



Three Rivers Charter School

Regular Board Meeting

Date and Time

Tuesday May 19, 2020 at 5:30 PM PDT

Location

1211 Del Mar Dr, Fort Bragg, CA 95437

This Board meeting is being held virtually. The agenda provides any citizen an opportunity to directly address the Board under the section entitled "Community Comment" on any item under the subject matter jurisdiction of the Board that is not on the agenda. The Public will be provided an opportunity to address the Board on agenda items before or during the Board's deliberation. Each public member will have 3 minutes for comment. Members who wish to comment may use the "raise hand" option. To request a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting, please submit your request in writing to the School Director or Board President at least 10 days before the scheduled meeting date.. In compliance with Government Code section 54954.2(a) Three Rivers Charter School will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the school at (707) 964-1128 at least 72 hours prior to the meeting. The Board reserves the right to mute or remove a member of the public for inappropriate behavior which is disruptive.

Join Zoom Meeting

<https://us04web.zoom.us/j/75868339295?pwd=RIYxSlo0KzI0VU1nbIRMVEdIUHV0Zz09>

Meeting ID: 758 6833 9295

Password: 7jbq20

Agenda

	Purpose	Presenter	Time
I. Opening Items			5:30 PM
Opening items			
A. Call the Meeting to Order		Jody Stickels	1 m
B. Record Attendance and Guests		Jaime Ries	5 m
C. Changes to the Agenda?	Discuss	Jody Stickels	5 m

II. Community Comment			5:41 PM
A. Community Comment	Discuss	Jody Stickels	20 m
Each person wanting to speak may have 3 minutes to make their statements. The Board will not comment unless it is to quickly clarify a procedure, process or policy.			
III. Reports			6:01 PM
A. Teacher Write-Ups	Discuss	Jody Stickels	5 m
Review teacher-write-ups and discuss.			
B. Director's Report	Discuss	Roger Coy	10 m
Discuss current school status.			
C. Financial Report	Discuss	Jade Tippett	15 m
Treasurer presents an overview of the financial status of the school. Note any financial irregularities to be investigated.			
IV. Discussion and Action Items			6:31 PM
Topics for discussion and possible actions.			
A. Grading Policy Addendum	Discuss	Roger Coy	20 m
Review existing grading policy and add an addendum			
B. Approve Changes to Grading Policy	Vote	Jody Stickels	5 m
Approve changes to Grading Policy.			
C. Review Revised Budget for 19-20 and proposed budget for 20-21 School Year	Discuss	Roger Coy	15 m
This includes the P2 Revision for the current 19-20 year as well as forecasted draft for the 20/21 & 21/22 years. For the outer years, I have made adjustments to revenue based on the latest May Revise assumptions that came out yesterday. It includes the 10% LCFF reduction reduction in STRS rates and 10% reduction in Lottery revenue. This resulted in FY20-21 coming in at just about even, a slight deficit of \$5,858.			
Our last revised for 19-20 showed a \$137K deficit. We were able to get it down to approximately a \$34K deficit with \$52K in capital being expensed. So it shows a \$87,740 deficit. Next year, the deficit is only \$5858 because of a salary gain.			
D. Adopt Budget for 20-21 School Year	Vote	Jody Stickels	5 m
Approve Budget			
E. Review and Adopt Operation Plan for COVID 19	Discuss	Roger Coy	10 m
Review Plan			
F. Adopt Operation Plan for Covid 19	Vote	Jody Stickels	5 m
Adopt Operation Plan			
V. Closed Session			7:31 PM
A. Executive Evaluation and Compensation Discussion	Discuss	Jaime Ries	20 m
Discuss Evaluation and Executive Compensation Salary			
B. Employee Compensation Plan Discussion	Discuss	Roger Coy	20 m
C. Board Terms	Discuss	Roger Coy	10 m
VI. Report Out Closed Session Actions Taken			8:21 PM

<p>A. Approve Compensation For School Director Approve Compensation for School Director</p>	Vote	Jody Stickels	5 m
<p>B. Approve Compensation Increase for Staff</p>	Discuss	Roger Coy	15 m
VII. Additional Action Items			8:41 PM
<p>A. Discuss Actions Taken in Closed Session</p>	Discuss	Jody Stickels	5 m
<p>B. Approve Board Meetings</p>	Approve Minutes	Jody Stickels	5 m
Review minutes and approve.			
Approve minutes for Regular Board Meeting on March 17, 2020			
<p>C. Approve Board Meeting Minutes</p>	Approve Minutes	Jody Stickels	5 m
Approve Board Meeting Minutes			
Approve minutes for Regular Board Meeting on April 21, 2020			
VIII. Closing Items			8:56 PM
<p>A. Adjourn Meeting</p>	FYI	Jody Stickels	5 m

Cover Sheet

Teacher Write-Ups

Section: III. Reports
Item: A. Teacher Write-Ups
Purpose: Discuss
Submitted by:
Related Material: Teacher Write-Ups May 19, 2020.pdf

Teacher Write-Ups May 19, 2020

Class 1-2

We are really in a groove now with distance learning. Our team of myself, Ms. Adams and Ms. Becca have settled on systems that work. Some students are more engaged than others but all are doing something. We are in communication with families to varied degrees depending how they choose to engage. We have customized the work as much as possible and are meeting with the class daily on Zoom at 11am for about 45 minutes. Two days are Math, two are Language Arts and Friday is Science or Social Studies focussed. Thirteen students continue with our "Blended Learning" version of the curriculum and we have seen them all on Zoom, with about ten attending daily. The other three have chosen the "Paper Only" version and continue to learn at home with packets we provide. The packets for both versions come out every two weeks and parents return and pick up work every other Monday. We only have one round left!

Three of our students are working with Ginny, the Reading Specialist, on Zoom twice a week. Tiny Eye Speech services continue for four students and one of our English Language Learners meets with Ms. Huerta for support on Zoom daily.

One highlight this month was the Virtual Variety Show. Seventeen students from all the classes recorded and submitted videos. Ms. Adams worked with three students from the Jr. High who were MCs and created one video of all the clips. The show was presented on Zoom to our school community. Perhaps you were able to see it! We had two showings and around 75 people watched in all. Another highlight is the art projects Ms. Becca has been creating for the students and sending home in packets. She has created "how-to" videos to walk them through making the projects and the videos are posted on our TRCS Grades 1 & 2 YouTube Channel.

Last week Mrs. Kasperson and I finalized and ordered the yearbook. We sold 75 books which is the typical number. It will be here by the last week of school. Ms. Sofie and Ms. Adams were a huge help in pulling off the yearbook this year. As year end approaches we have also ordered award pins for the kids which normally would be given at the End-of-Year Dinner. Each class will also give out a Reach Award to one student. We plan to record a video with teachers sharing why they gave each pin and share it with families. Staff is also working to put together a Virtual Art Show with work from all our students that they can view digitally from home.

Please let me know if you have any questions.

Thank You!

Kim

Class 3-4

We have daily live teaching at 10:00 via Zoom. Our Zooms have been very well attended and productive. We use this time primarily for math review or instruction, but sometimes other subjects are addressed.

In recent weeks, we taught students how to access and use Google Hangouts to encourage social connection with one another. Some of the students really like connecting with one another using this method.

Half of the students remain very steady and consistent in their daily work which includes spelling, vocabulary, reading comprehension, writing prompts, math skills, math review worksheets, reading *The One and Only Ivan*, discussion posts, and social studies/science videos with written summaries of what they learned from the video content. Another 1/4 of the students come and go, participate inconsistently, but do some of the assignments. Three students are not participating at all. We've had science projects including building a solar oven that they construct independently. The optional painting parties are popular with a few of the students. I also have a large list of links in Google Classroom for educational videos and science experiments using common home items from which students may choose. Many of the students really enjoy accessing these optional activities.

Over the next 3 weeks, I will be conducting a spiral review of math and ELA concepts covered this school year. I will also be assessing what math knowledge they've retained using Kahoot. With the analytics from the Kahoot games, I can see how well they've retained math concepts and see what concepts need to be reviewed or practiced. For example, in the last Kahoot played, it was apparent we needed to review equivalent fractions. The Kahoot results from these next games will help us teachers plan for future instruction whenever the next year begins.

Class 5-6

Good afternoon, Board Members. I promise, no novel this time.

Since last month, distance learning has evened out a bit. Math continues to be the strong point of the day for all of us.

We survived the Revolutionary War, and are moving into Westward Expansion. I have Lewis and Clark waiting in the wings while I try to invent a way to make all of this history stuff manageable without the appropriate distance learning materials. What are the appropriate materials? I have no idea. I'm just making it up as I go along.

The good news is, the kids are enjoying most of what we are doing. Last week, I had them all build blanket forts and then take pictures and write a rental advertisement for their "apartments." They also wrote persuasive letters to their parents asking for a giraffe, platypus, or some other odd animal for a pet. This week we are going to play with solar oven designs. We'll have a bake-off competition when the sun comes back.

I'm honestly impressed with how many of my kids are hanging in there with distance learning. I have 19 attending daily, four part-timers, one non-tech independent study kid, and three who do not participate. That's actually an improvement from last month, and we have less than a month to go.

Be safe. Be well.
Linda Tulley

Class 7

Hello board

I hope everyone is well. The students are counting down the days until the last day of school. They are very excited to have summer break.

The 7th graders took their last math test, and they all did well. I am very proud of how far they have come this year.

In English they just have one more paper and presentation to do and they are finished as well.

I am already thinking about next year and how I can do things better, especially if I have to continue with long distance learning. I am hoping that the 7th graders can give me pointers on how to make zoom more engaging for them.

Have a great week.

Best
Dani

Class 8

Junior High Board Report

At this point the hard work of the 8th graders is starting to dwindle a bit. While about half of them continue to turn in homework the other half are no longer turning in work. Parents are reporting to me that the biggest problem is the kids addiction to video gaming and the struggles they are having getting their kids to honor their requests to get off the games. The kids are apparently telling the parents that they are doing homework, but in reality they are gaming. In talking with the students they are pretty open with me and admitting that they find it hard during this stay-at-home order to not get caught up in doing things around the house, which also includes helping out but does include a lot of their hobbies.

On a positive note we are knee deep in planning the 8th grade graduation ceremony which we are hoping to do on Zoom. We are on our last unit in the math book and on pace to finish everything in both math and English. I do still have about half the 8th graders working hard and turning in work every day so that is wonderful. And, Ms. Natalie and I have successfully held two painting parties for the students in grades 3-8 with about 12 kids participating from across the classrooms. We are teaching them how to do acrylic paintings of sunsets. We are pleased to discover that we are able to do this really well across the Zoom platform and the kids have been very excited to have something like this to look forward to. They also reported loving the talent show and some of them are looking forward to entering into our virtual art show that is next on the planning board.

Now, it is time for me to get back to Google classroom and Zoom for the day. Let me know if you have any questions.

Kathleen

Cover Sheet

Director's Report

Section: III. Reports
Item: B. Director's Report
Purpose: Discuss
Submitted by:
Related Material: Procedure During COVID-19 Close Down (1).pdf
_Director's Report May 19, 2020.pdf

Procedure For Dealing with COVID-19

Because of the delicate balance between safety and the children's well being we tried to stay open as long as possible. Many of our families cannot work and take care of the students at home and we were concerned that once the students went home their education would be jeopardized and their welfare would be jeopardized. When the County Health Officer decided we should discontinue services at the school site and do distant learning, we sent the notices to the parents and started organizing the shut down. I did this coordination with Becky Walker, FBUSD Superintendent, and Michelle Huttchins, the County Superintendent.

Many of the teachers put packets together, and some have set up Zoom, Google Classroom, and other platforms. Most of the teachers prepared work for at least a week, and some have prepared work for longer. FBUSD is providing lunches for students to pick-up at Redwood or Dana Gray. The Special Ed group is sending notifications home and working out how services will be delivered and if IEPs are needed.

While we are in this shut-down period we will clean and disinfect the school. We will continue to pay the staff for their regular schedules. We'll re-evaluate as we go. I was still bothered about the need some of our families will have and I set up a Go Fund Me page for our families. I have also asked the PTN to approve the use of the Misc Funds that are unassigned to be used for emergency situations our families may be in. There is \$7900 in that account. I am getting feedback still at this time from our PTN group.

All events will be cancelled through April 10. Our spring break is April 6-10. On a daily basis I attend a video conference with Michelle Hutchins, and I am stay apprised of current announcements by the Governor, and the county Health Officer Dr. Doohan.

Director's Report April 21, 2020

- Covid 19 Update
 - County Wide Cases - Currently we have had 13 positive cases, and have 12 cases recovered.
 - Current Restrictions -
 - Shelter in place until June 8
 - Essential Businesses and retail businesses offering curbside service.
 - Outside recreation within 50 miles from home.
 - Businesses must have a social distance protocol and follow face masks and disinfecting policies.
 - Once testing up to 1.5 tests per 1000 county residents per day then another loosening of phase 2 can occur.
 - Testing for essential workers has now been made available.
 - Overview of School Restrictions and Requirements
 - School Grants - Investigating several opportunities from FEMA and the state.
 - Lunches - Provided by FBUSD through June 2
 - Employee Pay - Continuing to pay all employees based upon a typical schedule. Next year will need to be discussed in a closed session.
 - Long Distant Learning - Occurring using packets, Zoom, Google Classroom, Google Meet, Spelling City, Reading Theory and other resources.
 - Emergency Funds - We have assisted some of our families with a few bills, computers and internet.
 - LCAP - Operation Plan attached to agenda.
 - Testing - Cancelled for this year. Interim testing is available for parents and teachers to use.
 - End of Year -
 - Events - Generally, most events cancelled. Working out details on holding virtual events, i.e. variety show, art show, 8th Grade promotion, etc.
 - Alternatives to Next Year's Scheduling Are Being Suggested
 - Staggered Start Times
 - Staggered Scheduling/Days
 - Setting Up the Classrooms - Distancing, etc.
- Budget - Revised 19-20 and Proposed Budget 20-21
- We will not hold Summer School

Cover Sheet

Financial Report

Section: III. Reports
Item: C. Financial Report
Purpose: Discuss
Submitted by:
Related Material: 2020-04BalanceSheetDetail.pdf
TreasurersReport2020-05-19.pdf

Three Rivers Charter

April 2020

Segment Name	Filter Applied
Object	All
Restriction	All
Location	All

Group Description	Account	Account Description	
Liquidity Ratio			19.5
Assets			
Current Assets			
Cash	9120-010	Cash in Bank(s) xxx7725	\$141,160
Cash	9125-020	Cash in County Treasury Account	\$940,377
Cash	9126-020	Cash in Booster Club Account xxx6247	\$22,724
Accounts Receivables	9290-020	Due from Grantor Governments	\$13,428
Total Current Assets			\$1,117,688
Fixed Assets			
Buildings and Improvements	9420-020	Building/Leasehold Improvements	\$11,297
Furniture and Fixtures	9440-020	Furniture Fixtures and Equipment	\$12,853
Construction in Progress	9450-020	Construction in Progress	\$52,508
Accumulated Depreciation	9425-020	Accumulated Depreciation - Building/Leasehold Improvements	(\$11,297)
Accumulated Depreciation	9445-020	Accumulated Depreciation - Furniture, Fixtures & Equipment	(\$12,113)
Total Fixed Assets			\$53,248
Other Assets			
Security Deposits	9351-020	Escrow Deposits	\$31,450
Total Other Assets			\$31,450
Total Assets			\$1,202,387



Three Rivers Charter

Liabilities And Net Assets			
Current Liabilities			
Accounts Payable	9500-010	Accounts Payable-System	\$16,455
Accounts Payable	9590-020	Due to Grantor Government	\$29,225
Accrued Salaries, Payroll Taxes, Postemployment Benefits	9501-020	Accrued Salaries	\$11,757
Total Current Liabilities			\$57,437
Long Term Liabilities			
Total Long Term Liabilities			-
Total Liabilities			\$57,437
Net Assets			
Unrestricted Net Assets	9790-020	Undesignated Fund Balance	\$1,115,112
Profit/Loss YTD			\$29,837
Total Net Assets			\$1,144,949
Total Liabilities And Net Assets			\$1,202,387

Three Rivers Charter School

Treasurer's Report

May 19, 2020

Operations and Financial Status

Summary:

According to the Balance Sheet Detail as of April 30, 2020 (attached):

- Cash in Bank: \$141,160
- Cash in County Treasury Account: \$940,377
- Cash in Booster Club Account: \$22,724
- Net Assets: \$1,117,688
- Net Gain (*Loss*): \$55,540

Notes:

- These numbers and the attached Balance Sheet Detail are as of April 30, 2020
- Summarizing the Actual to Budget Detail:
 - Total Year to Date Revenue was actually up \$47,653 from expected in the Budget
 - Total Year to Date Expenses were down \$99,034 from expected
 - The YTD bottom line is showing a net positive of \$29,837 with the Budget calling for a loss of (\$116,850)
 - The Total Assets gained \$138,391
 - Cautions:
 - The Special Education Encroachment of \$165,377 is amortized monthly in the budget. TRCS made a payment of \$46,485 in March. The balance of \$118,892 will be due by the end of the fiscal year.
 - There are no doubt other monthly amortized bills that will come due.
- The caution to keep in mind, as always is that Three Rivers uses cash accounting, not accrual accounting. Until a check is received or sent, the transaction is not entered into the accounting. This makes for a much more fluid accounting picture.
- I am going to defer to Roger Coy, our Director for the revised 2019-20 Budget and the 2020-21 and following years' budgets. These are on tonight's agenda.

Presented by J. Tippett, Treasurer

Cover Sheet

Grading Policy Addendum

Section: IV. Discussion and Action Items
Item: A. Grading Policy Addendum
Purpose: Discuss
Submitted by:
Related Material: Grading Policy Addendum.pdf

Grading Policy Addendum (Draft)

Because of the Covid-19 Pandemic and the school practicing “long distance learning” the following grading modifications will occur for the 2019-2020 school year End of the Year reporting:

- *Elementary classes (Grades 1-6) will give report cards with 3rd quarter grades using a standards based reporting and provide a general summary of the last quarter’s performance. narrative card.*
- *The Jr. High (Grades 7-8) will provide a regular report card (using an A - F grading system) with 3rd quarter grades with a 4th quarter narrative summary.*

Cover Sheet

Review Revised Budget for 19-20 and proposed budget for 20-21 School Year

Section: IV. Discussion and Action Items
Item: C. Review Revised Budget for 19-20 and proposed budget for 20-21
School Year
Purpose: Discuss
Submitted by:
Related Material: 3 Rivers V5 - 20-21 - 2020-21 Draft - 7.7% Cut.pdf



2019/20 P2 Budget Revision & 20-21 Draft Budget



Three Rivers Charter



	2019-20 ADOPTED	2019-20 REVISED 05/15/2020	UNRESTRICTED	RESTRICTED	VARIANCE	2020-21	2021-22
NAME							
TOTAL ENROLLMENT	120	97			(23)	100	100
AVERAGE DAILY ATTENDANCE	112.76	91.35			(21.41)	94.16	94.16
REVENUE							
State LCFF Revenue	\$ 1,106,001	\$ 895,968	\$ 747,698	\$ 148,270	\$ (210,033)	\$ 861,665	\$ 860,583
Federal Revenue	\$ 35,852	\$ 51,071	\$ -	\$ 51,071	\$ 15,219	\$ 47,333	\$ 48,352
Other State Revenue	\$ 63,028	\$ 61,024	\$ 17,457	\$ 43,568	\$ (2,003)	\$ 54,590	\$ 54,637
Local Revenue	\$ 49,460	\$ 31,372	\$ 31,372	\$ -	\$ (18,088)	\$ 31,921	\$ 32,705
TOTAL REVENUE	\$ 1,254,341	\$ 1,039,436	\$ 796,527	\$ 242,909	\$ (214,905)	\$ 995,509	\$ 996,276
EXPENSES							
Certificated Salaries	\$ 337,798	\$ 356,637	\$ 337,737	\$ 18,900	\$ 18,839	\$ 310,993	\$ 314,942
Classified Salaries	\$ 219,698	\$ 167,704	\$ 146,338	\$ 21,366	\$ (51,994)	\$ 160,886	\$ 165,673
Benefits	\$ 182,226	\$ 169,235	\$ 156,239	\$ 12,996	\$ (12,990)	\$ 147,047	\$ 144,787
TOTAL PERSONNEL EXPENSES	\$ 739,722	\$ 693,577	\$ 640,314	\$ 53,262	\$ (46,146)	\$ 618,926	\$ 625,402
Books and Supplies	\$ 107,264	\$ 73,860	\$ 47,285	\$ 26,576	\$ (33,404)	\$ 70,427	\$ 73,244
Services and Other Operating Expenses	\$ 308,792	\$ 264,587	\$ 221,812	\$ 42,775	\$ (44,206)	\$ 213,033	\$ 219,761
Capital Outlay	\$ 2,824	\$ 2,824	\$ 2,824	\$ -	\$ -	\$ 2,909	\$ 3,025
Other Outgoing	\$ 165,377	\$ 92,328	\$ 92,328	\$ -	\$ (73,049)	\$ 96,072	\$ 96,072
TOTAL OTHER EXPENSES	\$ 584,258	\$ 433,599	\$ 364,248	\$ 69,351	\$ (150,659)	\$ 382,441	\$ 392,103
TOTAL EXPENSES	\$ 1,323,980	\$ 1,127,176	\$ 1,004,563	\$ 122,613	\$ (196,804)	\$ 1,001,367	\$ 1,017,505
SUMMARY							
SURPLUS\ (DEFICIT)	\$ (69,639)	\$ (87,740)	\$ (208,036)	\$ 120,296	\$ (18,101)	\$ (5,858)	\$ (21,229)
<i>% of LCFF Revenue</i>	<i>-6.3%</i>	<i>-10.2%</i>			<i>-2.1%</i>	<i>-1%</i>	<i>-2%</i>
BEGINNING FUND BALANCE	\$ 1,115,112	\$ 1,115,112			\$ -	\$ 1,027,372	\$ 1,021,514
ENDING BALANCE	\$ 1,045,473	\$ 1,027,372			\$ (18,101)	\$ 1,021,514	\$ 1,000,285
<i>% of LCFF Revenue</i>	<i>94.5%</i>	<i>114.7%</i>				<i>119%</i>	<i>116%</i>

GRADE	2019-20 ADOPTED	.9-20 REVISED 05/15/2	2020-21	2021-22
ENROLLMENT BY GRADE				
K	0	0	0	0
1	10	6	6	6
2	11	11	12	12
3	12	11	13	13
4	13	14	13	13
5	12	15	14	14
6	13	12	14	14
7	25	15	14	14
8	24	13	14	14
9	0	0	0	0
10	0	0	0	0
11	0	0	0	0
12	0	0	0	0
OTHER (CTC)	0	0	0	0
TOTAL	120	97	100	100

DAILY ATTENDANCE RATE				
K	96.0%	96.0%	96.0%	96.0%
1	95.0%	95.0%	95.0%	95.0%
2	95.0%	95.0%	95.0%	95.0%
3	95.0%	95.0%	95.0%	95.0%
4	95.0%	95.0%	95.0%	95.0%
5	95.0%	95.0%	95.0%	95.0%
6	93.0%	93.0%	93.0%	93.0%
7	93.0%	93.0%	93.0%	93.0%
8	93.0%	93.0%	93.0%	93.0%
9	93.0%	93.0%	93.0%	93.0%
10	93.0%	93.0%	93.0%	93.0%
11	93.0%	93.0%	93.0%	93.0%
12	93.0%	93.0%	93.0%	93.0%
OTHER (CTC)			0.0%	0.0%
TOTAL	94.0%	94.2%	94.2%	94.2%

AVG DAILY ATTENDANCE BY GRADE				
K	-	-	-	-
1	9.5	5.7	5.7	5.7
2	10.5	10.5	11.4	11.4
3	11.4	10.5	12.4	12.4
4	12.4	13.3	12.4	12.4
5	11.4	14.3	13.3	13.3
6	12.1	11.2	13.0	13.0
7	23.3	14.0	13.0	13.0
8	22.3	12.1	13.0	13.0
9	-	-	-	-
10	-	-	-	-

11	-	-	-	-
12	-	-	-	-
OTHER (CTC)	-	-	-	-
TOTAL	112.8	91.4	94.2	94.2

P2 REVISE

AVG DAILY ATTENDANCE BY GRADE RANGE				
K-3	31.4	26.54	29.5	29.5
4-6	35.84	37.71	38.7	38.7
7-8	45.57	26.24	26.0	26.0
9-12	-	-	-	-
TOTAL	112.76	90.49	94.16	94.16

UNDUPLICATED %	68.5%	71.3%	71.3%	71.3%
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ACCT	\$perADA	ADA REV	ACCOUNT NAME	2019-20 ADOPTED	-20 REVISED 05/15/	VARIANCE	2020-21	2021-22
LCFF								
8011	-	-	LCFF; state aid	\$ 554,690	\$ 425,471	\$ (129,219)	\$ 372,087	\$ 371,004
8012	-	-	LCFF; EPA	\$ 172,979	\$ 148,270	\$ (24,709)	\$ 154,283	\$ 154,283
8096	3,560.91	322,226.75	In-Lieu of Property Taxes	\$ 378,331	\$ 322,227	\$ (56,104)	\$ 335,295	\$ 335,295
8019	-	-	Prior Year Income/Adjustments	\$ -	\$ -	\$ -	\$ -	\$ -
80XX	-	-	0	\$ -	\$ -	\$ -	\$ -	\$ -
80XX	-	-	0	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL LCFF REVENUE				\$ 1,106,001	\$ 895,968	\$ (210,033)	\$ 861,665	\$ 860,583
FEDERAL								
8181	120.00	10,858.80	Special Education - Federal	\$ -	\$ -	\$ -		
8220	-	-	Federal Child Nutrition	\$ -	\$ 4,695	\$ 4,695	\$ -	\$ -
8290	-	-	All Other Federal Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
8291	-	-	Title I	\$ 31,547	\$ 31,887	\$ 340	\$ 32,525	\$ 33,175
8292	-	-	Title II	\$ 4,305	\$ 4,489	\$ 184	\$ 4,579	\$ 4,670
8293	-	-	Title III	\$ -	\$ -	\$ -	\$ -	\$ -
8294	-	-	Title IV	\$ -	\$ 10,000	\$ 10,000	\$ 10,229	\$ 10,506
8295	-	-	Title V	\$ -	\$ -	\$ -	\$ -	\$ -
8299	-	-	Prior Year Federal Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
8XXX	-	-	0	\$ -	\$ -	\$ -	\$ -	\$ -
8XXX	-	-	0	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL FEDERAL REVENUE				\$ 35,852	\$ 51,071	\$ 15,219	\$ 47,333	\$ 48,352
OTHER STATE								
8520	-	-	State Nutrition	\$ -	\$ 395	\$ 395	\$ -	\$ -
8550	K-8 is 16.86 & 9-12 is 46.87	1,525.66	Mandate Block Grant	\$ 1,841	\$ 1,924	\$ 83	\$ 1,636	\$ 1,682
8560	153.00	13,844.97	Lottery	\$ 17,027	\$ 13,845	\$ (3,182)	\$ 12,966	\$ 12,966
8561	54.00	4,886.46	Restricted Lottery	\$ 5,412	\$ 4,886	\$ (526)	\$ 4,576	\$ 4,576
8590A	-	-	SB117	\$ -	\$ 1,493	\$ 1,493	\$ -	\$ -
8590B	-	-	CSEPDBG	\$ -	\$ -	\$ -	\$ -	\$ -
8591	1,147.00	34,039.66	SB 740 Rent re-imburement program	\$ 38,747	\$ 36,793	\$ (1,954)	\$ 35,413	\$ 35,413
8599	-	-	Prior Year State Revenues	\$ -	\$ 1,688	\$ 1,688	\$ -	\$ -
8792	521.28	47,170.63	Special Education - AB 602	\$ -	\$ -	\$ -	\$ -	\$ -
8XXX	-	-	0	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL OTHER STATE REVENUE				\$ 63,028	\$ 61,024	\$ (2,003)	\$ 54,590	\$ 54,637
LOCAL								
8639	-	-	Student Lunch Revenue	\$ 20,000	\$ 0	\$ (20,000)	\$ 0	\$ 0
8660	-	-	Interest	\$ 10,085	\$ 10,085	\$ -	\$ 10,316	\$ 10,596
8682	-	-	Foundation Grants	\$ -	\$ 3,098	\$ 3,098	\$ 3,000	\$ 3,000
8684	-	-	Student Body (ASB) Fundraising Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
8685	-	-	School Site Fundraising	\$ 18,002	\$ 16,873	\$ (1,129)	\$ 17,259	\$ 17,727
8693	-	-	Field Trips	\$ -	\$ -	\$ -	\$ -	\$ -
8698	-	-	Erate Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
8699	-	-	All Other Local Revenue	\$ 1,373	\$ 1,316	\$ (57)	\$ 1,346	\$ 1,383

8701	-	-	Foreign Exchange Program	\$ -	\$ -	\$ -	\$ -	\$ -
8784	-	-	All Other Transfers from Other Locations	\$ -	\$ -	\$ -	\$ -	\$ -
8910	-	-	Transfer in from LLC Charitable Contributions	\$ -	\$ -	\$ -	\$ -	\$ -
8980	-	-	Student Lunch Revenue	\$ -	\$ -	\$ -	\$ -	\$ -
8650	-	-	Rental Income	\$ -	\$ -	\$ -	\$ -	\$ -
8989	-	-	CSC Sales of Receivables	\$ -	\$ -	\$ -	\$ -	\$ -
8XXX	-	-		\$ -	\$ -	\$ -	\$ -	\$ -
<i>TOTAL LOCAL REVENUE</i>				\$ 49,460	\$ 31,372	\$ (18,088)	\$ 31,921	\$ 32,705
<i>TOTAL REVENUE</i>				\$ 1,254,341	\$ 1,039,436	\$ (214,905)	\$ 995,509	\$ 996,276

ACCT	ACCOUNT NAME	2019-20 ADOPTED	20 REVISED 05/15	VARIANCE	2020-21	2021-22
4000 - BOOKS AND SUPPLIES						
4100	Approved Textbooks and Core Curricula Materials	\$ 20,701	\$ 16,250	\$ (4,451)	\$ 12,000	\$ 12,480
4200	Books and Other Reference Materials	\$ 811	\$ 440	\$ (371)	\$ 450	\$ 468
4300	Materials and Supplies	\$ 4,453	\$ 6,312	\$ 1,860	\$ 6,000	\$ 6,240
4315	Classroom Materials and Supplies	\$ 2,330	\$ 4,780	\$ 2,450	\$ 4,000	\$ 4,160
4325	Instructional Materials (Core - Math/Science)	\$ -	\$ -	\$ -	\$ -	\$ -
4326	Instructional Materials (Core - Art/Music/Theatre)	\$ -	\$ -	\$ -	\$ -	\$ -
4330	Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
4342	Materials for Athletics	\$ -	\$ -	\$ -	\$ -	\$ -
4350	Uniforms	\$ -	\$ -	\$ -	\$ -	\$ -
4354	Other Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
4381	Materials for Plant Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
4400	Noncapitalized Equipment	\$ 21,792	\$ 5,000	\$ (16,792)	\$ 2,000	\$ 2,080
4410	Software and Software License	\$ 5,780	\$ 16,288	\$ 10,508	\$ 16,777	\$ 17,448
4430	General Student Equipment	\$ 6,398	\$ 4,100	\$ (2,298)	\$ 4,200	\$ 4,368
4700	Food and Food Supplies	\$ 45,000	\$ 20,689	\$ (24,311)	\$ 25,000	\$ 26,000
4720	Other Food (meetings/events/non-NSLP)	\$ -	\$ -	\$ -	\$ -	\$ -
4XXX		0 \$ -	\$ -	\$ -	\$ -	\$ -
4XXX		0 \$ -	\$ -	\$ -	\$ -	\$ -
4XXX		0 \$ -	\$ -	\$ -	\$ -	\$ -
TOTAL BOOKS AND SUPPLIES		\$ 107,264	\$ 73,860	\$ (33,404)	\$ 70,427	\$ 73,244
5000 - SERVICES AND OTHER OPEX						
5200	Travel and Conferences	\$ 6,554	\$ 3,284	\$ (3,270)	\$ 1,500	\$ 1,560
5210	Professional Development	\$ 8,189	\$ 10,779	\$ 2,590	\$ 5,000	\$ 5,200
5223	Facility & Staff Parking	\$ -	\$ -	\$ -	\$ -	\$ -
5300	Dues and Memberships	\$ 2,775	\$ 3,481	\$ 705	\$ 3,600	\$ 3,744
5400	Insurance	\$ 15,033	\$ 15,396	\$ 363	\$ 17,500	\$ 18,200
5450	Property Tax	\$ -	\$ -	\$ -	\$ -	\$ -
5500	Operation and Housekeeping Services/Supplies	\$ 26,196	\$ 22,000	\$ (4,196)	\$ 25,000	\$ 26,000
5501	Utilities	\$ 269	\$ 0	\$ (269)	\$ 0	\$ 0
5505	Student Transportation / Field Trips	\$ -	\$ -	\$ -	\$ -	\$ -
5600	Space Rental/Leases Expense	\$ 48,283	\$ 47,217	\$ (1,066)	\$ 47,218	\$ 47,218
5601	Building Maintenance	\$ 512	\$ 0	\$ (512)	\$ 0	\$ 0
5602	Other Space Rental	\$ 2,598	\$ 2,760	\$ 162	\$ 3,460	\$ 3,598
5603	Theater rentals	\$ -	\$ -	\$ -	\$ -	\$ -
5605	Equipment Rental/Lease Expense	\$ 2,824	\$ 3,840	\$ 1,015	\$ 3,955	\$ 4,113

5610	Equipment Repair	\$ 307	\$ 734	\$ 426	\$ 750	\$ 780
5800	Professional/Consulting Services and Operating Expenditures	\$ 89,000	\$ 59,676	\$ (29,324)	\$ 7,000	\$ 7,280
5803	Banking and Payroll Service Fees	\$ 6,390	\$ 6,700	\$ 310	\$ 6,900	\$ 7,176
5805	Legal Services	\$ 12,538	\$ 3,769	\$ (8,770)	\$ 4,000	\$ 4,160
5806	Audit Services	\$ 5,385	\$ 4,950	\$ (435)	\$ 6,000	\$ 6,240
5807	Legal Settlements	\$ -	\$ -	\$ -	\$ -	\$ -
5810	Educational Consultants	\$ 1,854	\$ 0	\$ (1,854)	\$ 1,000	\$ 1,040
5811	Student Transportation / Events	\$ -	\$ -	\$ -	\$ -	\$ -
5815	Advertising / Recruiting	\$ 525	\$ 1,100	\$ 575	\$ 1,100	\$ 1,144
5820	Fundraising Expense	\$ 12,988	\$ 13,539	\$ 551	\$ 13,500	\$ 14,040
5836	Transportation Services	\$ -	\$ -	\$ -	\$ -	\$ -
5842	Services Student Athletics/Activities	\$ -	\$ -	\$ -	\$ -	\$ -
5850	Scholarships	\$ -	\$ -	\$ -	\$ -	\$ -
5873	Financial Services	\$ 45,113	\$ 48,000	\$ 2,887	\$ 48,000	\$ 49,920
5874	Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
5875	District Oversight Fee	\$ 11,060	\$ 8,960	\$ (2,100)	\$ 9,550	\$ 10,027
5877	IT Services	\$ 3,873	\$ 3,717	\$ (156)	\$ 3,500	\$ 3,640
5885	Summer School Program	\$ -	\$ -	\$ -	\$ -	\$ -
5890	Interest Expense / Misc. Fees	\$ -	\$ -	\$ -	\$ -	\$ -
5900	Communications	\$ 6,525	\$ 4,687	\$ (1,838)	\$ 4,500	\$ 4,680
5999	Expense Suspense	\$ -	\$ -	\$ -	\$ -	\$ -
5XXX		\$ 0	\$ -	\$ -	\$ -	\$ -
5XXX		\$ 0	\$ -	\$ -	\$ -	\$ -
5XXX		\$ 0	\$ -	\$ -	\$ -	\$ -
5XXX		\$ 0	\$ -	\$ -	\$ -	\$ -
5XXX		\$ 0	\$ -	\$ -	\$ -	\$ -
TOTAL SERVICES AND OTHER OPEX		\$ 308,792	\$ 264,587	\$ (44,206)	\$ 213,033	\$ 219,761
6000 - CAPITAL OUTLAY						
6900	Depreciation Expense	\$ 2,824	\$ 2,824	\$ -	\$ 2,909	\$ 3,025
6XXX		\$ 0	\$ -	\$ -	\$ -	\$ -
6XXX		\$ 0	\$ -	\$ -	\$ -	\$ -
6XXX		\$ 0	\$ -	\$ -	\$ -	\$ -
6XXX		\$ 0	\$ -	\$ -	\$ -	\$ -
TOTAL DEPRECIATION		\$ 2,824	\$ 2,824	\$ -	\$ 2,909	\$ 3,025
7000 - OTHER OUTGOING						
7000	Misc Expense			\$ -	\$ -	\$ -
7141	Special Education Encroachment	\$ 165,377	\$ 92,328	\$ (73,049)	\$ 96,072	\$ 96,072
7438	Debt	\$ -		\$ -	\$ -	\$ -
8910	Transfer in from LLC Charitable Contributions	\$ -	\$ -	\$ -	\$ -	\$ -

7XXX	0	\$ -	\$ -	\$ -	\$ -	\$ -
7XXX	0	\$ -	\$ -	\$ -	\$ -	\$ -
7XXX	0	\$ -	\$ -	\$ -	\$ -	\$ -
<i>TOTAL OTHER OUTGOING</i>		\$ 165,377	\$ 92,328	\$ (73,049)	\$ 96,072	\$ 96,072
<i>TOTAL EXPENSES</i>		\$ 584,258	\$ 433,599	\$ (150,659)	\$ 382,441	\$ 392,103

Cover Sheet

Adopt Operation Plan for Covid 19

Section: IV. Discussion and Action Items
Item: F. Adopt Operation Plan for Covid 19
Purpose: Vote
Submitted by:
Related Material: covid19report.docx

COVID-19 Operations Written Report

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Three Rivers Charter School	Roger Coy	director@trcschool.org 707 964 1128	May 19, 2020

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

In an attempt to maintain our school culture as close as possible to before school closures we are continuing to offer as many aspects of our pre-COVID -19 program as we can. Following the governor's orders and the directives from our County Health Officer the school shutdown our seat-based program on March 17. The teachers and staff worked the weekend prior and put packets together and set up Zoom schedules to implement on-line training for the students. We started putting a list together of services needed by our families including identifying those without internet access, determining computer needs, and working with our Authorizer on what food services would be available to our families. I started communicating with our families to keep them apprised of the developing situation and making sure they were receiving accurate and up to date information on the advancement of the COVID-19 situation and the school situation. That following week we had a Board mtg and we established emergency funds that could be used for food, shelter, and any other emergency needs. As it turned out, many of our teachers were already using on-line programs in their classrooms such as Google Classroom, Spelling City, Read Theory, ALEKS math support and others. The closure was and is stressful on our families as they are without income and do not have child care available. Some of them are not confident in their abilities to teach and some do not have positive supports in place at their homes for the students. We are providing counseling, tutoring, and supports for the students including for our EL students, on a daily basis.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

For our English Learners we have continued to work with them on a regular basis. Our EL Specialist contacts them by phone and/or computer and works with them on their needs and their lessons. I check in with her on a regular basis to ensure no one is falling through the cracks and that she has all the resources she needs to support the students. Our foster youth students are tracked to ensure they have the resources they need. If we determined something is needed, we connect those students with the proper supports and then follow up to make sure their are no outstanding needs. Most of our students are low-income, so making sure they have shelter, food, and resources they need is critical. I regularly put out notices of available help we can provide, and we have helped several of our families. When we know families that may be struggling or that may typically struggle we reach out to them and try to find out if we can help in some way.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Because we have established that all of our families have internet services they teachers offer regular Zoom lessons for math with directions, feedback, and support and for additional work and support ALEKS is offered so the students are being evaluated and supported with the help they need. ELA is being directed through worksheets and online lessons depending on the class. If a family is not comfortable with working online, they have the option to do their work on paper. Paperwork is dropped off to the teacher via a dropbox or shown to the teacher online. Teachers that are using Google classroom are assigning social studies and science work and other aspects of their ELA programs. So in summary, the teachers have developed schedules, provided work packets with the means for drop off and pick-up, personal on-line tutoring and support, emotional support is also being provided, attendance is being tracked so the teachers know who is not completing their lessons and those students are being reached out to, and the staff is meeting on a weekly basis to discuss successes and needs. We are also in touch with each other on a daily basis. Myself and the school secretary are maintaining schedules at school during the week in case there are any needs of the families or the teachers and staff.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

Because we purchase are lunches through our Authorizer we do not provide lunches ourselves. Our authorizer is providing food to the children in the community on a weekly basis. All of our families have the option of picking up food from our Authorizer or our food bank. I have checked with our families and I do not know anyone who needs food. The distribution of the food is being done using social distancing practices including face masks, gloves, and placing the food on trays or in central areas where people can pick it up

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Because we have limited facilities space we currently are not providing any services to supervise the students during regular school hours. We will provide assistance in locating service or providing financial help if needed. We have not had any request to provide services.

California Department of Education
May 2020

Cover Sheet

Approve Board Meetings

Section: VII. Additional Action Items
Item: B. Approve Board Meetings
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular Board Meeting on March 17, 2020

DRAFT

Three Rivers Charter School

Minutes

Regular Board Meeting

Date and Time

Tuesday March 17, 2020 at 5:30 PM

Location

1211 Del Mar Dr, Fort Bragg, CA 95437

Board meetings are held in public. The agenda provides any citizen an opportunity to directly address the Board under the section entitled "Community Comment" on any item under the subject matter jurisdiction of the Board that is not on the agenda. The Public will be provided an opportunity to address the Board on agenda items before or during the Board's deliberation. To request a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting, please submit your request in writing to the School Director or Board President at least 10 days before the scheduled meeting date. Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the school: 1211 Del Mar Drive, Suite 301, Fort Bragg, CA 95437. In compliance with Government Code section 54954.2(a) Three Rivers Charter School will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the school at (707) 964-1128 at least 72 hours prior to the meeting.

Directors Present

A. Friscia (remote), I. Saldana, J. Ries (remote), J. Stickels, J. Tippet (remote), M. Montalvo (remote), M. Wasco (remote)

Directors Absent

None

Directors Left Early

M. Montalvo

Guests Present

K. Morgan (remote), R. Coy, Walter Kimmelman

I. Opening Items

A. Call the Meeting to Order

J. Stickels called a meeting of the board of directors of Three Rivers Charter School to order on Tuesday Mar 17, 2020 @ 5:31 PM at 1211 Del Mar Dr, Fort Bragg, CA 95437

B. Record Attendance and Guests

C. Changes to the Agenda?

Dani Krebbs will be joining meeting for closed session.

Add an item to the Agenda to discuss and vote whether to give Roger discretion to use emergency funds to help families during school closure- to provide internet, provide food, provide necessities while school is closed and families are struggling. Add to the Agenda as Item IV-G.

II. Community Comment

A. Community Comment

Walter Kimmelman (TRCS music teacher) commented that online format seems to be working.

III. Reports

A. Student Rep Report

No student reports.

B. Teacher Write-Ups

Teachers write-ups predate the school closure. Maybe in a week or so we can get another report from teachers about modified schooling.
Kim Morgan reported on the first day of modified schooling. Teachers are figuring it out and board will support teachers however they can.

C. Director's Report

See Roger Coy's attached report.
FBUSD extended our charter pursuant to the MOU.
Fundraising report- Frisbee golf fundraiser.
PTN funds that are not designated for a specific purpose may be used to help families while the school is closed.
COVID-19 update

D. Financial Report

Jade Tippet reviewed financial report.
Budget is stable.
Writing off amounts related to the Hazelwood property.
See attached Financial Report.

E. Academic Excellence Committee

Michael Wasco reported regarding actions of Academic Excellence Committee. With the school closed, maybe there isn't as much of an urgency to address chronic absenteeism. But Roger wants to keep on it, to keep tackling the problem of absenteeism. Focusing on parent education to help them get their students to school and understand the importance. Kim Morgan will work on a flyer for parents with data relating to school attendance and student performance. Maybe not until next school year--due to the school closure situation.

IV. Discussion and Action Items

A. WASC Accreditation for 20-21

WASC accreditation is coming up in 2021. Important for having an accredited high school. But we no longer have a high school. Without a high school, Roger doesn't believe that we need it. No tangible benefit for grades 1-8. It's a lot of work with maybe no tangible benefit. Roger will get input from Becky Walker and board will vote next meeting.

B. Financial Interim 2 Report

Interim 2 was sent FBUSD already- it was due 3/15/20. Board need to approve it. J. Tippett made a motion to approve Financial Interim 2 report. M. Wasco seconded the motion. The board **VOTED** to approve the motion.

C. Authorize the surrender of the Hazelwood Property Deposit

Owner of Hazelwood property wants to keep the deposit on the property. Board needs to approve the surrender.

D. Approve the Surrender of the Hazelwood Deposit

J. Stickels made a motion to surrender deposits made on the Hazelwood property. J. Ries seconded the motion. The board **VOTED** to approve the motion.

E. FBUSD Sped Ed Contribution

Discussion.

F. FBUSD Special Ed Mid Year Charge Approval

J. Tippett made a motion to approve the special education contribution. I. Saldana seconded the motion. The board **VOTED** to approve the motion.

G. ALLOCATE FUNDS FOR DISCRETIONARY USE BY DIRECTOR DURING SCHOOL CLOSURE

J. Stickels made a motion to allocate \$10,000 for discretionary use by director, Roger Coy, to use to assist families and meet needs during the school closure. M. Wasco seconded the motion. The board **VOTED** to approve the motion. Roger will report to Board regarding funds allocated to families.

V. Closed Session

A. Personnel Issues

Discussion of format and staffing for 7/8 classroom for 2020-2021 school year.

B. Approve Pay Adjustment

Discussion of increase pay for one classroom aide.

C. Approve Position Replacement

Discussion regarding keeping a classroom aide in the 3/4 classroom for the 2020-2021 school year.

D. Discuss Update and Terms of Facilities Purchase.

Discussion regarding property for potential new school site.
M. Montalvo left early.

E. Approve Offer or Next Steps On Proposed Property

Discussion.

Next steps will be contacting the college to extend lease for an additional one-year period.

VI. Report Out Closed Session Actions Taken

A. Items to Report Out

Board voted to replace the classroom aide position in the 3/4 classroom for the 2020-2021 school year. Motion passed.

Board voted to amend pay structure for a support staff position. Motion passed.

VII. Additional Action Items

A. Approve Board Meetings

J. Ries made a motion to approve the minutes from. Regular Board Meeting on 02-25-20

A. Friscia seconded the motion.

The board **VOTED** to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:27 PM.

Respectfully Submitted,
J. Ries

Cover Sheet

Approve Board Meeting Minutes

Section: VII. Additional Action Items
Item: C. Approve Board Meeting Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular Board Meeting on April 21, 2020



Three Rivers Charter School

Minutes

Regular Board Meeting

Date and Time

Tuesday April 21, 2020 at 5:30 PM

Location

Virtual

This Board meeting is being held virtually. The agenda provides any citizen an opportunity to directly address the Board under the section entitled "Community Comment" on any item under the subject matter jurisdiction of the Board that is not on the agenda. The Public will be provided an opportunity to address the Board on agenda items before or during the Board's deliberation. Each public member will have 3 minutes for comment. Members who wish to comment may use the "raise hand" option. To request a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting, please submit your request in writing to the School Director or Board President at least 10 days before the scheduled meeting date.. In compliance with Government Code section 54954.2(a) Three Rivers Charter School will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the school at (707) 964-1128 at least 72 hours prior to the meeting. The Board reserves the right to mute or remove a member of the public for inappropriate behavior which is disruptive.

The meeting location on Zoom is: <https://us04web.zoom.us/j/76715905683?pwd=U2JaTjY0dU9LeXRoQjZPVWZPcDdrdz09>

Directors Present

J. Ries (remote), M. Montalvo (remote), M. Wasco (remote)

Directors Absent

A. Friscia, I. Saldana, J. Stickels, J. Tippet

Guests Present

Becky Walker, K. Morgan (remote), R. Coy (remote)

I. Opening Items

A. Call the Meeting to Order

J. Ries called a meeting of the board of directors of Three Rivers Charter School to order on Tuesday Apr 21, 2020 @ 5:43 PM at Virtual

B. Record Attendance and Guests

C. Changes to the Agenda?

None.

II. Community Comment

A. Community Comment

None.

III. Reports

A. Student Rep Report

No students present.

B. Teacher Write-Ups

Discussion of teacher write-ups.
Teachers are doing a fantastic job figuring things out as they go.

C. Director's Report

See Director's Report from R. Coy attached to minutes.
R. Coy reported on most recent report from Mendocino County Health officer and how next school year may be impacted. Potential alternatives to traditional classroom learning are being discussed at the county level.
R. Coy is in regular communication with Mendocino County Superintendent, Michelle Hutchins.
R. Coy reported on resources students are using during distance learning.
R. Coy reported about next year's LCAP.
State testing is cancelled for this school year. Although practice testing is still available.
R. Coy is going to prepare a draft budget for next school year for board review. Funding for schools at this point is uncertain.
PTN workshop will be tomorrow. Topic will be Social Media Apps and Your Child. Purpose to help parents determine if an app is appropriate for their child.
R. Coy is polling parents to determine if there is interest in summer school. Survey is out.

D. Financial Report

IV. Discussion and Action Items

A. WASC Accreditation for 20-21

R. Coy and B. Walker both recommend that we hold off on WASC accreditation at the time. All WASC visits have been cancelled for this school year. Re-visit issue at a later time.

B. Grading Policy Addendum

Grading impacted by COVID-19 and SIP.

Teachers for grades 1-6 will be grading through March 17, 2020 using standards-based assessment. From March 18, 2020 through the end of the school year, teachers will give feedback, not punitive, not standards-based assessment.

For grades 7-8, no punitive grading.

Roger has prepared a grading policy addendum putting the policy in writing. Board members provided input regarding proposed policy.

C. Approve Changes to Grading Policy

V. Report Out Closed Session Actions Taken

A. Items to Report Out

No actions taken.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:38 PM.

Respectfully Submitted,
J. Ries