

APPROVED



Pioneer Valley Performing Arts Charter Public School

Minutes

Long Range Infrastructure Planning Task Force

Date and Time

Monday December 18, 2023 at 5:00 PM

Location

PVPA Conference Room 304

<https://meet.google.com/gjo-djpa-dvn>

Committee Members Present

Alyson Miller (remote), Austin Clark, Brent Nielsen, Frank Newton, Jay Winter, Jennifer Santerre (remote), John Kulas, Loris Bjorkman, Marcy Conner, Martin Bridge, Mindi Winter, Thom Vreeland (remote)

Committee Members Absent

None

Committee Members who arrived after the meeting opened

Alyson Miller

Committee Members who left before the meeting adjourned

Frank Newton

Guests Present

Fred Kass (remote), Jess Robinson, Ron McCowsky

I. Opening Items

A. Call the Meeting to Order

John Kulas called a meeting of the Infrastructure/Facilities Committee of Pioneer Valley Performing Arts Charter Public School to order on Monday Dec 18, 2023 at 5:05 PM.

B. Record Attendance

Alyson Miller arrived.

C. Introduction & Welcome

II. Infrastructure/Facilities Committee

A. Old Business

3rd floor & 2nd floor renovations - feedback generally positive.

Projected capital projects upcoming in the next few years, reported by Marcy Conner.

- replacement lights in theater is about to get done during Feb break
- classroom makeovers - 3 rooms, incl. science labs (this is why only 3 rather than 5 - sci rooms are more expensive)
- music dept move to 1st floor - no official movement on this yet.

John mentioned something.....sorry. missed it.

Classroom makeover 235, 233 and 227. (All science labs). That'll leave 2 math classrooms on that end of 2nd floor.

Security makeover for front entrance is moving forward. John details the plan for everyone. Plan is to be done by end of April break.

Question RE HVAC system replacement was answered by John. An RFB was put out and failed to get any responses. This is being worked out.

B. New Business

Dance Studio Dressing Rooms

John presents the blue print (Dance Dept. Dressing Rooms.pdf) Plan is for 3 dressing rooms in each dance room (101 & 102), as shown in the PDF. Changing room walls will not go to the ceiling, to avoid issues with sprinkler system/fire code.

2nd Floor Restrooms

John presents the diagram (2nd Floor Restrooms.pdf) Plan will increase usable private bathroom space by 5 toilets. Needs to be gone over by architect et al.

1st Floor Music Dept Move

John presents diagram (Updated Music Move.pdf). This plan gives an additional (29' x 21') classroom to the Theater Dept. It also includes expansion of the health office and several office space moves, incl. construction of two cubical offices in 412 (becoming 216 with 212 and 214 becoming the rooms inside).

East Annex 2nd floor lunch room

John presents diagram (East Annex 2nd floor and Lunch Area.pdf). This plan creates a lunch room in the annex and adds a 2nd floor onto the annex, moving all the 1st floor classrooms up.

Next Steps

Prioritizing the various needs. Feedback from staff, students, families.
Frank Newton left at 6:24 PM.

III. Closing Items

A. Closing Statements

Feasibility study - discussion about the value as well as how to go about this while following procurement laws.
Planned next meeting falls on MLK Jr holiday, so it will need to be rescheduled.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:31 PM.

Respectfully Submitted,
Thom Vreeland

Documents used during the meeting

- Dance Dept. Dressing Rooms.pdf
- 2nd Floor Restrooms.pdf
- Updated Music Move.pdf

- East Annex 2nd floor and Lunch Area.pdf