

APPROVED



# Pioneer Valley Performing Arts Charter Public School

## Minutes

### Governance Committee Meeting

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#### Date and Time

Tuesday April 2, 2024 at 7:00 PM

#### Location

<https://mtholyoke.zoom.us/j/97401706247>

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#### Committee Members Present

EJ Lafleur (remote), LATRINA DENSON (remote), Shino Pichette (remote), Vanessa Ford (remote)

#### Committee Members Absent

Azizah Yasin

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#### I. Opening Items

##### A. Call the Meeting to Order

LATRINA DENSON called a meeting of the Governance Committee of Pioneer Valley Performing Arts Charter Public School to order on Tuesday Apr 2, 2024 at 7:18 PM.

##### B. Read Mission Statement

Latrina read the mission statement.

##### C. Record Attendance

##### D. Approve Minutes - December 2023

Shino Pichette made a motion to approve the minutes from Governance Committee

October 2023 Meeting on 10-24-23.

Vanessa Ford seconded the motion.

No discussion.

The committee **VOTED** to approve the motion.

**Roll Call**

Shino Pichette      Aye

LATRINA DENSON Aye

Azizah Yasin      Absent

EJ Lafleur      Aye

Vanessa Ford      Aye

**E. Approve Minutes- October 2023**

EJ Lafleur made a motion to approve the minutes from Governance Committee Meeting on 12-18-23.

Vanessa Ford seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

LATRINA DENSON Aye

EJ Lafleur      Aye

Azizah Yasin      Absent

Vanessa Ford      Aye

Shino Pichette      Aye

**II. Governance**

**A. Membership and Term Status Tracking Document**

Discussed Current Terms, prepped doc to share with full board.

Discussed nomination for Kiara Badillo.

- Reviewed her resume and interview that she did with Latrina and Shino.

Discussed nomination for Grace Bannasch.

- Reviewed her resume and interview that she did with Latrina and Shino.

We want to hold off on bringing both nominations of these two great new candidates until we are ready to bring the next folks in the process. There are 3 other people in the nominations pipeline, and we would like to bring all 5 people together to the board for nomination (assuming we choose to nominate these additional 3 people).

We will need to run the nomination process for officers soon. What process do we want to do for this? We need to evaluate who plans to stay on the board and who might be willing

to hold positions. Do we want to do a call for nominations for officers? Yes, Latrina will ask the board for officer nominations at the next board meetings.

EJ Lafleur made a motion to nominate Kiara for the Board's consideration as a trustee at the next board meeting.

LATRINA DENSON seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

Shino Pichette      Aye

Azizah Yasin      Absent

EJ Lafleur      Aye

LATRINA DENSON Aye

Vanessa Ford      Aye

EJ Lafleur made a motion to nominate Grace Bannasch for consideration by the full board as a trustee.

Vanessa Ford seconded the motion.

The committee **VOTED** to approve the motion.

**Roll Call**

Azizah Yasin      Absent

Shino Pichette      Aye

LATRINA DENSON Aye

EJ Lafleur      Aye

Vanessa Ford      Aye

New Topic - Sessions Latrina attended:

Latrina and Brent attended a **Succession Planning Session** with Board on Track. It is up to the board to make a Succession Plan for what to do if the Head of School were to leave for any reason. The board needs to ensure that the school functions both financially but also in terms of management. Who would fill the Head of School role if Brent were to leave?

Latrina and Trevin Bond and Brent went to a **Diversity Training** through the grant. It encouraged looking at diverse staff. Does the board representation match that of the student body.

Latrina will send some materials to the committee members about Succession Planning.

**B. Update on Retreat Schedule**

Reminder to complete the survey! Latrina will send another email to board members.

**C. By Laws Update**

The subcommittee meeting needs to meet again. We're not yet ready to report out to the Gov Committee. But we are doing a whole revamp as the subcommittee, per DESE's suggestion.

#### **D. Approve Minutes - January**

Vanessa Ford made a motion to approve the minutes from Governance Committee Meeting on 01-23-24.

EJ Lafleur seconded the motion.

This was actually approved up near the beginning of the meeting.

Note: We're not sure if we need to do every single thing that DESE recommends for the ByLaws, but rather be sure that we are making ByLaws that align with our needs as a board.

The committee **VOTED** to approve the motion.

#### **Roll Call**

EJ Lafleur	Aye
Shino Pichette	Aye
Azizah Yasin	Absent
LATRINA DENSON	Aye
Vanessa Ford	Aye

### **III. Closing Items**

#### **A. Adjourn Meeting**

EJ Lafleur made a motion to adjourn.

Vanessa Ford seconded the motion.

The committee **VOTED** to approve the motion.

#### **Roll Call**

Shino Pichette	Aye
Azizah Yasin	Absent
LATRINA DENSON	Aye
EJ Lafleur	Aye
Vanessa Ford	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:28 PM.

Respectfully Submitted,

Shino Pichette