

APPROVED



Pioneer Valley Performing Arts Charter Public School

Minutes

Head of School Support & Evaluation Committee

Date and Time

Monday November 6, 2023 at 6:00 PM

Location

This is a VIRTUAL Meeting

HoSSEC November meeting

Monday, November 6 · 7:00 – 8:00pm

Google Meet joining info

Video call link: <https://meet.google.com/tif-prxn-oit>

Or dial: (US) +1 314-474-2426 PIN: 879 764 024#

Committee Members Present

Avital Nathman (remote), Ben Sandri (remote), David Potter (remote)

Committee Members Absent

Janice Pamphile, Maggie Solis, Mindi Winter

Guests Present

Brent Nielsen (remote)

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

David Potter called a meeting of the Head of School Support & Evaluation Committee of Pioneer Valley Performing Arts Charter Public School to order on Monday Nov 6, 2023 at 6:13 PM.

C. Approve Minutes

David Potter made a motion to approve the minutes from HoSSEC September Meeting on 09-26-23.

Ben Sandri seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

| | |
|-----------------|--------|
| Maggie Solis | Absent |
| Mindi Winter | Absent |
| Ben Sandri | Aye |
| David Potter | Aye |
| Janice Pamphile | Absent |
| Avital Nathman | Aye |

David Potter made a motion to approve the minutes from HoSSEC October Meeting on 10-02-23.

Avital Nathman seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

| | |
|-----------------|---------|
| Mindi Winter | Absent |
| Avital Nathman | Aye |
| David Potter | Aye |
| Janice Pamphile | Absent |
| Maggie Solis | Absent |
| Ben Sandri | Abstain |

II. Head of School Goals Discussion

A. Brent's Goals Proposal

Brent initials on goals SAP SOA- Student Opportunity Act, KDE key design element -- DESE commissioner goals align with our goals, (attendance and cellphones)

Work ties to admin team goals, collaborative approach, not tied to one individual

Documents tab in BoT needs to be shared with Brent and committee members for his uploads of evidence

Evidence is identified in the goals, or should be natural outcome of work such as meeting agenda or calendar invitation, forms, process outlines, etc.

Goals document attached

Bias in hiring is a concern - Ben asks about evidence that may be applicable - NEMNET training was about sharing the research of impact of various strategies - NEMNET minority recruiting, focus on diversity

Ben - are there other forms of diversity besides looking at race?

Brent - main focus now is race and ethnicity, where we least look like our student body

Grading and communication - traditional grades vs current system

LINK TO Brent's goals SY 23-24

<https://docs.google.com/document/d/1hEd7UrGj3CkNLZ4wuWRV4eHLeLVuHFNb6Wlyh7TKSOg/edit?usp=sharing>

III. Evaluation Process Review

A. Logistics

This topic was not discussed

IV. Ongoing HoS Support Topics

A. Continuity from SY 22-23 Goals

This topic was not discussed

V. Strategic Action Plan

A. Review of components to be monitored by HoSSEC.

This topic was not discussed

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
David Potter