



# Three Rivers Charter School

## Special Board Meeting

**Date and Time**

Thursday October 25, 2018 at 5:30 PM PDT

**Location**

1211 Del Mar Dr, Fort Bragg, CA 95437

Board meetings are held in public. The agenda provides any citizen an opportunity to directly address the Board under the section entitled “Community Comment” on any item under the subject matter jurisdiction of the Board that is not on the agenda. The Public will be provided an opportunity to address the Board on agenda items before or during the Board’s deliberation. To request a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting, please submit your request in writing to the School Director or Board President at least 10 days before the scheduled meeting date. Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the school: 1211 Del Mar Drive, Suite 301, Fort Bragg, CA 95437. In compliance with Government Code section 54954.2(a) Three Rivers Charter School will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the school at (707) 964-1128 at least 72 hours prior to the meeting.

**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b> Call the Meeting to Order		Jody Stickels	1 m
<b>B.</b> Record Attendance and Guests		Isabel Saldana	5 m
<b>C.</b> Changes to the Agenda?	Discuss	Jody Stickels	5 m
<b>II. Closed Session</b>			<b>5:41 PM</b>
<b>A.</b> Discuss Direction of Terms for Facilities Proposal	Discuss	Roger Coy	15 m
Cal. Code 54956.8. Current status of proposals and action items. Discuss potential steps regarding 30401 Sherwood Road property.			
<b>B.</b> Approve Next Steps and Allocate Money As Necessary	Vote	Jody Stickels	5 m
Allocate necessary money for next facilities steps.			

<b>III. Reporting Out</b>			<b>6:01 PM</b>
<b>A. Items to Report Out</b>	FYI	Jody Stickels	5 m
Action Items taken regarding Facilities.			
<b>IV. Community Comment</b>			<b>6:06 PM</b>
<b>A. Community Comment</b>	Discuss	Jody Stickels	20 m
Each person wanting to speak may have 3 minutes to make their statements. The Board will not comment unless it is to quickly clarify a procedure, process or policy.			
<b>V. Reports</b>			<b>6:26 PM</b>
<b>A. Financial Report</b>	Discuss	Jennifer Tyler	10 m
Present overview of financial status of school. Note any financial irregularities or items to be investigated.			
<b>B. Teacher Write-Ups</b>	Discuss	Jody Stickels	10 m
<b>C. Director's Report</b>	Discuss	Roger Coy	20 m
Director to report on school testing improvement process, demographics programs, MTSS update, school readiness for new school year and any other outstanding issues,			
<b>D. Academic Excellence Committee Report</b>	FYI	Jade Tippet	10 m
<b>E. Governance Committee Report</b>	Discuss	Jaimi Parsons	15 m
<b>VI. Discussion and Action Items</b>			<b>7:31 PM</b>
<b>A. Discuss Progress of New Committees</b>	Discuss	Jody Stickels	15 m
Discussion of newly formed committees, descriptions, meetings and procedures.			
<b>B. Review any recommended Changes to 2019-2020 Calendar</b>	Discuss	Roger Coy	10 m
Review calendar			
<b>C. Approve 2019-2020 Academic Calendar</b>	Vote	Jody Stickels	5 m
Approve calendar			
<b>D. Parent and Student Surveys</b>	Discuss	Roger Coy	20 m
Review survey results			
<b>VII. Additional Action Items</b>			<b>8:21 PM</b>
<b>A. Adopt Board Meeting Minutes</b>	Approve Minutes	Jody Stickels	5 m
Please review prior to meeting.			
Approve minutes for Regular Board Meeting on September 18, 2018			
<b>VIII. Closing Items</b>			<b>8:26 PM</b>
<b>A. Adjourn Meeting</b>	FYI	Jody Stickels	5 m

# Cover Sheet

## Financial Report

**Section:** V. Reports  
**Item:** A. Financial Report  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** Oct. 2018 Report.doc

Three Rivers Charter School  
Financial Report  
October 22, 2018

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\*Current Book Balance:

Charter Vision reports the current book balance at \*\$877,834 with open payables of \$0.00. This figure also includes Parent Network Funds of approximately \$22,403. Net operating funds are estimated at \$855,431.

Typical monthly operating expenses average approximately \$85,000.00. The current book balance affords (approximately) a 10 month cushion for operating expenses, net of Parent Network Funds.

\*Source – CharterVision – I have not personally inspected bank statements to confirm this balance.

Note – Director Coy and I will be working together with our CharterVision representative to review the 2018/2019 budget and adjust if necessary. Any proposed adjustments will be presented to the board for adoption.

Respectfully Submitted,

Jennifer B. Tyler  
TRCS Board Treasurer

# Cover Sheet

## Teacher Write-Ups

**Section:** V. Reports  
**Item:** B. Teacher Write-Ups  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** Teacher Write-Ups 10\_15\_18.textClipping

# Cover Sheet

## Director's Report

**Section:** V. Reports  
**Item:** C. Director's Report  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** Director's Report 10-16-18.pdf.webloc

# Cover Sheet

## Review any recommended Changes to 2019-2020 Calendar

**Section:** VI. Discussion and Action Items  
**Item:** B. Review any recommended Changes to 2019-2020 Calendar  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** 2018-2019Calendar.doc.webloc  
Proposed 2019-2020Calendar.doc.webloc

# Cover Sheet

## Parent and Student Surveys

**Section:** VI. Discussion and Action Items  
**Item:** D. Parent and Student Surveys  
**Purpose:** Discuss  
**Submitted by:**  
**Related Material:** 18-19 Parent Survey All.pdf.webloc  
18-19 Student Survey All.pdf.webloc



# Cover Sheet

## Adopt Board Meeting Minutes

**Section:** VII. Additional Action Items  
**Item:** A. Adopt Board Meeting Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** Minutes for Regular Board Meeting on September 18, 2018

**DRAFT**

## Three Rivers Charter School

### Minutes

#### Regular Board Meeting

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**Date and Time**

Tuesday September 18, 2018 at 5:30 PM

**Location**

1211 Del Mar Drive, Fort Bragg, CA, 95437

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Board meetings are held in public. The agenda provides any citizen an opportunity to directly address the Board under the section entitled "Community Comment" on any item under the subject matter jurisdiction of the Board that is not on the agenda. The Public will be provided an opportunity to address the Board on agenda items before or during the Board's deliberation. To request a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting, please submit your request in writing to the School Director or Board President at least 10 days before the scheduled meeting date. Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the school: 1211 Del Mar Drive, Suite 301, Fort Bragg, CA 95437. In compliance with Government Code section 54954.2(a) Three Rivers Charter School will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the school at (707) 964-1128 at least 72 hours prior to the meeting.

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**Directors Present**

I. Saldana, J. Parsons, J. Ries, J. Stickels, J. Tippet, S. Schneider

**Directors Absent**

J. Tyler

**Directors Arrived Late**

S. Schneider

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## **Guests Present**

Aiden McFadden, Chelsi McFadden, Joden Stickels, Marsha Bartholomay, R. Coy, Rebecca Walker, Shelton Loomis

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## **I. Opening Items**

### **A. Call the Meeting to Order**

J. Stickels called a meeting of the board of directors of Three Rivers Charter School to order on Tuesday Sep 18, 2018 @ 5:35 PM at 1211 Del Mar Drive, Fort Bragg, CA, 95437.

### **B. Record Attendance and Guests**

### **C. Changes to the Agenda?**

Add community comment item B, for student report (runners for student representative)

JadeTippet made a motion

Jamie Ries seconded

## **II. Community Comment**

### **A. Community Comment**

### **B. Student Rep. Report**

Potential student rep candidates gave updates to the Board.

## **III. Reports**

### **A. Financial Report**

No Report given

### **B. Director's Report**

S. Schneider arrived late.

Discussed directors report as listed in attachment.

PTN Meeting this Thursday at 5:30-6:30 please try to attend as new PTN President is needed. Also important dates will be discussed.

### **C. Teacher Write-Ups**

Discussed.

### **D. Academic Excellence Committee Report**

Proposal to Board;

Member teachers (2) to receive the 3 hours extra duty pay per month as they participate. Pay to be the hourly rate of \$36 per hour.

Teachers will gathering data and perform other assignments for the committee for reporting back to Board.

## **IV. Discussion and Action Items**

### **A. Discuss Progress of New Committees**

**B. Approve Stipend for Teachers Serving on the Academic Excellence Committee**

J. Tippett made a motion to Approve Stipend for teachers serving in the Academic Excellence Committee. Budget to be revised at a later date.

J. Parsons seconded the motion.

The board **VOTED** to approve the motion.

**V. Reporting Out**

**A. Items to Report Out**

Continue facilities proposal research.

No set actions taken.

**VI. Additional Action Items**

**A. Adopt Board Meeting Minutes**

J. Stickels made a motion to approve minutes from the Regular Board Meeting on 08-07-18.

J. Parsons seconded the motion.

The board **VOTED** to approve the motion.

**VII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:27 PM.

Respectfully Submitted,

I. Saldana

## Attachments

The following files are attached to this PDF: You will need to open this document in an application that supports attachments (i.e. [Adobe Reader](#)) in order to access these files.

Teacher Write-Ups 10\_15\_18.textClipping

Director's Report 10-16-18.pdf.webloc

2018-2019Calendar.doc.webloc

Proposed 2019-2020Calendar.doc.webloc

18-19 Parent Survey All.pdf.webloc

18-19 Student Survey All.pdf.webloc