

APPROVED



Pioneer Valley Performing Arts Charter Public School

Minutes

Executive Evaluation Committee

Date and Time

Thursday October 21, 2021 at 7:00 PM

Location

Zoom Account is inviting you to a scheduled Zoom meeting.

Topic: Executive Evaluation Committee

Time: Oct 21, 2021 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85952665703?pwd=aUIrQ2NnOTI4djc1anVxaW54T3RpUT09>

Meeting ID: 859 5266 5703

Passcode: BTd8Db

One tap mobile

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Meeting ID: 859 5266 5703

Passcode: 881772

Find your local number: <https://us02web.zoom.us/u/keerAUbn9e>

Trustees Present

David Potter (remote), Mindi Winter (remote), Shannon Materka (remote)

Trustees Absent

None

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

David Potter called a meeting to order on Thursday Oct 21, 2021 at 7:14 PM.

II. New Business

A. Approve Minutes

Shannon Materka made a motion to approve the minutes Executive Evaluation Committee on 09-13-21.

Mindi Winter seconded the motion.

The team **VOTED** to approve the motion.

Roll Call

Shannon Materka Aye

Mindi Winter Aye

David Potter Aye

III. Timeline and Manner of Current Search

A. Discussion

This section included erroneously again.

IV. Next Steps

A. Take-aways and Scheduling

Survey comes first, which helps to define the issues to be used for evaluation.

When sent, it goes to different groups but coded for each group, so that it is clear how each group

Previously Survey Monkey but now Board on Track is capable

Survey developed by this committee - based on what is going on in the current school year, pick questions based on SAP related to school and current events,

Do we have a previous survey? Yes, Mindi can email the one from Marc

Shanon - is there a rating per question ?

Mndi yes - the comments get included

Survey results lead to focus groups - seeing a lot of negative feedback with a certain group of the community, hold more focus groups with that group to learn more.

and feedback portion of evaluation is not never-ending. There are sections, need to be careful how it is conducted.

Mindi finds the survey questions from Marc's eval process

We explored and discussed the kinds of questions that have been asked before, based on values, and looked at the current SAP to begin thoughts about the most relevant questions

Next meeting date: November 15 at 7pm

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
David Potter