APPROVED

Wonderful College Prep Academy

Minutes

September WCPA Board of Directors Meeting

Date and Time
Thursday September 25, 2025 at 5:00 PM

Location
Delano Campus
2070 Veneto St
Delano, CA 93215
Room: Yoga Studio (South Campus Entrance)

Location
Wonderful College Prep Academy (Delano Campus)
Room: Yoga Studio (South Campus Entrance)
2070 Veneto Street, Delano, CA 93215

Teleconference Location (Ed. Code § 47604.1)
Wonderful College Prep Academy - Lost Hills
Room: College Center (High School Campus Entrance)
14848 Lamberson Ave, Lost Hills, CA 93249

Virtual Meeting Information:
https://us06web.zoom.us/j/88174698543?pwd=o8pWqHYOzns4jQfYqGkgJRQro6S4sv.1&from=addon
Meeting ID: 881 7469 8543
Passcode: 736876

Dial-in Information:
(669) 444-9171
Meeting ID: 881 7469 8543
Passcode: 736876

Directors Present

D. Barreto, E. Unruh, E. Zamora, J. Aguilar, M. Canales, S. Mohamed

Directors Absent
B. Perlado

Guests Present
A. Bresson, B. DeFlitch, J. Guzman, J. Vergara, L. Balbuena, L. Sanchez, M. Macias, R. Navejas, R. Phillips, Robert Mendoza, Stephanie Hartfield

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I. Opening Items

A. Call the Meeting to Order

S. Mohamed called a meeting of the board of directors of Wonderful College Prep Academy to order on Thursday Sep 25, 2025 at 5:01 PM.

B. Flag Salute

Board Chair Mohamed led in the flag salute.

C. Record Attendance

D. Changes to Agenda

E. Unruh made a motion to approve the changes to Agenda Items III J-K to be an information item.
M. Canales seconded the motion.
Board Chair Mohamed asked the Board to consider a vote to change the Action item to Information Item for the following agenda items: Regular Agenda - Business, Finance and Operations Agenda Items III J-K.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
B. Perlado	Absent
J. Aguilar	Aye
S. Mohamed	Aye
D. Barreto	Aye
E. Zamora	Aye
M. Canales	Aye

E. Public Comments

No public comments were made during this meeting.

II. Regular Agenda - Academics

A.

Information Item: Academic Program Update - 2025 Fall NWEA Data Update

Chief Academic Officer, Megan Palomo presented on the NWEA MAP (Measures of Academic Progress). NWEA is a nationally normed, adaptive assessment that provides real-time, precise data on student performance in reading and math. It offers RIT scores and percentile rankings to help track growth over time, tailor instruction, and evaluate the effectiveness of interventions.

B. Action Item: Ratification of Service Order for Agreement No.2025/26-01 between WCPA and Empat Speech for Speech Services - Delano

D. Barreto made a motion to approve the Ratification of Service Order for Agreement No.2025/26-01 between Wonderful College Prep Academy and Empat Speech for Speech Services - Delano.
M. Canales seconded the motion.
Ms. Palomo presented on the Service Order with Empat Speech to provide additional virtual speech-language pathologist services at the Delano campus, increasing the caseload by 42 students, including 10 bilingual students, due to staffing changes. The contract amount will increase from $167,241 to $287,049—comparable to the 2025–26 budget for two full-time, in-person speech-language pathologists—while maintaining a one-year term with a 30-day termination notice by either party.
The board **VOTED** to approve the motion.

Roll Call	
E. Unruh	Aye
E. Zamora	Aye
S. Mohamed	Aye
J. Aguilar	Aye
D. Barreto	Aye
B. Perlado	Absent
M. Canales	Aye

C. Action Item: Approval of Agreement No. 2025/26-09 with West Kern Community College District (Taft College) for Wonderful College Prep Academy (Delano) Dual Enrollment Course

E. Unruh made a motion to approve the Agreement No. 2025/26-09 with West Kern Community College District (Taft College) for Wonderful College Prep Academy (Delano) Dual Enrollment Course.
E. Zamora seconded the motion.
Ms. Palomo presented a proposed Memorandum of Understanding (MOU) between Wonderful College Prep Academy and West Kern Community College District, allowing Taft College to offer three virtual dual enrollment Communications/Public Speaking courses at the Delano campus from September 29 to December 31, 2025. The MOU includes an option for renewal, allows termination with 60 days' notice, ensures enrolled students can complete the course, and waives all fees for students.
The board **VOTED** to approve the motion.

Roll Call

M. Canales	Aye
D. Barreto	Aye
J. Aguilar	Aye
S. Mohamed	Aye
B. Perlado	Absent
E. Unruh	Aye
E. Zamora	Aye

III. Regular Agenda - Business, Finance & Operations

A. Information Item: Review of Monthly Business Report for August 2025 - Delano

Chief Business Officer Mike Romero presented the updated monthly business report for the Delano Campus.

B. Information Item: Review of Monthly Business Report for August 2025 - Lost Hills

Chief Business Officer Mike Romero presented the updated monthly business report for the Lost Hills Campus.

C. Action Item: Approval of Unaudited Financial Statements (24-25) - Delano

J. Aguilar made a motion to approve the Unaudited Financial Statements (24-25) - Delano.
D. Barreto seconded the motion.
Mr. Romero presented on Wonderful College Prep Academy – Delano's requirement to submit unaudited financial statements to the Kern County Superintendent of Schools (KCSOS) by September 15, 2025, and audited financial statements by December 15, 2025.
The board **VOTED** to approve the motion.

Roll Call

S. Mohamed	Aye
D. Barreto	Aye
E. Zamora	Aye
M. Canales	Aye
J. Aguilar	Aye
E. Unruh	Aye
B. Perlado	Absent

D. Action Item: Approval of Unaudited Financial Statements (24-25) - Lost Hills

E. Unruh made a motion to approve the Unaudited Financial Statements (24-25) - Lost Hills.
M. Canales seconded the motion.

Mr. Romero presented on Wonderful College Prep Academy – Lost Hills requirement to submit unaudited financial statements to the Kern County Superintendent of Schools (KCSOS) by September 15, 2025, and audited financial statements by December 15, 2025.
The board **VOTED** to approve the motion.

Roll Call

D. Barreto	Aye
J. Aguilar	Aye
S. Mohamed	Aye
B. Perlado	Absent
M. Canales	Aye
E. Zamora	Aye
E. Unruh	Aye

E. Action Item: Approval of WCPA Outside Vendor Professional Standards Policy

D. Barreto made a motion to approve the WCPA Outside Vendor Professional Standards Policy.
J. Aguilar seconded the motion.
Mr. Romero presented the request for board approval of an Outside Vendor Professional Standards Policy to promote a safe, respectful learning environment. The Policy outlines dress and grooming guidelines for vendor personnel, requiring adherence to generally accepted professional standards appropriate to their roles.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
S. Mohamed	Aye
B. Perlado	Absent
D. Barreto	Aye
E. Zamora	Aye
J. Aguilar	Aye
M. Canales	Aye

F. Action Item: Approval of Agreement No.2025/26-07 between WCPA and Lyneer Staffing Solutions, LLC for 2025-2026 Temporary Staffing and Janitorial Services

E. Unruh made a motion to Approve Agreement No. 2025/26-07 between WCPA and Lyneer Staffing Solutions, LLC for Temporary Staffing and Janitorial Services, with a correction to reflect the agreement term as 2025–2028 instead of 2025–2026.
E. Zamora seconded the motion.
Mr. Romero brought forward a proposed Temporary Staffing Business Agreement between Wonderful College Prep Academy (WCPA) and Lyneer Staffing Solutions, LLC for janitorial services at both campuses. The agreement, effective from September 26, 2025, through June 30, 2028, outlines staffing positions and rates, and allows either party to terminate with 30 days' written notice.

The board **VOTED** to approve the motion.

Roll Call

M. Canales	Aye
J. Aguilar	Aye
E. Unruh	Aye
B. Perlado	Absent
E. Zamora	Aye
S. Mohamed	Aye
D. Barreto	Aye

G. Action Item: Approval of Small Purchases for Food Program Services (Producers Dairy Foods, Inc.)

D. Barreto made a motion to Approve the Small Purchases for Food Program Services (Producers Dairy Foods, Inc.).
M. Canales seconded the motion.
Mr. Romero presented to the board a request to extend its dairy products contract with Producers Dairy Foods, Inc. for the 2025–26 school year by piggybacking on Kern High School District's (KHSD) competitively bid contract, which includes a clause allowing use by other districts. Wonderful College Prep Academy has used this contract since 2022–23 and KHSD has extended it through 2025–26 with no price increase. Based on product quality, pricing, and bid terms, Wonderful College Prep Academy recommends continuing with Producers, with estimated annual purchases of $185,870.
The board **VOTED** to approve the motion.

Roll Call

S. Mohamed	Aye
J. Aguilar	Aye
E. Unruh	Aye
B. Perlado	Absent
E. Zamora	Aye
D. Barreto	Aye
M. Canales	Aye

H. Action Item: Approval of Proposition 28 Arts and Music in Schools (AMS) Annual Expenditure Report - Delano

J. Aguilar made a motion to approve the Proposition 28 Arts and Music in Schools (AMS) Annual Expenditure Report - Delano.
D. Barreto seconded the motion.
Mr. Romero presented to the board on California's Prop 28, passed in 2022 to fund arts education starting in 2023–24. It requires 80% of funds be used for arts staff and 20% for related costs. In 2024–25, Wonderful College Prep Academy did not use the funds as state spending guidelines were still being finalized.
The board **VOTED** to approve the motion.

Roll Call

S. Mohamed	Aye
M. Canales	Aye
E. Unruh	Aye
D. Barreto	Aye
E. Zamora	Aye
B. Perlado	Absent
J. Aguilar	Aye

I. Action Item: Approval of Proposition 28 Arts and Music in Schools (AMS) Annual Expenditure Report - Lost Hills

E. Unruh made a motion to approve the Proposition 28 Arts and Music in Schools (AMS) Annual Expenditure Report - Lost Hills.
M. Canales seconded the motion.
Mr. Romero presented to the board on Prop 28, approved by voters in 2022 to fund arts education starting in 2023–24. It requires 80% of funds go toward arts staff and 20% toward related costs. For 2024–25, WCPA used AMS funds to hire a full-time art teacher but did not spend from the 20% portion, as guidelines were still being finalized.
The board **VOTED** to approve the motion.

Roll Call

D. Barreto	Aye
M. Canales	Aye
S. Mohamed	Aye
J. Aguilar	Aye
E. Unruh	Aye
B. Perlado	Absent
E. Zamora	Aye

J. Action Item: Approval of Children and Youth Behavioral Health Initiative (CYBHI) Fee Schedule Participation Provider Agreement - Delano and Lost Hills

Mr. Romero provided an update at the board meeting regarding Wonderful College Prep Academy and WCPA–Lost Hills have been accepted into Cohort 5 of the Children and Youth Behavioral Health Initiative (CYBHI), in partnership with KCSOS and the California Department of Health Care Services. This will allow WCPA to be reimbursed for providing behavioral health services to students starting January 1, 2026.
Staff are working with KCSOS on onboarding, agreements, and consent forms. The item will return at a later board meeting for final review and potential pilot launch in early 2026.

K. Action Item: Approval of Agreement No.2025/26-08 between WCPA and Medical Billing Technologies, Inc. for Medical Services Billing - Delano and Lost Hills

Mr. Romero presented Wonderful College Prep Academy plan to potentially partner with Medical Billing Technologies, Inc. to support LEA Medi-Cal Billing (LEA BOP) and the

Children and Youth Behavioral Health Initiative (CYBHI), enabling reimbursement for social-emotional services currently provided by staff.
With support from the Santa Clara County Office of Education (SCCOE) Technical Assistance Grant, WCPA reviewed several providers through demos and Q&A sessions. Medical Billing Technologies, Inc. offers key features such as automated claims, batch processing, code verification, and HIPAA/PHI compliance. This item will return at a later board meeting for final review and possible ratification.

IV. Regular Agenda - Policies & Compliance

A. Information Item: FY 2025-26 Expanded Learning Programs Federal Program Monitoring (FPM) Alternate Review - Delano

Mr. Romero presented that the Wonderful College Prep Academy Delano campus has been selected for an virtual (offsite) review in February 2026 as part of the CDE Federal Program Monitoring Review cycle. All California schools (both public and charter) that receive Federal Funding are eligible for either an onsite or online program review every two years.

B. Action Item: Appointment of Members to Superintendent Evaluation Committee

M. Canales made a motion to Motion to approve the appointment of Board Members Barreto, Unruh, and Aguilar to the Superintendent Evaluation Committee.
E. Zamora seconded the motion.
Chief Engagement & Partnerships Officer, Lupe Sanchez, presented to the board on the Superintendent Evaluation Committee, a standing advisory group of two or more board members that develops and facilitates the Superintendent's annual evaluation. The board will need to elect committee members for the 2025–26 school year.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
S. Mohamed	Aye
J. Aguilar	Aye
B. Perlado	Absent
D. Barreto	Aye
M. Canales	Aye
E. Zamora	Aye

C. Action Item: Appointment of Additional Audit Committee Members for 2024-25

E. Unruh made a motion to approve the appointment of Board Member Canales as an additional Audit Committee Member for the 2024-25 audit.
D. Barreto seconded the motion.
Ms. Sanchez presented to the board on the Audit Committee, which per fiscal policy must be appointed annually and include at least two board members. Although members were approved on December 12, 2024, recent resignations prompted a proposal to expand the committee to three members for quorum purposes in the 2024–25 audit year.

The board **VOTED** to approve the motion.

Roll Call

M. Canales	Aye
E. Unruh	Aye
B. Perlado	Absent
D. Barreto	Aye
E. Zamora	Aye
J. Aguilar	Aye
S. Mohamed	Aye

V. Communications

A. Superintendent's Report

Superintendent Jorge Aguilar presented a brief update on recent and upcoming student and schoolwide events.

VI. Consent Agenda

A. Review and Approve: Minutes of Regular Board Meeting of August 21, 2025

D. Barreto made a motion to approve the minutes from August WCPA Board of Directors Meeting on 08-21-25.
J. Aguilar seconded the motion.
Consent Agenda Items IX A-C were presented and approved as one motion.
The board **VOTED** to approve the motion.

Roll Call

M. Canales	Aye
B. Perlado	Absent
E. Zamora	Aye
S. Mohamed	Aye
E. Unruh	Aye
D. Barreto	Aye
J. Aguilar	Aye

B. Action Item: Ratification of Delano August 2025 Vendor Payments

D. Barreto made a motion to approve Consent Agenda Items A through C as presented.
J. Aguilar seconded the motion.
Consent Agenda items VI A-C were presented and approved in one motion.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
M. Canales	Aye
E. Zamora	Aye
D. Barreto	Aye

Roll Call

S. Mohamed	Aye
B. Perlado	Absent
J. Aguilar	Aye

C. Action Item: Ratification of Lost Hills August 2025 Vendor Payments

D. Barreto made a motion to approve Consent Agenda Items A through C as presented.
J. Aguilar seconded the motion.
Consent Agenda items VI A-C were presented and approved in one motion
The board **VOTED** to approve the motion.

Roll Call

M. Canales	Aye
E. Zamora	Aye
J. Aguilar	Aye
E. Unruh	Aye
S. Mohamed	Aye
B. Perlado	Absent
D. Barreto	Aye

VII. Closing Items

A. Adjourn Meeting

D. Barreto made a motion to Adjourn Meeting the September Board of Directors Meeting.
M. Canales seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Aguilar	Aye
E. Unruh	Aye
S. Mohamed	Aye
B. Perlado	Absent
E. Zamora	Aye
M. Canales	Aye
D. Barreto	Aye

CERTIFICATE OF SECRETARY

I certify that I am the Board Secretary of Wonderful College Prep Academy, a California non-profit public benefit corporation; that these are the minutes of the regular meeting of the Board of Directors held on September 25, 2025.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:07 PM.

Respectfully Submitted,
L. Sanchez