APPROVED

Wonderful College Prep Academy

Minutes

December WCPA Board of Directors Meeting

Date and Time
Thursday December 12, 2024 at 5:00 PM

Location
Delano Campus
2070 Veneto St
Delano, CA 93215
Room: Learning Center

Location
Wonderful College Prep Academy (Delano Campus)
Room: Yoga Studio (South Campus Entrance)
2070 Veneto Street, Delano, CA 93215

Teleconference Location (Ed. Code § 47604.1)
Wonderful College Prep Academy - Lost Hills
Room: College Center (High School Campus Entrance)
14848 Lamberson Ave, Lost Hills, CA 93249

Virtual Meeting Information:
https://us06web.zoom.us/j/83958855822?pwd=KY6bsKKWOgvBrj7LwNDRqTGWgXRl1y.1&from=addon
Meeting ID: 839 5885 5822
Passcode: 663719

Dial-in Information:
(669) 444-9171
Meeting ID: 839 5885 5822
Passcode: 663719

Directors Present

D. Barreto, E. Unruh, G. Adame, K. Tomono, S. Mohamed

Directors Absent
V. Casales

Guests Present
D. Felix, E. Hernandez, J. Aguilar, L. Sanchez, M. Palomo, M. Romero, R. Phillips

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I. Opening Items

A. Call the Meeting to Order

S. Mohamed called a meeting of the board of directors of Wonderful College Prep Academy to order on Thursday Dec 12, 2024 at 5:04 PM.

B. Flag Salute

Board Chair Mohamed led in the flag salute.

C. Record Attendance

D. Changes to Agenda

No changes to the agenda were made at this time.

E. Public Comments

Yacleyda Gonzalez, a parent of a middle school student at WCPA has expressed dissatisfaction with our current discipline policies as outlined in the Student/Family Handbook, particularly in relation to an incident involving her child in October. Ms. Gonzalez has requested that we revisit the discipline policies detailed in the handbook. She believes these policies do not adequately address her concerns regarding her student's experience.

II. Closed Session

A. Conference with Legal Counsel – Anticipated Litigation: Significant exposure to litigation pursuant to Gov't. Code § 54596.9(d)(2) – One (1)

K. Tomono made a motion to closed session at 5:22 pm.
D. Barreto seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
D. Barreto	Aye
K. Tomono	Aye

Roll Call

G. Adame	Aye
S. Mohamed	Aye
V. Casales	Absent

B. Conference with Labor Negotiator; Gov't Code § 54957.6

III. Open Session

A. Action Item: Oral Recommendation and Approval Regarding Salary and/or Fringe Benefits of Chief Business Officer

The Board of Directors returned from Closed Session at 6:15pm.

No action was taken during closed session.
E. Unruh made a motion to approve the oral recommendation and approval regarding salary and/or fringe benefits of Chief Business Officer.
D. Barreto seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

K. Tomono	Aye
V. Casales	Absent
S. Mohamed	Aye
G. Adame	Aye
E. Unruh	Aye
D. Barreto	Aye

IV. Regular Agenda - Academics

A. Information Item: Update to 2024-25 Academic Plan

Chief Academic Officer Megan Palomo provided an update on the 2024-25 Academic Plan.

B. Action Item: Approval of 2024-25 WCPA English Language (EL) Master Plans for Delano and Lost Hills

E. Unruh made a motion to approve the 2024-25 WCPA English Language Learner Master Plan for Wonderful College Prep Academy (Delano) and Wonderful College Prep Academy - Lost Hills.
G. Adame seconded the motion.
The updated WCPA English Language Learner (EL) Master Plan integrates valuable feedback from families to strengthen partnerships and enhance engagement. Key improvements include clearer communication of English Learner program goals, expanded opportunities for parents to participate in decision-making, and accessible resources to support families in navigating EL services.

The board **VOTED** to approve the motion.

Roll Call

K. Tomono	Aye
D. Barreto	Aye
G. Adame	Aye
S. Mohamed	Aye
V. Casales	Absent
E. Unruh	Aye

V. Regular Agenda - Business, Finance & Operations

A. Information Item: Review of Monthly Business Report for October 2024 - Delano

Chief Business Officer, Mike Romero presented the updated monthly business report for the Delano Campus.

B. Information Item: Review of Monthly Business Report for October 2024 - Lost Hills

Chief Business Officer, Mike Romero presented the updated monthly business report for the Lost Hills Campus.

C. Action Item: Approval of 1st Interim Financial Report - Delano

G. Adame made a motion to approve the Approval of 1st Interim Financial Report - Delano.
D. Barreto seconded the motion.
WCPA Delano submits two annual financial health reports. The First Interim Report, reflecting October financials, confirms a "positive certification" and ensures WCPA can meet financial obligations through this year and the next two years.
The board **VOTED** to approve the motion.

Roll Call

K. Tomono	Aye
S. Mohamed	Aye
G. Adame	Aye
E. Unruh	Aye
V. Casales	Absent
D. Barreto	Aye

D. Action Item: Approval of 1st Interim Financial Report - Lost Hills

K. Tomono made a motion to approve the Approval of 1st Interim Financial Report - Lost Hills.
D. Barreto seconded the motion.
WCPA Lost Hills submits two annual financial health reports. The First Interim Report, reflecting October financials, confirms a "positive certification" and ensures WCPA can meet financial obligations through this year and the next two years.

The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
K. Tomono	Aye
D. Barreto	Aye
G. Adame	Aye
V. Casales	Absent
S. Mohamed	Aye

E. Action Item: Review and Approval of 2023-2024 Independent Financial Audit

E. Unruh made a motion to approve the Review and Approval of 2023-2024 Independent Financial Audit.
G. Adame seconded the motion.
The Academy's annual financial audit for the 2023-2024 fiscal year, ending June 30, 2024, was conducted by an independent audit firm. The audit reviewed financial statements, functional expenses, and cash flow for both the Delano and Lost Hills campuses. Results show no findings for the fiscal year.
The board **VOTED** to approve the motion.

Roll Call

S. Mohamed	Aye
K. Tomono	Aye
D. Barreto	Aye
V. Casales	Absent
E. Unruh	Aye
G. Adame	Aye

F. Action Item: Appointment of Audit Committee Members for 2024-25 Audit

K. Tomono made a motion to approve the Appointment of Audit Committee Members for 2024-25 Audit.
D. Barreto seconded the motion.
Per the Academy’s Fiscal Policies, the Governing Board must appoint an Audit Committee by January 1 each year. Comprising at least two Board members, the committee reviews annual audit results and, if necessary, develops a corrective action plan to address any identified weaknesses.
The board **VOTED** to approve the motion.

Roll Call

K. Tomono	Aye
V. Casales	Absent
G. Adame	Aye
D. Barreto	Aye
S. Mohamed	Abstain
E. Unruh	Abstain

G.

Action Item: Approval of Vendor Invoices for Modular Addition - Phase 2 (RLH Fire Protection Inc.)

D. Barreto made a motion to approve the Approval of Vendor Invoices for Modular Addition - Phase 2 (RLH Fire Protection Inc.).
K. Tomono seconded the motion.
In August 2024, the WCPA Board approved the addition of 8 modulars to the Delano campus to enhance the Expanded Learning Opportunities Program (ELOP). WCPA now seeks approval for additional invoices totaling $144,600 for required work, including fire panel installation ($83,200), trench work ($55,000), and design and permitting by RLH Fire Protection Inc ($6,400).
The board **VOTED** to approve the motion.

Roll Call

D. Barreto	Aye
V. Casales	Absent
E. Unruh	Aye
G. Adame	Aye
K. Tomono	Aye
S. Mohamed	Aye

H. Action Item: Ratification of Vendor Invoices for Uniforms (Athletic Designs)

E. Unruh made a motion to approve the Ratification of Vendor Invoices for Uniforms (Athletic Designs).
G. Adame seconded the motion.
Wonderful College Prep Academy (“WCPA”) seeks ratification of vendor invoices from Athletic Design for both the Delano and Lost Hills campuses for student uniforms. The total sum of invoices from Athletic Design totals $313,903.61.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
V. Casales	Absent
G. Adame	Aye
K. Tomono	Aye
S. Mohamed	Aye
D. Barreto	Aye

I. Action Item: Approval of Agreement # 2024/25-05 with Southern California Edison for Charge Ready EV Charging Station Infrastructure and Rebate Participation (Delano) and Discussion of EV Charging Station Project for Delano and Lost Hills

G. Adame made a motion to approve the Approval of Agreement # 2024/25-05 with Southern California Edison for Charge Ready EV Charging Station Infrastructure and Rebate Participation (Delano) and Discussion of EV Charging Station Project for Delano and Lost Hills.
K. Tomono seconded the motion.

WCPA plans to install 15 dual EV charging stations—10 at the Delano campus and 5 at Lost Hills—to support employee vehicle charging and promote healthier air quality.
WCPA seeks approval for Agreement #2024/25-05 with Southern California Edison's Charge Ready Program, which will fully fund the installation of EV charging stations at the Delano campus.
The board **VOTED** to approve the motion.

Roll Call

S. Mohamed	Aye
K. Tomono	Aye
G. Adame	Aye
E. Unruh	Aye
V. Casales	Absent
D. Barreto	Aye

J. Information Item: Update on Expanded Learning Programs in Delano and Lost Hills

No action was taken on this information item.

K. Information Item: Submission of Request for Allowance of Attendance Due to Emergency Conditions (Form J-13A)

No action was taken on this information item.

VI. Regular Agenda - Policies & Compliance

A. Action Item: Appointment of Additional Superintendent Evaluation Committee Member

E. Unruh made a motion to approve the Appointment of Additional Superintendent Evaluation Committee Member.
K. Tomono seconded the motion.
The Superintendent Evaluation Committee, a standing advisory group of at least two Board members, develops and facilitates the Superintendent evaluation process annually. The Board appointed members to the 2024-2025 Committee during the October 24, 2024 meeting.
The board **VOTED** to approve the motion.

Roll Call

K. Tomono	Aye
D. Barreto	Aye
E. Unruh	Aye
S. Mohamed	Aye
G. Adame	Abstain
V. Casales	Absent

B. Action Item: Approval of 2025-26 Enrollment Targets - Delano and Lost Hills

Motion to approve the Approval of 2025-26 Enrollment Targets - Delano and Lost Hills.
The Board is requested to approve the 2025-26 enrollment targets for both the Delano and Lost Hills campuses. The Delano campus will have a total of 1,840 new enrollment openings, with numbers varying by grade. The Lost Hills campus will have a total of 545 new enrollment openings, with numbers also varying by grade.
The board **VOTED** to approve the motion.

Roll Call

V. Casales	Absent
G. Adame	Aye
D. Barreto	Aye
E. Unruh	Aye
K. Tomono	Aye
S. Mohamed	Aye

VII. Communications

A. Superintendent's Report

Superintendent Aguilar presented a brief updates on recent and upcoming student and schoolwide events.

B. Other Business

No comments were made by the Board of Directors

VIII. Consent Agenda

A. Review and Approve: Minutes of Regular Board Meeting of October 24, 2024

G. Adame made a motion to approve the minutes from October WCPA Board of Directors Meeting on 10-24-24.
D. Barreto seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Barreto	Aye
E. Unruh	Aye
S. Mohamed	Aye
V. Casales	Absent
K. Tomono	Aye
G. Adame	Aye

B. Action Item: Ratification of Delano October and November 2024 Vendor Payments

G. Adame made a motion to approve Consent Agenda Items A through C as presented.
D. Barreto seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
K. Tomono	Aye
D. Barreto	Aye
G. Adame	Aye
V. Casales	Absent
S. Mohamed	Aye

C. Action Item: Ratification of Lost Hills October and November 2024 Vendor Payments

G. Adame made a motion to approve Consent Agenda Items A through C as presented.
D. Barreto seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

D. Barreto	Aye
G. Adame	Aye
E. Unruh	Aye
S. Mohamed	Aye
K. Tomono	Aye
V. Casales	Absent

D. Action Item: Approval of Revised Title IX Policy - Delano and Lost Hills

No action was taken on this information item.

E. Information Item: Attendance & Enrollment Update - Delano and Lost Hills

No action was taken on this information item.

IX. Board Comments

A. Board Comments

No comments were made by the Board of Directors.

X. Future Meetings

A. Future Meetings

Thursday, January 30, 2025; 5:00pm | Delano Campus
Thursday, February 27, 2025; 10:00am | Lost Hills Campus
Thursday, March 27, 2024; 5:00pm | Delano Campus

XI. Closing Items

A. Adjourn Meeting

CERTIFICATE OF SECRETARY

I certify that I am the Board Secretary of Wonderful College Prep Academy, a California non-profit public benefit corporation; that these are the minutes of the regular meeting of the Board of Directors held on December 12, 2024.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:42 PM.

Respectfully Submitted,
L. Sanchez