



Three Rivers Charter School

Regular Board Meeting

Amended on November 27, 2017 at 1:46 PM PST

Date and Time

Tuesday November 28, 2017 at 5:30 PM PST

Location

High School Classroom, 101C Boatyard Dr, Fort Bragg, CA 95437

Board meetings are held in public. The agenda provides any citizen an opportunity to directly address the Board under the section entitled "Community Comment" on any item under the subject matter jurisdiction of the Board that is not on the agenda. The Public will be provided an opportunity to address the Board on agenda items before or during the Board's deliberation. To request a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting, please submit your request in writing to the School Director or Board President at least 10 days before the scheduled meeting date. Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the school: 1211 Del Mar Drive, Suite 301, Fort Bragg, CA 95437. In compliance with Government Code section 54954.2(a) Three Rivers Charter School will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the school at (707) 964-1128 at least 72 hours prior to the meeting.

Agenda

	Purpose	Presenter	Duration
I. Opening Items			
A. Call the Meeting to Order		Jody Stickels	1 m
B. Record Attendance and Guests		Isabel Saldana	5 m
C. Changes to the Agenda?	Discuss	Jody Stickels	5 m
II. Community Comment			
A. Community Comment	Discuss	Jody Stickels	20 m

Each person wanting to speak may have 3 minutes to make their statements. The Board will not comment unless it is to quickly clarify a procedure, process or policy.

III. Reports

A. Student Rep Report Discuss Jody Stickels 10 m

B. Teacher Reports Discuss Jody Stickels 15 m

Please review prior to meeting.

C. Director's Report Discuss Roger Coy 20 m

Director to report on audit, petition renewal status, staffing and staff training and financial status, and any other outstanding issues.

D. Financial Report Discuss Jennifer Tyler 15 m

Treasurer will verify Cash on Hand and bring up any financial concerns.

IV. Discussion

A. Emergency Preparedness Discuss Scott Schneider 15 m

Discuss what level of preparedness the Board would like to see at the school. Emergency Preparedness Committee to report.

B. Parent and Student Survey Discuss Roger Coy 15 m

Survey results presented.

C. Review Changes To FBUSD MOU Discuss Roger Coy 20 m

FBUSD has stated that in order for them to approve the charter renewal they want wording in the MOU that states:

1. We improve state scores by 3% each year
2. We move closer to their demographics by 5% each year.
3. And that we report annually and after 3 years there is a review on our progress. If our progress is satisfactory than they will approve the charter for the remaining 2 years.

D. Discuss Recommended Consultant Actions Discuss Roger Coy 15 m

Update Board to the initial recommendations by consultant.

V. Closed Session - As per Ed Code 89307 - Real Estate

A. Discuss Facilities Update Discuss Roger Coy 20 m

B. Action Items Related to Facilities Vote Jody Stickels 5 m

VI. Reporting Out

A. Items to Report Out FYI Jody Stickels 5 m

Action Items taken regarding Facilities.

B. Approve changes to FBUSD MOU Vote Jody Stickels 5 m

Approve changes to be presented to FBUSD

VII. Action Items

A. adopt Board Meeting Minutes	Approve Minutes	Jody Stickels	5 m
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Approve minutes for Regular Board Meeting on October 24, 2017

VIII. Closing Items

A. Adjourn Meeting	FYI	Jody Stickels	5 m
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Cover Sheet

Teacher Reports

Section: III. Reports
Item: B. Teacher Reports
Purpose: Discuss
Submitted by:
Related Material: Teacher Write-Ups 11-28-17.pdf

Teacher Write-Ups
11/28/17

1-2 Class

As we pass the mid way point of semester one, first and second grade families received Progress Reports last week. I have assessed all the student's current reading levels to see growth so far and identified academic and behavior issues for the parents. I will hold conferences when we return from break. Second graders will be headed to the CV Starr pool for 10 free swimming lessons over the next three weeks. This year, MCRPD is unable to include my first graders in the lessons but luckily we have a great plan in place. Ms. Adams, the 5th/6th Aide is a trained gymnastics instructor and amazing PE teacher. First graders will have a special "Fitness Fun" class with Ms. Adams and Ms. Becca at school while second graders are at the pool. Our theme in science this past month was land forms and students completed a project building land and water forms (such as mountains, hills, rivers, etc) out of salt dough. Other fall activities included harvesting a pumpkin in garden that we made pumpkin pancakes from and exploring the idea of gratitude through writing assignments and art projects. We've also continued with the Sanford Harmony social emotional learning program and students have a new buddy each week for "buddy up" activities that allow students to eventually work with and get to know each other student in the class with the goal of increasing empathy.

5-6 Class

Dear Board Members,

This has been a busy week. First of all, students are working furiously on their NANOWRIMO novels. The students set impressive goals for themselves, and some have already surpassed them.

In science, students worked in small groups to design and build biomes. These are small-scale terrarium/aquarium ecosystems complete with land and water plants, bugs, and goldfish. It was amazing to watch the kids plan and build together, tackling problems and revising their designs to meet the needs of the project. The kids really enjoyed the process (especially the rainy day bug hunt) so we will be looking for more Next Generation Science projects of this sort in the future.

As a staff, we reviewed the fall student/parent surveys. I've read mine carefully and will be looking for ways to respond to the needs mentioned. If you have any ideas, I am open to anything that serves the kids and is workable.

That's all for now.
Linda Tullley

Jr High

Hello Everyone!

In English this week students will continue writing their NaNoWriMo novels. Students will be writing their novels during the hour long English period Mondays, Wednesdays, and Fridays during the month of November and December. Students are at about the half way point and have enjoyed having Amie, who is in charge of the

NaNoWriMo novel project at the Fort Bragg Library, come in on Fridays to help them with their novels. The deadline for the novels is December 15th. Students will also finish their study of prepositions in Grammar and Lesson 6 in Vocab with tests next week. In Life Science, students will finish Chapter 7 "Genes & Gene Technology" by completing the PBS documentary on the controversies of genetic engineering and have a classroom debate about the pros and cons of using DNA technology in our lives. In art students have been learning about John James Audubon's Birds of America paintings and will do their first oral presentations on the bird they chose to replicate. In PE students have finished the unit of flag football and will begin the new unit on hockey.

Students were given missing assignment reports and encouraged to work on any missing work over the break, as they will have another progress report going home to be signed at the end of the month (next week). Mrs. Kasperson has also offered students an extra credit assignment in history that is due at the end of the month for those looking to improve their grade in the course.

Last week the Fort Bragg Lion's Club held a dinner for the TRCS students who helped with the Haunted Hall of Horrors. Not only did these students help immensely with the set up, production, and tear down of the Haunted Hall, they also became Leo Club members! Congrats to Aiden McFadden, Jack Connolly, Caden Webb, Kaden Green, and Zak Brink who helped raise \$850 for the TRCS Washington D.C. trip with this Haunted Hall fundraiser! Our monthly family movie night fundraiser will also be showing the movie Frozen from 6pm-8pm on the First Friday in December.

Sincerely,
Samantha Walz

High School

This month in the high school class I have been changing up some of my instructional methods in order to try and target weak areas I have identified through the students NWEA scores and through ongoing staff discussions about our school's CASPP scores. I am focusing specifically on increasing the students vocabulary more quickly and on raising their reading comprehension and analysis levels more effectively. To this end I am trying to integrate more reading activities into all the students' subjects, and focusing on creating as many opportunities throughout the day to get the students using their vocabulary words as possible. I am also thrilled to have my classroom library back in my classroom after many years of having to store it in other spaces (including in boxes one year!) around the school campus! This allows me to require more reading since they have lots of books available! ;)

Students are also involved in an informal Model UN program that we are creating. Each of the students has chosen a country from around the world and has spent the last month on Friday mornings learning about things like the GNP of their country, exports and imports, number of nuclear arms, major religions, major immigrant populations, positions on world issues, etc. Next they will tackle creating solutions as a team for some of these world issues. I have chosen for them to focus on issues such as growing racism against Jews in Italy, climate change, North Korean aggression, and struggling emerging democracies as demonstrated by apparent fixed elections in countries in Africa. I can't wait to see how they decide to approach these issues. I am modeling our program loosely after the World Peace Games in which students are given an opportunity to gain understanding and perspective on the various factors that lead to large scale world problems in the hopes that as adults they will be better equipped to participate, even if in perhaps small ways, in contributing to solutions instead of taking apathetic positions on such issues.

Finally, I continue to try and build a greater sense of community and thereby a greater sense of civic responsibility to actively live our REACH values in our classroom and our community as well. Since the closing of the campus (effective until December 8) after the theft issues, we have had many opportunities to discuss values and the consequences of not living by commonly held good values in a democratic society. I am using the Sanford Harmony Program activities to help with a lot of these discussions. The one negative is that a lot of the families of those students who were not involved are disgruntled that their own children are also bearing the consequences of the actions of a few students. I am hopeful though, that if I can weather the negative comments there, that I can teach all of the students a life-long lesson about the necessity for a society to use positive pressure to ensure that all members understand the importance of upholding a common set of values so that those who might otherwise be tempted to drop these values are instead upheld in them by the positive societal pressure not to give in to temptation. My main focus in our discussions is that when we adopt an apathetic attitude to the violation of general values like respecting private property, that we then give the impression that it is no big deal to violate others' rights. I am trying to show the kids that having an attitude of "do as I say, not as I do" or of "I don't think that is right to do, but I won't bother stopping you from doing it because what you do is your business" we actually end up losing rights ourselves. I hope that this will be a positive outcome of this situation.

Other than these things we continue having fun with science labs, reading Beowulf, doing art projects, and cooking in our kitchen space! Despite missing everyone, being separated from the rest of the campus, we LOVE our space! Thank you for giving us a great space for this temporary separation! We have tons of room to do any project we have dreamed up so far. ;)

If you have any questions, please don't hesitate to contact me.

Sincerely,
Kathleen Kasperson

Cover Sheet

Director's Report

Section: III. Reports
Item: C. Director's Report
Purpose: Discuss
Submitted by:
Related Material: Director's Report Nov. 28, 2017.pdf

Director's Report Nov. 28, 2017

- Cash On Hand: \$ 858K
- Petition Status: To be approved Dec. 14.
- WASC Visit For Substantial Change in the High School Class Location - No issues
- Audit for 16/17 Year - Status
- CCSA Letter Update
- PTN Meeting on Nov 14, 25 attendees
- Survey Input - Major Summary Points
 - Parent -
 - Parents overall happy with school
 - Parents don't have a good relationship with the aides
 - Comments: Parents want more tutoring, help with homework, better facilities, direct instruction
 - Student -
 - Don't like school
 - Have a weak relationship with aides
 - Comments: Love Spirit Week, find most subjects hard, want more activities.

Cover Sheet

Parent and Student Survey

Section: IV. Discussion
Item: B. Parent and Student Survey
Purpose: Discuss
Submitted by:
Related Material: Survey Results 17-18.pdf

School wide

Please return by Friday, Nov. 3.

Three Rivers' Parent Survey - 10/2017 Please Circle One Class: 1-2 3-4 5-6 Jr. High High

Please Check the Right Box.

1. I feel my child's teacher is addressing the curriculum effectively.
2. I feel my child has a good relationship with their teacher.
3. I feel my child's teacher creates a classroom environment good for learning.
4. I have a good relationship with my child's teacher.
5. I feel my child's classroom aide is supportive of the learning environment.
6. I have a good relationship with my child's classroom aide.

Yes	Partially/Sometimes	No
82%	18%	—
90%	7%	3%
87%	13%	—
92%	6%	2%
84%	14%	2%
68%	20%	12%

Something I find particularly effective about TRCS is: individualized instruction, communication values, bullying, mixed grades, blended environment

Something I would like TRCS to improve is: Test Scores, homework @ Hides, Facilities testing, longer summer, direct instruction in some classes

I do not attend the Parent-Teacher Network Meetings because: Time, don't need it

Comments: More grammar needed

School wide

Three Rivers' Student's Survey - 10/2017 Please Circle Your Class: 1-2 3-4 5-6 Jr H. H.S

	Please check the right box.		
	Yes	Sometimes/Partially	No
1. I like school.	44%	38%	18%
2. I enjoy being in class.	56%	36%	8%
3. My teacher teaches me in a way I can understand.	71%	22%	7%
4. My teacher is fair with everyone.	74%	15%	11%
5. I have a good relationship with my teacher.	74%	17%	9%
6. I can talk to my teacher about most things.	65%	21%	14%
7. Our aide is helpful to our teacher.	82%	12%	6%
8. Our aide is helpful to me.	67%	22%	11%
9. I have a good relationship with our aide.	65%	22%	13%
10. I think Mr. Coy treats everyone fairly.	85%	13%	2%
11. I can talk to Mr. Coy about most things.	61%	24%	15%

Something that I enjoy at TRCS is: Spirit week, elections, Dress-ups, continued encouragement
 help from aides, Art

Something that I feel is hard for me: Math, Spelling, Satisfactions, reading, getting on Bars.
 writing, homework, math because of writing

Comments or Suggestions: school is fun, more PE, want to play flite, more science
 more school activities

* Do not include H.S/Jr High

Cover Sheet

Review Changes To FBUSD MOU

Section: IV. Discussion
Item: C. Review Changes To FBUSD MOU
Purpose: Discuss
Submitted by:
Related Material: TRCS MOU 11-16-17.doc

Cover Sheet

adopt Board Meeting Minutes

Section: VII. Action Items
Item: A. adopt Board Meeting Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for Regular Board Meeting on October 24, 2017

DRAFT

Three Rivers Charter School

Minutes

Regular Board Meeting

Date and Time

Tuesday October 24, 2017 at 5:30 PM

Location

101 C, Boatyard Dr, Fort Bragg, CA 95437

Board meetings are held in public. The agenda provides any citizen an opportunity to directly address the Board under the section entitled "Community Comment" on any item under the subject matter jurisdiction of the Board that is not on the agenda. The Public will be provided an opportunity to address the Board on agenda items before or during the Board's deliberation. To request a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting, please submit your request in writing to the School Director or Board President at least 10 days before the scheduled meeting date. Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the school: 1211 Del Mar Drive, Suite 301, Fort Bragg, CA 95437. In compliance with Government Code section 54954.2(a) Three Rivers Charter School will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the school at (707) 964-1128 at least 72 hours prior to the meeting.

Directors Present

I. Saldana, J. Parsons, J. Stickels, J. Tippet, J. Tyler, N. Chaves, S. Schneider

Directors Absent

None

Directors Arrived Late

S. Schneider

Guests Present

Gerard Nieblas, Marcia Moillet, R. Coy

I. Opening Items

A. Call the Meeting to Order

J. Stickels called a meeting of the board of directors of Three Rivers Charter School to order on Tuesday Oct 24, 2017 @ 5:36 PM at 101 C, Boatyard Dr, Fort Bragg, CA 95437.

B. Record Attendance and Guests

C. Changes to the Agenda?

Scott Schneider made a motion to add the calendar for 2018-2019 to action item as I item, Jennifer Tyler seconded.
motion approved.

II. Reports

A. Student Rep Report

B. Teacher Reports

C. Director's Report

S. Schneider arrived late.

D. Finance Report

Cash on hand \$815,449, this includes the Parent Network.

III. Discussion

A. Discuss Calendar

Added to action items, calendar approved by board.

B. Disaster Preparedness

Formed disaster committee with Jade Tippett and Scott Schneider.

C. Parent and Student Survey

D. Disciplinary Policy Revision, MOU and Petition Changes

IV. Reporting Out

A. Items to Report Out

Discussed the letter of intent for 401 Cypress Street, Fort Bragg.

V. Action Items

A. adopt Board Meeting Minutes

J. Tyler made a motion to approve minutes from the Special Meeting on 05-23-17.

J. Parsons seconded the motion.
The board **VOTED** to approve the motion.

B. Adopt Board Meeting Minutes

J. Tyler made a motion to approve minutes from the Regular Board Meeting on 08-15-16 with the correction of Isabel Saldana and Niky Chavez absent.
J. Parsons seconded the motion.
The board **VOTED** to approve the motion.

C. Adopt Board Meeting Minutes

J. Tyler made a motion to approve minutes from the Regular Board Meeting on 09-19-17.
J. Parsons seconded the motion.
The board **VOTED** to approve the motion.

D. Adopt Board Meeting Minutes

J. Tyler made a motion to approve minutes from the Special Board Meeting on 09-28-17.
J. Parsons seconded the motion.
The board **VOTED** to approve the motion.

E. Approve Next Facilities Steps

S. Schneider made a motion to approve the letter of intent with the changes of add of !0A to include a protect clause for instructional damages and there after to be negotiated by the sub committee. Other changes to be made as discussed.
J. Tippett seconded the motion.
The board **VOTED** to approve the motion.

F. Approve MOU Changes

S. Schneider made a motion to approve the MAU as presented.
N. Chaves seconded the motion.
The board **VOTED** to approve the motion.

G. Approve Discipline Policy Changes

J. Tyler made a motion to approve the discipline policy as presented.
N. Chaves seconded the motion.
The board **VOTED** to approve the motion.

H. Approve Petition Changes

N. Chaves made a motion to approve the petition changes.
J. Tippett seconded the motion.
The board **VOTED** to approve the motion.

I. Approve 18-19 Calendar

S. Schneider made a motion to Accept the 18-19 Calendar as presented.
N. Chaves seconded the motion.
The board **VOTED** to approve the motion.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:45 PM.

Respectfully Submitted,
I. Saldana

Attachments

The following files are attached to this PDF: You will need to open this document in an application that supports attachments (i.e. [Adobe Reader](#)) in order to access these files.

TRCS MOU 11-16-17.doc