APPROVED

Wonderful College Prep Academy

Minutes

February WCPA Board of Directors Meeting

Date and Time
Monday February 26, 2024 at 5:00 PM

Location
Delano Campus
2070 Veneto St
Delano, CA 93215
Room: Yoga Studio

Location
Wonderful College Prep Academy (Delano Campus)
Room: Yoga Studio
2070 Veneto Street, Delano, CA 93215

Teleconference Location (Ed. Code § 47604.1)
Wonderful College Prep Academy - Lost Hills
Room: Main Office, Large Conference Room (Main Campus Entrance)
14848 Lamberson Ave, Lost Hills, CA 93249

Virtual Meeting Information:
https://us06web.zoom.us/j/85764059789?pwd=TzJBUjY0cVFhY1dYRTFGSkJrUnhMQT09

Meeting ID: 857 6405 9789
Passcode: 184203

Dial-in Information:
(669) 900-9128
Meeting ID: 857 6405 9789
Passcode: 184203

Directors Present
E. Unruh, I. Valdez (remote), S. Mohamed, V. Reynolds

Directors Absent
K. Tomono

Guests Present
A. Bresson, B. DeFlitch, D. Felix, D. Rizo, E. Hernandez, J. Aguilar, J. Guzman, L. Sanchez, M. Morillo (remote), M. Palomo, M. Romero, N. Vijeila, R. Alonzo, R. Phillips, Y. Ramirez

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I. Opening Items

A. Call the Meeting to Order

S. Mohamed called a meeting of the board of directors of Wonderful College Prep Academy to order on Monday Feb 26, 2024 at 5:14 PM.

B. Flag Salute

Board Chair Mohamed led in the flag salute

C. Record Attendance

D. Changes to Agenda

Board Chair Mohamed asked the Board to consider a vote to move the following agenda items: Closed Session Agenda Items II-A & B; Open Session Agenda Item III; and Regular Session Agenda Items IV-A & B to be presented after the Academic Update (Agenda Items V-A-C).
V. Reynolds made a motion to move the following agenda items: Closed Session Agenda Items II-A & B; Open Session Agenda Item III; and Regular Session Agenda Items IV-A & B to be presented after the Academic Update (Agenda Items V-A-C).
E. Unruh seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
E. Unruh	Aye
I. Valdez	Aye
K. Tomono	Absent
S. Mohamed	Aye
V. Reynolds	Aye

E. Public Comments

No public comments were made during this meeting
The Board of Directors reviewed Regular Agenda Items V A-C at this time, per the Board's motion to change the agenda.

II. Closed Session

A. Threat to Public Services or Facilities: Consultation with Law Enforcement Official on Tactical Response Elements of Proposed Comprehensive School Safety Plan Delano, Gov't Code § 54957

V. Reynolds made a motion to move to Closed Session.
E. Unruh seconded the motion.
The Board of Directors moved to Closed Session at 5:48pm and were joined by a representative from Local Law Enforcement.
The board **VOTED** to approve the motion.

Roll Call

I. Valdez	Aye
K. Tomono	Absent
S. Mohamed	Aye
V. Reynolds	Aye
E. Unruh	Aye

B. Threat to Public Services or Facilities: Consultation with Law Enforcement Official on Tactical Response Elements of Proposed Comprehensive School Safety Plan Lost Hills, Gov't Code § 54957

The Board of Directors returned from Closed Session at 6:21pm.

III. Open Session

A. Threat to Public Services or Facilities: Consultation with Law Enforcement Official on Tactical Response Elements of Proposed Comprehensive School Safety Plan Delano, Gov't Code § 54957

Board Chair Mohamed provided the votes and actions made in Closed Session by the Board of Directors.
V. Reynolds made a motion to approve the Comprehensive School Safety Plan for Wonderful College Prep Academy (Delano).
E. Unruh seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
S. Mohamed	Aye
K. Tomono	Absent
V. Reynolds	Aye
I. Valdez	Aye

B. Threat to Public Services or Facilities: Consultation with Law Enforcement Official on Tactical Response Elements of Proposed Comprehensive School Safety Plan Lost Hills, Gov't Code § 54957

E. Unruh made a motion to approve the Comprehensive School Safety Plan for Wonderful College Prep Academy - Lost Hills.
V. Reynolds seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

I. Valdez	Aye
K. Tomono	Absent
V. Reynolds	Aye
E. Unruh	Aye
S. Mohamed	Aye

IV. Regular Agenda

A. Action Item: Approval of Redacted 2024-2025 Comprehensive School Safety Plan - Delano

E. Unruh made a motion to approve the (PUBLIC) 2024-2025 Comprehensive School Safety Plan for Wonderful College Prep Academy (Delano).
V. Reynolds seconded the motion.
Chief Facilities Officer Marcus Morillo presented the revisions to the Comprehensive School Safety Plan that included the following:

- Updates to the procedures for assessing and responding to reports of any dangerous, violent or unlawful activity that is being conducted or threatened to be conducted at the school, at any activity sponsored by the school, or on a school bus serving the school, in compliance with SB 671.
- Updates to the disaster procedures to include adaptations for students with disabilities, in compliance with SB 323.
- Addition of procedures for a suspected opioid overdose, in compliance with SB 10.
- Addition of procedures for the storage and administration of epinephrine auto-injectors, in compliance with AB 1651 and Education Code section 49414.
- Updates to names of new leaders and staff roles to reflect staffing changes at WCPA.
- Updates to suspension and expulsion procedures based on new legal requirements.

The board **VOTED** to approve the motion.

Roll Call

K. Tomono	Absent
I. Valdez	Aye
E. Unruh	Aye
V. Reynolds	Aye
S. Mohamed	Aye

B.

Action Item: Approval of Redacted 2024-2025 Comprehensive School Safety Plan - Lost Hills

V. Reynolds made a motion to approve the (PUBLIC) 2024-2025 Comprehensive School Safety Plan for Wonderful College Prep Academy - Lost Hills.
E. Unruh seconded the motion.
Chief Facilities Officer Marcus Morillo presented the revisions to the Comprehensive School Safety Plan that included the following:

- Updates to the procedures for assessing and responding to reports of any dangerous, violent or unlawful activity that is being conducted or threatened to be conducted at the school, at any activity sponsored by the school, or on a school bus serving the school, in compliance with SB 671.
- Updates to the disaster procedures to include adaptations for students with disabilities, in compliance with SB 323.
- Addition of procedures for a suspected opioid overdose, in compliance with SB 10.
- Addition of procedures for the storage and administration of epinephrine auto-injectors, in compliance with AB 1651 and Education Code section 49414.
- Updates to names of new leaders and staff roles to reflect staffing changes at WCPA.
- Updates to suspension and expulsion procedures based on new legal requirements.

The board **VOTED** to approve the motion.

Roll Call	
V. Reynolds	Aye
I. Valdez	Aye
S. Mohamed	Aye
K. Tomono	Absent
E. Unruh	Aye

V. Regular Agenda - Academics

A. Information Item: Summary Review of 2023/24 Winter NWEA Student Performance Data

Chief Academic Officer Megan Palomo provided an academic review of student performance data from the most recent NWEA administered assessment. No action taken on this item.

B. Information Item: Wonderful College Prep Academy Additional Targeted Support and Improvement (ATSI) Designation

Lupe Sanchez, Executive Director of Programming and Partnerships, provided the Board of Directors and update of the Wonderful College Prep Academy (Delano) campus recent designation as an ATSI-designated school.

C. Action Item: Review and Approval of 2024-2025 Academic Calendar for Delano and Lost Hills

E. Unruh made a motion to approve the 2024-2025 Academic Calendar for Delano and Lost Hills.
V. Reynolds seconded the motion.
Ms. Palomo presented the 2024-2025 Academic Calendar for review and consideration. The calendar presented mirrors the 2023-2024 calendar and has 180 instructional days, five more than the 175 required instructional days for Charter Schools. The calendar also includes an additional twelve (12) days dedicated to professional development for staff.
The board **VOTED** to approve the motion.

Roll Call

I. Valdez	Aye
K. Tomono	Absent
S. Mohamed	Aye
V. Reynolds	Aye
E. Unruh	Aye

E. Unruh made a motion to move the Board of Directors meeting into Closed Session.
V. Reynolds seconded the motion.
The Board of Directors moved to Closed Session at 5:49pm.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
V. Reynolds	Aye
K. Tomono	Absent
S. Mohamed	Aye
I. Valdez	Aye

VI. Regular Agenda - Business, Finance & Operations

A. Information Item: Monthly Business Report - Delano

Mike Romero, Chief Business Officer presented the updated monthly business report for the Delano Campus.

B. Information Item: Monthly Business Report - Lost Hills

Mike Romero, Chief Business Officer presented the updated monthly business report for the Lost Hills Campus.

C. Action Item: Review and Approval of Second (2nd) Interim Financial Report - Delano

V. Reynolds made a motion to approve the Second (2nd) Interim Financial Report for Wonderful College Prep Academy (Delano).

I. Valdez seconded the motion.
Mike Romero presented the Second Interim Report which represents the January closing financials for the Delano campus. Once approved the financials will be submitted to the Kern County Superintendent of Schools.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
K. Tomono	Absent
I. Valdez	Aye
V. Reynolds	Aye
S. Mohamed	Aye

D. Action Item: Review and Approval of Second (2nd) Interim Financial Report - Lost Hills

S. Mohamed made a motion to approve the Second (2nd) Interim Financial Report for Wonderful College Prep Academy - Lost Hills.
V. Reynolds seconded the motion.
Mike Romero presented the Second Interim Report which represents the January closing financials for the Lost Hills campus. Once approved the financials will be submitted to the Kern County Superintendent of Schools.
The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
E. Unruh	Aye
I. Valdez	Aye
S. Mohamed	Aye
K. Tomono	Absent

E. Action Item: Selection of Eide Bailly LLP as the Audit Firm and Approval of Agreement No. 2023/24-13 for Audit Services for the 2023-24 WPCA Independent Financial Audit

E. Unruh made a motion to approve the selection of Eide Bailly LLP as the Audit Firm and approve Agreement No. 2023/24-13 for Audit Services for the 2023-24 WPCA Independent Financial Audit.
V. Reynolds seconded the motion.
Mike Romero presented the request to select Eide Bailly LLP as the audit firm for the independent financial audit of the 2023-24 school year. Eide Bailly completed WCPA's audit of the 2022-2023 school year.
The board **VOTED** to approve the motion.

Roll Call

S. Mohamed	Aye
K. Tomono	Absent
I. Valdez	Aye

Roll Call

E. Unruh Aye

V. Reynolds Aye

VII. Regular Agenda - Policies and Compliance

A. Information Item: Review of 2023-24 Annual Update to the Local Control Accountability Plan (LCAP) and Local Control Funding Formula Budget Overview for Parents (BOP) for Delano

Ms. Sanchez presented the 2023-24 Mid-year update for the Local Control Accountability Plan (LCAP) for the Delano Campus. The Mid-Year LCAP California Education Code (EC) sections 47606.5(e), 52062(a)(6), and 52068(a)(6) require LEAs to present a report on the annual update to the LCAP and the Budget Overview for Parents on or before February 28 of each year at a regularly scheduled meeting of the governing board of the LEA. The report must include both of the following:

- All available *midyear outcome data related to metrics* identified in the current year's LCAP.
- All available *midyear expenditure and implementation data on all actions* identified in the current year's LCAP.

B. Information Item: Review of 2023-24 Annual Update to the Local Control Accountability Plan (LCAP) and Local Control Funding Formula Budget Overview for Parents (BOP) for Lost Hills

Ms. Sanchez presented the 2023-24 Mid-year update for the Local Control Accountability Plan (LCAP) for the Lost Hills Campus. The Mid-Year LCAP California Education Code (EC) sections 47606.5(e), 52062(a)(6), and 52068(a)(6) require LEAs to present a report on the annual update to the LCAP and the Budget Overview for Parents on or before February 28 of each year at a regularly scheduled meeting of the governing board of the LEA. The report must include both of the following:

- All available *midyear outcome data related to metrics* identified in the current year's LCAP.
- All available *midyear expenditure and implementation data on all actions* identified in the current year's LCAP.

C. Information Item: 2022/23 Kern County Superintendent of Schools Academic Performance Report for Delano

Ms. Sanchez presented an update from the Kern County Superintendent of Schools (KCSOS). The Annual Data Review documents provided by authorizer, KCSOS, that provide a status of each charter's renewal criteria. The KCSOS (Authorizer) Team recommends the Board connect with the Authorizer Team who will have renewals coming up in the next year. Board Chair Mohamed met with Dr. Lisa Gilbert, KCSOS

Assistant Superintendent of Instructional Services & Cathie Morris, Charter School Consultant during KCSOS On-site Visit.

D. Information Item: 2022/23 Kern County Superintendent of Schools Academic Performance Report for Lost Hills

Ms. Sanchez presented an update from the Kern County Superintendent of Schools (KCSOS). The Annual Data Review documents provided by authorizer, KCSOS, that provide a status of each charter's renewal criteria. The KCSOS (Authorizer) Team recommends the Board connect with the Authorizer Team who will have renewals coming up in the next year. Board Chair Mohamed met with Dr. Lisa Gilbert, KCSOS Assistant Superintendent of Instructional Services & Cathie Morris, Charter School Consultant during KCSOS On-site Visit.

E. Action Item: Approval of Revision to 2023-24 Family and Student Handbook for Delano and Lost Hills

E. Unruh made a motion to approve the revision to the 2023-24 Family and Student Handbook for Delano and Lost Hills.
V. Reynolds seconded the motion.
Mr. Romero presented the request to approve the updated 2023-2024 Student and Family Handbook. Changes to the handbook include: (1) Legal updates to WCPA's discipline procedures to include additional rights of the social worker, attorney or tribal social worker for a Foster, Homeless or Indian Child, as defined by law; and (2) Updates to WCPA's attendance policy to include the following excused absences:

- observation of a religious holiday;
- funeral service (up to 5 days); and
- Victim or Grief Support Services related to the death of an immediate family member (up to three days)

The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
E. Unruh	Aye
K. Tomono	Absent
I. Valdez	Aye
S. Mohamed	Aye

F. Action Item: Appointment of Members to Superintendent Evaluation Committee

E. Unruh made a motion to appointment of Board Member Reynolds and Board Member Valdez to the Superintendent Evaluation Committee.
S. Mohamed seconded the motion.

Board Chair Mohamed presented the request to appoint and approve members to the Superintendent Evaluation Committee ("Committee"). The Committee annually develops the Superintendent
evaluation to be reviewed and approved by the Board of Directors and works collaboratively with the Superintendent to facilitate the evaluation process. The Committee is a standing committee, consisting of two or more voting board members who serve in an advisory capacity and make recommendations to the Board of Directors.
The board **VOTED** to approve the motion.

Roll Call	
S. Mohamed	Aye
V. Reynolds	Aye
K. Tomono	Absent
E. Unruh	Aye
I. Valdez	Aye

G. Action Item: Approval of Resolution No. 2023/24-01 Authorizing Teacher Instruction Pursuant to Education Code Section 44256(b)

V. Reynolds made a motion to approve Resolution No. 2023/24-01 Authorizing Teacher Instruction Pursuant to Education Code Section 44256(b).
I. Valdez seconded the motion.
Mr. Romero presented the request for approval authorizing teacher instruction pursuant to Education Code Section 44256(b) in order to allow the holder of a Multiple Subject or Standard Elementary credential to be authorized to teach any subject in a departmentalized classroom below grade 9 if the teacher has completed twelve semester units of course work or six semester units of upper division or graduate course work, in the subject to be taught to Ms. Rodriguez who teaches Art in the Elementary Program.
The board **VOTED** to approve the motion.

Roll Call	
E. Unruh	Aye
K. Tomono	Absent
V. Reynolds	Aye
I. Valdez	Aye
S. Mohamed	Aye

VIII. Communications

A. Superintendent's Report

Superintendent Aguilar presented a brief updates on recent and upcoming student and schoolwide events.

B. Other Business

No other business was discussed at this meeting.

IX. Consent Agenda

A. Review and Approve: Minutes of Special Board Meeting of January 25, 2023

E. Unruh made a motion to approve the minutes from Special Meeting of the Board of Directors on 01-25-24.
V. Reynolds seconded the motion.
Consent Agenda Items IX A-D were presented and approved as one motion.
The board **VOTED** to approve the motion.

Roll Call

K. Tomono	Absent
V. Reynolds	Aye
E. Unruh	Aye
I. Valdez	Aye
S. Mohamed	Aye

B. Review and Approve: Minutes of Regular Board Meeting of January 25, 2023

E. Unruh made a motion to approve the minutes from January WCPA Board of Directors Meeting on 01-25-24.
V. Reynolds seconded the motion.
Consent Agenda Items IX A-D were presented and approved as one motion.
The board **VOTED** to approve the motion.

Roll Call

S. Mohamed	Aye
I. Valdez	Aye
E. Unruh	Aye
V. Reynolds	Aye
K. Tomono	Absent

C. Action Item: Ratification of Delano January 2024 Vendor Payments

E. Unruh made a motion to approve Consent Item A-D as presented.
V. Reynolds seconded the motion.
Consent Agenda Items IX A-D were presented and approved as one motion.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
I. Valdez	Aye
V. Reynolds	Aye
S. Mohamed	Aye
K. Tomono	Absent

D. Action Item: Ratification of Lost Hills January 2024 Vendor Payments

E. Unruh made a motion to approve Consent Item A-D as presented.
V. Reynolds seconded the motion.
Consent Agenda Items IX A-D were presented and approved as one motion.
The board **VOTED** to approve the motion.

Roll Call

E. Unruh	Aye
V. Reynolds	Aye
S. Mohamed	Aye
I. Valdez	Aye
K. Tomono	Absent

E. Information Item: Attendance & Enrollment Update - Delano

No action taken on this information item.

F. Information Item: Attendance & Enrollment Update - Lost Hills

No action taken on this information item.

X. Board Comments

A. Board Comments

The Board thanked the staff for the presentations and materials for the meeting. Board Member Unruh asked for student enrollment and truancy updates at the next meeting.

XI. Future Meetings

A. Future Meetings

Thursday, March 21, 2024 Annual Board Training Session; 4:00pm I Lost Hills Campus
Thursday, March 21, 2024; 5:00pm | Lost Hills Campus
Thursday, April 18, 2024; 5:00pm | Delano Campus
Thursday, May 23, 2024; 5:00pm | Delano Campus
Thursday, June 20, 2024; 5:00pm | Lost Hills Campus

XII. Closing Items

A. Adjourn Meeting

V. Reynolds made a motion to adjourn the February Board of Directors meeting.
I. Valdez seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

V. Reynolds	Aye
K. Tomono	Absent
I. Valdez	Aye

Roll Call

E. Unruh Aye

S. Mohamed Aye

CERTIFICATE OF SECRETARY*

I certify that I am the Board Secretary of Wonderful College Prep Academy, a California non-profit public benefit corporation; that these are the minutes of the regular meeting of the Board of Directors held on February 26, 2024.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:37 PM.

Respectfully Submitted,
L. Sanchez