

APPROVED



# Pioneer Valley Performing Arts Charter Public School

## Minutes

### Long Range Infrastructure Planning Task Force

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#### Date and Time

Tuesday October 25, 2022 at 5:00 PM

#### Location

PVPA 3rd floor Conference Room - 304

<https://meet.google.com/gjo-djpa-dvn>

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#### Committee Members Present

Brent Nielsen (remote), Frank Newton (remote), John Kulas, Mindi Winter, Thom Vreeland (remote)

#### Committee Members Absent

Daphne Correa, Janice Pamphile, Jennifer Santerre, Marcy Conner, Rich Ahlstrom

#### Guests Present

Austin Clark, Jay Winter, Loris Bjorkman

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### I. Opening Items

#### A. Call the Meeting to Order

John Kulas called a meeting of the Infrastructure/Facilities Committee Committee of Pioneer Valley Performing Arts Charter Public School to order on Tuesday Oct 25, 2022 at 5:00 PM.

## B. Record Attendance

### II. Infrastructure/Facilities Committee

#### A. Approve minutes from 6/7/2022 meeting

Mindi Winter made a motion to approve the minutes from Long Range Planning Infrastructure Task Force Meeting on 06-07-22.

Thom Vreeland seconded the motion.

(Jay Winter, Loris Bjorkman and Austin Clark all voted AYE but are not yet listed in BoT as voting members.)

The committee **VOTED** to approve the motion.

#### Roll Call

Jennifer Santerre	Absent
Janice Pamphile	Absent
Daphne Correa	Absent
Frank Newton	Aye
Rich Ahlstrom	Absent
John Kulas	Aye
Mindi Winter	Aye
Brent Nielsen	Aye
Thom Vreeland	Abstain
Marcy Conner	Absent

#### B. New Items

##### ITEM 1

John reports on good progress on the 3rd floor storage project. Most importantly, noise and smell has not been an issue in classrooms.

Positive gains in terms of space with "low profile" project.

##### ITEM 2

John discusses 2nd floor project is slated to begin as soon as school lets out this year (June 2023.)

This ties into decision-making related to other administrative office moves. 412, which was formally our COVID room, may be converted into office space (Student Services, possibly?)

Music room move needs to be reassessed. 207 is now a classroom that has been used by MUS the past few years. So, to do the music move we need to find one more space.

#### Next year's projects

Is music move still viable? Video production lab?

Next 5 classroom makeovers - the current makeover cost appx \$70k. However, that included plumbing and other things that wouldn't be needed in the next round of 5 rooms.

With the possibility of outside financial donation that exists, we should get a plan together for a video production lab. Melissa McClung has been working on a list of equipment, and Frank has some of that information.

JOHN points out that for all these projects, price variability, availability of supplies, and lead time all require us to start planning these projects sooner than in the past.

BRENT: Need to look at who will be displaced due to a music move. We also need to make sure that appropriate classroom space for each department is available and appropriate.

BRENT: Music move seems like a priority because our ability to effectively schedule is impacted by lack of space in MUS dept.

FRANK: Reminded everybody that the last plans for a music move were made before the Piano Lab was created in 129. That will force us to reassess the needs and possibilities of the 1st floor space.

BRENT: Points out that the music move included a Visual Arts space, but we've already created that in 206. So, that frees up some space for MUS move.

Discussion RE how to recapture space from room 300 that is oversized for the current need.

**Next meeting goals:**

Is music move viable? If so, what needs do we have and how do we make everything else work around that.

Brent suggests we determine how many rooms each department actually needs to offer all of their courses. That can help us answer some of these other questions about how to use all of our space.

LORIS: Reading Specialist, outside consultants need space too. Need to think about that along with the departmental spaces.

**TASKS BEFORE NEXT MEETING**

- Thom should come to next meeting with dept room breakdown.
- Frank will look into 1st floor music rooms space again, after walkthrough with John, Brent, and whomever else would like.

- Loris - how much space does AS need on 2nd floor if music move happens
- Austin - looking into the 2 ELA and 1 MTH classroom

### III. Closing Items

#### A. Closing Statements

#### B. Adjourn Meeting

John Kulas made a motion to adjourn (Loris actually made the motion but she is not listed as voting member in BoT so I cannot select her.).

Mindi Winter seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:58 PM.

Respectfully Submitted,  
Thom Vreeland

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#### Documents used during the meeting

*None*