

APPROVED



# Pioneer Valley Performing Arts Charter Public School

## Minutes

### Board of Trustee Meeting and Board On Track Training

Board On Track Training

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#### Date and Time

Tuesday February 24, 2026 at 5:00 PM

#### Location

15 Mulligan Drive, South Hadley, MA 01075

<https://teams.microsoft.com/meet/27690309181773?p=6cRpD7W8eWxqDHt6eD>

Meeting ID: 276 903 091 817 73

Passcode: 6m4NK7UP

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#### Trustees Present

Ann Dargie Gladd, Esq (remote), Azizah Yasin, Emily Whitebear, Neil Hede, Thomas Roy (remote)

#### Trustees Absent

LATRINA DENSON, Matthew Schmidt, Esq

#### Ex Officio Members Present

Marcy Conner

#### Non Voting Members Present

Marcy Conner

#### Guests Present

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KJ Reese (remote), danicka.pease@pvpa.org (remote), ethan.burt@pvpa.org, jwinell@pvpa.org

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## I. Opening Items

### A. Call the Meeting to Order

Azizah Yasin called a meeting to order on Tuesday Feb 24, 2026 at 5:11 PM.

### B. Record Attendance

## II. Old Business

### A. Open Meeting Law Determination

The Attorney General's Office issued a determination on February 3, 2026 in response to a December 4, 2025 complaint. The President and Vice President of the Board conferred with counsel. The Board appeared to have held several concurrent conversation during executive session. This is a reminder that we need to keep focus to the reason for the executive session. All members of the Board will be required to take the Open Meeting Law Training.

### B. Open Meeting Law Trainings

Links for Open Meeting Law trainings. Members are being asked to register and inform President of their enrollment. The link on one registration date is missing and will be sent via email.

## III. New Business

### A. Open Meeting Law Complaint

An Open Meeting Law complaint was received, dated Feb 13, 2026. The Board will need to authorize the President and Vice President to work with counsel in preparing a response.

Neil Hede made a motion to allow President & Vice President to answer complaint on behalf of the Board.

Ann Dargie Gladd, Esq seconded the motion.

Board will receive a copy of response after it is compiled by counsel and sent to the state.

The team **VOTED** unanimously to approve the motion.

#### Roll Call

|                       |        |
|-----------------------|--------|
| LATRINA DENSON        | Absent |
| Neil Hede             | Aye    |
| Azizah Yasin          | Aye    |
| Ann Dargie Gladd, Esq | Aye    |
| Emily Whitebear       | Aye    |
| Thomas Roy            | Aye    |

### **Roll Call**

Matthew Schmidt, Esq Absent

## **IV. Board Of Trustee Training**

### **A. Board On Track Training**

Board on Track training - Brianna Stuczynski - 6.5 years experience. Love helping you in your volunteer roles as a board member.

Founder Marcy - Initial trainings were during retreats and worked on setting goals and gaining knowledge. Shares screen - looking at functionality of the Board On Track platform (right side menu):

Meetings - all meeting info - quorum, agenda, minutes and any attached documents

Documents - important document storage

Reports - Board expertise

Evaluations - School Leader Evaluation Survey

Assessments - self assessment for sustainability

Resources - templates and useful information on trainings

Goals - keep track and gets things moving forward - can assign tasks to members

Surveys - can create surveys from scratch

Directory - contact information

Upper right side is your personal profile.

What skills surveys should be completed? Should appear on dashboard until completed or located in your profile. Members should complete the skills survey in their profile.

When will new members be added? (Teacher & student) After this meeting an Admin will add new members as they are approved by DESE.

Other trainings are also available - Governance 101, committee trainings and others.  
Requested Governance 101.

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:40 PM.

Respectfully Submitted,

Marcy Conner

Neil Hede made a motion to adjourn.

Ann Dargie Gladd, Esq seconded the motion.

The team **VOTED** unanimously to approve the motion.

**Roll Call**

|                       |        |
|-----------------------|--------|
| Azizah Yasin          | Aye    |
| Ann Dargie Gladd, Esq | Aye    |
| Matthew Schmidt, Esq  | Absent |
| Neil Hede             | Aye    |
| Thomas Roy            | Aye    |
| LATRINA DENSON        | Absent |
| Emily Whitebear       | Aye    |