

APPROVED



Pioneer Valley Performing Arts Charter Public School

Minutes

Finance Committee Meeting

Date and Time

Saturday September 9, 2023 at 9:00 AM

Location

No in person meeting - fully remote.

Google Meeting ID

meet.google.com/zkg-vctu-ikb

Phone Numbers

(US) [+1 240-532-3788](tel:+12405323788)

PIN: 783 984 031#

Committee Members Present

Keith Black (remote), Michael Davey (remote), Neil Hede (remote)

Committee Members Absent

Sasha Viands

Guests Present

Brent Nielsen (remote), David Potter (remote), Marcy Conner (remote)

I. Opening Items

A. Record Attendance

B.

Call the Meeting to Order

Neil Hede called a meeting of the Finance Committee of Pioneer Valley Performing Arts Charter Public School to order on Saturday Sep 9, 2023 at 9:02 AM.

C. Approve Minutes

Neil Hede made a motion to approve the minutes from Finance Committee Meeting on 05-02-23.

Keith Black seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

| | |
|---------------|--------|
| Neil Hede | Aye |
| Sasha Viands | Absent |
| Keith Black | Aye |
| Michael Davey | Aye |

II. Finance

A. Annual Timeline

Briefly reviewed the annual timeline of work. Reminder that the FY23 audit report will be presented at the October meeting.

B. Capital Budget - Amendments

Neil Hede made a motion to Approve the Capital budget amendment/changes as presented.

Michael Davey seconded the motion.

An update of on-going FY20-24 capital projects was given:

1. FY20 - Acoustical work in theater - evaluation completed with \$18,850 remaining for recommended upgrades
2. FY23 - Design plans for sound dampening in dance studios - evaluation completed. Overall project not cost effective will not require an architect/designer. Recommend moving the \$26,850 balance to FY24.
3. FY24 - Sound dampening in dance studios - will make some of the recommended changes from the evaluation - full \$100,000 not needed. Recommend moving \$50,000 to front entrance upgrade.

The resulting savings= \$76,850

The school has received the Safer Schools Grant for \$37,700 to upgrade the front entrance of the school to make it more secure. The overall estimate has come in at \$54,700. Need \$17,000 to complete.

A new upgrade for FY24 includes replacing the outdated and failing theater house lighting. Total estimated cost \$53,725.

Changes/additions to Capital = \$70,725

This reallocation saves approximately \$6,000 in Capital expenditures. Recommend plan to be passed to Board of Trustees.

The committee **VOTED** unanimously to approve the motion.

Roll Call

| | |
|---------------|--------|
| Keith Black | Aye |
| Neil Hede | Aye |
| Sasha Viands | Absent |
| Michael Davey | Aye |

III. Executive Session

- A. To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining position of the public body and he chair so declares.**

Neil Hede made a motion to move into Executive Session. Invite Brent, David and Marcy to join. Will not return to open session. Roll call vote where candidates state they are the only person in the room.

Keith Black seconded the motion.

The committee **VOTED** unanimously to approve the motion.

Roll Call

| | |
|---------------|--------|
| Michael Davey | Aye |
| Sasha Viands | Absent |
| Keith Black | Aye |
| Neil Hede | Aye |

IV. Closing Items

- A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:34 AM.

Respectfully Submitted,
Marcy Conner

Documents used during the meeting

- FY24 Annual Timeline 9-6-23.pdf

- Capital Budget Propsed Changes 9-6-23.pdf