

APPROVED



# Pioneer Valley Performing Arts Charter Public School

## Minutes

### Board of Trustees March Meeting

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#### Date and Time

Tuesday March 14, 2023 at 6:00 PM

#### Location

PVPA

15 Mulligan Drive

South Hadley, MA

3rd Floor Conference Room

Remote link:

Zoom Account is inviting you to a scheduled Zoom meeting.

Topic: Board of Trustees March Meeting

Time: Mar 14, 2023 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85015665256?pwd=VUR5TVE1NVZMaGpPM1dtdi9HSIBVQT09>

Meeting ID: 850 1566 5256

Passcode: PVPA

One tap mobile

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Dial by your location

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+1 305 224 1968 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

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Meeting ID: 850 1566 5256

Passcode: 584402

Find your local number: <https://us02web.zoom.us/j/kc47wHWXj9>

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### **Trustees Present**

Azizah Yasin (remote), David Potter (remote), Jenna Sardella (remote), Kamali Joseph, LATRINA DENSON (remote), Mindi Winter (remote), Neil Hede (remote), Sasha Viands, Shannon Materka (remote), Vanessa Ford (remote)

### **Trustees Absent**

Danyelle Joujoute, Fiona Yates, Shino Pichette

### **Trustees who arrived after the meeting opened**

Sasha Viands

### **Ex Officio Members Present**

Brent Nielsen (remote)

### **Non Voting Members Present**

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Brent Nielsen (remote)

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## I. Opening Items

### A. Record Attendance

Sasha Viands arrived at 6:54 PM.

### B. Call the Meeting to Order

David Potter called a meeting of the board of trustees of Pioneer Valley Performing Arts Charter Public School to order on Tuesday Mar 14, 2023 at 6:08 PM.

### C. Read the Mission Statement

### D. D. Approve Minutes

David Potter made a motion to approve the minutes from Board of Trustees January Meeting on 01-10-23.

Azizah Yasin seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

|                   |        |
|-------------------|--------|
| Shino Pichette    | Absent |
| Neil Hede         | Aye    |
| Shannon Materka   | Aye    |
| Mindi Winter      | Aye    |
| LATRINA DENSON    | Aye    |
| Danyelle Joujoute | Absent |
| Sasha Viands      | Absent |
| Fiona Yates       | Absent |
| David Potter      | Aye    |
| Jenna Sardella    | Aye    |
| Kamali Joseph     | Absent |
| Vanessa Ford      | Aye    |
| Azizah Yasin      | Aye    |

### E. Public Comment

None

## II. Head of School Report

### A. Brent's Report

David Potter made a motion to approve the amended Enrollment Policy.

Neil Hede seconded the motion.

The board **VOTED** unanimously to approve the motion.

David Potter made a motion to accept the Student Parking Policy.

Azizah Yasin seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Brent Nielsen**

Things are going well in PVPA and are in production season and getting prepared for end of school year and planning for next year.

That includes course catalogue which has been proposed.

There's a block task force which have met and come up with recommendations for block schedule which will be shared at curriculum day on March 22nd.

There may be some changes to make things easier based on needs expressed by academic teachers.

Other important information for planning next year is applications. Lottery closed Feb. 10th and pull was Feb. 17th.

**Sandra Courtney** shared information about offers based on lottery.

85 students last year applied for 7th grade and this year over 100. Offered 72 class spots and over 60 who have accepted offer.

Only 10 denied spots.

Will offer to students on wait-list 8-11th based on needs so will offer seats. Right now only have 2 8th grade offers out

Will have shadow days the end of month and Accepted student days following.

### **Brent Nielson**

- **Two nights of WOFA show Friday and Saturday. This was the 15th show. The costume and set was amazing.**
- **The next show is April 7th Catalyst**
- **April 15th BSU having a fundraiser show "Black Excellence.. Tribute to the Divine 9". This will be a fundraiser for them to go to an HBCU tour in collaboration with the MLK Center in Springfield.**
- Sunday, April 19th Holyoke St. Patrick's Day Parade, seniors will be participating to raise money to go towards their prom and other activities.
- Middle school productions happening
- Two policies talked about with the Governance committee:
  - Enrollment Policy Change:
    - Extend enrollment policy to include seniors due to Paulo Freire in Chicopee did not have their charter renewed and missed the deadline due to the deadline in which the news was shared. The date in which Paulo Freire will close is June 30th. PVPA received four applications, 1 from CAP and does not qualify and 3 are Paulo Friere and are musicians and if we extend the enrollment policy we would offer to these three students and move our senior class to 60 students. This would also allow an opportunity to balance the class and we would not have to put additional students in the senior class based on this.

- Transcripts- the students will still need to meet our minimum academic requirements for classes but will pro-rate their arts classes.
- Will Paulo Freire assist with classes are needing support for classes over the summer? Students have to demonstrate that they have met the requirements to be promoted to the next grade. The date in which this has to be documented is August 15th.
- We can change/ resend the enrollment policy next year to go back to previous policy if needed. This change is to extend the opportunity to these three students.
- David Potter made a motion to accept the amended extended enrollment policy. It was second and passed unanimously.
- Student Parking Policy
  - Policy to track who our student drivers are. Ensures student drivers have to follow the rules.
    - The policy does not impact any space issues.
  - David Potter made a motion to accept the student policy and Azizah Yasin second. Motion passed unanimously
- An email was shared regarding the School's report card that included a link to the report. The presentation with the information was shared regarding who PVPA is (break down of students).
  - Mass of Charter Schools is having an advocacy week which they have annually. Their primary focus this year will be (1) To get more parity with the facilities funding to increase to per pupil (2) Educator diversity act. They have asked PVPA to host this meeting with members who reside in Chicopee where we will talk about PVPA and the diversity act. If this act gets passed, it will provide funding to all schools to assist with promoting the retention of teachers of color.
  - Overall, charter schools in MA have a higher percentage of students of color, low income, and special needs than public schools and are three times more likely to have a teacher of color than public schools.
  - We want to see our percentage of staff equal our student population. We are making improvements but need to increase and need to improve our attendance and MCAS.

### **III. Board Committee Reports**

#### **A. Finance Committee**

Neil- We did not have a meeting and do not have a firm budget. We will have a budget by the next meeting and have budget to be approved by May.

#### **B. Governance Committee**

We discussed proposals for extending the enrollment and parking at the last meeting.

#### **C.**

### **Head of School Support & Evaluation Committee**

David Potter discussed May 15th being the wrap up in which surveys will go to Board of Trustee. This will follow the April meeting which will include strategies based on what Brent filled out in September and we will fill out the survey answering the same questions.

The direct reports/ leadership team will have the same process. This is anonymous through board on track.

After this the committee will complete a memo which will be shared with Brent prior to being shared with the Board which will be discussed at the June board meeting.

We will then create recommendations, proposals for next year.

## **IV. Internal Stakeholders**

### **A. Staff Reports**

Jenna Sardella-

- Middle School, meeting with middle school representatives to discuss the Middle School Dance. MCAS is a priority for the middle school teachers.

Shannon-

- High School, working with administrators to discuss absences or students who are late due to chronic illness, etc.
- Mock trial semi-finals are happening in Boston
- Midterm reports are due in a couple of weeks.

### **B. Student Reports**

- Show season and MCAS
- Just completed WOFA and have Catalyst coming up.
- Mock Trials, changed to the Boston 28th for finals
- Fundraising: participating in the St. Patrick Parade to receive \$700.00 for participating.
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## **V. President's Business**

### **A. Union Negotiating Team update**

No updates. We missed meetings due to unforeseen circumstances and pushed the dates back based on this. The date has now changed to around March 22nd.

### **B. Committee Appointments**

- Azizah Yasin appointed to Governance Committee
- Sasha Viand appointed to the Finance Committee
- Vanessa Ford appointed to the Governance Committee

### **C. Remote Meeting Update**

- Next month (April) will have to be in person. We need to have an in-person Quorum

### **D. Summer Retreat Planning**

- Summer retreat planning dates will be shared based on putting out a poll. The retreat is usually the 1st or 2nd week in August.
- We will get a report on the Board of Trustee diagnostic survey was 50% so we will discuss this information.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,  
LATRINA DENSON