



Pioneer Valley Performing Arts Charter Public School

Board of Trustees January Meeting

Published on January 6, 2023 at 7:37 PM EST
Amended on February 6, 2023 at 3:54 PM EST

Date and Time

Tuesday January 10, 2023 at 6:00 PM EST

Location

PVPA 3rd Floor Conference Room

15 Mulligan Drive
South Hadley, MA

Virtual Link:

Zoom Account is inviting you to a scheduled Zoom meeting.

Topic: January Board Meeting

Time: Jan 10, 2023 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85042666520?pwd=QnBpenFJRXFjWUtSVW9NNXZKUzhiQT09>

Meeting ID: 850 4266 6520

Passcode: PVPA

One tap mobile

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Dial by your location

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+1 929 205 6099 US (New York)

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+1 346 248 7799 US (Houston)

+1 360 209 5623 US

+1 386 347 5053 US

+1 507 473 4847 US

+1 564 217 2000 US

+1 669 444 9171 US

+1 669 900 6833 US (San Jose)

+1 689 278 1000 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

Meeting ID: 850 4266 6520

Passcode: 690554

Find your local number: <https://us02web.zoom.us/j/kcGANxjq7S>

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Record Attendance		Marcy Conner	1 m
B. Call the Meeting to Order		David Potter	1 m
C. Read the Mission Statement		A member of the Board	1 m
PVPA offers its students intensive exposure to the performing arts within the context of an excellent college preparatory curriculum.			
D. D. Approve Minutes	Approve Minutes	David Potter	2 m

	Purpose	Presenter	Time
Please read minutes and prepare concerns or questions prior to the meeting.			
Approve minutes for Board of Trustees December Meeting on December 13, 2022			
E. Public Comment	Discuss	David Potter	10 m
II. Head of School Report			6:15 PM
A. Brent's Report	Discuss	Brent Nielsen	30 m
Monthly Update on Enrollment, Staffing, and School Culture			
III. Board Committee Reports			6:45 PM
A. Finance Committee	Discuss	Neil Hede & Marcy Conner	10 m
B. Governance Committee	Vote	Shino Yoshen Pichette	25 m
Two Votes:			
1. New Member Recommendation: Azizah Yasin			
2. By-Law Update: Board Composition			
C. Head of School Support & Evaluation Committee	Discuss	David Potter	10 m
Mid-Year Check-In Updates and Planning			
D. Long Range Infrastructure Planning Committee	Discuss		5 m
IV. Internal Stakeholders			7:35 PM
A. Staff Reports			10 m
B. Student Reports			10 m
V. President's Business			7:55 PM
A. Union Negotiating Team update	Discuss		5 m

Purpose Presenter Time

VI. Executive Session

1. Roll Call Vote requiring a majority vote of all members of the body specifying the reason:

- **To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares;** The Chair should declare that an executive session is necessary to protect the bargaining or litigation position of the body.

2. Specify the body's intent to return or not to return to public session.

VII. Closing Items

8:00 PM

A. Adjourn Meeting

Vote

1 m

Coversheet

D. Approve Minutes

Section: I. Opening Items
Item: D. D. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material:
Minutes for Board of Trustees December Meeting on December 13, 2022

APPROVED



Pioneer Valley Performing Arts Charter Public School

Minutes

Board of Trustees December Meeting

Date and Time

Tuesday December 13, 2022 at 6:00 PM

Location

PVPA 3rd Floor Conference Room
15 Mulligan Drive
South Hadley, MA

Virtual:

Topic: December Board Meeting

Time: Dec 13, 2022 06:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

[https://us02web.zoom.us/j/82382141205?
pwd=aCtQY0FHTW1DVXB5Q28yUTFobExDQT09](https://us02web.zoom.us/j/82382141205?pwd=aCtQY0FHTW1DVXB5Q28yUTFobExDQT09)

Meeting ID: 823 8214 1205

Passcode: PVPA

One tap mobile

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+1 301 715 8592 US (Washington DC)

+1 305 224 1968 US

+1 309 205 3325 US

+1 719 359 4580 US

+1 253 205 0468 US

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 360 209 5623 US
+1 386 347 5053 US
+1 507 473 4847 US
+1 564 217 2000 US
+1 669 444 9171 US
+1 669 900 6833 US (San Jose)
+1 689 278 1000 US
Meeting ID: 823 8214 1205
Passcode: 860650
Find your local number: <https://us02web.zoom.us/j/82382141205>

Trustees Present

David Potter (remote), Jenna Sardella (remote), Mindi Winter, Neil Hede, Shannon Materka, Shino Pichette

Trustees Absent

LATRINA DENSON

Ex Officio Members Present

Brent Nielsen, Marcy Conner

Non Voting Members Present

Brent Nielsen, Marcy Conner

Guests Present

Danielle Joujoute, Fiona Yates (remote), Kamali Joseph (remote), Sasha Viands (remote), Vanessa Ford (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Shino Pichette called a meeting of the board of trustees of Pioneer Valley Performing Arts Charter Public School to order on Tuesday Dec 13, 2022 at 6:05 PM.

C. Read the Mission Statement

D. D. Approve Minutes

David Potter made a motion to approve the minutes from November Board of Trustees Meeting on 11-08-22.

Neil Hede seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

David Potter	Aye
Mindi Winter	Aye
Shino Pichette	Aye

Roll Call

Neil Hede	Aye
Jenna Sardella	Aye
LATRINA DENSON	Absent
Shannon Materka	Aye

E. Public Comment

No public comment.

II. Head of School Report

A. Brent's Report

Current enrollment is 396; this means that we are 4 students short of our cap. The final lottery for this year will closed January 10th and will include grades 7, 10 & 11. New students would start the first day of the new semester after doing a shadow day during Paideia. Hopeful that we will be at capacity after the lottery. Feb 15th is the last day that we can take in new students for the year. Recruitment efforts took more work than usual.

For next year, the application window is open and the lottery will be on Feb 17th. We will be accepting 70 7th grade students. There are currently 14 application - close to where we were pre-pandemic. More 7th graders than at this point last year - lower in numbers for high school. Our recruitment recruitment will focus on high school students in hopes of increasing applications. Open houses are part of this focus; on Wed there were 14 families in attendance and last Sat there were 25 families. Frank was present along with Fiona , Erin and Henry who gave testimony and tours.

Staffing is good and thw school is running smoothly. This week is Paidiea sign ups with Paidiea running Jan 17 - 27. Admin is working hard getting Paidiea set up.

Since last meeting:

We Came to Play Tour visited schools in Chicopee, Holyoke & Springfield. Social media hits have quadrupled. Dr Margaret Boucack - Native American History presentation. was received extremely well by students. Nov 16 & 19 Sr Dance Thesis. Tomorrow MS Mock Trial will be at the Holyoke District Court at 4:00pm - this event is open to public. Winter pop up gallery in the PVPA theater will be on Thursday - free admission - art for sale and show showcasing our students. Winter Music Showcase is on Jan 13 & 14.

III. Board Committee Reports

A. Finance Committee

The Committee met on Dec 7th. They reviewed the End of Year Annual Financial Report for last year that were due to DESE on December 1st. Biggest part of the discussion was the surplus tuition calculation. This comes down to you can't keep building a chest of funds, you have to spend it. Capital expenses are to be brought by Infrastructure Committee - the Finance Committee will need to develop a plan to use funds.

Discussed the roofing & HVAC - need proposals submitted to the Committee to review and possibly approve.

How is the surplus designated? Can it be used to give staff bonuses?-No We use reserve funds to fund the capital budget annually. In the position where we may have to spend reserve funds to do the HVAC/roof and have Friends pay us back.

Cannot answer the posed question about using this years reserves to fund next years salaries - treading on negotiations.

If there is a loss then reserves are what the school uses to pay bills.

Las significant fundraising by Friends was the theater.

Parking lot was paid for by the Friends using accumulated funds.

Only revenue stream the Friends has is the lease to the school.

The cost of the theater was \$2.2 mil. The Friends only raised \$250,000 and remortgaged in the form of municipal bonds.

PVPA currently has \$1.045 million in surplus calculation. The reserves represents 3 mos of expenses and there is a \$500,000 building project going on.

Surplus calculation and reserve funds are different.

B. Governance Committee

Did not meet this month due to scheduling conflicts. Will meet Jan 4th 8:00 -9:00.

Need to vote on studnet members - put names forth by student council. Will be submitted to DESE

12th Kamali Joseph
11th Fiona Yates
10th Danielle Joujoute

Shino Pichette made a motion to have Board approve the three student reps to be fully approved members of the board.

David Potter seconded the motion.

Fiona & Danielle would not change your participation. Kamali is 18 and would be able to vote - would expire June 2023.

The board **VOTED** unanimously to approve the motion.

Roll Call

Shannon Materka	Aye
David Potter	Aye
Shino Pichette	Aye
Jenna Sardella	Aye
LATRINA DENSON	Absent
Mindi Winter	Aye
Neil Hede	Aye

C. Head of School Support & Evaluation Committee

Several items to report from November check in with HOS on eval process - informal updates to progress and status of the three goals was held on Nov 30th.

1. Recruiting hiring retain diverse staff similar to students - much progress leading up to creation of this goal - good on hiring last year and was presented recently to Board. Activity going on for retention. Hiring for next year - bank of questions to emphasize ways PVPA is a good match for different walks of life. Outreach was a topic - ADP platform has increased the outreach and streamlined applications through the web site - good outcomes so far but more to come in the spring/summer. More formal check in to be held in Jan - formative assessment.

2. Policy manual - honing process and many policies have already been presented. Long line up of more to come - expect policies through Governance monthly.

3. Evaluating the Admin team - involvement with their work is collaborative and knowing what the work is needed to accomplish goals. Staff evaluation process has improved with the use of Vector Solutions - will roll out next year for Admin.

Met last night with Committee and discussed planning the Jan formative assessment and will invite Brent to meeting. Mar 15 final date for submission of artifacts from Brent.

Brent has completed self assessment. Evaluative surveys will be given to the entire community - working on details and rubric - borrowing from Board on Track.

D. Long Range Infrastructure Planning Committee

Shino invites John Kulas to address Board. Long Range Infrastructure Committee met and discussed possible music move to 1st floor. The Committee is sharing info with staff along with pros/cons and has invited feedback. The feedback received includes about a page of emails from staff - mixed responses a few that the Committee had not considered. Next meeting will be to discuss viability - if moves forward will request \$25,000 in 2024 budget for plan. Timing would require it to be summer 2025- would require Finance Committee and Board approval - qualified bidders and price competitive.

Would require sound dampening in dance studios. MS classes would be over the studios.

IV. Internal Stakeholders

A. Staff Reports

HS are generally happy - student/staff relationships are good. Teachers in building full time now so time seems to be used but still taking work home. Not been a lot of time to plan for Paidiea - need planning Paidiea Committee to review - still issues. Would like to be out in community - realize it is not feasible right now.

Standards based grading work includes discussions about exemplary vs accomplished. Formal attendance policy is proving to be really nice, it has improved some student attendance.

MS is reporting a lot of the same feedback. Paidiea will be different without classes in the morning - teachers are all in - feeling lack of planning time. Struggling with lack of support in classrooms. Ready to transition to Paidiea and spring.

All in for Paidiea? previous years has only been half day with morning half being academic - this year full day Paidiea with am & pm. offerings 1 hour of SEL curriculum - will be looking how to best make it effective for MS.

More support in classroom? Some experiencing no para support or lack of push in by academic support teachers. AS teach are teaching concurrent with MS teachers. Students on IEPs with no 2nd adult is challenging - looking for more consistency.

B. Student Reports

Seniors are doing well - looking forward to end of year - prom - no log cabin looking at new space in Springfield. Trip Brownstone Water Park. Some disagreements about graduation being separated from grad show. Survey not many responses would like parent response as well.

Complaints about the length of graduation prompted the discuss about separating them into two events. Ceremony at Academy and grad show at PVPA on different nights. Grad show can be a marathon - some parents/grandparent have complained - takes alot to pull off with staff - 2 day rental - Frank generally gets home at 3:00am. The decision has not been finalized - Academy is reserved . Survey results 12:9 - 21 is not representative of whole.

Upcoming Art Gallery for visual arts - theses students deserve the spotlight. Productions are coming - excited. Year has been going well. Penny war!

Visual artists are very excited. Students are also working on civics projects - mandatory graduation requirement - students are investigating at PVPA and out in the wider valley - been talking with admin about changes at the school - some may come back to the Board. Dance dept were saddened about not going out into community for DEL - issue was with DEL. Excited for Paidiea.

V. President's Business

A. Union Negotiating Team update

We recently has our 1st negotiation session where we discussed ground rules. We were set to meet again but lawyers were communicating. Next session on Dec 19th - goals to get everything on table by certain point so that all can see what issues are of concern. Both sides are in good shape - 3rd year of 1st ever CBA - items that were not fully baked the first time and need to better will be addressed. Think we will have similar areas of concern.

B. Fundraising

On going and upcoming projects that are exciting and necessary. HVAC is necessity. Music move is exciting. Recommended to have fundraising committee as part of Board - reluctant to have another committee.

Current leadership of Friends is set to resign. Personal connection through the school with there students has long time gone. The Friends should have a roll in leading fundraising and maintaining the physical building- school lending the Friends funds might make sense. The resources of the Friends are not flush

Discussing school fundraising - Board should be taking a lead. Need full participation from the Board - investment on community. David has committed to this and will be promoting donations at productions. Must lead by example.

John gave an update on the HVAC situation - today 2 units down - contractors coming tomorrow. PVPA is spending a lot of funds to keep them running - we have replaced 4 heat exchangers with a cost of \$4,000 - \$6,000 each. New units are \$25,000 - \$30,000. All units have exceeded their natural life expectancy - replacing parts - automated system that controls the system are hard to find or have been discontinued. Several years ago a couple of major projects were looked at with the Friends - parking lot was completed as it presented a safety issue. The next summer we had planned to address roof and HVAC - this did not happen and now well beyond the need to replace. Significant challenge for timing to get the work done. Friends did have the funds but spent on other items - Friends need to help us move forward - desperately need new Board members for the Friends. Will need to put it out to bid and follow procurement rules - not likely that work would be done next summer - would be summer of 2024 - risky and may end up replacing units in the mean time.

Any timeline that is less vague? Essential to have a president of the Friends - cannot move forward without. Not a heavy time commitment.

Should this be put in the Friday bulletin? We have but not being read by the wider community.

The ideal candidate for the Friends would preferably have some background in finance and development - as a transition one person could hold all three offices. We need folks who can raise funds and take a look at finances of Friends.

What has happened to the income for the Friends? It paid for the parking lot and covered the cost of a position for three years that was transition into to a fundraising position.

Maybe we are not paying enough in rent - how long ago was that determined? Just can't make changes without a board.

HVAC updates during pandemic included updating filters - maintenance of units - some covered by ESSER funds.

What does a timeline look like? Need Friends to commit to architect \$30 - \$40,000 - go out to bid. The design would need to be done and then we would go out to bid for construction. There are 16 total units to replace along with the system controls. Work to be done summer 2024.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:39 PM.

Respectfully Submitted,
Marcy Conner

Coversheet

Governance Committee

Section:	III. Board Committee Reports
Item:	B. Governance Committee
Purpose:	Vote
Submitted by:	
Related Material:	Azizah P. Yasin Resume 2022.pdf Board Composition Outlines_2022.1.6.pdf

AZIZAH P. YASIN

43 Pearson Drive, Springfield MA 01119
Tel 617-980-6970 Email: azizah@mac.com

EXECUTIVE SUMMARY

- Detail-oriented, strong analytical and problem-solving skills with experience in diplomacy and high conflict resolutions.
- Effectively and resourcefully manage clients and support staff to influence sound decision-making and quality work performance.
- Self-starter, rapid learner and team player who successfully encourages, motivates and inspires high-bar outcomes in a fast-paced professional environment.

CORE COMPETENCIES

- | | | |
|----------------------|-------------------------|-----------------------|
| • Management | • Relationship Building | • Adaptability |
| • Dispute Resolution | • Legal Analysis | • Attention to Detail |
| • Communication | • Customer Service | • Teamwork |

PROFESSIONAL EXPERIENCE

First Assistant Clerk-Magistrate, Holyoke District Court, Holyoke MA Sept 2018 - Present
Dedicated Clerk, Western Massachusetts Veterans Treatment Court. Manage daily operations of Clerk's Office at direction of Clerk-Magistrate. Assist Presiding Justice in managing all courtroom sessions. Exercise supervision over Assistant Clerk-Magistrate and support personnel. Participate in hiring of temporary and permanent support personnel. Perform fiduciary duties. Bail Magistrate, Holyoke, Northampton, Palmer, Chicopee and Eastern Hampshire District Court jurisdictions. Point for Court Records Retention & Purge Project, Digital recording system, Videoconference equipment, *Farak & Dookhan* drug cases, and other projects. Work closely with Region 6 performance analyst to ensure efficient operation of court. Accommodatingly serve the public, police and attorneys to access the judicial process. Americans with Disabilities Act Coordinator. Perform duties of Assistant Clerk-Magistrate.

Assistant Clerk-Magistrate, Holyoke District Court, Holyoke MA Jan 2014 - Sept 2018
Conducted Criminal Show Cause and Civil Motor Vehicle Infraction magistrate hearings and Small Claims trials. Issued criminal complaints, arrest warrants and search warrants. Operated all courtroom sessions. Assigned by Regional Office to handle conflict cases in Region 6.

Yasin Law Office, Quincy MA April 2000 – Jan 2014
Proactively managed, prepared, counseled, negotiated, and represented the legal interests of clients in trial and appellate matters before the Probate & Family, Juvenile, District, Superior, Appellate and Immigration Courts. Served as Court Investigator and Guardian *Ad Litem* for Juvenile and Probate & Family Courts.

BAR ADMISSIONS

- | | |
|-------------------------------|--|
| • Massachusetts Bar, 12/18/97 | • New York Bar, 5/15/01 |
| • New Jersey Bar, 1/15/00 | • United States Supreme Court, 5/26/09 |

Yasin Resume p.1/4

EDUCATION

Boston University School of Law, Boston MA

Juris Doctor with Concentration in Litigation and Dispute Resolution

May 1997

Honors

- *Recipient*, Wayne Budd Scholarship for Academic Achievement, Massachusetts Black Lawyers Association, May 1997.
- *Recipient*, Public Interest Project Grant Recipient, May 1996.
- *Finalist*, Edward C. Stone Moot Court Competition, 1995.
- *Best Petitioner Brief & Quarter-Finalist*, National Frederick L. Douglass Moot Court Competition, 1994-1995.

Student Leadership

- *Editor-in-Chief*, Legislative Services Clinical Program, Spring 1997.
- *Board Member*, Minority Student Admissions Advisory Board, Boston University School of Law, 1996-1997.
- National Black Law Students Association, *Northeast Regional Associate Director*, 1996-1997; *Regional Representative*, B.U. Chapter, 1995-1996.
- *Independent Legal Aide*, The Haiti Project, Miami, Florida, Spring Recess 1995, 1996.

Wellesley College, Wellesley, MA

Bachelor of Arts, Double Major, Africana Studies and Psychology

May 1994

Honors

- *Recipient*, Departmental Honors in Africana Studies for Thesis: *Classical Interaction with Africa*, May 1994.
- *Recipient*, Kathleen Daly Scholar for Academic Achievement, May 1994.

Student Leadership

- *Chairwoman*, Sisters Helping Each Other, ETHOS, 1993-1994.
- *Member*, Harambee House Renovation Committee, 1993-1994.
- *Member*, Minority Student Admissions Committee, Admissions Office, 1993-1994.
- *Dancer*, Yanvalou and Harambee Dance, Haitian Drum & Dance Ensemble, 1992-1994.

Study Abroad

Kansai University of Foreign Studies, Osaka, Japan

Fall Semester 1992

Reading, Writing & Spoken Japanese; Role of Law in Japanese Society; Japanese Sociology.

PROFESSIONAL LEADERSHIP & ENGAGEMENT

- *Board Member*, Board of Bar Overseers of the Supreme Judicial Court, 7/2021-7/2024.
 - *Chair*, Hearing Officers Selection Committee
 - *Member*, BBO Diversity, Equity & Inclusion Task Force
 - *BBO Liaison*, Lawyers Concerned for Lawyers
- *Member*, Policies & Protocols Working Group, Committee to Eliminate Racism in the Trial Court, 2021-Present.
- *Member*, Trial Court Western Massachusetts Attorney Crisis Committee, 2021-Present.
- *Judge*, Harvard Law School First Year Ames Moot Court Program, 2020-Present.

Yasin Resume p. 2/4

- *Judge*, Commonwealth Classic Invitational Mock Trial Tournament, hosted by University of Massachusetts, 2019-Present.
- *Board Member & Golf Committee Member*, Holyoke Bar Association, 2018-Present.
- *Member*, Hampden County Bar Association, 2018-Present.
- *Judge*, Briefs & Oral Arguments, American Collegiate Moot Court Association Eastern Regional Qualifying Tournament, hosted by Fitchburg State University, 2016-Present.
- *Co-Founder*, Women of Color in the Law, Greater Springfield, MA, 2015-Present.
- *Member*, Holyoke District Court Community Justice Workshop Committee, 2017.
- *Secretary*, New England Muslim Bar Association, 2011-2012.

COMMUNITY LEADERSHIP & ENGAGEMENT

Honors

- *Recipient*, Sed Ministrare Volunteer Award, Wellesley College Alumnae Association, 2022

Sed Min Leadership & Engagement, Wellesley College

- Office of Admissions: *Alumnae Interviewer* On- & Off-Campus interviews for Early Evaluation, Early Decision & Regular Decision Admission. *Alumnae Admissions Representative* for Western Massachusetts. *Alumnae Admissions Liaison*. *Alumnae Ambassador*. *Alumnae Panelist*. *Book Award Sponsor*. 2007-Present.
- *President*, Wellesley Club of the Pioneer Valley, 2022-Present.
- *Vice President of Education*, Wellesley Asian Alumnae Alliance, 2022-Present.
- Wellesley Alumnae of African Descent: *Member*, Nominating Committee, 2016. *New England Regional Representative*, 2016-2021. *Vice President of Programs*, 2021-Present.
- *Keynote Speaker*, Harambee House Big-Little Sib Pairing, 9/24/22.
- *Keynote Speaker*, Harambee House High Tea, 5/7/22.
- *Alumna Spotlight*, Slater International Newsletter, Spring Issue 2022.
- *Panelist*, AlumConnect: Why Wellesley, 4/3/22.
- *Member*, Wellesley Muslim Alum Alliance, 2021-Present.
- *Panelist*, AlumConnect: The Wellesley Network, 10/10/21.
- *WAAD Delegate*, Blueprint Alumnae Leadership Conference, Wellesley College, October 2017, 2019.
- *Alumnae Guest Speaker*, Harambee House Senior Reception, 5/27/18.
- *Alumnae Guest Speaker*, First Year High Tea, Harambee House, Wellesley College, 9/16/18.
- *Panelist*, Life After Wellesley Career Panel, Wellesley College, 11/6/17.
- *Panelist*, Alumnae Career Panel, Center for Work and Service, Wellesley College, Wellesley MA, December 2011.
- *Panelist*, Alumnae Panel, Spring Open Campus Event for Prospective Applicants, Wellesley College, Wellesley MA, April 2011.
- *Panelist*, ETHOS Alumnae Panel and Networking Event, Wellesley College, Wellesley MA, March 2010.

Community Leadership & Engagement

- *Board Member*, Greater Holyoke YMCA, 2022-Present.
 - *Member*, Financial Development Committee, 2021-Present.
 - *Member*, Diversity, Equity & Inclusion, 2022-Present.

- *Parent Representative*, School-Centered Decision-Making Team, Alfred G. Zanetti Montessori Elementary School, 2017-2022.
- *Guest Speaker, Intersectionality of Islam and Legal Institutions*, Race and the Law: Racial Symbols of Subordination Course, Western New England University School of Law, 11/3/2021.
- *Panelist, Women in the Justice System*, Special Topics in the Study of Women and Gender: Race, Crime and Gender, Smith College, 4/29/2021.
- *Presenter, Jury Instructions and Announcement of the Verdict Skills Module*, Evidence Course, Western New England University School of Law, 11/18/2020.
- *Student Evaluator, Direct and Cross Examinations*, Evidence Course, Western New England University School of Law, Springfield MA, 2/19/2020; 9/26/16.
- *Guest Speaker*, Career Day, Al-Noor Academy, Mansfield MA, 2/12/15, 3/7/18.
- *Commencement Keynote Speaker*, Iqra Academy, West Springfield MA, 5/28/16.
- *Bar Examination Coach*, Boston Bar Association, Boston MA, 2014-2015.
- *Panelist, Practicing with Professionalism*, Boston Bar Association, 12/12/2014.
- *Guest Speaker, Litigating Care and Protection Cases*, Juvenile Law Class, Massachusetts School of Law, Andover, MA, 10/3/2013.
- *Guest Speaker, Drafting an Appellate Argument*, Legal Research and Writing Course, Newbury College, Brookline, MA, October 2011.
- *Panelist, Advocating for Minors*, Educational Surrogate Parent Training, Disability Law Center, Lawrence, MA, 12/6/2008.
- *Panelist, Avoiding Immigration Pitfalls*, Sans Papye Film Premier, Boston, MA 12/13/2007.
- Business Networking International, Presidents Club Chapter, Braintree, 2003-2006.
 - *Vice President*, 2005-2006.
 - *Visitor Host*, 2005.
 - *President*, 2004-2005.
 - *Membership Committee Member*, 2003-2004.
- *Reading Couch*, Leaps in Literacy Program, AmeriCorps/Generations, Inc., Boston MA, 2000-2002.
- *Board Member*, Strategic Planning Committee, St. Paul A.M.E. Church, Cambridge MA, 1999-2000.

CURRENT LANGUAGE

Bylaw Board Membership Requirements

*Intro: The composition language does not distinguish between voting & non-voting members
Non-voting members are students who are not yet 18, or who are 18 but not approved by the Board/DESE.
Quorum is determined by counting the voting members.*

The Board of Trustees shall consist of no fewer than fifteen (15) members and no more than twenty (20) members, and the members must be selected as per the following guidelines:

- three (3) or more parents of current students
 - no more than five (5) students
 - four (4) or more community members
 - no more than two (2) teachers and/or staff
-

Which looks something like this... [DESE approval needed for all of these to be official]

Parent Members:

*three (3) or more parents
of current students*

1. Parent
2. Parent
3. Parent

Community Members:

*four (4) or more
community members*

4. Community
5. Community
6. Community
7. Community

Faculty/Staff Members:

*no more than two (2)
teachers and/or staff*

8. Faculty/Staff
9. Faculty/Staff

Student Members:

no more than five (5) students

10. Grade 12
11. Grade 11
12. Grade 10
13. Grade 9

Add'l Required Members (2):

14. Parent / Community / Student
 15. Parent / Community
-

Optional Members (5):

16. – 20. Parent / Community
-

Not included anywhere:

Head of School - attends all meetings
CFO - attends all meetings

Proposal 1 –**TEACHERS RETAIN VOTING STATUS****Bylaw Board Membership Requirements**

Intro: The composition language would clarify explicitly that there are voting & non-voting members. Quorum is determined by counting the voting members.

The Board of Trustees shall consist of no fewer than 9 full voting members and no more than 15 full voting members, and the members must be selected as per the following guidelines:

- two (2) or more parents of current students
- three (3) or more community members
- no more than two (2) teachers and/or staff

In addition to the full voting members, the Board of Trustees includes the following non-voting members:

- four (4) student representatives - one from each high school grade
 - the Head of School (who serves as an Ex Officio member)
 - the Chief Financial Officer (who serves as an Ex Officio member)
-

Which looks something like this...

Voting Trustees**Notes****Parent Members:**

*two (2) or more parents
of current students*

1. Parent
2. Parent

Decrease required minimum by 1

Community Members:

*three (3) or more
community members*

3. Community
4. Community
5. Community

Decrease required minimum by 1

Faculty/Staff Members:

*no more than two (2)
teachers and/or staff*

6. Faculty/Staff
7. Faculty/Staff

Same

Add'l Required Members:

8. Parent/Community
 9. Parent/Community
-

Non-Voting Trustees**Student Members:**

up to five (5)

DESE approval unnecessary

Admin Members:

Head of School
CFO

Mention their participation in ByLaws

Voting Members Optional (6):

10. – 15. Parent/Community

Proposal 2 –**TEACHERS BECOME NON-VOTING MEMBERS****Recommended by the Governance Committee****Bylaw Board Membership Requirements**

*Intro: The composition language would clarify explicitly that there are voting & non-voting members.
Quorum is determined by counting the voting members.*

The Board of Trustees shall consist of no fewer than 7 full voting members and no more than 13 full voting members, and the members must be selected as per the following guidelines:

- two (2) or more parents of current students,
- three (3) or more community members,

In addition to the full voting members, the Board of Trustees includes these non-voting members:

- four (4) students - one from each high school grade
 - no more than two (2) teachers and/or staff
 - the Head of School (who serves as an Ex Officio member)
 - the Chief Financial Officer (who serves as an Ex Officio member)
-

Which looks something like this...

		Notes
Parent Members: <i>two (2) or more parents of current students</i>	1. Parent 2. Parent	<i>Decrease required minimum by 1 (same as proposal 1)</i>
Community Members: <i>three (3) or more community members</i>	3. Community 4. Community 5. Community	<i>Decrease required minimum by 1 (same as proposal 1)</i>
Add'l Required Members:	6. Parent/Community 7. Parent/Community	
<hr/> <u>Non-Voting Trustees</u>		
Faculty/Staff Members: <i>no more than two (2)</i>	Teacher/Staff Teacher/Staff	
Student Members:	up to five (5)	<i>DESE approval unnecessary</i>
Admin Members:	Head of School CFO	<i>Mention their participation in ByLaws (same as proposal 1)</i>
<hr/>		
Voting Members Optional (5):	8-13. Parent/Community	

Coversheet

Long Range Infrastructure Planning Committee

Section: III. Board Committee Reports
Item: D. Long Range Infrastructure Planning Committee
Purpose: Discuss
Submitted by:
Related Material:
Long Range Infrastructure Planning Task Force - PVPA Board Update for January 10, 2023.pdf

Long Range Infrastructure Planning Task Force

PVPA Board Update

Prepared on 12/21/2022

The Long Range Infrastructure Planning Task Force met on Tuesday December 20, 2022.

During the meeting we:

- Approved the November 29, 2022 meeting minutes.
- Team members reviewed feedback from all staff questionnaires.
- The following motion was made and approved:
 - “Put forward the conceptual plan to the finance committee in order to have money included in the FY'24 budget for an architectural plan feasibility study to see if advancing the entire plan is in the school's best interest, is possible, and is affordable.”
- Details of what the engineering study will include (budgetary numbers, drawings, exedra) will be provided to the finance committee and the expectation is that the finance committee (with the assistance of admin and taskforce members) will work out details of the timeline for the various studies over the FY'24 and FY'25 budgets.
- At this point in time, the task force has many other conceptual ideas and has recommended (or is in process) projects that will occupy the next few years of summer work. So at this point in time the task force will not meet again until assistance is needed.
- Next meeting TBD.

Respectfully Submitted,

John P. Kulas

The Long Range Infrastructure Planning Task Force