

APPROVED



Pioneer Valley Performing Arts Charter Public School

Minutes

Long Range Infrastructure Planning Task Force

Date and Time

Tuesday November 29, 2022 at 5:00 PM

Location

PVPA 3rd floor Conference Room - 304

<https://meet.google.com/gjo-djpa-dvn>

Committee Members Present

Austin Clark, Brent Nielsen, Frank Newton, Jay Winter, John Kulas, Loris Bjorkman, Martin Bridge (remote), Mindi Winter

Committee Members Absent

Jennifer Santerre, Marcy Conner, Thom Vreeland

I. Opening Items

A. Call the Meeting to Order

John Kulas called a meeting of the Infrastructure/Facilities Committee Committee of Pioneer Valley Performing Arts Charter Public School to order on Tuesday Nov 29, 2022 at 5:05 PM.

B. Record Attendance

II. Infrastructure/Facilities Committee

A. Approve minutes from 10/25/2022 meeting

Mindi Winter made a motion to approve the minutes from Long Range Infrastructure Planning Task Force on 10-25-22.

Frank Newton seconded the motion.

The committee **VOTED** to approve the motion.

Roll Call

Thom Vreeland	Absent
Frank Newton	Aye
Marcy Conner	Absent
Jay Winter	Aye
Brent Nielsen	Aye
Mindi Winter	Aye
John Kulas	Aye
Martin Bridge	Aye
Jennifer Santerre	Absent
Austin Clark	Aye
Loris Bjorkman	Aye

B. Old Business

C. Donation for Videographer Room

Made list of items for an Editing Suite, but do not have costs yet

John asked about making it mobile

- Green screen
- Cameras
- Audio mics
- Boom Mics
- Cables
- computer

Still working on a proposal and asking - need to go through Rich Ahlstrom to get to Donor

John asking about Internet Data speeds.

D. New Business

Discussion of the two conceptual plans - Plan 1 has a much higher initial cost than Plan 2 which has a much lower Financial impact because of the lack of necessity.

The next steps are to

Say yes we want to move forward with this plan

Redo the Drawings

Get buy-in from the Finance Committee and the Board

Then involve an Architect to redraw the plans and help with the costing

Solicit staff feedback and ask for it in the terms of additional Pro/Cons

Be careful of promises around Sound Proofing language to staff, prefer to use the words Dampening.

Present to staff a Picture of the plan, then a letter of what is proposed with the change

Next Steps

- Gather information from Constituents prior to going to Finance Committee - Brent and John to go to Marcy to discuss preliminary steps for how to approach Finance
- John will design a consolidated plan
- Frank will help with a Letter to staff to get feedback
- Austin taking the packet to the Union to gather feedback from Staff

Next meeting Dec 20

E. Space Needs Use Analysis

Thom prepared a presentation on Schoolwide department and room needs
Please see attached presentation for details.

Do the numbers in Thoms's presentation include Art classes and support classes?

This straight out averages the courses across the board - there is no accounting for special circumstances.

Space will come into play here as well. due to room restraints (for example Dance rooms there are only 2 but is a requirement for 3 classes at times)

Currently have 32 rooms

Academic Support Needs

From Loris:

- As long as we have single Offices and a space that can hold 10-12 kids but only has 5-6 kids in it would meet the needs.
- Current music space would meet the current needs
- Transitioning from the Hospital program would need better accommodations but that is okay currently

From Austin:

- Academic - displacing on the 1st Floor only a few AS up to the 2nd floor which is good, then a History teacher that is a little more problematic
- Space on the first floor for VAPA will lose their office space on the first floor and turn those teachers into 'floaters' without their own rooms
- Personal storage for teachers that turn into floating teachers without a solid 'Home'
- Martin - Staff Rooms could be a place for those staff to go during displacement because it is normally where they go to work while their space is being used.
- Want to make sure that Balance is maintained when moving to use space efficiently

Music Department From Frank:

- Music Department is Excited about the plan
- **Sound baffling** is important for the project moving forward - if Middle School is moving upstairs then we need to soundproof the ceilings better to protect the classrooms from the sound.
- Purging from the storage closets will happen before the next move
- Functionally they are all very happy about the plans - 3 FTE are appropriate for their department
- Huge timesaver to be next to the Theater and on the first floor for easier access.

Theater Department

- Not utilizing closets for Storage
-

F. Conceptual Plan Vote

III. Closing Items

A. Closing Statements

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:16 PM.

Respectfully Submitted,
Mindi Winter

Documents used during the meeting

- Gathering Information Template - Music Move 2023 Version.pdf

- Music Move 2023 Version with wall removal and additions.pdf
- Music Move 2023 with names.pdf
- PVPA Offices - Pos. July 2023.pdf