APPROVED

# Wonderful College Prep Academy

# Minutes

## May WCPA Board of Directors Meeting

**Date and Time**
Thursday May 22, 2025 at 5:00 PM

**Location**
Lost Hills Campus
14848 Lamberson Ave
Lost Hills, CA 93249
Room: College Center

**Location**
Wonderful College Prep Academy - Lost Hills
Room: College Center (High School Campus Entrance)
14848 Lamberson Ave, Lost Hills, CA 93249

**Teleconference Location (Ed. Code § 47604.1)**
Wonderful College Prep Academy (Delano Campus)
Room: Conference Room #1 (Main Office)
2070 Veneto Street, Delano, CA 93215

**Virtual Meeting Information:**
https://us06web.zoom.us/j/84990218266?pwd=gCyTfccRwvg2s4FN7kNgevBqL1KbBj.1&from=addon
Meeting ID: 849 9021 8266
Passcode: 359032

**Dial-in Information:**
(669) 444-9171
Meeting ID: 849 9021 8266
Passcode: 359032

**Directors Present**

B. Perlado, E. Unruh, E. Zamora, G. Adame, M. Canales, S. Mohamed

**Directors Absent**
D. Barreto

**Guests Present**
B. DeFlitch, D. Felix, E. Hernandez, J. Aguilar, J. Guzman, L. Sanchez, M. Palomo, M. Romero, R. Navejas, R. Phillips

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## I. Opening Items

### A. Call the Meeting to Order

S. Mohamed called a meeting of the board of directors of Wonderful College Prep Academy to order on Thursday May 22, 2025 at 5:06 PM.

### B. Flag Salute

Board Chair Mohamed led in the flag salute.

### C. Record Attendance

### D. Changes to Agenda

No changes were made to meeting agenda.

### E. Public Comments

No Public comments were made during this meeting.

## II. Regular Agenda - Academics

### A. Information Item: Common Formative Assessment (CFA #4) Student Performance Results and Summer Program Implementation Update

Chief Academic Officer Megan Palomo provided an academic update, focusing on common Formative Assessment (CFA #4) Student Performance Results and Summer Program Implementation Update.

### B. Action Item: Approval of mCLASS with DIBELS Edition 8 and mCLASS Lectura as the Risk of Reading Difficulties Screening Tool for WCPA Delano and Lost Hills

E. Unruh made a motion to approve the mCLASS with DIBELS Edition 8 and mCLASS Lectura as the Risk of Reading Difficulties Screening Tool for WCPA Delano and Lost Hills.
M. Canales seconded the motion.

Wonderful College Prep Academy (WCPA) plans to adopt mCLASS with DIBELS 8th Edition and mCLASS Lectura as its official screening tools for identifying students at risk of reading difficulties, including dyslexia. Beginning in the 2025–26 school year, these tools will be used for students in kindergarten through 2nd grade at both the Delano and Lost Hills campuses, in alignment with California Education Code Section 53008.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| S. Mohamed | Aye |
| E. Unruh | Aye |
| B. Perlado | Aye |
| E. Zamora | Aye |
| D. Barreto | Absent |
| M. Canales | Aye |

## III. Regular Agenda - Business, Finance & Operations

### A. Information Item: Review of Monthly Business Report for April 2025 - Delano

Chief Business Officer, Mike Romero presented the updated monthly business report for the Delano Campus.

### B. Information Item: Review of Monthly Business Report for April 2025 - Lost Hills

Chief Business Officer, Mike Romero presented the updated monthly business report for the Lost Hills Campus.

### C. Information Item: 2025-2026 Draft Operating Budget for Wonderful College Prep Academy (Delano)

No action was taken on this information item.

### D. Information Item: 2025-2026 Draft Operating Budget for Wonderful College Prep Academy - Lost Hills

No action was taken on this information item.

### E. Action Item: Approval of Vendor Invoices for Technology Infrastructure Upgrades and Equipment Purchases (Dell, SHI, Serban)

B. Perlado made a motion to approve the Vendor Invoices for Technology Infrastructure Upgrades and Equipment Purchases for WCPA.
E. Zamora seconded the motion.
The Wonderful College Prep Academy Executive Team seeks approval for vendor invoices totaling $551,035.19 to support technology infrastructure upgrades and equipment purchases. This includes laptops, Chromebooks, and presentation displays from Dell, SHI, and Serban Sound & Communication to enhance instructional technology across WCPA campuses.

The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| S. Mohamed | Aye |
| B. Perlado | Aye |
| E. Zamora | Aye |
| E. Unruh | Aye |
| M. Canales | Aye |
| D. Barreto | Absent |

Board meeting was interrupted with a false fire alarm at 6:07 PM. Meeting resume at 6:15 PM.

### F. Action Item: Approval of Vendor Invoices for Kitchen Infrastructure Technology (KIT) Grant (ServeSmart K-12 Products, J & E Restaurant Supplies, Madland Toyota-Lift, Inc., Webstaurantstore.com, Mid-State Containers, Luna Electric, Inc., San Juaquin Fence Co.)

E. Unruh made a motion to approve the Vendor Invoices for Kitchen Infrastructure Technology (KIT) Grant (ServeSmart K-12 Products, J & E Restaurant Supplies, Madland Toyota-Lift, Inc., Webstaurantstore.com, Mid-State Containers, Luna Electric, Inc., San Joaquin Fence Co.).
M. Canales seconded the motion.
Wonderful College Prep Academy (“WCPA”) seeks approval of vendor invoices totaling $386,208.83 for equipment and infrastructure upgrades funded by remaining KIT Grant funds, which must be spent by June 30, 2025, including: ServeSmart K-12 Products ($95,286.25), Madland Toyota-Lift, Inc. ($98,921.02), J&E Restaurant Supplies ($33,194.90), Webstaurantstore.com ($33,884.66), Mid-State Containers ($31,526.00), Luna Electric, Inc. ($8,400.00), and San Joaquin Fence Co. ($85,995.00).
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| E. Zamora | Aye |
| B. Perlado | Aye |
| M. Canales | Aye |
| E. Unruh | Aye |
| S. Mohamed | Aye |
| D. Barreto | Absent |

## IV. Regular Agenda - Policies & Compliance

### A. Information Item: 2025-2026 LCAP Development Update - Delano and Lost Hills

Executive Director of Programming and Partnerships, Lupe Sanchez presented LCAP Development Update for Delano and Lost Hills.

### B. Action Item: Approval of Declaration of Need for Fully Qualified Educators - Delano and Lost Hills

E. Unruh made a motion to approve the Declaration of Need for Fully Qualified Educators - Delano and Lost Hills.
B. Perlado seconded the motion.
Wonderful College Prep Academy seeks approval of an updated Declaration of Need for Fully Qualified Educators, required annually by the California Commission on Teacher Credentialing. This update reflects the number of single subject limited assignment permits needed due to continued teacher shortages and supports WCPA's use of University Intern Credential Programs as hiring efforts continue through June.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| B. Perlado | Aye |
| E. Unruh | Aye |
| E. Zamora | Aye |
| S. Mohamed | Aye |
| M. Canales | Aye |
| D. Barreto | Absent |

### C. Action Item: Approval of Substitute Annual Statement of Need - Delano and Lost Hills

E. Zamora made a motion to Motion to approve the Substitute Annual Statement of Need - Delano and Lost Hills.
M. Canales seconded the motion.
Wonderful College Prep Academy seeks approval to submit the Annual Statement of Need for 30-Day Substitutes and Designated Subjects CTE 30-Day Substitute Permits to the California Commission on Teacher Credentialing. This form is required to employ substitutes when no fully credentialed or qualified individuals are available.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| S. Mohamed | Aye |
| G. Adame | Absent |
| M. Canales | Aye |
| D. Barreto | Absent |
| B. Perlado | Aye |
| E. Zamora | Aye |
| E. Unruh | Aye |

### D. Action Item: Approval of Memorandum of Understanding between the Kern County Office of Education and Wonderful College Prep Academy regarding Wonderful College Prep Academy – Lost Hills

E. Zamora made a motion to approve the Memorandum of Understanding between the Kern County Office Of Education and Wonderful College Prep Academy regarding Wonderful College Prep Academy – Lost Hills.
B. Perlado seconded the motion.

Wonderful College Prep Academy seeks approval of a new MOU with the Kern County Office of Education for the Lost Hills campus, effective July 1, 2025 through June 30, 2030. This updated MOU aligns with the Delano campus agreement and includes a key revision lowering the enrollment fluctuation threshold for requiring a material charter revision from 25% to 20%.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| S. Mohamed | Aye |
| D. Barreto | Absent |
| E. Unruh | Aye |
| B. Perlado | Aye |
| G. Adame | Absent |
| E. Zamora | Aye |
| M. Canales | Aye |

## V. Communications

### A. Superintendent's Report

Superintendent Aguilar presented a brief update on recent and upcoming student and school wide event.

## VI. Consent Agenda

### A. Review and Approve: Minutes of Regular Board Meeting of April 24, 2025

M. Canales made a motion to approve the minutes from April WCPA Board of Directors Meeting on 04-24-25.
E. Zamora seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| B. Perlado | Aye |
| E. Unruh | Aye |
| S. Mohamed | Aye |
| E. Zamora | Aye |
| M. Canales | Aye |
| D. Barreto | Absent |

### B. Action Item: Ratification of Delano April 2025 Vendor Payments

M. Canales made a motion to approve Consent Agenda Items A through D as presented.
E. Zamora seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| E. Unruh | Aye |
| S. Mohamed | Aye |

**Roll Call**

| | |
|---|---|
| E. Zamora | Aye |
| B. Perlado | Aye |
| D. Barreto | Absent |
| M. Canales | Aye |

### C. Action Item: Ratification of Lost Hills April 2025 Vendor Payments

M. Canales made a motion to approve Consent Agenda Items A through D as presented.
E. Zamora seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| E. Zamora | Aye |
| M. Canales | Aye |
| D. Barreto | Absent |
| B. Perlado | Aye |
| S. Mohamed | Aye |
| E. Unruh | Aye |

### D. Action Item: Ratification of Agreement No. 2024/25-07 Between CliftonLarsonAllen LLP and Wonderful College Prep Academy for Audit Services

M. Canales made a motion to approve Consent Agenda Items A through D as presented.
E. Zamora seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| M. Canales | Aye |
| D. Barreto | Absent |
| G. Adame | Aye |
| B. Perlado | Aye |
| S. Mohamed | Aye |
| E. Zamora | Aye |
| E. Unruh | Aye |

### E. Information Item: Attendance & Enrollment Update - Delano and Lost Hills

No Action was taken on this information item.

## VII. Future Meetings

### A. Future Meetings

Thursday, June 19, 2025; 5:00pm | Delano
Thursday, July 24, 2025; 5:00pm | Lost Hills
Thursday, August 21, 2025; 5:00pm | Delano
Thursday, September 25, 2025; 5:00pm | Delano

## VIII. Closing Items

### A. Adjourn Meeting

E. Zamora made a motion to adjourn the May Board of Directors meeting.
M. Canales seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| E. Zamora | Aye |
| S. Mohamed | Aye |
| M. Canales | Aye |
| G. Adame | Aye |
| B. Perlado | Aye |
| D. Barreto | Absent |
| E. Unruh | Aye |

***CERTIFICATE OF SECRETARY***

I certify that I am the Board Secretary of Wonderful College Prep Academy, a California non-profit public benefit corporation; that these are the minutes of the regular meeting of the Board of Directors held on May 22, 2025.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:40 PM.

Respectfully Submitted,
L. Sanchez