



# Three Rivers Charter School

## Regular Board Meeting

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### **Date and Time**

Tuesday April 18, 2023 at 5:30 PM PDT

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This Board Meeting is being held in person at Three Rivers Charter School in the Jr. High Classroom. Meeting attendees may also join virtually using the Google Meet link provided.

The agenda provides any citizen an opportunity to directly address the Board under the section entitled "Community Comment" on any item under the subject matter jurisdiction of the Board that is not on the agenda. The Public will be provided an opportunity to address the Board on agenda items before or during the Board's deliberation. Each public member will have 3 minutes for comment. Members attending virtually who wish to comment may use the "raise hand" option.

To request a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting, please submit your request in writing to the School Director or Board President at least 10 days before the scheduled meeting date. In compliance with Government Code section 54954.2(a) Three Rivers Charter School will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the school at (707) 964-1128 at least 72 hours prior to the meeting. The Board reserves the right to mute or remove a member of the public for inappropriate behavior which is disruptive.

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### **Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
Opening items			
A. Call the Meeting to Order		Jade Tippett	1 m
B. Record Attendance and Guests		Jaime Ries	2 m
C. Changes to the Agenda?	Discuss	Jade Tippett	2 m
<b>II. Community Comment</b>			<b>5:35 PM</b>
A. Community Comment	Discuss	Jade Tippett	10 m
Each person wanting to speak may have 3 minutes to make their statements. The Board will not comment unless it is to quickly clarify a procedure, process or policy.			
<b>III. Reports</b>			<b>5:45 PM</b>
A. Student Representative Report	Discuss	Kim Morgan	10 m
School President Abigail Ries to give report.			
B. Teacher Reports	FYI	Kim Morgan	10 m
A monthly write up with updates and information from each classroom are submitted by the teachers.			
C. Director's Report	Discuss	Kim Morgan	20 m
K. Morgan to give Director's Report including Spring Update slide presentation.			
D. Financial Reports	Discuss	Jenna Hoyt	15 m
<b>IV. Discussion and Action Items</b>			<b>6:40 PM</b>
Topics for discussion and possible actions.			
A. Approve Minutes of March Regular Meeting	Approve Minutes	Jade Tippett	2 m
B. Determination of Live or Remote Meeting	Vote	Kim Morgan	5 m

	Purpose	Presenter	Time
As per AB 361 the board shall determine, by unanimous vote every 30 days, whether meeting in person is puts the health of attendees at risk during the declared state of emergency.			

**V. Closing Items**

**6:47 PM**

<b>A.</b> Adjourn Meeting	FYI	Jade Tippett	1 m
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# Coversheet

## Teacher Reports

**Section:** III. Reports  
**Item:** B. Teacher Reports  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** Teacher Reports 4.18.23.pdf

## Teacher Reports

(Weekly News Updates to Families before Spring Break)

### Grades 1-2, Ms. Gibson



**Mrs. Gibson's Classroom News** W/C 04/03/23

**This week at a glance:**

**Morning Circle:** Character Traits: Manners, math concept review looks at adding & subtracting on the numberline. Vocabulary review has Grade 1 reading, speaking and writing sight words and sentences and Grade 2 reading, speaking and writing vocabulary words from Reading A-Z.

**ELA Centers:** Choral reading books include *At the Movies* (Level F), *Blackbeard The Pirate* (Level H), *I Collect That!* (Level K) and *Ellis Island* (Level T). Students are working through the meaning of words in their vocabulary lesson. At the writing center we are working through Grade 1 Writing Skills Workbook 2 and Grade 2 Wacky Writing Prompts.

**Math:** First Grade students direct instruction this week is Unit 4, Module 1 looking at adding and subtracting on the numberline. Second grade students will be working with a partner on workplaces 3D Ten Triple Spin and 3E Target Twenty

**Social Studies:** We are finishing the unit called Cultural Literacy and starting Economics.

**Art:** An egg tree.

**Upcoming Events**

04/03 - 04/07  
Parent Teacher Conferences  
04/07  
Egg Scavenger Hunt  
04/10 - 04/14  
No School

**Reminders:**

Thank you for the egg and candy donations.  
We now have enough eggs for the hunt on Friday!!

I look forward to seeing you all this week at the Parent Teacher Conferences!!

### Grades 3-4, Ms. Natalie

This week is our exciting field trip Wednesday-Thursday to Humboldt County with the junior high students, where students will visit Cal Poly's Marine Center in Trinidad, have a meal at the student dining hall on campus, and participate in a walking tour on Thursday. Our 3-4 students will be touring Arcata Marsh while the junior high students tour the Cal Poly campus, then we will go to Redwoods State Park along Avenue of the Giants for a quick lunch before returning home. We will stay overnight at the Ramada Inn in Arcata Wednesday night.

Grades 5-6, Ms. Krebs



The poster is titled "Mrs. Krebs 5th/6th Grade Classroom News" and is decorated with colorful swirls, stars, and a rainbow. It features several sections: "In the classroom" with a girl looking at a globe, "Upcoming Events" with a girl reading, "Extracurricular" with a flower, and "We're going on a field trip!" with a boy making a hand gesture and a photo of students.

## Mrs. Krebs 5th/6th Grade Classroom News

### In the classroom

Last week before break! This week is an off week with all of the different events happening. First, the students are finishing up NWEA testing for any who have not finished yet. Wednesday is the class reward party/movie/food day, and Thursday is our field trip! Which leads to Friday which is First Friday.

### Upcoming Events

- Spring Break April 10-14
- Field Trip April 6th
- Class party April 5th

### Extracurricular

- Last basketball practice this Wednesday

### We're going on a field trip!

I looked at the weather, and it is supposed to rain all day on Thursday. The hosts did say that rain will cancel the event, and I hope that they will let me know by Wednesday if it is canceled. Stay tuned!

## Grades 7-8, Mr. Lang

### MR. LANG'S CORNER

This should be a very fun and exciting week to lead up to our Spring Break!

Much of our class time will be spent wrapping up the third quarter. Students will have an opportunity to finish our diagnostic exams, as well as make up any work they may have missed or not completed.

For our main feature, this week is our exciting field trip to Humboldt County with the third and fourth grade students, where students will visit Cal Poly's Marine Center in Trinidad, have a meal at the student dining hall on campus, and participate in a guided walking tour on Thursday, while Ms. Natalie's class visits the Arcata Marsh. Then we will travel through the Avenue of the Giants for a quick lunch before returning home.

Students who are not attending the field trip will have regular work in the classroom. Mrs. Adams will be our substitute teacher and I will leave assignments for them. Thank you Mrs. Adams!!

On Tuesday at 7PM, Ms. Natalie and I will host a virtual meeting on Zoom for review of the field trip and to answer any questions you may have. You may click on [this Zoom link](#) or use the following information to access:

Meeting ID: 843 2208 1691

Passcode: learn

We realize that the drive is long, yet we are not advocating for sending or bringing tablets, computers or other devices. They are expensive items which can be lost or damaged along the way, and TRCS is not responsible for personal items. All of our chaperones have phones. My number is 707-336-2363 if you need to reach us while we are on the field trip. While traveling, there are many zones where cell reception is not possible, but once in Arcata, we will have service.

On a final note, please check out our class [YouTube Channel](#) (click for link), if you haven't yet. We've had three awesome weeks of uploads and you should be very proud of these students for their hard work.

As always, I'm very appreciative of this community and encourage anyone to reach out with any questions or concerns.

- Mr. Lang

# Coversheet

## Director's Report

<b>Section:</b>	III. Reports
<b>Item:</b>	C. Director's Report
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	Spring Update April 2023 (1).pdf Director's Report 4.18.23.pdf





# Three Rivers Charter School

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Kimberly Morgan, Director

**April 2023**

**Spring Update**



# Highlights & Programs



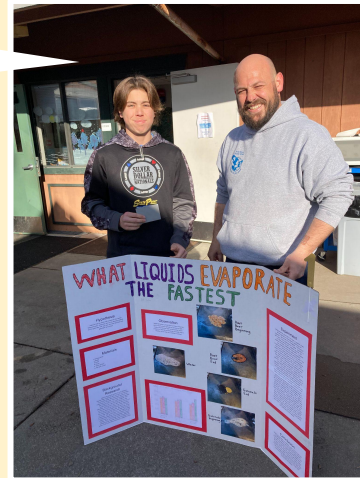
# School Community Events!



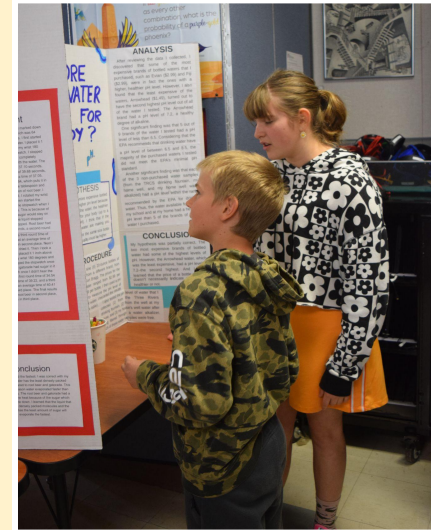
STEAM Night



Family Dance



Science & Art Fair





- Friday Electives (grades 3-8)
- Student Council
- Art Rotation
- Music





# After School Activities

- Homework Club
  - Free M-Th hour of academic support
- Recreational Sports Program
  - Volleyball, Ultimate Frisbee, Acro Dance, Basketball
  - Added Wrestling this Spring!
- TIDES After School Program
  - Paid after care





# Field Trips



# School Yard Projects





# Front Page News!



Chicken Tikka Masala with White Rice and Veggies



Bean, Cheese, and Rice Burrito

## Meal Program Success!

- Completed our first CDE Administrative Review with NO FINDINGS
- Serving 45-60 free lunches and around 30 free breakfasts daily



# Upcoming School Community Events

- **Movie Night**
- **TRCS Spelling Bee**
- **Variety Show & Music Concert @ Cotton Auditorium**
- **Spring Dances @ Old Rec Center Gym**
- **Fun Fair**
- **Year End Awards BBQ**





# Three Rivers Charter School

## CA Dashboard

### 2022

# Student Population

## CA Dashboard

LEARN MORE

Enrollment

86

[View More Information →](#)

LEARN MORE

Socioeconomically  
Disadvantaged

80.2%

LEARN MORE

English Learners

3.5%

LEARN MORE

Foster Youth

0%

# TRCS Dashboard Overview

## Chronic Absenteeism



## Suspension Rate



## English Learner Progress



## English Language Arts



## Mathematics



# English Language Arts

## TRCS

### All Students

All Students State



34 points below standard

Number of Students: 61

## State

### All Students

All Students State



51.7 points below standard

Number of Students: 2,977,879

## FBUSD

### All Students

All Students State



36.5 points below standard

Number of Students: 853

# Math

## TRCS

### All Students

All Students State



34 points below standard

Number of Students: 61

## State

### All Students

All Students State



51.7 points below standard

Number of Students: 2,977,879

## FBUSD

### All Students

All Students State



87.4 points below standard

Number of Students: 847

# Suspension Rate

## TRCS

### All Students

All Students State



Medium

2.2% suspended at least one day

Number of Students: 91

## State

### All Students

All Students State



Medium

3.1% suspended at least one day

Number of Students: 6,066,021

## FBUSD

### All Students

All Students State



High

5.4% suspended at least one day

Number of Students: 1,767

# Chronic Absenteeism

## TRCS

### All Students

All Students State



16.9% chronically absent

Number of Students: 89

## State

### All Students

All Students State



30% chronically absent

Number of Students: 4,009,260

## FBUSD

### All Students

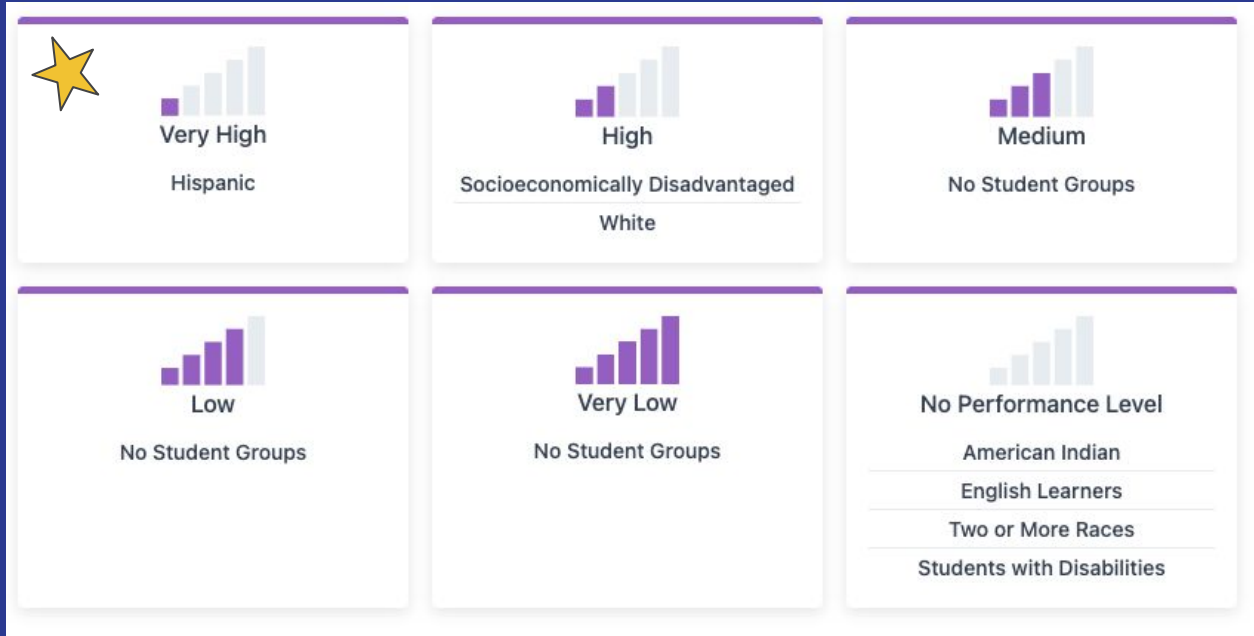
All Students State



36.7% chronically absent

Number of Students: 1,137

# TRCS Student Groups



★ Hispanic student group in lowest indicator qualifies TRCS for Additional Targeted Support & Improvement (ATSI).



# Next Year's Enrollment

## 2023 - 2024

- Our goal is 96 students enrolled
- Projecting to meet that goal
- Enrollment Lottery was held April 3rd
- Currently processing new enrollment

Grade Level	# Seats Available (After siblings)	Wait List	Capacity
1	8	9	11
2	4	7	11
3	0	23	13
4	1	4	11
5	4	9	12
6	0	11	13
7	0	14	13
8	5	6	12
<b>total:</b>	<b>19</b>	<b>72</b>	<b>96</b>

# Additional Info:

- **Second Interim Budget:** Positive Certification
- **Outstanding Legal Issues:** No lawsuits or filed complaints
- **Insurance Coverage:** Renewal submitted, to be fully bound until July 2024.
- **Suspensions/Expulsions:** No Suspensions in 22-23 year so far
- **Lease:** Renewed with Mendocino College and expires June 30, 2028.
- **Facilities:** Improvement project continues to be under development.

# Questions?



**THANK YOU!**

## **Director's Report**

**April 18, 2023**

- **Spring Update** Slide presentation to be shown to FBUSD Board 4/20.
- **Enrollment Lottery held April 3rd**
  - Projecting to meet goal of 96 students
- **Facility Project Update**
- **Precautionary Measure** Lockdown event
- **LCAP Update**
  - Survey
  - Community Input Meeting April 26th
- **Spring School Events**
  - **Dances at Old Rec Center-** Family Dance & Middle School in May
  - **May 5 Spelling Bee**
  - **May 24th Variety Show and Music Concert**
  - **June 1 Awards BBQ**
  - **June 8th Fun Fair**

# Coversheet

## Financial Reports

<b>Section:</b>	III. Reports
<b>Item:</b>	D. Financial Reports
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	Balance Sheet Detail 2023-03-31.pdf Treasurer's Report 2023-04-14.pdf



## Three Rivers Charter School-TRC Balance Sheet

	Year To Date 03/31/2023 <small>Current Year Balance</small>	Year To Date 03/31/2023 <small>Difference</small>
<b>Assets without interfund due from</b>		
Cash and Cash Equivalents		
911000-TRC-020 - Cash in County Treasury	1,470,343.35	1,470,343.35
912000-TRC-020 - Cash in General Account	228,250.12	228,250.12
912600-TRC-020 - Cash in ASB account	17,746.90	17,746.90
Total Cash and Cash Equivalents	1,716,340.37	1,716,340.37
Accounts Receivable		
920000 - Accounts Receivables	451.65	451.65
929000 - Due from Grantor Governments	7,613.59	7,613.59
Total Accounts Receivable	8,065.24	8,065.24
Prepaid Expenses		
933000 - Prepaid Expenses	696.55	696.55
Total Prepaid Expenses	696.55	696.55
Fixed Assets		
942000 - Building/Leasehold Improvements	11,296.75	11,296.75
944000 - Furniture Fixtures and Equipment	12,853.36	12,853.36
945000 - Construction in Progress	11,500.00	11,500.00
Total Fixed Assets	35,650.11	35,650.11
Accumulated Depreciation		
942500 - Accumulated Depreciation - Building Improvements	(11,296.75)	(11,296.75)
944500 - Accumulated Depreciation - Furniture & Fixtures	(12,853.36)	(12,853.36)
Total Accumulated Depreciation	(24,150.11)	(24,150.11)
<b>Total Assets without interfund due from</b>	<b>1,736,602.16</b>	<b>1,736,602.16</b>
<b>Total Liabilities and Net Assets</b>		
Liabilities without interfund due to		
Accounts Payable		
950000 - Accounts Payable-System	9,090.22	9,090.22
Total Accounts Payable	9,090.22	9,090.22
Other Short Term Liability		
965000 - Deferred Revenue	169,383.29	169,383.29
Total Other Short Term Liability	169,383.29	169,383.29
Accrued Liabilities		
950100 - Accrued Salaries	17,385.65	17,385.65
950300 - Accrued STRS	7,120.71	7,120.71
959000 - Due to Grantor Governments	31,433.14	31,433.14
Total Accrued Liabilities	55,939.50	55,939.50
Total Liabilities without interfund due to	234,413.01	234,413.01
Net Increase/(Decrease) in Net Assets		
Total Revenue		
LCFF Revenue	749,785.00	749,785.00
Federal Revenue	95,960.25	95,960.25
State Revenue	63,139.34	63,139.34
Local Revenue	35,724.24	35,724.24
Total Revenue	944,608.83	944,608.83
Total Expenses		
Salaries and Benefits		
Certificated Salaries	215,780.71	215,780.71
Classified Salaries	184,542.43	184,542.43
Benefits	117,702.11	117,702.11
Total Salaries and Benefits	518,025.25	518,025.25
Operational Expenses		
Books and Supplies	109,660.10	109,660.10
Services	187,550.35	187,550.35
Total Operational Expenses	297,210.45	297,210.45
Total Expenses	815,235.70	815,235.70
Total Net Increase/(Decrease) in Net Assets	129,373.13	129,373.13
Ending Net Assets		



## Three Rivers Charter School-TRC Balance Sheet

	Year To Date 03/31/2023 Current Year Balance	Year To Date 03/31/2023 Difference
979000 - Net Assets	492,999.66	492,999.66
979700 - Temporarily restricted Net Assets	879,816.36	879,816.36
Total Net Assets	1,372,816.02	1,372,816.02
<b>Total Total Liabilities and Net Assets</b>	<b>1,736,602.16</b>	<b>1,736,602.16</b>

## **Three Rivers Charter School Treasurer's Report April 14, 2023**

### **Operations and Financial Status**

#### **Summary:**

According to the Balance Sheet Detail as of March 31, 2023 (attached):

- Cash in Bank: \$228,250
- Cash in County Treasury Account: \$1,470,343
- Cash in Booster Club Account: \$17,746
- Total Liabilities and Net Assets: \$1,736,602
- Accounts Receivables: \$451
- Deferred Revenue: \$169,383
- Accounts Payable: \$9,090 (Due to Grantor Government - \$31,433)
- Year to Date Net Gain (*Loss*) : \$129,373

#### **Notes:**

- These numbers and the attached Balance Sheet Detail are as of March 31, 2023

Presented by J. Hoyt, Treasurer



# Coversheet

## Approve Minutes of March Regular Meeting

**Section:** IV. Discussion and Action Items  
**Item:** A. Approve Minutes of March Regular Meeting  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Regular Board Meeting on March 21, 2023

APPROVED



## Three Rivers Charter School

### Minutes

#### Regular Board Meeting

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**Date and Time**

Tuesday March 21, 2023 at 5:30 PM

**Location**

This Board Meeting is being held in person at Three Rivers Charter School 1211 Del Mar Dr., Fort Bragg, CA, in the Jr. High Classroom.

Meeting attendees may also join virtually using the Google Meet link provided.

Google Meet joining info:

Video call link: <https://meet.google.com/soy-aovd-dog>

Or dial: (US) +1 361-384-6834 PIN: 508 832 702#

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**Directors Present**

A. Dominguez, C. Peña, D. Vogele, J. Tippet

**Directors Absent**

J. Hoyt, J. Ries, L. Norman

**Guests Present**

Joe Aldridge, Superintendent, K. Morgan, Natalie Shoptaw, Teacher

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**I. Opening Items**

**A. Call the Meeting to Order**

J. Tippet called a meeting of the board of directors of Three Rivers Charter School to order on Tuesday Mar 21, 2023 at 5:32 PM.

**B. Record Attendance and Guests**

**C. Changes to the Agenda?**

No changes to the agenda.

**II. Community Comment**

**A. Community Comment**

No community comment.

**III. Reports**

**A. Student Representative Report**

Not present today.

**B. Teacher Reports**

Ms. Shoptaw added additional comments and the board discussed teacher reports included in the packet.

**C. Director's Report**

K. Morgan delivered Directors Report included in packet.

**D. Financial Reports**

K. Morgan delivered the Financial Report submitted by J. Hoyt, Treasurer. TRCS remains in a good financial position.

**IV. Discussion and Action Items**

**A. Approve Minutes of February Regular Meeting**

C. Peña made a motion to approve the minutes from 2.28.23 Regular Board Meeting on 02-28-23.

D. Vogele seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

A. Dominguez	Aye
C. Peña	Aye
D. Vogele	Aye
L. Norman	Absent
J. Ries	Absent
J. Tippet	Aye
J. Hoyt	Absent

**B. Determination of Live or Remote Meeting**

D. Vogele made a motion to approve the board's continued ability to meet remotely un AB 361 in the event of a declared State of Emergency.

C. Peña seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

C. Peña	Aye
L. Norman	Absent
D. Vogele	Aye
J. Tippet	Aye
J. Ries	Absent
A. Dominguez	Aye
J. Hoyt	Absent

**C. Consider Revision of Covid 19 Protocols**

C. Peña made a motion to revise the TRCS Covid Protocols to reflect changes in CDPH Guidance for Schools.

A. Dominguez seconded the motion.

California Department of Public Health has changed guidance to state that persons testing positive for Covid 19 may return to school after Day 5 if symptoms are improving and fever free for 24 hours without medication. *A negative Covid test is no longer be required per this guidance to return before Day 10.* The conformed case is required to to wear a mask through Day 10 or provide two negative Covid tests at least one day apart. The board **VOTED** to approve the motion.

**Roll Call**

C. Peña	Aye
J. Tippett	Aye
L. Norman	Absent
J. Hoyt	Absent
A. Dominguez	Aye
J. Ries	Absent
D. Vogele	Aye

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:15 PM.

Respectfully Submitted,  
K. Morgan