

# Three Rivers Charter School

## Board Meeting

---

**Date and Time**

Tuesday June 21, 2016 at 5:45 PM

**Location**

High School Classroom

---

Board meetings are held in public. The agenda provides any citizen an opportunity to directly address the Board under the section entitled "Community Comment" on any item under the subject matter jurisdiction of the Board that is not on the agenda. The Public will be provided an opportunity to address the Board on agenda items before or during the Board's deliberation. To request a matter within the jurisdiction of the Board be placed on the agenda of a regular meeting, please submit your request in writing to the Executive Director or Board President at least 10 days before the scheduled meeting date. Any writings distributed either as part of the Board packet, or within 72 hours of a meeting, can be viewed at the school: 1211 Del Mar Drive, Fort Bragg CA 95437. In compliance with Government Code section 54954.2(a) Three Rivers Charter School will, on request, make agendas available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact the school at (707) 964-1128 at least 72 hours prior to the meeting.

---

## Agenda

	Purpose	Presenter	Duration
<b>I. Opening Items</b>			
A. Call the Meeting to Order			1
B. Record Attendance and Guests			1
C. Approve Agenda	Vote		3
<b>II. Community Comment</b>			
A. Community Comment	Discuss		20
<b>III. Reports</b>			
A. Parent Network Representative	FYI		10
Mr. Coy to present overview of PTN meeting results.			
B. Student Representative	FYI		5
Student Rep to present overview of Student Council activities and issues regarding the student body.			
C. Teachers	FYI		5
Teacher classroom overviews provided to the Board with certain teachers present for questions or discussions.			
D. School Director	Discuss		60
Director to provide an overview of the school. Topics include Enrollment, Financial Condition, Outstanding Major Action Items, Facilities Report, Upcoming Events, Truancy Report, etc.			
E. Financials	Discuss		20
Ms. Tyler to present overview detail regarding financials			
<b>IV. Discussion</b>			
A. Determine Board Secretary	Discuss	Niki Chaves	10
Discussion and Selection of Next Board Secretary			
B. Review 16-17 Budget	Discuss	Roger Coy	30
Review Budget for next year			
C. New Contract with CSMCi	Discuss	Roger Coy	20
Discuss contract with CSMCi (Back Office Provider). 2 years, monthly charge from \$3500 to \$4000. Promised last time.			
D. Secure Record Procedure	Discuss	Roger Coy	20
Discuss procedures to be used when managing Personnel and Student Files			
E. CharterSafe - Business and Liability Renewal Package Review	Discuss	Roger Coy	20
Review insurance package for 16-17			

<b>F. Proposed Building 1 Review</b>	Discuss	Roger Coy	30
Discuss Proposed Building 1 Options and discuss Next Steps			
<b>G. Application for Funding</b>	Discuss	Roger Coy	20
Conapp for REAP and for Educator Quality Spending including policy for Protected Prayer			

#### **V. Action Items**

<b>A. Adopt Meeting Minutes</b>	Approve Minutes		5
Minutes to be reviewed prior to meeting.			
<b>B. Vote on Next Board Secretary</b>	Vote	Jaimi Parsons	5
<b>C. Approve Budget for 16-17 year.</b>	Vote	Jaimi Parsons	5
<b>D. CSMCi Contract Approval</b>	Vote	Roger Coy	5
<b>E. Business Insurance Package Approval for 16-17</b>	Vote	Roger Coy	5
<b>F. Approve Conapp and Protected Prayer Cert.</b>	Vote	Roger Coy	5

#### **VI. Closed Session**

<b>A. CEO Evaluation</b>	Discuss	Jaimi Parsons	30
Discuss with CEO and vote on contract.			
<b>B. Teacher Contract Status Update</b>	Discuss	Roger Coy	30
Overview of the completed contracts and status for next year.			
<b>C. Teacher-Parent Situation Review</b>	Discuss	Roger Coy	15
Update on situation and next action.			

#### **VII. Closing Items**

<b>A. Adjourn Meeting</b>	Vote		5
---------------------------	------	--	---