



# Three Rivers Charter School

## Regular Board Meeting

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### **Date and Time**

Tuesday October 15, 2024 at 5:30 PM PDT

### **Location**

This Board Meeting is being held in person at Three Rivers Charter School in the Jr. High Classroom.

Three Rivers Charter School

1211 Del Mar Dr.

Fort Bragg, CA

Meeting attendees may also join virtually using the Google Meet link provided.

Video call link: <https://meet.google.com/soy-aovd-dog>

Or dial: (US) +1 361-384-6834 PIN: 508 832 702#

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The agenda provides any citizen an opportunity to directly address the Board under the section entitled "Community Comment" on any item under the subject matter jurisdiction of the Board that is not on the agenda. The Public will be provided an opportunity to address the Board on agenda items before or during the Board's deliberation. Each public member will have 3 minutes for comment.

To request a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting, please submit your request in writing to the School Director or Board President at least 10 days before the scheduled meeting date. In compliance with Government Code section 54954.2(a) Three Rivers Charter School will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the

school at (707) 964-1128 at least 72 hours prior to the meeting. The Board reserves the right to mute or remove a member of the public for inappropriate behavior which is disruptive.

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## Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b> Call the Meeting to Order		Jenna Hoyt	1 m
<b>B.</b> Record Attendance		Dana Vogelee	1 m
<b>C.</b> Community Comment	Discuss	Jenna Hoyt	10 m
Each person wanting to speak may have 3 minutes to make their statements. The Board will not comment unless it is to quickly clarify a procedure, process or policy.			
<b>D.</b> Changes to Agenda?	Discuss	Jenna Hoyt	3 m
<b>II. Reports</b>			<b>5:45 PM</b>
<b>A.</b> Student Report	Discuss	Jenna Hoyt	5 m
School update from the Student Council President.			
<b>B.</b> Teacher Reports	Discuss	Kim Morgan	5 m
Update from the classrooms.			
<b>C.</b> Financial Report	Discuss	Roger Coy	5 m
Treasurer to present Financial Report.			
<b>D.</b> Director's Report	Discuss	Kim Morgan	10 m
TRCS Director to present school update for the board.			
<b>III. Discussion and Action Items</b>			<b>6:10 PM</b>
<b>A.</b> Approve Minutes	Approve Minutes	Jenna Hoyt	2 m
Approve Minutes of September Regular Meeting.			
Approve minutes for Regular Board Meeting on September 17, 2024			
<b>B.</b> Vacant Board Member Positions	Discuss	Kim Morgan	10 m

	Purpose	Presenter	Time
	Discuss ideas for potential new board members.		
<b>IV. Closing Items</b>			<b>6:22 PM</b>
<b>A. Adjourn Meeting</b>	FYI	Jenna Hoyt	

# Coversheet

## Teacher Reports

<b>Section:</b>	II. Reports
<b>Item:</b>	B. Teacher Reports
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	Teacher Reports 10.15.24.pdf

## **Teacher Updates for the Board**

**October 15, 2024**

### **Grades 1-2, Ms. Luna**

The 1st and 2nd grade class has been experiencing the fall season within their classroom. The students have worked through their Wit and Wisdom “Season of Change” unit. Students have read and analyzed what makes the fall season occur using a variety of fiction and nonfiction stories as well as participating in fall nature walks and understanding why leaves change color in the fall. The 1st and 2nd graders have engaged in a science unit that included sound and light. They did a hands-on exciting sound wave experiment and even made tin and string telephones. Students also tested many types of materials to identify opaque, translucent, and transparent materials to study light. Students’ classroom highlight of the past few weeks was their “Apple Day”, complete with homemade applesauce, apple stamping, apple tastings, along with predictions and graphing. Lastly, the class has looked forward to Ms. Sue Magoo’s, Art a la carte on Thursdays, creating ocean waves with different mediums for an original waves collection.

### **Grades 3-4, Ms. Natalie**

Grades 3-4 is moving forward with grade level math strategies and only occasionally needing to drop back to refresh foundational skills. Soon our mathematician population will increase by 3, as a few of Ms. Luna's 2nd graders join us for math on Mon-Wed. We start this week.

In ELA we have completed the bulk of our study of Jacques Cousteau. We've begun reading a new book, Shark Attack! by Cathy East Dubowski. It's a nonfiction work full of engaging information about sharks.

We are looking forward to joining the 5-6 class for a few days of an exciting hands-on STEM based historical fiction game. Teacher-appointed mixed grade teams of grades 3-6 will play a game in which they receive challenges relating to traversing difficult terrain. Student teams must procure resources, solve engineering challenges, and construct models using simple machines to successfully travel the wilderness.

### **Grades 5-6, Mrs. Krebs**

Hello everyone! We have been having a blast in the 5th and 6th grade class. We have been learning about how scientists and engineers have been working together and what their different roles are, and we have built bridges, carts, and earthquake resistant structures. This week we were paleontologists and we studied prehistoric bones and recreated the skeletal structure of these animals. Once the students assembled their skeletons how they think they went together, they then explained if they thought their animal walked, swam, flew, or a combination based on what bones they saw.

We also have been learning about early humans and how they evolved and communicated, and they researched a paleolithic cave drawing. We are also creating a cave drawing for our class of what the students would like to communicate.

The class went on a very exciting field trip to the Mendocino Woodlands where the students completed different challenges and obstacles which required team work and critical thinking. They all did amazing and were so respectful towards our naturalists. We had so much fun!

I have also created a game which involves critical thinking, teamwork, and the understanding of simple machines that the 3/4 class will join us for. Stay tuned!

### **Grades 7-8**

I am excited to be wrapping up our first unit of learning and beginning some new adventures with our class. This week, we will take a short detour and focus on topics that will apply to our Cal Poly Humboldt field trip, including paths for after high school, marine biology, forestry, and a little bit about rocks, gems, and minerals.

As we wrap up Unit 1, these are some of the skills and knowledge our students should be moving on with from Mathematics. In Pre-Algebra, we should have a firm understanding of exponents and operations with both positive and negative integers, including how to add and multiply numbers with different signs. In Algebra, these skills should be refreshed and we also should be well versed in solving and graphing linear equations. For my two Geometry students, our paths have taken us into learning about the components of Geometry, writing proofs, and understanding angle relationships.

The remainder of Unit 1 learning was done together and includes some different topics from Humanities, Science, and beyond. We completed an in depth look of Ancient Greece, including their contributions to science and mathematics. In science, we tied in astronomy, learning about our solar system, our moon, and delved in some dark matter. For our electives, we have begun either mock trial or DuoLingo, which students were able to choose from. We also have completed some money management courses and discovered our personality types. Lastly, for PE, we learned how to play rugby and our students picked a Unit 2 sport to learn and teach the class in the future. I'm excited that we're learning sports such as cricket, slacklining, basketball, football, and gymnastics.

We have taken on a lot of opportunities to teach each other and I believe this has been a great service to our class. We are learning how to present to groups, summarize information into our own words, and learn from our peers. We will also be introducing PeerTeach, which is a math review opportunity that pairs students based on strengths. I am enjoying seeing our students gain skills that will support them as they move on to high school.

As always, I'm loving being here to support our students and create fun learning opportunities for them. Thank you for supporting our class. Remember, "Adventure is out there".

# Coversheet

## Financial Report

<b>Section:</b>	II. Reports
<b>Item:</b>	C. Financial Report
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	Actual to Preliminary Budget as of 10-11-24.pdf Balance sheet (9-30-24).pdf Treasurer's Report - (10-15-24).pdf



### Three Rivers Charter School Statement of Activities - Actual vs Budget

	07/01/2024 Through 10/31/2024 Actual	07/01/2024 Through 10/31/2024 Preliminary	Year Ending 06/30/2025 Preliminary	Remaining Budget Summary
<b>Net Increase/(Decrease) in Net Assets</b>				
Total Revenue				
LCFF Revenue				
801100 - LCFF Revenues	22,683.00	133,311.64	476,113.00	453,430.00
801200 - Education Protection Account Revenue	0.00	50,249.53	200,998.12	200,998.12
809600 - Charter Schools Funding In-Lieu of Property Taxes	67,380.00	107,803.75	414,629.77	347,249.77
Total LCFF Revenue	90,063.00	291,364.92	1,091,740.89	1,001,677.89
Federal Revenue				
822000 - Federal Child Nutrition Programs	0.00	4,600.00	23,000.00	23,000.00
829100 - Title I Federal Revenue	0.00	7,689.00	30,756.00	30,756.00
829200 - Title II	0.00	867.50	3,470.00	3,470.00
829400 - Title IV	0.00	2,500.00	10,000.00	10,000.00
Total Federal Revenue	0.00	15,656.50	67,226.00	67,226.00
State Revenue				
852000 - State Child Nutrition Program	0.00	0.00	20,000.00	20,000.00
855000 - Mandated Block Grant	0.00	476.28	1,701.00	1,701.00
856000 - State Lottery Revenue	0.00	0.00	21,115.20	21,115.20
859000 - All Other State Revenues	307.00	31,739.25	126,957.00	126,650.00
859100 - SB 740 Revenue	0.00	0.00	36,601.69	36,601.69
879200 - SPED State/Other Transfers of Apportionments from County	0.00	1,457.96	5,207.00	5,207.00
Total State Revenue	307.00	33,673.49	211,581.89	211,274.89
Local Revenue				
866000 - Interest Income	53.50	200.00	1,000.00	946.50
868200 - Foundation Grants/Donations	200.00	0.00	0.00	(200.00)
868500 - School Site fundraising	1,523.00	1,000.00	5,000.00	3,477.00
869900 - All Other Local Revenue	250.00	1,200.00	6,000.00	5,750.00
Total Local Revenue	2,026.50	2,400.00	12,000.00	9,973.50
Total Revenue	92,396.50	343,094.91	1,382,548.78	1,290,152.28
Total Expenses				
Salaries and Benefits				
Certificated Salaries				
110000 - Teachers' Salaries	46,060.78	75,544.38	279,794.00	233,733.22
130000 - Certificated Supervisor and Administrator Salaries	20,654.99	27,810.00	83,430.00	62,775.01
Total Certificated Salaries	66,715.77	103,354.38	363,224.00	296,508.23
Classified Salaries				
210000 - Instructional Aide Salaries	21,560.63	63,544.68	190,634.04	169,073.41
220000 - Classified Support Salaries (Maintenance, Food)	12,826.21	19,289.80	57,869.40	45,043.19
240000 - Clerical, Technical, and Office Staff Salaries	5,105.58	12,293.32	36,879.96	31,774.38
Total Classified Salaries	39,492.42	95,127.80	285,383.40	245,890.98
Benefits				
310100 - State Teachers' Retirement System, certificated positions	12,639.71	21,251.76	63,755.28	51,115.57
330100 - OASDI/Medicare Certificated, Unrestricted	967.40	1,755.56	5,266.68	4,299.28
330200 - OASDI/Medicare Classified	3,020.91	7,277.20	21,831.60	18,810.69
340100 - Health & Welfare Benefits, Certificated	20,487.20	17,806.64	53,419.92	32,932.72





### Three Rivers Charter School Statement of Activities - Actual vs Budget

	07/01/2024 Through 10/31/2024 Actual	07/01/2024 Through 10/31/2024 Preliminary	Year Ending 06/30/2025 Preliminary	Remaining Budget Summary
340200 - Health & Welfare Benefits Classified	3,175.98	0.00	0.00	(3,175.98)
340300 - Unallocated Health Insurance	3,982.85	0.00	0.00	(3,982.85)
350100 - State Unemployment Insurance Certificated	112.00	1,059.28	3,177.84	3,065.84
350200 - State Unemployment Insurance Classified	111.28	2,269.84	6,809.52	6,698.24
360100 - Worker Compensation Insurance	9,694.00	605.36	1,816.08	(7,877.92)
360200 - Worker Compensation Insurance	0.00	475.56	1,426.68	1,426.68
Total Benefits	54,191.33	52,501.20	157,503.60	103,312.27
Total Salaries and Benefits	160,399.52	250,983.38	806,111.00	645,711.48
Operational Expenses				
Books and Supplies				
410000 - Approved Textbooks and Core Curriculum	10,170.49	8,800.00	20,000.00	9,829.51
420000 - Books and Other Reference Materials	0.00	333.32	999.96	999.96
430000 - Materials and Supplies	9.87	3,333.32	9,999.96	9,990.09
431500 - Classroom Materials and Supplies	26.97	3,264.32	9,792.96	9,765.99
434200 - Materials for School Sponsored Athletics	0.00	1,830.40	5,491.20	5,491.20
438100 - Materials for Plant Maintenance	97.99	2,000.00	6,000.00	5,902.01
440000 - Noncapitalized Equipment	0.00	5,280.00	12,000.00	12,000.00
441000 - Software and Software Licensing	13,539.35	3,333.32	9,999.96	(3,539.39)
443000 - Noncapitalized Student Equipment	0.00	3,333.32	9,999.96	9,999.96
470000 - Food and Food Supplies	6,547.94	18,333.28	54,999.84	48,451.90
Total Books and Supplies	30,392.61	49,841.28	139,283.84	108,891.23
Services				
520000 - Travel and Conferences	1,362.93	666.64	1,999.92	636.99
521000 - Training and Development Expense	180.00	3,333.32	9,999.96	9,819.96
530000 - Dues and Memberships	7,120.38	500.00	1,500.00	(5,620.38)
540000 - Insurance	20,673.00	10,833.32	32,499.96	11,826.96
550000 - Operation and Housekeeping Services	2,938.60	8,333.32	24,999.96	22,061.36
550100 - Utilities	1,295.10	1,462.56	4,387.68	3,092.58
560000 - Space Rental/Leases Expense	10,000.00	20,632.00	61,896.00	51,896.00
560100 - Building Maintenance	939.17	0.00	0.00	(939.17)
560200 - Other Space Rental	1,060.00	1,302.08	3,906.24	2,846.24
560500 - Equipment Rental/Lease Expense	894.42	1,000.00	3,000.00	2,105.58
561000 - Equipment Repair	0.00	164.72	494.16	494.16
580000 - Professional/Consulting Services and Operating Expenditures	748.00	2,666.64	7,999.92	7,251.92
580300 - Banking and Payroll Service Fees	1,414.30	2,566.64	7,699.92	6,285.62



### Three Rivers Charter School Statement of Activities - Actual vs Budget

	07/01/2024 Through 10/31/2024 Actual	07/01/2024 Through 10/31/2024 Preliminary	Year Ending 06/30/2025 Preliminary	Remaining Budget Summary
580500 - Legal Services	0.00	1,133.32	3,399.96	3,399.96
580600 - Audit Services	3,361.50	3,250.00	9,750.00	6,388.50
581200 - Other Student Activities	0.00	166.64	499.92	499.92
581500 - Advertising/Recruiting	387.78	875.00	2,625.00	2,237.22
582000 - Fundraising Expense	0.00	1,933.32	5,799.96	5,799.96
583000 - Field Trip Expenses	0.00	1,666.64	4,999.92	4,999.92
587300 - Financial Services	21,666.68	19,517.84	58,553.52	36,886.84
587400 - Personnel Services	0.00	66.64	199.92	199.92
587500 - District Oversight Fee	0.00	3,639.12	10,917.36	10,917.36
587700 - IT Services	2,350.00	5,000.00	15,000.00	12,650.00
588500 - Summer School Expenses	0.00	3,333.32	9,999.96	9,999.96
589000 - Interest Expense/Fees	2.00	0.00	0.00	(2.00)
590000 - Communications (Tele., Inter- net, Copies, Postage, Messenger)	168.56	833.32	2,499.96	2,331.40
Total Services	76,562.42	94,876.40	284,629.20	208,066.78
Capital Outlay				
690000 - Depreciation Expense	442.82	885.64	2,656.92	2,214.10
Total Capital Outlay	442.82	885.64	2,656.92	2,214.10
Other Outgo				
701000 - Special Education Encroach- ment	0.00	36,666.64	109,999.92	109,999.92
Total Other Outgo	0.00	36,666.64	109,999.92	109,999.92
Total Operational Expenses	107,397.85	182,269.96	536,569.88	429,172.03
Total Expenses	267,797.37	433,253.34	1,342,680.88	1,074,883.51
<b>Total Net Increase/(Decrease) in Net As- sets</b>	<b>(175,400.87)</b>	<b>(90,158.43)</b>	<b>39,867.90</b>	<b>215,268.77</b>



## Three Rivers Charter School

### Balance Sheet

#### Statement of Financial Position

	Year To Date 09/30/2024 Current Year Balance	Prior Year To Date 09/30/2023 Prior Year	Year To Date 09/30/2024 Difference
911000-TRC-020 - Cash in County Treasury	912,983.25	1,615,128.98	(702,145.73)
912000-TRC-020 - Cash in General Account	201,844.21	297,960.40	(96,116.19)
912600-TRC-020 - Cash in ASB account	8,887.89	17,551.01	(8,663.12)
<b>Total Cash and Cash Equivalents</b>	<b>1,123,715.35</b>	<b>1,930,640.39</b>	<b>(806,925.04)</b>
920000 - Accounts Receivables	355.71	(103.59)	459.30
929000 - Due from Grantor Governments	99,769.27	40,020.40	59,748.87
<b>Total Accounts Receivable</b>	<b>100,124.98</b>	<b>39,916.81</b>	<b>60,208.17</b>
933000 - Prepaid Expenses	624.62	583.00	41.62
<b>Total Prepaid Expenses</b>	<b>624.62</b>	<b>583.00</b>	<b>41.62</b>
942000 - Building/Leasehold Improvements	37,865.60	11,296.75	26,568.85
944000 - Furniture Fixtures and Equipment	12,853.36	12,853.36	0.00
945000 - Construction in Progress	824,743.28	49,703.63	775,039.65
946000 - Right of Use Asset	218,375.49	266,058.00	(47,682.51)
<b>Total Fixed Assets</b>	<b>1,093,837.73</b>	<b>339,911.74</b>	<b>753,925.99</b>
942500 - Accumulated Depreciation - Building Improvements	(13,289.44)	(11,296.75)	(1,992.69)
944500 - Accumulated Depreciation - Furniture & Fixtures	(12,853.36)	(12,853.36)	0.00
<b>Total Accumulated Depreciation</b>	<b>(26,142.80)</b>	<b>(24,150.11)</b>	<b>(1,992.69)</b>
<b>Total Assets</b>	<b>2,292,159.88</b>	<b>2,286,901.83</b>	<b>5,258.05</b>



## Three Rivers Charter School

### Balance Sheet

#### Statement of Financial Position

	Year To Date 09/30/2024 Current Year Balance	Prior Year To Date 09/30/2023 Prior Year	Year To Date 09/30/2024 Difference
950000 - Accounts Payable-System	10,033.66	19,021.12	(8,987.46)
<b>Total Accounts Payable</b>	<b>10,033.66</b>	<b>19,021.12</b>	<b>(8,987.46)</b>
950100 - Accrued Salaries	1,189.50	15,650.54	(14,461.04)
950300 - Accrued STRS	8,710.60	8,241.82	468.78
950600 - Credit Card Payable	0.00	9,807.36	(9,807.36)
959000 - Due to Grantor Governments	0.00	26,185.55	(26,185.55)
<b>Total Accrued Liabilities</b>	<b>9,900.10</b>	<b>59,885.27</b>	<b>(49,985.17)</b>
965000 - Deferred Revenue	359,360.99	362,820.95	(3,459.96)
<b>Total Other Short Term Liability</b>	<b>359,360.99</b>	<b>362,820.95</b>	<b>(3,459.96)</b>
965500 - ROU liability	208,058.06	245,484.07	(37,426.01)
<b>Total Other Liabilities</b>	<b>208,058.06</b>	<b>245,484.07</b>	<b>(37,426.01)</b>
<b>Total Liabilities</b>	<b>587,352.81</b>	<b>687,211.41</b>	<b>(99,858.60)</b>
<b>Net Increase/(Decrease) in Net Assets</b>	<b>(169,851.87)</b>	<b>(26,405.38)</b>	<b>(143,446.49)</b>
978000 - Unrestricted Net Assets – Other Designations	807,173.89	816,657.83	(9,483.94)
979000 - Net Assets	990,224.12	727,691.70	262,532.42
979300 - Audit Adjustments	11,300.00	11,300.00	0.00
<b>Total Unrest Net Assets with Inc/(Dec) to date</b>	<b>1,638,846.14</b>	<b>1,529,244.15</b>	<b>109,601.99</b>
979700 - Temporarily restricted Net Assets	7,777.93	12,263.27	(4,485.34)
978900 - Designated for Economic Uncertainty	58,183.00	58,183.00	0.00
<b>Total Restricted Net Assets</b>	<b>65,960.93</b>	<b>70,446.27</b>	<b>(4,485.34)</b>
<b>Total Net Assets</b>	<b>1,704,807.07</b>	<b>1,599,690.42</b>	<b>105,116.65</b>
<b>Liabilities and Net Assets</b>	<b>2,292,159.88</b>	<b>2,286,901.83</b>	<b>5,258.05</b>

# **Three Rivers Charter School**

## **Treasurer's Report**

### **October 15, 2024**

#### **Operations and Financial Status**

##### **Summary:**

According to the Balance Sheet Detail as of September 30, 2024 (attached):

- Cash in Bank: \$201,844 (August - \$286,523)
- Cash in County Treasury Account: \$912,983 (August - \$1,012,365)
- Cash in Booster Club Account : \$8,888 (August - \$7,170)
- Total Liabilities:\$587,353 (Sept 2023 - \$687,211)
- Net Assets: \$1,704,807 (Sept 2023 - \$1,529,244)
- Accounts Receivables: \$355
- Accounts Payable: \$10,033 (August - \$31,123)
- Year to Date Net Loss: (\$169,851)
- Deferred Revenue: \$359,360

Looking at the Revenue/Expense Report compared to the Budget:

- |                          |                    |                    |
|--------------------------|--------------------|--------------------|
| • Total Revenues:        | Actual: \$92,396   | Budget: \$343,094  |
| • Salary (Benefits etc): | Actual: \$160,399  | Budget: \$250,983  |
| • Total Expenses:        | Actual: \$267,797  | Budget: \$433,253  |
| • Net Gain or (Loss):    | Actual:(\$175,400) | Budget: (\$90,158) |

##### **Conclusion:**

- Cash will continue to be reduced until construction costs are paid for. No concerns for cash flow at this time.
- Revenues are significantly below budgeted amounts. No concerns at this time as funding cycles from the state and feds have not caught up.
- Expenses are below budget so no concerns.
- Even though Net Loss is greater than expected, when Revenues catch up this difference should be eliminated.
- Overall: No concerns at this time.

# Coversheet

## Director's Report

<b>Section:</b>	II. Reports
<b>Item:</b>	D. Director's Report
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	Director's Report 10.15.24.pdf

**Director's Report**  
**October 15, 2024**

- Review slide presentation “TRCS Fall Update”
- Events & Activities
  - Oct. REACH Assembly
  - Humboldt Field Trip (3-4 & 7-8 classes) Oct. 16-17
  - School Spirit Week Oct. 28-31
- Attendance & Attendance
  - 81 Enrolled, goal of 90
  - Room in all grade levels except 4, 7 & 8
  - Current 94% attendance rate, goal of 96% or higher
  - Attendance campaign
- Staffing Update
  - Found additional After School Instructor!

# Coversheet

## Approve Minutes

<b>Section:</b>	III. Discussion and Action Items
<b>Item:</b>	A. Approve Minutes
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Regular Board Meeting on September 17, 2024



APPROVED



## Three Rivers Charter School

### Minutes

#### Regular Board Meeting

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##### **Date and Time**

Tuesday September 17, 2024 at 5:30 PM

##### **Location**

This Board Meeting is being held in person at Three Rivers Charter School in the Jr. High Classroom.

Three Rivers Charter School  
1211 Del Mar Dr.  
Fort Bragg, CA

Meeting attendees may also join virtually using the Google Meet link provided.

Video call link: <https://meet.google.com/soy-aovd-doq>

Or dial: (US) +1 361-384-6834 PIN: 508 832 702#

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The agenda provides any citizen an opportunity to directly address the Board under the section entitled "Community Comment" on any item under the subject matter jurisdiction of the Board that is not on the agenda. The Public will be provided an opportunity to address the Board on agenda items before or during the Board's deliberation. Each public member will have 3 minutes for comment.

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#### **Directors Present**

A. Dominguez, D. Vogele, J. Hoyt, L. Norman, R. Coy

#### **Directors Absent**

*None*

#### **Guests Present**

Anabel Hoyt, Joseph Aldridge, K. Morgan, Mike Lang

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### **I. Opening Items**

#### **A. Call the Meeting to Order**

J. Hoyt called a meeting of the board of directors of Three Rivers Charter School to order on Tuesday Sep 17, 2024 at 5:30 PM.

#### **B. Record Attendance**

#### **C. Community Comment**

#### **D. Changes to Agenda?**

### **II. Reports**

#### **A. Director's Report**

Student Council President Report - Student council President, Anabel Hoyt, gave an overview of Student Council and what projects and planning has been happening.

Events and Activities:

- Back to School Night - was followed by the first PTN meeting of the year and was well attended.
- Fall Electives (3-8) - gardening, flag tag and silent art electives started last week.
- Sept REACH Assembly - the Excellent Attendance award was introduced and awarded. Students with excellent attendance are put into a monthly drawing.
- Tshirt Design contest- a 7th grader won the design contest, shirts have been ordered.
- Humboldt Field Trip (3-4 & 7-8 classes) Oct 16-17

New Programs etc:

- IT Support rolling - There have been several interactions and they have been very helpful so far.
- Homework Club during Tides - teachers are now leading this endeavor on Tuesdays/Wednesdays/Thursdays.
- Art a la Cart - on Thursdays with Sue Magoo. It has happened twice so far and has been great.

#### Enrollment 24-25 update

- 81 Enrolled, goal of 90
- Room in all grade levels excepts 4th and 7/8th.
- Still seeking an additional after school instructor

-MOU Renewed with FBUSD to match Charter Renewal timing (June 30, 2026)

-Mendocino county Youth Project - Short term contract for student support groups.

-3rd round of Williams Review: TRCS just had the 3rd of 3 annual reviews of the facility and academic systems through the county. The first and second reviews went well, and this one is expected to go well also. K. Morgan is unsure if this cycle will happen again at this point.

### **B. Teacher Reports**

Teacher's reports are included in the agenda packet. Mike Lang, 7/8 teacher, updated on things happening in his classroom and throughout school. Wednesday math intensive in homework club has been going well. Basketball is going well, practices are happening on Thursdays and Mr. Lang is working on a schedule for other teams to play in the community.

### **C. Financial Report**

R. Coy discussed the Treasurers Report Summary included in the meeting packet. The beginning of the school year financial numbers have not quite settled out yet, next month's report will have a much clearer picture of the budget tracking.

## **III. Discussion and Action Items**

### **A. Approve Minutes**

L. Norman made a motion to approve the minutes from Regular Board Meeting on 08-20-24.

R. Coy seconded the motion.

The board **VOTED** to approve the motion.

### **B. Unaudited Actuals**

R. Coy made a motion to Accept the 23-24 Unaudited Actuals.

L. Norman seconded the motion.

K. Morgan discussed the Unaudited Actuals narrative. We came out of the year with a surplus, even with the ending surplus not taking into account the facilities project.

R. Coy mentioned the importance of tracking restricted funds so that we don't think we have more of a surplus than we actually do. K. Morgan mentioned that our back-office service has a restricted funds tracker.

The board **VOTED** to approve the motion.

#### **C. Approve EPA Resolution**

A. Dominguez made a motion to Approve EPA Resolution.

R. Coy seconded the motion.

Attached summary has a breakdown of the funds and how they have been used in the past.

The board **VOTED** to approve the motion.

#### **D. Vacant Board Member Positions**

K. Morgan is requesting any ideas for board members. A. Dominguez suggested that K. Morgan attend a Rotary meeting. M. Lang will bring it to the next Lion's Club board meeting.

### **IV. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,

D. Vogelee