

DRAFT



## Pioneer Valley Performing Arts Charter Public School

### Minutes

#### February 23rd Meeting (MINUTES AVAILABLE IN GOVERNANCE FOLDER)

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#### Date and Time

Wednesday February 23, 2022 at 7:00 PM

#### Location

Topic: Governance Committee

Time: Feb 23, 2022 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83622194317?pwd=UStadkJESF1xM0JEc0RsUFU1MmJjdz09>

Meeting ID: 836 2219 4317

Passcode: t3p28t

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PVPA December 15, 2021, Governance Meeting

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### **Committee Members Present**

Jacob Rosenblum (remote), Karin Kayser (remote), Marty Espinola (remote), Shino Pichette (remote)

### **Committee Members Absent**

Andrea Nathanson

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

Marty Espinola called a meeting of the Governance Committee of Pioneer Valley Performing Arts Charter Public School to order on Wednesday Feb 23, 2022 at 7:04 PM.

### **C. Approve Minutes**

## **II. Approval of Minutes**

### **A. Update on Executive Search Committee**

The Executive Search Committee has been meeting a lot and agreed upon asking Civitas to complete the final reference check in the Head of School search.

Civitas indicated that they would be unable to meet PVPA's requested deadline on two weeks. the Committee will meet with representatives to make a decision on how the process should be completed given the delay.

The Committee authorized funds to cover advertising costs for the Head of School position search.

Within the next two weeks, the Committee will review initial applications and narrow down the list of candidates to those who will be included in the interview process.

We need to offer the job to somebody by July 1st. The Committee will explore a number of options during the next meeting.

### **B. Summer Retreat**

## **III. Orientation of New Board Members**

#### **A. Orientation Materials**

Shino looked over the materials from the retreat last summer and compiled information to be used in the orientation of new Trustees.

The hope is to host a short meeting with all new members to brief them on some Board basics and ensure that everybody is on the same page. She will send out a SurveyMonkey to the new members, David, and Jake.

Providing new members with a list of committee descriptions could help Trustees choose committees that need additional members.

#### **IV. Report of School Community Survey**

##### **A. Survey Results**

We received 140+ survey responses indicating what the community is prioritizing. This information will be shared at the next Head of School Search Committee meeting to be employed in the search and evaluation process.

#### **V. Plan next Meeting**

##### **A. March Meeting**

The March meeting for the Governance Committee will take place on 3/16 at 7:15.

#### **VI. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,  
Jacob Rosenblum