



Pioneer Valley Performing Arts Charter Public School

Minutes

Head of School Support and Evaluation Committee

Date and Time

Wednesday April 2, 2025 at 7:30 PM

Location

On Zoom at <https://us02web.zoom.us/j/85205040236?pwd=UcjZaAv6CdAm2HK2D7lj3OconyGJOc.1>

Committee Members Present

Craig Santos (remote), LATRINA DENSON (remote), Tim Cable

Committee Members Absent

None

I. Opening Items

A. Call the Meeting to Order

LATRINA DENSON called a meeting of the Head of School Support & Evaluation Committee of Pioneer Valley Performing Arts Charter Public School to order on Wednesday Apr 2, 2025 at 7:37 PM.

B. Record Attendance

C. Approve Minutes

Craig Santos made a motion to approve the minutes from Head of School Evaluation Meeting on 02-10-25.

Tim Cable seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

| | |
|----------------|--------|
| Craig Santos | Aye |
| Tim Cable | Absent |
| LATRINA DENSON | Aye |

II. Head of School Support & Evaluation Committee

A. Review Time-line

Latrina suggested having an internal which complements the timeline on Board on Track.
The following internal timeline was discussed:

- April 16th, 6:30pm: Head of School Support and Evaluation Meeting meet to review the evaluation report.
- A second date was suggested for April 30th, 7:30pm
- When sending the Head of School the memo, ask to have the goals submitted by May 27th while acknowledging the suggested date of June 3rd.

B. Evaluation and Tentative Goals and Benchmarks for 2025-2026

When sending the Head of School the memo, ask to have the goals submitted by May 27th while acknowledging the suggested date of June 3rd.

III. Closing Items

A. Adjourn Meeting

Craig Santos made a motion to I move that we adjourn.

LATRINA DENSON seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

| | |
|----------------|-----|
| LATRINA DENSON | Aye |
| Craig Santos | Aye |

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:16 PM.

Respectfully Submitted,
LATRINA DENSON