APPROVED

Wonderful College Prep Academy

Minutes

September WCPA Board of Directors Meeting

Date and Time
Thursday September 28, 2023 at 5:30 PM

Location
Lost Hills Campus
14848 Lamberson Ave
Lost Hills, CA 93249
Room: College Center

Location
Wonderful College Prep Academy - Lost Hills
Room: College Center (High School Campus Entrance)
14848 Lamberson Ave, Lost Hills, CA 93249

Teleconference Location (Ed. Code § 47604.1)
Wonderful College Prep Academy (Delano Campus)
Room: Main Office, Large Conference Room (Main Campus Entrance)
2070 Veneto Street, Delano, CA 93215

Virtual Meeting Information:
https://us06web.zoom.us/j/86198631241?pwd=dFROcndpb0RuNTZGUmlCVXRjY201Zz09&from=addon

Meeting ID: 861 9863 1241
Passcode: 883243

Dial-in Information:
(669) 900-9128
Meeting ID: 861 9863 1241
Passcode: 883243

Directors Present

E. Unruh, I. Valdez (remote), K. Tomono, S. Mohamed, V. Reynolds

Directors Absent
None

Guests Present
A. Bresson, B. DeFlitch, D. Felix, D. Rizo, J. Aguilar, J. Guzman, L. Sanchez, M. Morillo, M. Palomo, M. Romero, N. Vijeila, R. Alonzo, X. Tavorn, Y. Ramirez

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I. Opening Items

A. Call the Meeting to Order

S. Mohamed called a meeting of the board of directors of Wonderful College Prep Academy to order on Thursday Sep 28, 2023 at 5:31 PM.

B. Flag Salute

Board Chair Mohamed led in the flag salute.

C. Record Attendance

Board Member Valdez requested the use of the “just cause” allowance for remote participation due to her travel/work for the California Community Colleges (under Government Code section 54953(f)(2)(A)(i)). She also stated that no individuals 18 years of age or older were present in the room. Board Chair Mohamed confirmed that Board Member Valdez's request met the legal requirements for participating remotely and proceeded with the meeting agenda.

D. Changes to Agenda

No changes were made to the agenda.

E. Public Comments

No public comment was made during this meeting. Board Chair publicly thanked former Board Member Ana Lomeli for her service with the WCPA Board of Directors.

II. Regular Agenda - Academics

A. Information Item: Summary Review of Fall 2023 Northwest Evaluation Association (NWEA) Student Performance Data

Superintendent Aguilar and Interim Senior Director of Academics introduced student performance data and strategies for the Fall 2023 NWEA assessment. School Site

Principals reviewed their school site student performance data and provided key strategies for focus during Quarter 2.

B. Action Item: Approval of Arts, Music, and Instructional Materials Discretionary Block Grant Plan - Delano

E. Unruh made a motion to approve the Arts, Music, and Instructional Materials Discretionary Block Grant Plan for Wonderful College Prep Academy (Delano).
V. Reynolds seconded the motion.
Chief Business Officer Romero presented the Arts, Music, and Instructional Materials Discretionary Block Grant Plan for the Delano Campus. Grant funds will be used for: (1) obtaining standards-aligned professional development and instructional materials for specified subject areas; (2) obtaining professional development and instructional materials for improving school climate; (3) developing diverse, culturally relevant and multilingual school library book collections; (4) operational costs, including retirement and health care cost increases; and (5) COVID-19-related costs necessary to keep pupils and staff safe and schools open for in-person instruction.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
I. Valdez	Aye
K. Tomono	Aye
V. Reynolds	Aye
S. Mohamed	Aye

C. Action Item: Approval of Arts, Music, and Instructional Materials Discretionary Block Grant Plan - Lost Hills

V. Reynolds made a motion to approve the Arts, Music, and Instructional Materials Discretionary Block Grant for Wonderful College Prep Academy - Lost Hills.
K. Tomono seconded the motion.
Chief Business Officer Romero presented the Arts, Music, and Instructional Materials Discretionary Block Grant Plan for the Lost Hills Campus. Grant funds will be used for: (1) obtaining standards-aligned professional development and instructional materials for specified subject areas; (2) obtaining professional development and instructional materials for improving school climate; (3) developing diverse, culturally relevant and multilingual school library book collections; (4) operational costs, including retirement and health care cost increases; and (5) COVID-19-related costs necessary to keep pupils and staff safe and schools open for in-person instruction.
The board **VOTED** to approve the motion.

Roll Call

K. Tomono	Aye
S. Mohamed	Aye
E. Unruh	Aye
V. Reynolds	Aye

Roll Call

I. Valdez Aye

III. Regular Agenda - Business, Finance & Operations

A. Information Item: Presentation of Monthly Business Report - Delano

Mike Romero, Chief Business Officer presented the updated monthly business report for the Delano campus.

B. Information Item: Presentation of Monthly Business Report - Lost Hills

Mike Romero, Chief Business Officer presented the updated monthly business report for the Lost Hills campus.

C. Action Item: Certification of 2022-2023 Unaudited Financial Statement – Delano

E. Unruh made a motion to approve certification of 2022-2023 Unaudited Financial Statement for Wonderful College Prep Academy (Delano).
I. Valdez seconded the motion.
Chief Business Officer Romero presented Unaudited Financial Statement for the Delano Campus. WCPA is required to file unaudited financial statements with the Kern County Superintendent of Schools (KCSOS) by September 15, 2023.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh Aye
V. Reynolds Aye
I. Valdez Aye
S. Mohamed Aye
K. Tomono Aye

D. Action Item: Certification of 2022-2023 Unaudited Financial Statement - Lost Hills

K. Tomono made a motion to approve certification of 2022-2023 Unaudited Financial Statement for Wonderful College Prep Academy - Lost Hills.
V. Reynolds seconded the motion.
Chief Business Officer Romero presented Unaudited Financial Statement for the Lost Hills Campus. WCPA is required to file unaudited financial statements with the Kern County Superintendent of Schools (KCSOS) by September 15, 2023.
The board **VOTED** to approve the motion.

Roll Call

S. Mohamed Aye
V. Reynolds Aye
E. Unruh Aye
K. Tomono Aye
I. Valdez Aye

E. Action Item: Ratification of 2022-2023 Spring Consolidated Application – Delano

V. Reynolds made a motion to approve ratification of 2023-2024 Spring Consolidated Application for Wonderful College Prep Academy (Delano).
I. Valdez seconded the motion.
Chief Business Officer Romero presented the Spring ConAPP for the Delano Campus. Schools are required to submit a Consolidated Application (ConApp) for specified federally funded programs. The ConApp Spring report identifies the programs for which the LEA is requesting funding and LEA Governing Boards are required to approve the application for funding.
The board **VOTED** to approve the motion.

Roll Call	
S. Mohamed	Aye
K. Tomono	Aye
E. Unruh	Aye
I. Valdez	Aye
V. Reynolds	Aye

F. Action Item: Ratification of 2022-2023 Spring Consolidated Application – Lost Hills

E. Unruh made a motion to approve ratification of 2023-2024 Spring Consolidated Application for Wonderful College Prep Academy - Lost Hills.
K. Tomono seconded the motion.
Chief Business Officer Romero presented the Spring ConAPP for the Delano Campus. Schools are required to submit a Consolidated Application (ConApp) for specified federally funded programs. The ConApp Spring report identifies the programs for which the LEA is requesting funding and LEA Governing Boards are required to approve the application for funding.
The board **VOTED** to approve the motion.

Roll Call	
E. Unruh	Aye
I. Valdez	Aye
V. Reynolds	Aye
S. Mohamed	Aye
K. Tomono	Aye

G. Action Item: Approval of Revised WCPA Fiscal Policies and Procedures

K. Tomono made a motion to approve revised WCPA Fiscal Policies and Procedures.
E. Unruh seconded the motion.
Chief Business Officer Romero presented the revised Fiscal Policies and Procedures. Main revisions included the following: (1) Changes expenditure approvals by enabling the Chief Facilities Officer (CFO) to approve budgeted expenditures that are $35,000 or less. Formerly there was no approval threshold for the CFO identified in the policy; (2)

Increase the capitalization threshold from $1,000 to $5,000; (3) Updates to the Pre-Approved Vendors List; (4) Other non-substantive changes .
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
K. Tomono	Aye
S. Mohamed	Aye
I. Valdez	Aye
V. Reynolds	Aye

H. Action Item: Authorization to Issue Credit Card

E. Unruh made a motion to approve authorization to issue a credit card to the Superintendent.
V. Reynolds seconded the motion.
Chief Business Officer Romero presented the request to authorize a credit card for the Superintendent. The card will be used for approved expenses related to WCPA & WCPA-Lost Hills Procurement including but not limited to: Program Supplies, Events, Travel, Incentives.
The board **VOTED** to approve the motion.

Roll Call

S. Mohamed	Aye
I. Valdez	Aye
V. Reynolds	Aye
K. Tomono	Aye
E. Unruh	Aye

Board Chair Mohamed stated that he would need to recuse from Regular Agenda Item III-I. He is an employee of The Wonderful Company, which is indirectly related to Wonderful Orchards LLC, a party to the donation. Board Chair Mohamed stated that he did not participate, negotiate, and was not involved in the donation in any way.

Board Chair Mohamed left the room at 7:35pm.

I. Action Item: Acceptance of Vehicle Donation from Wonderful Orchards LLC

V. Reynolds made a motion to accept a vehicle donation from Wonderful Orchards LLC.
K. Tomono seconded the motion.
Chief Facilities Officer Morillo presented the donation of a 2019 GMC Sierra pick-up truck to Wonderful College Prep Academy for daily facilities and school operations use. Mr. Morillo examined the vehicle and confirmed that it is in good working condition. Wonderful College Prep Academy would like to accept this vehicle valued at approximately $17,500, as indicated in the Gould Auction & Appraisal Co. LLC valuation.
The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye

Roll Call

I. Valdez	Aye
S. Mohamed	Abstain
E. Unruh	Aye
K. Tomono	Aye

J. Information Item: Transportation Update

Marcus Morillo, Chief Facilities Officer, presented a transportation update in response as requested by the Board of Directors in response to the August Meeting public comment request.

No action was taken with this item.
Board Chair returned to the board meeting at 7:38pm.

IV. Regular Agenda - Policies and Compliance

A. Action Item: Approval of Agreement No. 2022/23-10 between Fox Interpreting Inc and Wonderful College Prep Academy for Educational Interpreting Services

E. Unruh made a motion to approve Agreement No. 2023/24-10 between Fox Interpreting Inc and Wonderful College Prep Academy for Educational Interpreting Services.
V. Reynolds seconded the motion.
Megan Palomo, Interim Senior Director of Academics presented the request for approval of an agreement with Fox Interpreting, Inc. (Fox) for interpreting services. The agreement with Fox will provide an in-person American Sign Language (ASL) interpreter for students that require interpretation as part of their Individualized Education Plan (IEP) for the 2023-2024 school year.
The board **VOTED** to approve the motion.

Roll Call

S. Mohamed	Aye
I. Valdez	Aye
E. Unruh	Aye
K. Tomono	Aye
V. Reynolds	Aye

V. Communications

A. Superintendent's Report

Superintendent Aguilar presented a brief updates on recent student events and visit by the Cal Poly San Luis Obispo University President and team.

B. Other Business

No other business was discussed at this meeting.

VI. Consent Agenda

A. Review and Approve: Minutes of Regular Board Meeting of August 24, 2023

I. Valdez made a motion to approve the minutes from August WCPA Board of Directors Meeting on 08-24-23.
V. Reynolds seconded the motion.
Consent Agenda Items A-I were approved as presented in one motion.
The board **VOTED** to approve the motion.

Roll Call

S. Mohamed	Aye
I. Valdez	Aye
E. Unruh	Aye
V. Reynolds	Aye
K. Tomono	Aye

B. Review and Approve: Minutes of Regular Board Meeting of July 20, 2023

I. Valdez made a motion to approve the minutes from July WCPA Board of Directors Meeting on 07-20-23.
V. Reynolds seconded the motion.
Consent Agenda Items A-I were approved as presented in one motion.
The board **VOTED** to approve the motion.

Roll Call

K. Tomono	Aye
E. Unruh	Aye
V. Reynolds	Aye
I. Valdez	Aye
S. Mohamed	Aye

C. Review and Approve: Revised Meeting Minutes of Regular Board Meeting of May 25, 2023

I. Valdez made a motion to approve Consent Agenda Items A-I as presented.
V. Reynolds seconded the motion.
Consent Agenda Items A-I were approved as presented in one motion.
The board **VOTED** to approve the motion.

Roll Call

I. Valdez	Aye
E. Unruh	Aye
S. Mohamed	Aye
K. Tomono	Aye
V. Reynolds	Aye

D.

Action Item: Ratification of Delano August 2023 Vendor Payments

I. Valdez made a motion to approve Consent Agenda Items A-I as presented.
V. Reynolds seconded the motion.
Consent Agenda Items A-I were approved as presented in one motion.
The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
E. Unruh	Aye
K. Tomono	Aye
I. Valdez	Aye
S. Mohamed	Aye

E. Action Item: Ratification of Lost Hills August 2023 Vendor Payments

I. Valdez made a motion to approve Consent Agenda Items A-I as presented.
V. Reynolds seconded the motion.
Consent Agenda Items A-I were approved as presented in one motion.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
I. Valdez	Aye
S. Mohamed	Aye
V. Reynolds	Aye
K. Tomono	Aye

F. Action Item: Approval of Wonderful College Prep Academy Parent and Family Engagement Policy – Delano

I. Valdez made a motion to approve Consent Agenda Items A-I as presented.
V. Reynolds seconded the motion.
Consent Agenda Items A-I were approved as presented in one motion.
The board **VOTED** to approve the motion.

Roll Call

I. Valdez	Aye
E. Unruh	Aye
S. Mohamed	Aye
K. Tomono	Aye
V. Reynolds	Aye

G. Action Item: Approval of Wonderful College Prep Academy Parent and Family Engagement Policy – Lost Hills

I. Valdez made a motion to approve Consent Agenda Items A-I.
V. Reynolds seconded the motion.
Consent Agenda Items A-I were approved as presented in one motion.

The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
K. Tomono	Aye
S. Mohamed	Aye
I. Valdez	Aye
E. Unruh	Aye

H. Action Item: Approval of Wonderful College Prep Academy School – Family Compact for Delano

I. Valdez made a motion to approve Consent Agenda Items A-I.
V. Reynolds seconded the motion.
Consent Agenda Items A-I were approved as presented in one motion.
The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
E. Unruh	Aye
K. Tomono	Aye
I. Valdez	Aye
S. Mohamed	Aye

I. Action Item: Approval of Wonderful College Prep Academy School – Family Compact for Lost Hills

I. Valdez made a motion to approve Consent Agenda Items A-I as presented.
V. Reynolds seconded the motion.
Consent Agenda Items A-I were approved as presented in one motion.
The board **VOTED** to approve the motion.

Roll Call

S. Mohamed	Aye
V. Reynolds	Aye
E. Unruh	Aye
I. Valdez	Aye
K. Tomono	Aye

J. Information Item: Review of New Hires for August 2023 Wonderful College Prep Academy (Delano)

No action was taken on this information item.

K. Information Item: Review of New Hires for August 2023 Wonderful College Prep Academy - Lost Hills

No action was taken on this information item.

L.

Information Item: Attendance & Enrollment Update - Delano

No action was taken on this information item.

M. Information Item: Attendance & Enrollment Update - Lost Hills

No action was taken on this information item.

VII. Board Comments

A. Board Comments

Board Member Unruh requested an update to the Library request presented at an earlier board meeting.

VIII. Future Meetings

A. Future Meetings

Thursday, October 26, 2023; 5:30pm | Delano Campus
Thursday, December 7, 2023; 5:30pm | Lost Hills Campus

IX. Closing Items

A. Adjourn Meeting

V. Reynolds made a motion to adjourn the September Board of Directors meeting.
K. Tomono seconded the motion.
The meeting was adjourned by Mr. Mohamed at 7:54pm.
The board **VOTED** to approve the motion.

Roll Call

S. Mohamed	Aye
K. Tomono	Aye
V. Reynolds	Aye
I. Valdez	Aye
E. Unruh	Aye

CERTIFICATE OF SECRETARY*

I certify that I am the Board Secretary of Wonderful College Prep Academy, a California non-profit public benefit corporation; that these are the minutes of the regular meeting of the Board of Directors held on September 28, 2023.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:54 PM.

Respectfully Submitted,
L. Sanchez