

APPROVED



# Pioneer Valley Performing Arts Charter Public School

## Minutes

### Head of School Support & Evaluation Committee

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#### Date and Time

Monday January 30, 2023 at 7:00 PM

#### Location

HoSSEC Meeting

Monday, January 30 · 7:00 – 8:00pm

Google Meet joining info

Video call link: <https://meet.google.com/wpe-yuzm-hne>

Or dial: (US) +1 320-515-2031 PIN: 991 315 510#

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#### Committee Members Present

Avital Nathman (remote), David Potter (remote), Shannon Materka (remote)

#### Committee Members Absent

Janice Pamphile, Maggie Solis, Mindi Winter

#### Guests Present

Brent Nielsen (remote)

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### I. Opening Items

#### A. Record Attendance

#### B.

### **Call the Meeting to Order**

David Potter called a meeting of the Head of School Support & Evaluation Committee of Pioneer Valley Performing Arts Charter Public School to order on Monday Jan 23, 2023 at 7:04 PM.

### **C. Approve Minutes**

David Potter made a motion to approve the minutes from HoSSEC December Meeting on 12-12-22.

Shannon Materka seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Mid-Year Formative Assessment**

### **A. Discussion**

Brent shared 8 documents to support his work on the first 2 goals - increasing diversity of staff & transparency of leadership, no documentation shared for goal 3 Evaluations of all staff. Discussion of goal 3 included a commitment that all staff and Admin clerical and Admin leadership team will receive written evaluations.

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:52 PM.

Respectfully Submitted,  
David Potter