

APPROVED



# Pioneer Valley Performing Arts Charter Public School

## Minutes

### Head of School Support and Evaluation Committee

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#### Date and Time

Wednesday April 2, 2025 at 7:30 PM

#### Location

On Zoom at <https://us02web.zoom.us/j/85205040236?pwd=UcjZaAv6CdAm2HK2D7lj3OconyGJOc.1>

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#### Committee Members Present

Craig Santos (remote), LATRINA DENSON (remote), Tim Cable

#### Committee Members Absent

*None*

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### I. Opening Items

#### A. Call the Meeting to Order

LATRINA DENSON called a meeting of the Head of School Support & Evaluation Committee of Pioneer Valley Performing Arts Charter Public School to order on Wednesday Apr 2, 2025 at 7:37 PM.

#### B. Record Attendance

#### C. Approve Minutes

Craig Santos made a motion to approve the minutes from Head of School Evaluation Meeting on 02-10-25.

Tim Cable seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

Craig Santos        Aye  
Tim Cable            Absent  
LATRINA DENSON Aye

**II. Head of School Support & Evaluation Committee**

**A. Review Time-line**

Latrina suggested having an internal which complements the timeline on Board on Track. The following internal timeline was discussed:

- April 16th, 6:30pm: Head of School Support and Evaluation Meeting meet to review the evaluation report.
- A second date was suggested for April 30th, 7:30pm
- When sending the Head of School the memo, ask to have the goals submitted by May 27th while acknowledging the suggested date of June 3rd.

**B. Evaluation and Tentative Goals and Benchmarks for 2025-2026**

When sending the Head of School the memo, ask to have the goals submitted by May 27th while acknowledging the suggested date of June 3rd.

**III. Closing Items**

**A. Adjourn Meeting**

Craig Santos made a motion to I move that we adjourn.

LATRINA DENSON seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

LATRINA DENSON Aye  
Craig Santos        Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:16 PM.

Respectfully Submitted,  
LATRINA DENSON