$ \$ \$ \$ \$ \$	815,838	\$	840,313
\$	138,313	\$	142,462
\$	402,349	\$	414,420
\$	2,737	\$	2,819
\$	-	Ş	-
\$	543,399	\$	559,701
\$	1,359,236	\$	1,400,013
	(49,031.65)		(54,263.58)
	-3.6%		-3.9%
~			
\$	2,037,480	\$	1,988,449
\$	1,988,449	\$	1,934,185
	1.463		1.382

23 of 23